

LOCAL AGENCY NAME
LOCATION
ADDRESS
PHONE
EMAIL

Date Filed: _____

Permit Fee: _____
(refer to permit fee schedule)

Payment: _____
 Paid Not Paid

Office Use Only

APPLICATION – RIGHT-OF-WAY PERMIT

PERMIT NUMBER: _____

1. PROJECT LOCATION INFORMATION

Address or Location of Project: _____

Subdivision or Development Name: _____

2. CONTRACTOR/UTILITY APPLICANT INFORMATION

Contractor/Utility name: _____ Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Subcontractor name: _____ Phone: _____

3. OWNER INFORMATION

Property owner's name: _____ Phone: _____

Email: _____

4. ENCROACHMENT INFORMATION

a. Please describe proposed work: _____

b. Location of Work: Road Alley Shoulder Right-of-Way Easement

c. Type Cut Bore Trench Aerial Other _____
(explain)

d. Type of Construction Water Gas Electric Telephone CATV Fiber Optic
 Sewer Trees Irrigation Stormwater Other _____
(explain)

e. Surface Type Concrete Asphalt Brick/Paver Gravel/Dirt/Grass
 Other (explain): _____

f. Total width of traffic portion of road affected by permit (in feet): _____ Length (in feet): _____

g. Number of Traffic Lanes _____ Impact to Traffic? Yes* No If yes, duration: _____

*Lane restriction requires Maintenance of Traffic (MOT) Plan; Road Closure requires Detour Plan

Estimated Project Start Date: _____ Estimated Project Completion: _____

WORK IN THE RIGHT-OF-WAY APPLICATION FEE SCHEDULE

INSERT AGENCY FEE SCHEDULE

EXAMPLE:

| Permit Type | Unit of Measurement | Permit Fee | Unit of Measurement | Permit Bond |
|---|---|------------|---|-------------|
| Underground construction, Trenching or excavation parallel to roadway | # feet @ \$X / X feet | \$ | @ \$X per mile or fraction of mile (max. \$X) | \$ |
| Bores or pushes under roadway | # bores @ \$X / each | \$ | @ \$X per bore | \$ |
| Placement/removal of poles/overhead lines | # feet @ \$X / X feet | \$ | @ \$X per mile or fraction of mile (max. \$X) | \$ |
| Tap pit/Spot cut dirt | # tap pits @ \$X / each | \$ | @ \$X per pit | \$ |
| Open Road Cut (gravel road) | # feet @ \$X / foot | \$ | @ \$X per location | \$ |
| Open Road Cut (hard surfaced road) | # square feet @ \$X / square feet (\$X min) | \$ | @ \$X per location | \$ |
| | Total Permit Fee | \$ | Total Permit Bond | \$ |

Check or money order #: _____ Bond Company: _____ Bond #: _____

I hereby certify that I have the authority to bind the named applicant and owner of the facilities being installed under this permit to the terms and conditions, and requirements of this permit. I have read a copy of the code and fully understand all requirements associated with this permit. I further certify that I, the applicant, and any persons performing work authorized by this permit will not make any changes from the approved plan and permit without receiving written permission from the **LOCAL AGENCY**.

Signature of Applicant

Printed Name

Company Name (if applicable)

Telephone Number

Date

OFFICE USE ONLY

Expiration Date: _____

Date Permit Closed: _____

Approved By: _____

Date Approved: _____

Inspected By: _____

Date Inspected: _____

Included (if required): MOT Plan Detour Plan

Comments: