



HUMAN RESOURCES

Unified Government of Wyandotte County/Kansas City, Kansas

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April 10, 2025

TAKE YOUR CHILD TO WORK DAY

THURSDAY, APRIL 24, 2025

To All UG Employees,

On Thursday, April 24, 2025, the Unified Government will participate in Take Your Child to Work Day to showcase the many career choices available throughout the Unified Government. This event is to expose school children in grades K-12 to public careers available in a variety of services that the Unified Government offers. The program is designed to introduce students to the workforce and the activities needed to support a municipal government. A day at work will help your child to discover the link between what they learn in school and real-world applications.

If approved by your supervisor or Department Head, your child may spend the day in your department to learn more about your specific work duties. There will be planned activities that will take place from 11:00 AM until 1:30 PM in the lobby of the City Hall Building. Lunch will be served at 11:00 AM. Immediately after lunch, students will have the opportunity to visit a display of Unified Government vehicles and equipment to learn about various UG departments and what they do. Because we have a limited number of staff, parents are required to stay with their child during the planned activities of this event. Some departments may decide to have afternoon programs for their work area. After the planned activities, children will either go to the workplace with their parent or return to school after lunch at the discretion of the supervisor or Department Head.

Due to the type of work duties performed and safety of the children, not all employees will be able to participate. You must obtain permission from your supervisor or Department Head to participate. You must also obtain permission from your child's teacher and ask for signatures as required below. Please have all signatures on this form signed and turned into Human Resources no later than Monday, April 21, 2025. Feel free to contact Human Resources at (913) 573-5660 should you have any questions.

Employee Name:	Department:
Supv. or Dept. Head Signature:	Date:
Student's Name:	School/Grade:
Teacher's Signature:	Date: