



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@northportfl.gov



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 26-46

Date Posted: December 2, 2025

Written Response Due Date: December 9, 2025

This is not a formal solicitation and there are no submissions required. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: Repair and Maintenance of TAC II SCADA System**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$50,000.00**
- **VENDOR: DATA FLOW SYSTEMS INC.**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/files>. If you have any questions, concerns, or problems accessing this request using the link, please contact Michael White, Contract Administrator I, at 941.429.7174. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?) No Yes**PRR-EX (?)** Yes**FY ***

2026

Type code ***Preparer**

Ruth Agosto

Pre-Director Approver(s) (?)

	Name
1	Michelle Tipp

Department *

UTILITIES

Division(s)

FIELD OPERATIONS

Commission Meeting? * Yes No**Commission Override (?)** Yes No**Purchase****Payment Method *** Visa Purchase Purchase Order**Purchase Type *** Single Purchase (current FY)
 Blanket Purchase (current FY)**Purchase SubType *** None Change Order
 Amendment**Description ***

Repair and Maintenance of Electrical Equipment (TCU's) for lift stations.

Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) business days.**

Exemption Explanation (?) *

DataFlow Systems is responsible for the design, manufacturing, and service of the entire TAC II SCADA System product line. There are no other manufacturers, dealers, distributors or service organizations that offer these products and associated services in the State of Florida. The City uses this type of System and has written it into the specifications. To use another System would be to costly because the whole entire system will have to be replaced.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

A sole source letter has been obtained.

Other vendors that were contacted (?) *

N/A

Grant? * Yes No**Technology Related? (?) *** Yes Renewal No**Exemption****Reason ***

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

 Patent, copyright or unique design restrictions. (Sole Source) Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source) Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

Other: None or some of the above apply. Provide detailed justification below.

Explanation *

Supporting backup *

[Click the Preview icon or right click link and select open in new tab or window to avoid downloading.](#)

DFS 2025 Sole Source Letter.pdf

209.8KB

DemandStar

[For Purchasing Division](#)

Date Posted

Sole/Single Source Number

Effective Date

Expiration Date

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	Labor, Material and shipping for the repair and maintenance of electrical equipment (TCU's) for lift stations.	\$\$	50,000.00	\$1.00	\$50,000.00

Shipping (?) * **Total Charges**
 \$0.00 \$50,000.00

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1		420-6063-536.46-60		\$50,000.00

Total Payments
 \$50,000.00

Comments to Budget (?)

Backup Attachments



[Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.](#)

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in NavILine.

Vendor Name *

DATA FLOW SYSTEMS INC

Vendor Number *

3869

Vendor Name CST

Contact

Vendor Email

mherbert@dataflowsys.com

Remittance Address

320 SOUTH CANAL STREET, CHICAGO, IL 60606

Phone

321-259-5009

Vendor Documentation Current (?) *

Yes No

Risk Documentation Current (?) *

Yes No Waiver Attached

YTD Expenses (?)

Department Inclusive (?) *

\$50,000.00

City Inclusive (?) *

Highest Approver (?) *

FD and CM will be skipped on the back end, as needed.



SOLE SOURCE LETTER
December 1, 2025

This letter is to provide notification that Data Flow Systems®, herein known as “Company” with corporate offices located at 605 N. John Rodes Boulevard, Melbourne, FL 32934, is the sole creator, manufacturer and marketer of a group of systems and products, including the TAC II SCADA System, as well as Remote Terminal Units (RTUs), Telemetry Control Units (TCUs), Hyper SCADA Server (HSS), HyperTAC SCADA Software, and the Symphony Pump & Flow Management® technology. The company is also the sole source provider for all associated support, repairs, service, and training for each of these solutions.

The company has nine (9) issued patents globally including patents governing wastewater collection flow management and techniques, fluid flow management system and associated methods, fluid flow management through a wastewater level manipulation system and associated methods, liquid level determination system and association methods, liquid level determination system, valve malfunctioning detection system for a vacuum sewer and associated methods, Modbus simulation system and associated transfer methods, and liquid-resistant control systems enclosure.

Further, the Company’s family of products are designed and manufactured to provide users with unique qualities and functions for remote monitoring and control for water, wastewater, and stormwater utilities.

Users acquire trend data via the patented and proprietary HT4® software tool which issues “Alarms” and “Alerts” that monitor specific operational parameters. All notifications provide information and resources enabling effective, informed decision-making for corrective or preemptive action. The patented HT4 Mobile® app is designed to have access to the software from the plant, field or office.

The patented Symphony Pump & Flow Management® technology coordinates the system-wide operation of sewer lift stations for the purpose of reducing force main pressures and equalizing flow into a wastewater treatment plant, which enables the ability to significantly reduce energy costs and provide a solution to daily peak-flow issues

Among its portfolio, the Company is protected by the following US Patents: 8,594,851; 8,600,568; 8,983,667; 9,556,040; 8,340,929; 8,521,452; 8,228,190; 8,260,872 and 9,200,466. We hope this information will satisfy your requirements and that it clearly demonstrates the special, patented, unique and proprietary features of our systems.

Sincerely,

A handwritten signature in black ink, appearing to read "Corey T. Williams".

Corey Williams, P.E.
President, Data Flow Systems



City of North Port

Human Resources Department
 Risk Management
 4970 City Hall Boulevard
 North Port, FL 34286
 Phone: 941.429.7200
 Fax: 941.429.7135

Print Form

Date of Request: 5/7/2025
 Date Risk Received Request:
 Response Time

Insurance Requirements Request Form

Primary Dept.: Utilities/Water Treatment

Secondary Dept.:

Contact Name/Phone#: Ruth Agosto/941-240-8025

Duration of work (calendar days): 180 - 365 days

On Site Work: No

Estimated Cost of Work: \$50,000 - \$100,000

What are you purchasing?: Services

Requirements are for:

Formal Solicitation (RFB, RFP, RFQ) Solicitation #

Informal Solicitation (items purchased utilizing quotes and under the formal solicitation threshold)

Vendor Insurance Renewal Expiration Date 4/1/2025

Insurance Update - attach original insurance requirements

Piggyback Contract (attach a copy of the contract insurance requirements, and list entity name/piggyback information in the summary below)

Provide a DETAILED description of the Item being Purchased / Description of Work or Summary of Services being provided

Repair and maintenance of electrical equipment (TCUs) for lift stations. DFS is solely responsible for the design, manufacture, and service of the entire TAC II SCADA system product line.

REQUIRED COVERAGE (To be completed by RISK)

Worker's Compensation -

All state and federal statutory limits apply.

- Level I: \$100,000 each accident
\$100,000 each employee
\$500,000 policy limit for diseases
- Level II: \$500,000 each accident
\$500,000 each employee
\$500,000 policy limit for diseases
- Level III: \$3,000,000 each accident
\$1,000,000 each employee
\$1,000,000 policy limit for diseases
- Proof of current Worker's Compensation coverage
- Worker's Compensation Exemption (notarized affidavit)

Commercial General Liability:

Occurrence form required aggregate separate to this job.

- Level I: \$300,000 each accident
\$600,000 general aggregate
\$600,000 products and completed ops
\$100,000 damage to rented premises
- Level II: \$1,000,000 each occurrence
\$1,000,000 general aggregate
\$1,000,000 products and completed ops
\$100,000 damage to rented premises
- Level III: \$3,000,000 each occurrence
\$6,000,000 general aggregate
\$6,000,000 products and completed ops
\$100,000 damage to rented premises
- City of North Port to be named additionally insured
- Proof of current General Liability Insurance coverage only

Commercial Auto Liability:

All owned, non-owned or hired

Level I: \$300,000 each accident for property damage and bodily injury with contractual liability coverage

Level II: \$1,000,000 each accident for property damage and bodily injury with contractual liability coverage

Level III: \$3,000,000 each accident for property damage and bodily injury with contractual liability coverage

City of North Port to be named additionally insured

Proof of current Commercial Auto Liability Insurance only

Sub - Limits - Personal Automobile Coverage

\$100,000 per person
\$200,000 per accident and
\$100,000 property damage

Additional Insurances when Applicable:

Environmental / Pollution Liability

\$100,000 each occurrence and
\$300,000 general aggregate

Professional Liability / TRCA 600

Level I projects: 1 million per occurrence and
1 million general aggregate

Level II projects: 1 million per occurrence and
2 million general aggregate


Level III projects: 2 million per occurrence and
2 million general aggregate

Required Insurance Coverage, not specified above:

Type of insurance	
Limits:	
Limits:	
Limits:	

Additional Risk Comments:

NOTE: Submit this form and the certificate of insurance to Risk for final approval PRIOR to making any purchases or allowing work to be performed.



 Risk Manager or Designee

5/12/25

 Date

Steve Lambert
 Claims Coordinator
 Phone: 941-429-7138
 riskservices@cityofnorthport.com

Sandy Knowles
 Risk & Benefits Manager
 Phone: 941-429-7130
 riskservices@cityofnorthport.com