City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@northportfl.gov

NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 27-01
Date Posted: October 26, 2026
Written Response Due Date: November 2, 2026

This is **not** a formal solicitation and there are no submissions required. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: Procure repair services for the City of North Port's ambulances including OEM or factory authorized replacement parts and repairs.**
- **AMOUNT (**This is an acquisition with an estimated value of): **$8000.00**
- **VENDOR: MATHENY FIRE & EMERGENCY**

BRIEF DETAILED DESCRIPTION: The repair of the City of North Port's ambulances that require specialized diagnostics from factory trained technicians with proprietary equipment for those repairs.

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION:** PURCHASING, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov .This Notice of Intent is posted on the City FTP site at https://northportfl.gov/fileshare . If you have any questions, concerns, or problems accessing this request using the link, please contact Michael White, Contract Administrator I, at 941.429.7174. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.

DELIVERING STRENGTH THROUGH EXCELLENCE.

October 14, 2026

Sarah Kurz
Business Services Coordinator
Public Works - Fleet
1100 N. Chamberlain Blvd, North Port, FL 34286

Dear Ms. Kurz,

Please accept this letter as confirmation that Matheny Fire and Emergency is the authorized dealer and sole source provider for the City of North Port and all of Florida for apparatus sales, proprietary parts, and warranty parts and service for E-ONE.

Thank you in advance for your review and consideration. As always, should you have any additional questions or needs, please contact me at your convenience. We reserve the right to rescind or modify this letter upon 30 days' written notice.

Best regards,



Philip J. Gerace
Sr. Director of Dealer Development
352.427.9579 philip.gerace@terex.com

Action History (UTC-05:00)

Submit

by Barbara Wolf 10-01-2025 05:22:22 AM (Start Form)

Submit

by Garrett Woods 10-01-2025 09:56:03 AM (Pre-Director approval)

- The task was assigned to Garrett Woods 10/1/2025 5:22:25 AM

Submit

by Chelsea Buell 10-01-2025 06:10:22 PM (Pre-Director approval)

- The task was assigned to Chelsea Buell 10/1/2025 9:56:05 AM

Approve

by Chuck Speake 10-03-2025 11:55:36 AM (Director Approval)

- The task was assigned to Chuck Speake, Tricia Wisner 10/1/2025 6:10:23 PM
- Chuck Speake assigned the task to Chuck Speake 10/3/2025 11:53:25 AM

Approve

by Nicole Brown 10-03-2025 12:42:15 PM (Budget Approval)

- The task was assigned to Nicole Brown, Lisa Herrmann 10/3/2025 11:55:37 AM
- Nicole Brown assigned the task to Nicole Brown 10/3/2025 12:41:38 PM

Reviewed

by Michael White 10-08-2025 08:27:17 AM (Purchasing Specialist - 4S)

EVER-BLKT-TERM
SINGLE SOURCE SS25-16 PREVIOUSLY POSTED 1/22/25

- The task was assigned to Bernice Moen, Michael White 10/3/2025 12:42:16 PM
- Michael White assigned the task to Michael White 10/8/2025 8:24:13 AM

Approve

by Alla Skipper 10-08-2025 11:04:39 AM (Purchasing Approval)

- The task was assigned to Alla Skipper, Keith Raney 10/8/2025 8:27:18 AM
- Alla Skipper assigned the task to Alla Skipper 10/8/2025 11:03:17 AM

Procurement Request

City of North Port

Request

Request Type *
Sole/Single Source/Standardization

Capital? (?)
(●) No ( ) Yes

PRR-EX (?)
[ ] Yes

FY *
2026

Type code *
S

Preparer
Barbara Wolf

Pre-Director Approver(s) (?)

	Name
1	Garrett Woods
2	Chelsea Buell

Department *
PUBLIC WORKS

Division(s)
FLEET

Purchase

Payment Method *
( ) Visa Purchase (●) Purchase Order

Purchase Type *
( ) Single Purchase (current FY)
(●) Blanket Purchase (current FY)

Purchase SubType *
(●) None ( ) Change Order
( ) Amendment

Description *
Procure repair services for the City of North Port's ambulances including OEM or factory authorized replacement parts and repairs.

Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. ***All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) business days.***

Exemption Explanation (?) *
The repair of the City of North Port's ambulances that require specialized diagnostics from factory trained technicians with proprietary equipment for those repairs.

Steps taken to verify these goods and/or services are not available elsewhere (?) *
A single source letter has been received from Matheny Fire and Emergency stating "they are the provider throughout the state of Florida for E-One, Ferrara, Spartan Fire Apparatus and Wheeled Coach and Road Rescue ambulances and all REV brand parts and service for the State of Florida.

Other vendors that were contacted (?) *
None

Grant? *
( ) Yes (●) No

Technology Related? (?) *
( ) Yes ( ) Renewal (●) No

Exemption

Reason *
Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

[ ] Patent, copyright or unique design restrictions. (Sole Source)

[ ] Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)

[ ] Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

- [ ] Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the “sole or single source” restriction. (Single Source)
- [ ] When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)
- [ ] Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City’s needs. (Single Source)
- [x] Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)
- [ ] The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available thorough a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)
- [ ] Other: None or some of the above apply. Provide detailed justification below.

Explanation *

Supporting backup *

Click the Preview icon or right click link and select open in new tab or window to avoid downloading.

SOLE SOURCE LETTER.pdf	44.41KB
SS25-16 Notice of Intent - ADA.pdf	187.79KB

DemandStar

For Purchasing Division

Date Posted

Sole/Single Source Number	Verified By	Effective Date	Expiration Date
SS25-16	Michael White	01/29/2025	01/28/2026

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	Blanket for the repair of the City's ambulances	$$	10,000.00	$1.00	$10,000.00

Shipping (?) * $0.00

Total Charges $10,000.00

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1	FL	520-3035-519.46-70		$10,000.00

Total Payments $10,000.00

Comments to Budget (?)

Please see attached financial impact sheet.

Vendor Details

Vendor Information (?)

Except for Emergency purchases, vendor MUST already be setup as a vendor in NaviLine.

Vendor Name *
MATHENY FIRE & EMERGENCY

Vendor Number *
8233

Vendor Name CST

Contact
Dee Daniels

Vendor Email
ddaniels@mathenyfire.com

Remittance Address
MATHENY MOTOR TRUCK CO, 725 SW 46TH AVENUE, OCALA, FL 34474

Phone
352-629-6305

Vendor Documentation Current (?) *
(●) Yes ( ) No

Risk Documentation Current (?) *
(●) Yes ( ) No ( ) Waiver Attached

YTD Expenses (?)

Department Inclusive (?) *
$10,000.00

City Inclusive (?) *
$10,000.00

May 1, 2024

RE: Matheny Fire and Emergency

To Whom it May Concern:

On May 1, 2024, Matheny Fire and Emergency purchased the REV facility in Ocala Florida known as REV RTC at 725 SW 46th Ave, Ocala, Florida 34474.

Matheny Fire and Emergency is now the REV Fire Group dealer in Florida for the E-ONE, Ferrara, and Spartan ER fire apparatus brands.

In addition, Matheny Fire and Emergency will continue to represent both the Wheeled Coach and Road Rescue ambulance brands.

Matheny Fire and Emergency is now providing Florida departments with sales, warranty, service, and parts support for these five brands.

Contact information is as follows:

Matheny Fire and Emergency
725 SW 46th Avenue
Ocala FL 34474
352 639-6305 / 800 524-6072
Dee Daniels, Director of Sales
ddaniels@mathenyfire.com

Should you have any questions or need additional information, please contact Dee Daniels, listed above.

Sincerely,

Larry A. Daniels, Jr.
Sr. Director, Global Sales

LAD
cc:

City of North Port
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NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 25-16

Date Posted: **January 22, 2025**

Written Response Due Date: **January 29, 2025**

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- **DESCRIPTION OF SERVICE/PRODUCT:** **Ambulance Repair Services As Needed**
- **AMOUNT (**This is an acquisition with an estimated value of): **$15,000.00**
- **VENDOR:** **Mathney Fire & Emergency**

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