



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@northportfl.gov



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 26-49

Date Posted: December 9, 2025

Written Response Due Date: December 16, 2025

This is not a formal solicitation and there are no submissions required. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: PURCHASE OF DIAGNOSTIC AND INFO MOBILE WORKSTATION**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$13495.67**
- **VENDOR: SNAP-ON INDUSTRIAL**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/filesshare>. If you have any questions, concerns, or problems accessing this request using the link, please contact Michael White, Contract Administrator I, at 941.429.7174. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?) No Yes**PRR-EX (?)** Yes**FY ***

2026

Type code ***Preparer**

Crystal Osborne

Pre-Director Approver(s) (?)

	Name
1	Garrett Woods
2	Chelsea Buell

Department *

PUBLIC WORKS

Division(s)

FLEET

Commission Meeting? * Yes No**Commission Override (?)** Yes No**Purchase****Payment Method *** Visa Purchase Purchase Order**Purchase Type *** Single Purchase (current FY)
 Blanket Purchase (current FY)**Purchase SubType *** None Change Order
 Amendment**Description ***

Purchase of the Snap-On Zeus Plus Light Duty Diagnostic & Information System in a Mobile Workstation.

*Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) business days.***

Exemption Explanation (?) *

This Diagnostic and Information System will allow for faster scanning and diagnostics and also assists with how to make the appropriate repairs for diagnostic codes found from Scan. To fully maintain newer vehicles, Fleet Management must continue to keep diagnostic equipment updated.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

None, our current diagnostic system is from Snap-on, and the mechanics are familiar with the functions of this product, this will allow for minimal training with the new product.

Other vendors that were contacted (?) *

None, The Snap-On Vendor stops by our facility on a weekly basis and can assist with any questions, concerns or problems.

Grant? * Yes No**Technology Related? (?) *** Yes Renewal No**Exemption****Reason ***

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

 Patent, copyright or unique design restrictions. (Sole Source)

 Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)

Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

Other: None or some of the above apply. Provide detailed justification below.

Explanation *

Supporting backup *

Click the Preview icon or right click link and select open in new tab or window to avoid downloading.

Sole Source Diagnostics Jan 2025.pdf

105.85KB

DemandStar

For Purchasing Division

Date Posted

Sole/Single Source Number

Effective Date

Expiration Date

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	Snap-On Zeus Plus Light Duty Diagnostic & Information System in a Mobile Workstation	EA	1.00	\$13,495.67	\$13,495.67

Shipping (?) * **Total Charges**
\$0.00 \$13,495.67

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1		327-3035-519.64-00	FL26ST	\$13,495.67

Total Payments
\$13,495.67

Comments to Budget (?)

Backup Attachments

Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in NaviLine.

Vendor Name *

SNAP-ON INDUSTRIAL

Vendor Number *

7179

Vendor Name CST

Contact

Vendor Email

order@snapon.com

Remittance Address

A DIVISION OF IDSC HOLDINGS LLC, 21755 NETWORK PLACE, CHICAGO, IL 60673-1217

Phone

877-740-1900

Vendor Documentation Current (?) *

Yes No

Risk Documentation Current (?) *

Yes No Waiver Attached

YTD Expenses (?)

Department Inclusive (?) *

\$13,495.67

City Inclusive (?) *

Highest Approver (?) *

FD and CM will be skipped on the back end, as needed.



Quote

Submit to Snap-on Industrial
 3011 IL RTE 176, Door 1
 Crystal Lake, IL 60014
 877-740-1900

Quote Number	IMP-001421366	Ship Via	1 - UPS GROUND
Quote Date	11/13/2025	Payment Terms	P30 - NET 30 DAYS
Quote Expiration Date	1/12/2026	Ship to	201513916 NORTH PORT, CITY OF FLEET SERVICES 1100 N CHAMBERLAIN BLVD NORTH PORT FL 34286
Customer Name	NORTH PORT, CITY OF FLEET SERVICES	Bill to	201513913 DO NOT MAIL 4970 CITY HALL BLVD CADWYER@CITYOFNORTHPORT.CO M NORTH PORT FL 34286
Customer BP	201513916		
Contact Information:			
Name	Steve Cassell		
E-mail	scassell@northportfl.gov		
Phone Number	941-240-8530		
Sales Rep	ARCIDES, JEFFREY		
Mobile #	941-224-8084		
E-mail Address	Jeffrey.Arcides@snapon.com		

Part Number	Description	Quantity	List Price	Unit Net Price	Line Total
EEWS348MWC1	ZEUS PLUS IN MOBLWKCNTN 1YR	1	\$17,048.60	\$13,495.67	\$13,495.67

Total Weight 200.00 lbs
Sub Total \$13,495.67
Shipping \$0.00
Tax \$0.00

Grand Total \$13,495.67

Tax and freight shown are estimates.
 Applicable tax and freight will be charged to the Customer's account.
 The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms, which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.
 Custom tool kits, tool designs and prints that have been approved and ordered cannot be canceled or refunded.
 The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.
 *Please provide vendor and pricing information to customer service on this part number.



10 January 2025

To Whom It May Concern:

Thank you for your interest in Snap-on diagnostic tools.

This is to inform you that the following diagnostic products were designed and developed by Snap-on Diagnostics, for exclusive distribution by Snap-on:

Snap-on Diagnostic Software Versions XX.X
(XX represents year of publication year; X represents the quarter of publication)

- Snap-on[®] ZEUS+[™] Diagnostic & Information System
- Snap-on[®] ZEUS[®] Diagnostic & Information System
- Snap-on[®] VERUS[®] Edge Diagnostic & Information System
- Snap-on[®] MODIS[™] Edge Diagnostic System
- Snap-on[®] TRITON-D₈[®] Scan Tool
- Snap-on[®] TRITON-D₁₀[™] Scan Tool
- Snap-on[®] Vantage[®] Legend Component Test System
- Snap-on[®] APOLLO-D₈[™] Scan Tool
- Snap-on[®] APOLLO-D₉[™] Scan Tool
- Snap-on[®] APOLLO+[™] Scan Tool
- Snap-on[®] SOLUS Edge[™] Scan Tool
- Snap-on[®] SOLUS Legend[®] Scan Tool
- Snap-on[®] SOLUS+[™] Scan Tool
- Snap-on[®] ETHOS[®] Edge Scan Tool
- Snap-on[®] P1000[™] Scan Tool
- Snap-on[®] Diagnostic Thermal Imager
- Snap-on[®] Diagnostic Thermal Imager Elite
- Snap-on[®] Diagnostic Thermal Imager+
- Snap-on[®] Diagnostic Thermal Laser

Mitchell1[®] (a Snap-on Company) DBA ShopKey[®]
Mitchell1[®] (a Snap-on Company) DBA ShopKey[®] Pro

Best regards,

Mark H. Petersen

Mark Petersen
Product Manager – Snap-on Diagnostics