



## Public Works & Engineering

1420 Miner Street, Des Plaines, IL 60016

P: 847.391.5390 | W: [desplaines.org](http://desplaines.org)

Attention Residents: Florian Dr (Marshall Dr to Hewitt Dr)

Reference: 2023 Capital Improvement Project – Water Main Improvements  
2023 CONTRACT A  
**Transfer of Water Services to New Water Main**

Date: September 19, 2023

Dear Resident:

On or about September 21, the contractor will begin work on transferring existing water services to the new water main. The contractor anticipates transferring 2 to 3 services per day. It will take approximately 3 days to transfer all services. All work is weather dependent and unknown utility conflicts may cause delays.

This activity consists of turning off your water for approximately 1-2 hours and constructing the necessary piping to make the connection. The contractor will notify you prior to shutting down your service. The contractor will be working diligently to make the connections as quickly as possible. As soon as the work is complete, your water service will be turned back on.

The contractor will open an outside spigot (if available) during the connection to release any air or loosened sediment. It is recommended that you flush your water inside the building for 5 minutes after the service has been transferred to the new main. Begin by turning on the cold water at each faucet, starting at a laundry sink or tub in a lower floor, then proceeding to each faucet in the house. If your faucet has an aerator, it should be removed prior to flushing. It is normal for air to be expelled and for water to be slightly discolored at first. A blue tag will be placed on the front door once the water transfer is complete.

If you need special attention please contact me at **(847) 391-5388 or [bshipp@desplaines.org](mailto:bshipp@desplaines.org)**. If I am not available, please leave a message and I will return your call as soon as possible.

Yours truly,

A handwritten signature in black ink, appearing to read 'Becka Shipp'.

Becka Shipp  
Resident Engineer  
City of Des Plaines

For construction project updates on the web visit: [www.desplaines.org/construction](http://www.desplaines.org/construction)