

Participants Roles and Responsibilities

Workgroup participants will bring their unique professional expertise and insight to the conversation surrounding state licensure requirements and their role in the early education space in Indiana – as well as serve as an ambassador of the committee’s work. A complete list of roles and responsibilities for selected providers is available below.

Participating providers will receive a stipend of \$5,000 for their involvement. Please note that participant stipends are considered taxable income.

Workgroup participants will be responsible for the following:

- Provide your expertise, insight and experience as a trusted and respected early care and education leader.
- Possess a strong understanding of what is required for an early care and education program to effectively provide business and pedagogical leadership.
- Have knowledge of and experience with the Indiana licensing/regulatory process.
- Bring the voice of early care and education providers to the process, particularly the needs and perspectives of like-provider types across the state
- Ability to work collaboratively with other group members to identify challenges and opportunities for the Indiana early care and education community.
- Lead outreach to other providers to seek feedback and input on specific questions and topic areas.
- Participate in approximately 10 meetings, with each session lasting about 1.5 to 2 hours.
- Have the interest and time to contribute the approximately 40 hours of participant service, including committing to attend 90% of all workgroup meetings and any tasks assigned to be completed between meetings (e.g., surveys, provider outreach efforts, etc.)
- Join meetings fully in a virtual setting, including being on camera for the entire course of a meeting.
- Maintain the confidentiality and sensitivity surrounding the information and insight reviewed by the workgroup, including not sharing the group’s findings or progress ahead of the public release of the group’s full recommendations.

Requirements to Participate:

Members will be selected to represent the diversity of Indiana’s child care community, including provider race/ethnicity, type, geography and perspective. To be eligible to participate, applicants must be:

- Licensed or registered to operate in the state of Indiana by August 2022
- In good standing with OECOSL and open and serving children at the time of application
- In compliance with state and local health requirements
- Up to date on all *Build, Learn, Grow* program reporting requirements