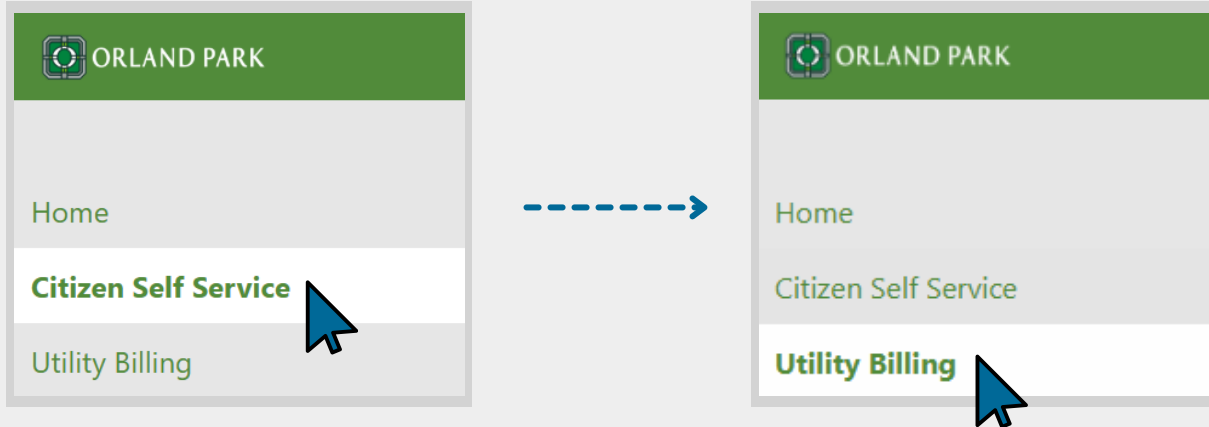
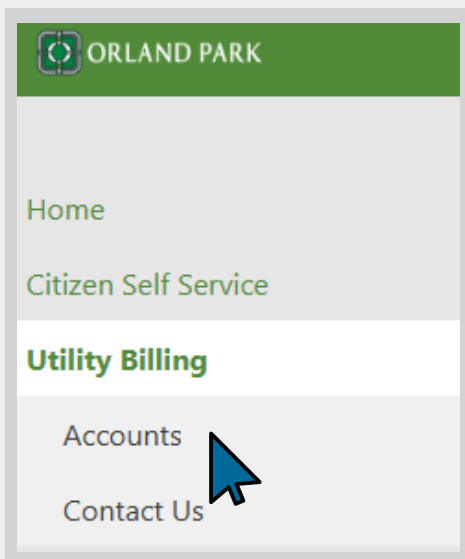


HOW TO PAY YOUR WATER BILL WITH YOUR CITIZEN SELF SERVICE ACCOUNT

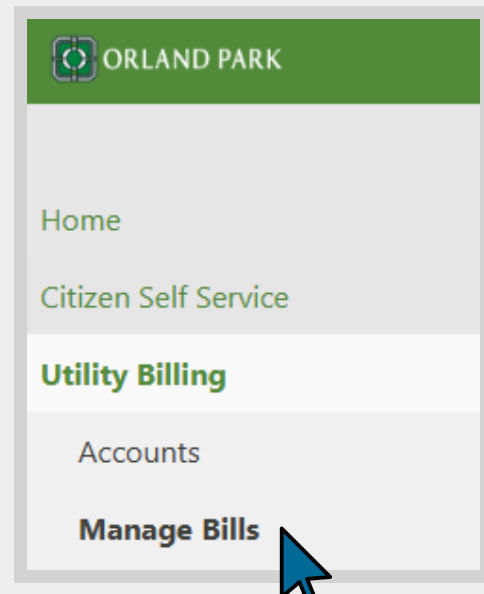
- 1** Once you are logged into your account, select **"Citizen Self Service"** and then select **"Utility Billing"**.



- 2** Next, select **"Accounts"**.

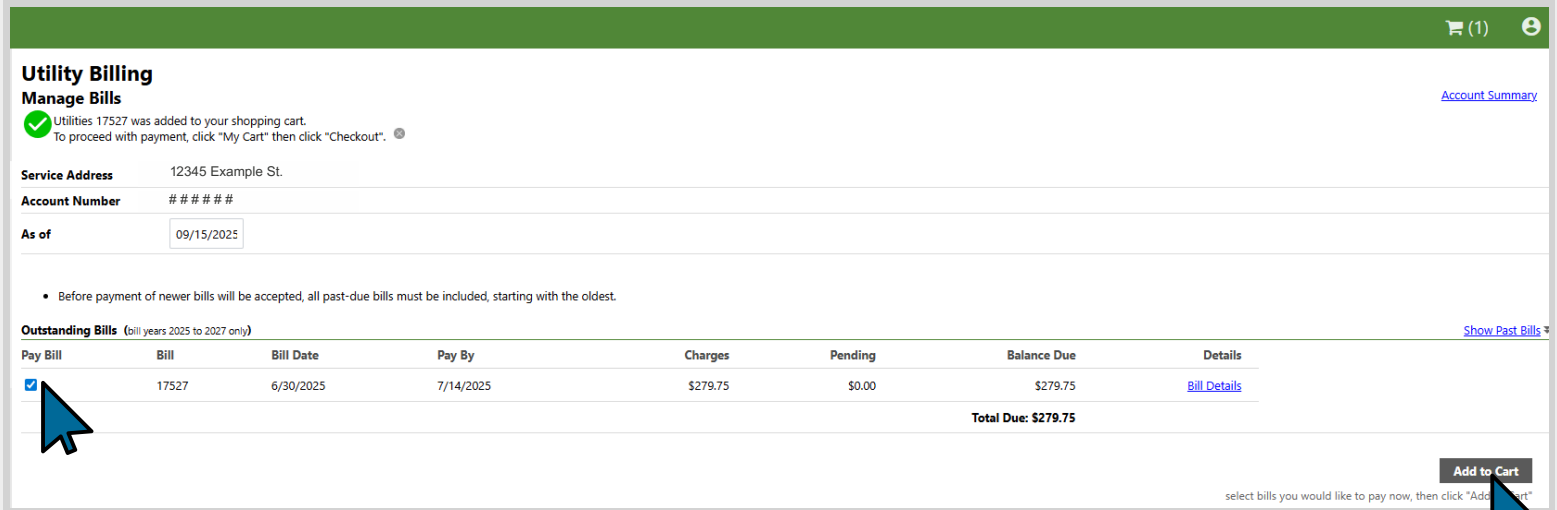


- 3** Then select **"Manage Bills"**.



HOW TO PAY YOUR WATER BILL WITH YOUR CITIZEN SELF SERVICE ACCOUNT

4 Check **"Pay Bill"** next to the bill you would like to pay. Then select **"Add to Cart"**.



Utility Billing
Manage Bills [Account Summary](#)

✔ Utilities 17527 was added to your shopping cart.
 To proceed with payment, click "My Cart" then click "Checkout".

Service Address 12345 Example St.
Account Number #####
As of 09/15/2025

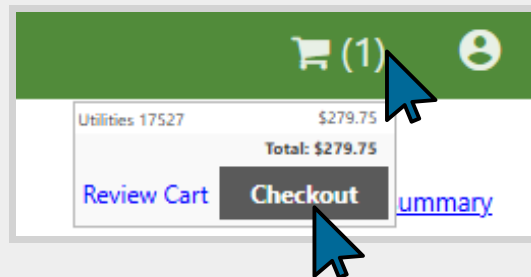
• Before payment of newer bills will be accepted, all past-due bills must be included, starting with the oldest.

Outstanding Bills (bill years 2025 to 2027 only) [Show Past Bills](#)

Pay Bill	Bill	Bill Date	Pay By	Charges	Pending	Balance Due	Details
<input checked="" type="checkbox"/>	17527	6/30/2025	7/14/2025	\$279.75	\$0.00	\$279.75	Bill Details
						Total Due: \$279.75	

Add to Cart
 select bills you would like to pay now, then click "Add to Cart"

5 Click on **your cart** in the top right corner of the window. Select **"Checkout"**. Follow the instructions to pay your bill.



Utilities 17527 \$279.75
Total: \$279.75

[Review Cart](#) **Checkout** [Summary](#)

6 Select **"Continue"** to pay by credit card or e-check.

HOW TO PAY YOUR WATER BILL WITH YOUR CITIZEN SELF SERVICE ACCOUNT

7 Select "Account Summary".

8 If you want to schedule automatic EFT withdrawals, setup must be completed by the **9th of the month**, otherwise the scheduled EFT will not withdraw until the following month.

*This is your name, phone number and email address, not the bank's.

