



## Norwalk McAninch Sports Complex Field Rentals

Spring season (1st part): March 27 - May 7, 2023  
Summer season (2nd part): May 8 - July 2, 2023  
Summer season (3rd part): July 3 - August 20, 2023  
Fall Season (4th part): August 21 - November 3, 2023

Coaches,

The Norwalk Park and Recreation Department will continue to use the online program registration system to reserve practice fields, dates, and times for the upcoming 2023 baseball & softball season. Registration will be on a “first come, first serve” basis. Dates, times, and practice blocks may vary between the Summer and Spring session registrations, due to the baseball & softball programs offered through the Parks and Recreation department. The new online reservation process will allow each team more control over their own schedule. Each team will have their schedule immediately following the check out process, pending the Parks and Recreation office approval.

Reservations will open online on February 13, 2023 at 8:00 am for the 1st part of Spring Season, March 27 - May 7, 2023. Each coach must use the reservation system to upload their full roster and insurance documents prior to the day of reservation. All reservations made will be reviewed by our office and will only be approved if documentation is provided.

**Detailed directions for uploading the roster and insurance documents and how to reserve field space are linked in the bulletin.**

**Please read the following information carefully!**

**ONLINE RESERVATIONS BEGIN at 8:00 AM, Monday, February 13, 2023.** The field spaces available at that time will be from Monday, March 27 - Sunday, May 7, 2023. (Space will open for each additional section listed above after Norwalk Parks and Recreation registrations are complete. You will be notified by email when the next weeks become available for reservation.)

Norwalk McAninch Sports Complex is located at 200 Wright Road, Norwalk, Iowa 50211.

Six (6) fields are available for rental. Non-tournament rentals can be made online. Full payment is due at the time of reservation.

Rental Days available: Mondays - Thursdays.

Rental Rates:

Field Rate: \$35.00 / 90 minutes

Full payment is due at the time of reservation.

For tournament rental rates and procedures, please contact Adam Seibert, Complex Supervisor, at 515.981.9206.

**PLEASE READ CAREFULLY**

If you are reserving a field electronically, completion of the reservation will be considered your consent and agreement with all the following terms, policies and conditions:

**McAninch Sports Complex Facility Use Policy: Non-Tournament**

General Renter Responsibility for Complex Rentals

- A. All renters shall comply with all Federal, State and local laws and ordinances, as well as any facility rules posted at the facility, printed on agreement form, permit, other written forms, or as directed by staff.
- B. The individual whose signature appears on the Rental Application Form is responsible for the supervision and behavior of participants and spectators. Children under 18 years of age must have adult supervision.
- C. The Park and Recreation Department reserves the right to cancel or postpone any activity due to conflicts, disregard of rules and regulations, inclement weather, unsafe playing conditions or other unforeseen circumstances.
- D. It is recommended that renter has a copy of the Rental Application and approval with them for proof of permission to use the facility. This will clarify any questions as to which dates and time frames are scheduled on specific fields by the renter.
- E. Prior to use, the renter shall notify the Park and Recreation Department staff of any damages, deficiency, or similar fact observed by him/her at the Complex, in order that such condition might not be attributable and charged to the renter.
- F. The renter shall be responsible for reparation of any theft or damages to equipment, facilities, and grounds as a result of such use.
- G. Any accidents on the premises occurring during the use shall be reported immediately to Park and Recreation Department staff.
- H. Renter must agree to the HOLD HARMLESS AND INDEMNITY AGREEMENT. The absence of such requirements shall not negate responsibility as follows: In renting, leasing, or making available for use, the City of Norwalk assumes no responsibility for:
  - 1- Loss or damage to any property placed on the premises by use.
  - 2- Loss or damage to any property or personal effects, including motor vehicles and their contents, of the renter, its members, employees, agents, participants, guests or attendees.
- I. The Park and Recreation Department does not endorse or condone any activities or products represented by the renters.
- J. Soft pitching and hitting balls into fencing at the Complex is prohibited. Renter is required to enforce this rule.
- K. Complaints of inappropriate music will result in the renter's immediate removal from the facility.

L. No sublet or assignment shall be initiated by the renter unless written consent is given by the Park and Recreation Department.

M. Parking is only allowed in the parking lot or on the street. Renter shall prohibit motorized vehicles from driving within the Complex, including the ball field walkways from the parking lot. This includes umpires and vendors, coaches, and parents.

N. Renters and their participants must abide by the Iowa Smoke Free Air Act. Smoking is prohibited in the following areas: inside and next to buildings, seating areas and by entries and exits.

O. No pets are allowed at McAninch Sports Complex!

P. If any information is found falsified on any document, your team will be discarded from and no longer available for any practice times!

**WEATHER CANCELLATION:** It is the decision of the Parks and Recreation Department if field conditions are suitable for play. All cancellation decisions will be announced by 4:00 pm each day. Cancellations are sent by email and posted on our social media pages and website.

**RENTAL AGREEMENT REQUIRED FOR ALL FIELD USAGE:** No use of fields at the complex is allowed without approved rental agreement with the Norwalk Park and Recreation Department. Any use of the facility that is not approved and paid for by renter prior to use may result in outstanding/future rental agreement being revoked and no future use allowed. Use of the fields that are reserved and rented are the only fields that should be used by the renter. All other fields will be made available for rental to other groups or individuals.

**TRASH CLEANUP:** Renter is responsible for making sure dugouts and common areas are free of trash and debris and placed in garbage cans at the end of their rental.

**FIELD PREPARATION AND MAINTENANCE PROVIDED BY THE CITY:** For weekday rentals, fields will be prepped (Fields drug and raked) by the City prior to first rental time of the day. Standard set-up is 60 foot bases.

**NOTE:** Fields on Sunday evening rentals will not be prepped if there is a tournament at the complex on that weekend.

#### **CANCELLATIONS:**

A cancellation made at least 1 week in advance of the scheduled rental will receive a credit to your Norwalk Parks and Recreation account. NO CREDIT OR REFUND OF FEES if cancellation is within 1 week of scheduled use, unless the Department cancels due to weather or other unforeseen circumstances.

HOLD HARMLESS AND INDEMNITY AGREEMENT  
PLEASE READ CAREFULLY

## **PARTICIPANT WAIVER/RELEASE FOR COMMUNICABLE DISEASES INCLUDING COVID-19**

In consideration of being allowed to participate in the City of Norwalk Parks and Recreation programs and related events and activities, the undersigned acknowledges, appreciates, and agrees that:

Participation includes possible exposure to and illness from infectious diseases including but not limited to MRSA, influenza, and COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and, I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES or others, and assume full responsibility for my participation; and,

I willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, I observe and any unusual or significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest official immediately; and,

I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS the City of Norwalk, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IF FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

### **FOR PARTICIPANTS OF MINORITY AGE (UNDER AGE 18 AT THE TIME OF REGISTRATION)**

I give permission for my child to participate in this program and agree not to hold the City of Norwalk, their staff, or any volunteer helpers responsible for any accidents or injuries. Norwalk Parks and Recreation may videotape or take photographs of participants enrolled in recreation activities, programs and special events. I give permission for these photos and/or videotapes to be used in department promotional materials.

This is to certify that I, as parent/guardian, with legal responsibility for this participant, have read and explained the provisions in this waiver/release to my child/ward including the risks of presence and participation and his/her personal responsibilities for adhering to the rules and regulations for protection against communicable diseases. Furthermore, my child/ward understands and accepts these risks and responsibilities. I for myself, my spouse, and child/ward do consent and agree to his/her release provided above for all the Releasees and myself, my spouse, and child/ward do release and agree to indemnify and hold harmless the Releasees for any and all liabilities incident to my minor child's/ward's presence or

**participation in these activities as provided above, EVEN IF ARISING FROM THEIR NEGLIGENCE, to the fullest extent provided by law.**

Please contact us at [parksandrec@norwalk.iowa.gov](mailto:parksandrec@norwalk.iowa.gov) or call 515.981.9206 if you have further questions.

-Norwalk Parks and Recreation Staff (Revised 12/22)