

# AGENDA

July 28, 2022, 11:00 a.m. Eastern Time

Indiana Archives and Records Administration

## Monthly State Records Managers Chat

**This Chat will be recorded placed online for you and other Records Managers to view.** To avoid some bandwidth issues we've experienced, please remain muted until the discussion portion, and keep your camera off unless you'd like to turn it on while you're speaking.



- I. **Welcome** – Amy Robinson, State Agency Records Analyst
- II. **IARA Staff Introductions**
- III. **Monthly Bulletin review**
  1. Amy is no longer on vacation. 😞
  2. Amy is a nerd. 🤓
  3. RM Topic of the Month: Record Series Numbers: What Do They Mean? 🤔
- IV. **Questions, Concerns, Discussion** – Here's where you un-mute and we hear from *you!*
- V. **Date of Next Meeting** – August 25, 2022 at 11:00 a.m.