



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@northportfl.gov



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 26-51

Date Posted: December 19, 2025

Written Response Due Date: December 27, 2025

This is not a formal solicitation and there are no submissions required. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: PADtrax RFID Software and Add-Ons**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$70,239.00**
- **VENDOR: C&A Associates Inc.**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/filesshare>. If you have any questions, concerns, or problems accessing this request using the link, please contact Bernice Moen, Contract Administrator I, at 941.429.7114. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.



FOR MORE INFORMATION CONTACT:

Matthew Moss
C&A Associates, Inc.
1814 S. Range Road, Suite A
Denham Springs, LA 70726
225.791.7797
mattmoss@caassociates.com

Sole-Source Provider for



The PADtrax RFID Evidence and Accountability system from C&A Associates is the only system available that has successfully employed RFID technology to fully track and monitor items of evidence through the entire evidence management process in a Law Enforcement environment. With PADtrax agencies account for and track tagged evidence items from intake through movement into and out of an area secured with RFID detection devices. This document details reasons why this system is unique and outlines the reasons why the PADtrax system is a sole-source product with patents issued by the U.S. Patent Office (US 9,836,936 B1). PADtrax is the first structure specifically designed for the use of RFID Technology throughout the entire process of tracking evidence and evidence chain-of-custody assurance, and as such is the only product that is available for this use (i.e. it is a Sole Source product for tracking evidence in a Law Enforcement environment).

A common application for RFID integrators is to make a provision in software that allows an RFID "Smart Label" to be attached to an item so that it can be located with a handheld reader. While this does accomplish the task of making item location easier, it does not assist with any other process of item handling.

Some integrators do attempt to go beyond this by implementing "Chokepoint" or "Pinchpoint" technology into tracking. However, these attempts are often very coarse in their approach. This is because they log the status of a tagged item based on whether the mounted hardware successfully reads the tag. This process may be adequate in situations of less-critical tracking, more predictable movements (such as forklifts and conveyor belts), or situations where items can take a long time to be read, this would not be adequate for evidence room environments.

This is because of a few very important factors:

1. Evidence is transported in and out of evidence by humans. Human bodies introduce a multitude of effects in RF environments

2. Humans never do the same thing twice. Sometimes items are carried on the left, sometimes the right, etc.
3. Different quantities of items move quickly through the door each time.
4. Most critically, stationary items are often stored within the distance the RFID antenna can read moving objects. This means RFID chokepoint systems must be able to distinguish between moving and stationary items, which is often quite difficult to do in environments that are not tightly controlled (such as lab and testing environments). Most adjustments made to accomplish this are performed at a tradeoff (reliability, read time, etc). PADtrax utilizes proprietary phase-angle analysis and other algorithms in order to make decisions regarding tag movement, inventory, and more.
5. PADtrax analyzes a multitude of data in near-real-time to determine whether a RFIDtagged item is on the inside or outside of the closed door of the evidence room, because such measures are critical when tracking the movement of evidence, which is different than tracking things as they move across a loading dock, conveyor belt, etc.
6. PADtrax is designed to minimize the amount of physical constraint on users. The PADtrax system will accommodate the variances in the way evidence officers move items in and out.

These steps, and other procedures in the software, have allowed C&A Associates to receive award and issuance of a patent from the U.S. Patent Office for our use of RFID Technology specifically towards evidence chain-of-custody. We only use PADtrax for evidence accountability which sets us apart from other companies offering one system for all installations.

As the inventor and owner of the PADtrax product line, C&A is the sole-source provider for the PADtrax Evidence Accountability System.



Date: January 25 2025

Matthew L. Moss
President C&A Associates
mattmoss@caassociates.com
800.679.7764



C&A Associates, Inc.



1814 S. Range Ave. Suite A
Denham Springs, LA 70726
(225) 791-7797

Quote# 4117
Date: 10/07/2025

North Port Police Department
Scott Smith
ssmith@northportpdfl.gov

Expiration Date: 02/28/2025

Ship To: 4980 City Hall Boulevard, North Port, FL 34286

Salesperson		Job		
Jim Snyder		North Port Police Department lead		
Product Code	Description	Qty	Unit price	Amount
	PADtrax RFID Software	1	\$9,500.00	\$9,500.00
PADTrax interface to RMS Solution	PADTrax interface to RMS Solution	1	\$0.00	\$0.00
RF-ZONE-017	RFID Read-Zone	7	\$3,350.00	\$23,450.00
RF-SENTER HH	RFID Handheld	2	\$3,250.00	\$6,500.00
RF-PRINT-ZD621R	RFID Printer	2	\$2,400.00	\$4,800.00
RF-BL-2400	RFID Block Reader	2	\$565.00	\$1,130.00
RF-SIG-460HSBR	RFID Signature Pad	1	\$325.00	\$325.00
RF-EVTAG-4X2	RFID-EVIDENCE 4X2 TAG 520/ROLL	41600	\$0.39	\$16,224.00
RF-RIBBON RESIN-3X4	RFID Printer RESIN Ribbons Law Enforcement	40	\$16.50	\$660.00
S & H	Shipping & Handling	1	\$650.00	\$650.00
Installation & Training	Installation & Training	1	\$7,000.00	\$7,000.00

Grand Total: \$70,239.00

- Purchaser Agrees to Pay Grand Total to the Seller. Applicable Tax Not Included
- 4.0% Surcharge Fee If Paying by Credit Card
- Balance Due Upon Completion of Installation
- All Servers and PC's to be Provided by Purchaser Based on C&A Specs
- Purchaser Responsible for Providing Network Connection from Server to All Read-Zones
- Annual Maintenance/Support Invoiced After 90-Day Warranty Period
Annual Maintenance \$9,500.00

To accept this quotation, sign here and return: _____

Printed: _____ Date: ____/____/____



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?) No Yes**PRR-EX (?)** Yes**FY ***

2026

Type code ***Preparer**

Chelsey Rodgers

Pre-Director Approver(s) (?)

	Name
1	Carol Cooper-Colicchio

Department *

POLICE

Division(s)**Commission Meeting? *** Yes No**Commission Override (?)** Yes No**Purchase****Payment Method *** Visa Purchase Purchase Order**Purchase Type *** Single Purchase (current FY)
 Blanket Purchase (current FY)**Purchase SubType *** None Change Order
 Amendment**Description ***

This is a Property and Evidence Management Solution. It will track evidence from intake to being signed out by officers/detectives, to release to court or the owner. It tracks the motion of the items by RFID and can audit items reducing man hours.

*Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) business days.***

Exemption Explanation (?) *

It is in the best interest of the City to procure the PADtrax RFID Evidence and Accountability System from C&A Associates as a sole-source purchase because it is the only system specifically designed and patented to fully track law enforcement evidence using RFID throughout the entire chain-of-custody process. PADtrax uniquely distinguishes between moving and stationary evidence in active evidence room environments through proprietary, patented technology (U.S. Patent No. 9,836,936 B1), which competing RFID solutions cannot reliably achieve. As the inventor, patent holder, and exclusive provider of PADtrax, C&A Associates is the sole source capable of providing this system.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

Reviewed specifications and other companies, however PADtrax's patented RFID implementation aims specifically at automated chain-of-custody movement tracking in active evidence environments.

Other vendors that were contacted (?) *

Revolution™ Police Evidence Management, Cykeo RFID File Cabinet, Collective Data, Franwell Vigilant RFID System, UPUS Smart Evidence Locker and eTWIST.

Grant? * Yes No**Technology Related? (?) *** Yes Renewal No**Technology type ***

Software

Exemption**Reason ***

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

Patent, copyright or unique design restrictions. (Sole Source)

Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)

Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

Other: None or some of the above apply. Provide detailed justification below.

Explanation *

Patent (U.S. Patent No. 9,836,936 B1), copyright or unique design restrictions.

Supporting backup *

[Click the Preview icon or right click link and select open in new tab or window to avoid downloading.](#)

Insurance Requirements _PadTrax.pdf 761.52KB

RE_ Risk Request - PadTrax .pdf 454.02KB

Sole Source letter 1 28 25.pdf 208.95KB

DemandStar

[For Purchasing Division](#)

Date Posted

Sole/Single Source Number Effective Date Expiration Date

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	PADtrax RFID Software and Add-Ons	LS	1.00	\$62,589.00	\$62,589.00
2	Installation and Training	SVC	1.00	\$7,000.00	\$7,000.00

Shipping (?) * **Total Charges**
\$650.00 \$70,239.00

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1		001-2100-521.52-50	PD26ES	\$70,239.00

Total Payments

\$70,239.00

Comments to Budget (?)

: Nicole Brown

Per Nicole Brown: Please update this request to include project number PD26ES.

Backup Attachments



Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

North Port Police Department 12-04-2025.pdf

116.88KB

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in NavLine.

Vendor Name *

C&A ASSOCIATES INC

Vendor Number *

8510

Vendor Name CST

Contact

Vendor Email

kimwhite@caassociates.com

Remittance Address

1814 SOUTH RANGE AVENUE, SUITE A, DENHAM SPRINGS, LA 70726

Phone

225-791-7797

Vendor Documentation Current (?) *

Yes No

Risk Documentation Current (?) *

Yes No Waiver Attached

YTD Expenses (?)

Department Inclusive (?) *

\$70,239.00

City Inclusive (?) *

Highest Approver (?) *

FD and CM will be skipped on the back end, as needed.