New Corporation Test Coordinator Training

Indiana Department of EducationOffice of Student Assessment

2023-2024



IDOE'S OFFICE OF STUDENT ASSESSMENT

Staff Name	Title	Email
Kenzie Conrad	Communications Specialist	mconrad@doe.in.gov
Andrew Jones	Senior Assessment Specialist (High School Assessment)	ajones3@doe.in.gov
Felecia Jordan	Assessment Specialist (ISPROUT & I AM)	fjordan1@doe.in.gov
Michelle Kemper	Assessment Specialist (IREAD-3 & NAEP)	mkemper@doe.in.gov
Alyson Traficante	Assessment Specialist (Accessibility & Accommodations, Formative)	atraficante@doe.in.gov
Tammy Wilbanks	Assessment Specialist (Test Security)	twilbanks@doe.in.gov
Mary Krivulka	Assistant Director of Research and Evaluation	mkrivulka@doe.in.gov
Jennifer Woo	Assessment Specialist (WIDA, Technology)	jwoo@doe.in.gov

Contact IDOE's Office of Student Assessment at INassessments@doe.in.gov or 317-232-9050



NEW CTC TRAINING AGENDA



Training Overview

3 Test Security & Required Training

1 CTC Role & Responsibilities

4

Resources & Support

2 Understanding Statewide Assessments

ILEARN, IREAD-3, I AM, Indiana SAT School Day, PSAT/NMSQT, WIDA, ISPROUT, NAEP, Dyslexia Screener





CTC Roles & Responsibilities



CTC ROLES & RESPONSIBILITIES OVERVIEW



Corporation Test Coordinator

- Ensure ethical testing practices are employed by staff and students.
- **Communicate** with corporation and school staff, IDOE, test vendors, parents, and students regarding assessments.
- Oversee and monitor test administration for the corporation/non-public school.
- **Train** staff to administer assessments and access/interpret data.
- Document procedures and issues (i.e., testing irregularities), as necessary.



RESOURCES AND ASSISTANCE



Indiana Assessments Policy Manual







Accessibility &
Accommodations
Information for Statewide
Assessments











NEW CTC TO-DO LIST



Verify/update name and contact information in DOE Online.



Verify CTC-level access to the following systems:

- Test Coordinator Corner in Moodle;
- ILEARN, IREAD-3, and I AM's <u>Test Information Distribution Engine (TIDE)</u>;
- SAT <u>College Board professional account</u>;
- WIDA Secure Portal and WIDA AMS; and
- ISPROUT KReady System.

NEW CTC TO-DO LIST CONTINUED



Review the 2023-2024 Indiana Assessments Policy Manual and Accessibility and Accommodations Information for Statewide Assessments.



Bookmark the following webpages:

- Indiana Assessment Portal;
- WIDA Secure Portal and WIDA AMS;
- College Board Digital Testing webpage; and
- ISPROUT KReady webpage.



NEW CTC TO-DO LIST CONTINUED



Take and administer IDOE and assessment vendor trainings as they become available.

- Examples: CTC Test Security & Integrity Training, Accessibility & Accommodations Training, Test Administrator (TA) Certification Training.
- Administer training to any new staff throughout the year.
- Monitor completion of training and provide test security refreshers prior to assessment windows.



NEW CTC TO-DO LIST CONTINUED



Verify that you are receiving Monday emails from the Office of Student Assessment and Dr. Jenner's Weekly Update.

Listservs are archived in the 'Listservs' folder in the Moodle Test Coordinator Corner.

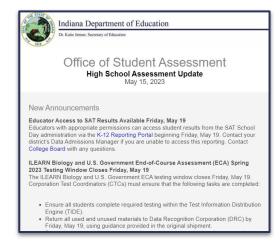




Optional: Join the new CTC Monthly Reminders mailing list to receive monthly assessment reminders and updates. Sign up via this <u>JotForm</u>.



COMMUNICATION CHANNELS



Listservs: IDOE's Office of Student Assessment sends weekly assessment updates on Monday morning to CTCs. CTCs should share these messages with all applicable staff.







Understanding Statewide Assessments Cambium Assessment, Inc.

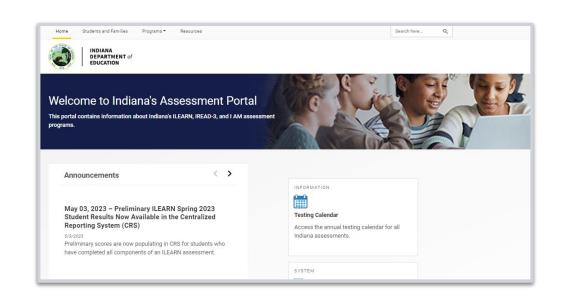


ILEARN, IREAD-3, AND I AM

Cambium Assessment, Inc. is the vendor for ILEARN, IREAD-3, and I AM assessments.

Indiana Assessment Portal

The Indiana Assessment Portal provides assessment program access to training resources, manuals, and test management and administration systems.



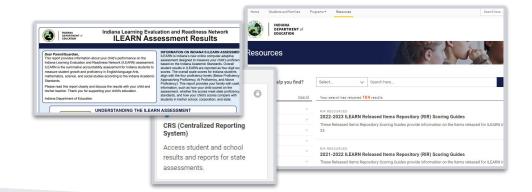


ILEARN, IREAD-3, AND I AM CONTINUED

Additional Indiana Assessment Portal Resources

- Test Administrator Certification Courses
- Secure Browser and Technology Guidance
- System User Guides: TIDE,
 Centralized Reporting System
 (CRS), Test Delivery System (TDS)

- Test Administrator's Manuals (TAMs)
- On-Demand Training Modules





ILEARN, IREAD-3, AND I AM TESTING SYSTEMS

Test Information Distribution Engine (TIDE)

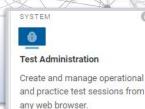
Manage users and student data, submit test irregularities, order paper materials, and monitor test

progress.



Test Delivery System (TDS)

Create and manage operational and practice test sessions from the Secure Browser.



Centralized Reporting System (CRS)

Access student and school results and reports for ILEARN, IREAD-3, and I AM.



Released Items Repository (RIR)

View the simulated TDS of released former test items to help familiarize students with the test content and format.



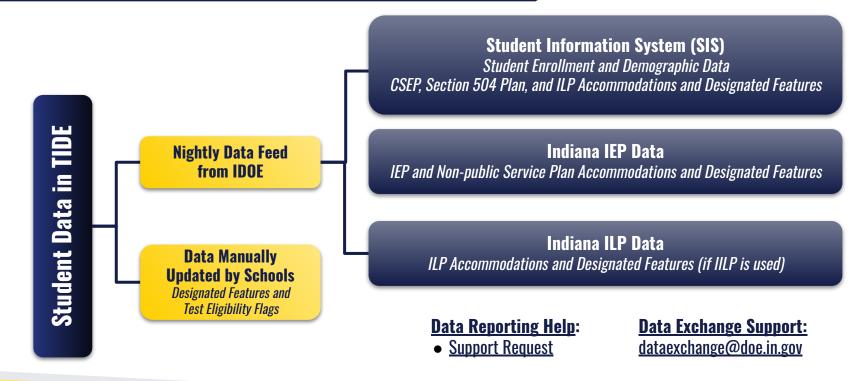


TECHNOLOGY IMPLEMENTATION





HOW DOES STUDENT DATA FLOW TO TIDE?





ILEARN, IREAD-3, AND I AM SUPPORT



CAI Contact Us Webpage



866-298-4256



indianahelpdesk@ cambiumassessment.com



Online Chat Feature





ILEARN

Indiana's Learning Evaluation and Assessment Readiness Network





ILEARN TEST OVERVIEW

ILEARN is Indiana's summative school accountability assessment for grades 3-8 and biology.

All students in grades 3-8 who do not qualify for the alternate assessment participate in their grade-level testing.

The ILEARN Biology End-of-Course Assessment (ECA) is required upon completion of the high school biology course, and the optional U.S. Government ECA may be administered to students who have completed U.S. Government.

ILEARN 3-8			
Grade Level	Content Area		
Grade 3	English/Language Arts, Mathematics		
Grade 4	English/Language Arts, Mathematics, Science		
Grade 5	English/Language Arts, Mathematics, Social Studies		
Grade 6	English/Language Arts, Mathematics, Science		
Grade 7	English/Language Arts, Mathematics		
Grade 8	English/Language Arts, Mathematics		
End-of-Course	Biology (Required), U.S. Government (Optional)		



ILEARN DESIGN & NOTABLE CHANGES

ILEARN assessments are untimed

Mix of Performance Tasks (PTs) and Computer-Adaptive Tests (CATs)

Visit the <u>ILEARN Webpage</u> for test blueprints, performance level descriptors, item specifications, and more

Changes to the ILEARN test design and schedule have occurred for the 2023-2024 school year, including:

- Assessment of the new Indiana Academic Standards (IAS) for Science and Computer Science
- No Performance Tasks (PTs) for Science or Biology



Learn ILEARN 2023-2024 Testing Windows

Name of Assessment	Window Begins	Window Ends
ILEARN Biology ECA Winter	February 5, 2024	February 23, 2024
ILEARN Grades 3-8	April 15, 2024	May 10, 2024
ILEARN Biology and U.S. Government ECA Spring	April 15, 2023	May 17, 2023





ILEARN Milestones: 2023-2024



IREAD-3

Indiana Reading Evaluation and Determination



READ-3

Assessing Student Readiness



IREAD-3 OVERVIEW



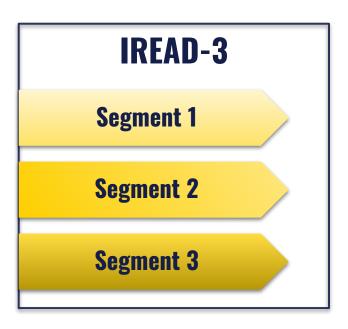
IREAD-3 is a foundational reading assessment developed in accordance with Indiana legislation.

- Participation in IREAD-3 fulfills a state requirement for grade three students and provides an opportunity for grade two students whose schools choose to opt in.
- IREAD-3 results provides schools with data to support interventions and remediation for students who have not yet achieved foundational reading skills.
- IREAD-3 is required for all grade three students unless they passed during a grade two opt-in administration or participate in the alternate assessment.
- Grade three students (and above), who do not pass continue to participate in test administrations to obtain proficiency.





IREAD-3 TEST DESIGN



- IREAD-3 is a multiple choice, timed assessment consisting of three segments.
- A Required Timing Schedule is provided in the Test Administrator's Manual (or TAM).
- IDOE does not recommend that students take all segments on the same day and breaks between segments are highly encouraged.
- Segment 1 will contain updates for the 2023-2024 administration regarding the delivery of items. Separate video presentations will be provided with more details in the near future.



IREAD-3 RESULTS & REMEDIATION

Did Not Pass (Below 446)

Passing Score (446+)

Students who do not pass IREAD-3:

- Receive reading support from schools and targeted remediation.
- Continue to participate in retest opportunities in grade four and five, if applicable.
- Prompts schools to assess the student's overall academic performance to determine whether retention in the third grade is necessary.
- May be granted a Good Cause Exemption (GCE) if specific criteria are met, which removes the retesting requirement. Grade two students are not eligible for a GCE.

Students who pass IREAD-3:

Meet the state requirement for reading proficiency and no longer participate in this assessment.



IREAD-3 GRADE TWO OPT IN PROCESS & RESULTS

Schools can opt in to administer IREAD-3 to grade two students as an early indicator of reading proficiency.

IREAD-3 Grade Two Cut Scores

At Risk

On Track

Pass

- Grade two students who receive a Pass do not take IREAD-3 in grade three.
- Students whose scores indicate they are *On Track* or *At Risk* must retest in the spring of grade three.





OPT-IN: EARLY INDICATOR OF STUDENT READING PROFICIENCY

Students who can read by the end of grade three are more likely to be successful in their future endeavors, making it extremely important that schools have valuable information regarding a student's ability to read as early as possible. The Indiana Department of Education (IDDE) is committed to supporting early literacy by providing reading proficiency information earlier, allowing schools to respond quickly and provide targeted support for students who need it most. IDDE is offering a new opportunity for schools to voluntarily administer IREAD-3 to grade two students, beginning with the Spring 2022 IREAD-3 administration.

USING IREAD-3 AS AN EARLY INDICATOR OF READING PROFICIENCY

The Indiana Reading Evaluation and Determination (IREAD-3) is a reading assessment developed to measure foundational reading skills. Schools currently administer IREAD-3 at the end of grade three



- Students receiving free or reduced lunch, racially and ethnically diverse populations, and English learners have consistently performed at least 10 percentage points behind their peers on IREAD-3.
- Approximately 6,000 students annually receive Good Cause Exemptions, but may struggle to become lifelong learners.
- Of the approximately 81,000 third grade students who took the IREAD-3 assessment in spring 2021 (following the initial pandemic year), 81% passed.

It is crucial that students are equipped with the essential literacy skills to successfully access vocabulary and comprehend texts from a wide variety of disciplines at each grade level and beyond. To provide schools with information about reading ability at grade two, IDOE will set a new cut score, "On Track," for reading proficiency during summer 2022.



IREAD-3 MILESTONES





IREAD-3 Milestones: 2023-2024

IREAD-3 2023-2024 Testing Windows				
Name of Assessment	Window Begins	Window Ends		
IREAD-3 Spring 2024	March 4, 2024	March 15, 2024		
IREAD-3 Summer Retest 2024	May 13, 2024	June 28, 2024		



I AM Indiana's Alternate Measure





I AM OVERVIEW

I AM is the summative accountability assessment for students with significant cognitive disabilities.

I AM is Indiana's Alternate Measure. Only about 1% of students qualify to participate in I AM.

I AM Biology is required upon completion of the biology content connectors.

I AM			
Grade	Content Area		
Grade 3	English/Language Arts, Mathematics		
Grade 4	English/Language Arts, Mathematics, Science		
Grade 5	English/Language Arts, Mathematics, Social Studies		
Grade 6	English/Language Arts, Mathematics, Science		
Grade 7	English/Language Arts, Mathematics		
Grade 8	English/Language Arts, Mathematics		
Grade 10	English/Language Arts, Mathematics		
End-of-Course	Biology		

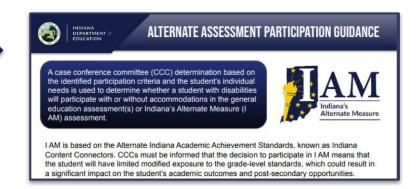


ALTERNATE ASSESSMENT CRITERIA

Alternate Assessment Criteria

Review of the student's record indicates a disability that significantly impacts intellectual functions and adaptive behavior. Adaptive behavior is defined as essential for someone to live independently and to function safely in daily life.

The student requires extensive, repeated, individualized direct instruction and substantial support that is not of a temporary nature.



The student requires substantially adapted materials and individualized methods of accessing information in alternative ways to achieve measurable gains on the state academic content standards for the grade in which the student is enrolled.



I AM TEST DESIGN CONTINUED

I AM is a stage-adaptive assessment.

This means that participation in Part 1 determines placement into one of three forms for Part 2. Practice test items are embedded in the operational assessment.

I AM TEST DESIGN

Practice Test
Items 1-2

Part 1 Items 3-5 Part 1 Items 6-28 Part 2 Items 1-23

No mode of communication determined after item five.

Form A, B, or C assigned based on performance on Part 1.



AM I AM 2023-2024 Testing Windows

Name of Assessment	Window Begins	Window Ends
I AM	April 1, 2024	May 10, 2024





I AM Milestones: 2023-2024



Understanding Statewide Assessments College Board



SAT^{*} School Day

CollegeBoard



COLLEGE BOARD: SAT & PSAT/NMSQT

College Board is the vendor for the SAT and PSAT/NMSQT assessments.

<u>College Board</u> <u>Digital SAT Webpage</u>

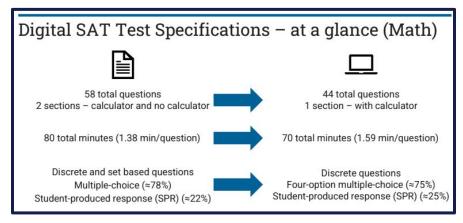
College Board provides various resources to prepare for test administration, including an Indiana Google Drive and Digital Testing webpage.

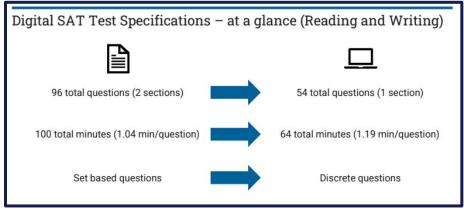




COLLEGE BOARD: SAT & PSAT/NMSQT

The digital SAT School Day is a timed assessment. The 2023-2024 SAT School Day will contain two modules in each section that are multi-stage adaptive.







COLLEGE BOARD TESTING SYSTEMS

NEW: Bluebook Testing App

Bluebook must be installed before test day. This digital testing application supports testing on Mac and Windows devices, iPads, and school-managed Chromebooks.

Bluebook is used in conjunction with the TDTK to administer tests. Download <u>Bluebook</u> now to test become familiar with it, or to take a practice test!

*Bluebook

Take a Test or Start Practicing!

K-12 Reporting Portal Access student and school results and reports for the SAT and PSAT/NMSQT.



Test Day Toolkit (TDTK)

TDTK is a web app that allows coordinators and proctors to administer the digital SAT.



Services for Students with Disabilities Online

SSD Online is used to monitor and request student accommodations for testing.





PSAT/NMSQT OVERVIEW

The **PSAT/NMSQT** is a state-funded standardized assessment offered to grade 10/11 students.

PSAT/NMSQT 2023-2024 Testing			
Assessment	Date		
PSAT/NMSQT	Monday, October 9 - Friday, October 27		

Indiana funds the PSAT/NMSQT to measure students' college and career readiness, indicate student strengths and challenges, and provide additional student support and data. Scholarship opportunities are also available.

2023-2024 PSAT/NMSQT Milestones

The PSAT/NMSQT Fall 2023 administration window was extended for this school year.



DIGITAL SAT SCHOOL DAY OVERVIEW

The SAT is Indiana's summative high school accountability assessment for grade 11 students.

CTCs will designate School Test Coordinators (STCs) to College Board to oversee school-specific testing.

CTCs must ensure that a Services for Students with Disabilities (SSD) Coordinator oversees required accommodations for the SAT administration.

Students will be registered by for the SAT School Day by IDOE.

The SAT School Day assessed English/language arts and mathematics. Cohort 2025 students will participate in the spring of 2024.





SAT TEST DESIGN

What's Changing?



Shorter assessment

Calculator allowable on all math items

Additional flexibility with scheduling

Faster access to results

SAT School Day Spring 2024 Testing			
Window	Dates		
Primary	March 4 - 15, 2024		
Makeup	April 8 - 19, 2024		

2023-2024 SAT Milestones



COLLEGE BOARD



Contact College Board



855-373-6387



indianatesting@collegeboard.org



WIDA

Indiana's English Language Proficiency Assessment





WIDA OVERVIEW

WIDA provide Indiana's English language proficiency placement and annual assessments.



WIDA Screener assessments are used to identify and inform initial programmatic placement of English learners (ELs).

WIDA ACCESS summative assessments are administered annually to determine ELs' current levels of English proficiency and to monitor student progress. It is federally required that 100% of identified EL students participate.



WIDA OVERVIEW CONTINUED



IDENTIFICATION

Entrance Criteria: A potential EL student who scores below 5.0 on WIDA Screener is formally identified as an EL.

PLACEMENT

WIDA Screener results determine a student's placement in the EL program and inform instructional services.

PROGRESS

WIDA ACCESS results are utilized to support decisions about instructional planning and show the progress of ELs annually.

ACHIEVEMENT

Exit Criteria: An EL who scores 5.0 to 6.0 on WIDA ACCESS is reclassified as fluent and enters two-year monitoring period.

WIDA Assessments Overview

Placement Assessments:

- WIDA Screener for Kindergarten
- WIDA Screener Online
- WIDA Screener Paper

Annual Assessments:

- Kindergarten ACCESS
- WIDA ACCESS Online
- WIDA ACCESS Paper
- Alternate ACCESS



WIDA SYSTEMS

WIDA Secure Portal

The WIDA Secure Portal provides access to assessment resources, training courses, and other

materials.



WIDA AMS

The WIDA Assessment Management System (WIDA AMS) is the hub for user, student, test, and material management, technology setup and resources, and reports delivery.



WIDA Client Services Center:

- help@wida.us
- (866) 276-7735

Data Recognition Corporation (DRC) Customer Service:

- WIDA@datarecognitioncorp.com
- (855) 787-9615



WIDA 2023-2024 Testing Windows

Name of Assessment	Window Begins	Window Ends
WIDA Screener	Available Year-round	Available Year-round
WIDA ACCESS	January 16, 2024	March 1, 2023

2023-2024 WIDA Assessment Guidance



ISPROUT

Indiana Student Performance Readiness and Observation of Understanding Tool





ISPROUT OVERVIEW

ISPROUT is Indiana's assessment used to measure skill development in children with Individualized Education Programs (IEPs) from ages three to five.



ISPROUT is an observational tool aligned to the Indiana Early Learning Standards for student developmental reporting, artifact archival, and meeting/planning assistance.

INDIANA DEPARTMENT OF EDUCATION 2023
INDIANA EARLY LEARNING
STANDARDS



ISPROUT OVERVIEW CONTINUED

How is ISPROUT used/reported?

Content areas like mathematics and English/language arts are reported in three categories: Social/Emotional, Knowledge and Skills, and Independence/Motor Coordination.

ISPROUT is utilized for Indiana students receiving services as part of an Individualized Education Plan (IEP) to meet reporting requirements for the U.S. Department of Education's Office of Special Education Programs.



ISPROUT 2023-2024 Windows				
Name of Assessment	Window Begins	Window Ends		
ISPROUT Window 1	Monday, July 17	Sunday, October 1		
ISPROUT Window 2	Monday, October 2	January 1, 2024		
ISPROUT Window 3	January 2, 2024	March 31, 2024		
ISPROUT Window 4	April 1, 2024	June 14, 2024		



NAEP

National Assessment of Educational Progress



NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS



NAEP OVERVIEW

NAEP is the largest nationally-representative and continuous assessment in the U.S.

Additional Resources

- NAEP Website
- The Nation's Report Card



NAEP is a congressionally-mandated project, and participation is required for schools receiving Title 1 funding.

NAEP provides results on student achievement, instructional experiences, and environmental factors.

Because Indiana receives Title I funding for certain student populations, federal law requires the administration of NAEP in selected Indiana schools.



Universal Dyslexia Screener

Screening Students for Characteristics of Dyslexia & Responding to Student Needs Based on Results



UNIVERSAL SCREENER OVERVIEW

The universal screener is required for K-2 students to identify learning characteristics related to dyslexia.

Additional Resources

- <u>IDOE's Dyslexia webpage</u>
- 2023-2024 Dyslexia Programming Guidance for Schools

Administration of the universal screener for learning characteristics related to dyslexia is required in kindergarten through grade two within the first 90 calendar days of school.

If students are flagged as 'at risk' or 'at some risk,' schools immediately provide intervention and request parental consent to administer a diagnostic assessment within the first 90 calendar days of school to further inform that intervention.

Only approved screeners and diagnostic assessments may be used for these purposes.



Test Security and Required Training



REQUIRED TEST SECURITY TRAININGS

CTC Test Security & Integrity Training

- Complete the recorded 2023-2024
 CTC Test Security & Integrity Training in Moodle:
- Pass the CTC Test Security & Integrity Training Quiz in Moodle; and
- Sign the 2023-2024 Indiana Testing Security & Integrity Agreement.

STC Test Security & Integrity Training

- Use information from the CTC Test Security
 & Integrity Training to train STCs; and
- Ensure STCs sign the 2023-2024 Indiana
 Testing Security & Integrity Agreement; and
- Maintain training documentation (attendance sign-in sheets, agendas, presentations, etc.) on file at the local level.

All Staff Test Security & Integrity Training

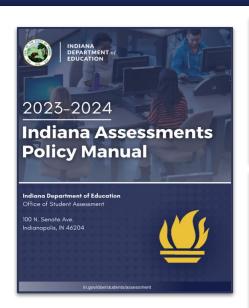
- Use IDOE's recorded All Staff Test Security & Integrity Training found in the Test Coordinator Corner in Moodle to train all staff:
- Use information from IDOE's recorded All Staff Test Security & Integrity Training to supplement/develop local policy and guidance for staff; and
- Ensure all school staff sign the 2023-2024 Indiana Testing Security and Integrity Agreement.

All test security training must be completed annually by September 30.



REQUIRED TEST SECURITY TRAINING CONTINUED

Review the 2023-2024 Indiana Assessments Policy Manual.



Documents Pursuant to SBOE Administrative Rule, 511 IAC 5-5 (Appendix A):

- Code of Ethical Practices and Procedures
- Indiana Testing Security and Integrity Agreement
- Protocol for Reporting and Investigating Alleged Breaches

Additional Appendix Items

- Assessment Monitoring Checklist (Appendix B)
- Testing Irregularity Report Jotform (Appendix C)
- Testing Concerns and Security Violations Report Jotform (Appendix C)
 - Social Media and/or Unallowable Devices Concern Report Jotform (Appendix C)



REQUIRED TRAINING

Training	Description	Due Date
Test Security and Integrity Training	Includes CTC, STC, and All Staff training; required annually.*	September 30
IDOE Pretest Workshop Trainings	Required for CTCs. May be shared with additional staff as needed.	Prior to each assessment window.
IDOE Accommodation Training	Required for all CTCs, STCs, and TAs administering assessments to students with accommodations.	Prior to test administration.
CAI Test Administration Certification/Training	Required certification for I AM, ILEARN, and IREAD-3 TAs.	Prior to test administration.
College Board SAT Training	Required for STCs, proctors, and supporting staff.	Prior to SAT administration.
WIDA Assessments Training	Required for CTCs, WIDA Test Coordinators, and WIDA TAs.	Prior to WIDA assessment administrations.
ISPROUT Training	Required for staff supporting ISPROUT and data managers.	Prior to accessing ISPROUT.

*Test security training must be given to all new staff throughout the school year. A refresher training is required prior to each assessment window.



ASSESSMENT CONTACTS



- **Email:** <u>INassessments@doe.in.gov</u>
- **Phone:** (317) 232-9050
- <u>IDOE Assessment webpage</u>
- <u>Data Reporting Help Ticket</u>



- **Email:** <u>indianatesting@collegeboard.org</u>
- **SAT Hotline:** 855-373-6387
- College Board Digital Testing webpage



- Email: indianahelpdesk@cambiumassessment.com
- **Phone:** (866) 298-4256
- CAI Contact Us webpage



- WIDA Client Services Center
 - o **Email:** help@wida.us
 - Phone: 866-276-7735
- DRC Customer Service
 - Email: <u>WIDA@datarecognitioncorp.com</u>
 - Phone: 855-787-9615



THANK YOU!