

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE APPROVING THE LOCAL AGENCY  
PERMIT MANUAL FOR COUNTY/CITY/TOWN ROADS**

WHEREAS, the LOCAL AGENCY has prepared a LOCAL AGENCY Permit Manual for COUNTY/CITY/TOWN Roads (“the Permit Manual”) which provides policies, procedures, fee schedules, and potential fines for the use of COUNTY/CITY/TOWN Roads and right of ways by other units of government, contractors, utilities, and the general public; and,

WHEREAS, the LOCAL AGENCY EXECUTIVE BODY have reviewed the Permit Manual and find it is in the best interest of the citizens of LOCAL AGENCY to approve the Permit Manual in its entirety; and,

IT IS HEREBY ORDAINED by the LOCAL AGENCY EXECUTIVE BODY as follows:

1. The LOCAL AGENCY Permit Manual for COUNTY/CITY/TOWN Roads dated the \_\_\_\_ day of \_\_\_\_\_, YEAR including all fees and penalties included therein are ratified and approved.
2. The terms and conditions of the Permit Manual shall be published in the applicable sections of the LOCAL AGENCY Code of Ordinances as identified in the Permit Manual.
3. Effective this \_\_\_\_ day of \_\_\_\_\_, YEAR all terms and conditions of any ordinance, policy, or procedure of the LOCAL AGENCY in conflict with the Permit Manual approved by this Ordinance are hereby expressly repealed.

ALL OF WHICH IS ORDAINED by the LOCAL AGENCY EXECUTIVE BODY this \_\_\_\_ day of \_\_\_\_\_, YEAR.

LOCAL AGENCY  
LOCAL AGENCY EXECUTIVE BODY

\_\_\_\_\_  
INSERT NAME & TITLE

\_\_\_\_\_  
INSERT NAME & TITLE

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INSERT NAME & TITLE

ATTEST:

\_\_\_\_\_  
INSERT NAME & TITLE