



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

To: Superintendents and Principals

From: Catherine Danyluk, State Attendance Officer

Date: February 10, 2023

Subject: Public School Transfers (IC 20-26-11-32)

This memorandum is a reminder regarding the reporting process for corporations that accept transfer students from outside their corporation. Indiana Code 20-26-11-32 requires public school corporations to report to the Indiana Department of Education (IDOE) the date by which requests to transfer must be received by the school corporation.

If your school corporation will be accepting transfer students for the 2023-2024 school year, please use [this link](#) to report your school corporation name, corporation number, date by which requests to transfer must be received, and the name and email address of the person submitting the report.

This information should be submitted by Friday, April 28. IDOE will post this information on the [Public School Transfers webpage](#) after this date.

Please contact Catherine Danyluk at cdanyluk@doe.in.gov or 317-232-9150 if you need additional information.