



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

To: Superintendents, Principals, and School Counselors

From: Flora Jones, Director of Student Pathways & Opportunities

Date: June 30, 2023

Subject: SAT & Transcript Guidance

This memorandum provides additional clarification regarding high school transcripts, statewide assessment program test results, and the recent amendments to IC 20-33-2-13 found in section 14 of House Enrolled Act (HEA) 1635-2023.

Indiana Code (IC) 20-33-2-13 requires schools to include students' latest statewide assessment program test results within their official high school transcript, which should include their highest SAT score in each content area. Schools are not required to include the score from the student's SAT School Day statewide assessment if the student has a higher SAT score on file.

The most recent and valid SAT score is the highest superscore that the student has, regardless of the student's score on their most recent chronological attempt. The "latest" results on the SAT in general are always going to be the highest overall SAT score.

The inclusion of students' statewide assessment program test results on their official high school transcripts is not new. However, the use of SAT scores was not required until the SAT became Indiana's statewide assessment program test.

When including a student's latest statewide assessment program test results on the student's official high school transcript, **numerical scores are required.**

IC 20-33-2-13(2), formerly IC 20-33-2-13(a)(2), requires the student's actual results be included on their official high school transcript, not a general description of the student's results. General description of the results, such as "Met/Did not Meet Benchmark," may not be used in lieu of the numerical score.

Schools are able to include other information, such as PSAT scores, on the high school transcript.

An updated version of the Indiana Department of Education's (IDOE's) Transcript Guidance will soon be available on the Graduation Pathways [webpage](#).

If you have questions regarding this updated guidance, please contact IDOE's [Office of Student Pathways](#).