



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@northportfl.gov



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 26-36

Date Posted: November 6, 2025

Written Response Due Date: November 13, 2025

This is not a formal solicitation and there are no submissions required. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: FOG & BACKFLOW SOFTWARE ANNUAL SUBSCRIPTION**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$6000**
- **VENDOR: BMP COMPLIANCE GROUP**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/files>. If you have any questions, concerns, or problems accessing this request using the link, please contact Michael White, Contract Administrator I, at 941.429.7174. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?) No Yes**PRR-EX (?)** Yes**FY ***

2026

Type code ***Preparer**

Ruth Agosto

Pre-Director Approver(s) (?)

	Name
1	Michelle Tipp

Department *

UTILITIES

Division(s)

FIELD OPERATIONS

Commission Meeting? * Yes No**Commission Override (?)** Yes No**Purchase****Payment Method *** Visa Purchase Purchase Order**Purchase Type *** Single Purchase (current FY)
 Blanket Purchase (current FY)**Purchase SubType *** None Change Order
 Amendment**Description ***

FOG & Backflow Software System Annual Subscription for our Field Operations division.

Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) business days.**

Exemption Explanation (?) *

FOG BMP & Backflow BMP are sole source products, manufactured, sold and distributed exclusively by BMP Compliance Group. No division of BMP Compliance Group, nor any other company, makes a similar or competing product that has the capability to integrate via a single sign on within both the FOG BMP and Backflow BMP compliance programs. BMP Compliance applications are the only applications that have the ability to share and view data via the Florida state-wide BMP Database comprised of various participating jurisdictions and disposal facility sites.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

We obtained a Sole Source Letter.

Other vendors that were contacted (?) *

N/A

Grant? * Yes No**Technology Related? (?) *** Yes Renewal No**Exemption****Reason ***

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

 Patent, copyright or unique design restrictions. (Sole Source)

 Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)

Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

Other: None or some of the above apply. Provide detailed justification below.

Explanation *

Supporting backup *

Click the Preview icon or right click link and select open in new tab or window to avoid downloading.

Sole Source Letter_BMP Compliance Group.pdf

262.65KB

DemandStar

For Purchasing Division

Date Posted

Sole/Single Source Number

Effective Date

Expiration Date

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	FOG & Backflow Software annual subscription- FO	\$\$	6,000.00	\$1.00	\$6,000.00

Shipping (?) * **Total Charges**
\$0.00 \$6,000.00

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1		420-6063-536.49-14		\$6,000.00

Total Payments
\$6,000.00

Comments to Budget (?)

Backup Attachments



Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in Naviline.

Vendor Name *

BMP COMPLIANCE GROUP

Vendor Number *

8359

Vendor Name CST

Contact

Vendor Email

heidi@bmpcomp.com

Remittance Address

RITE-WAY COMPLIANCE GROUP, 300 E NAGHTEN STREET, COLUMBUS, OH 43215

Phone

614-955-1091

Vendor Documentation Current (?) *

Yes No

Risk Documentation Current (?) *

Yes No Waiver Attached

YTD Expenses (?)

Department Inclusive (?) *

\$6,000.00

City Inclusive (?) *

Highest Approver (?) *

FD and CM will be skipped on the back end, as needed.

BMP Compliance Group
 300 E. Naghten St.
 Columbus, OH 43215 US
 +18553642671
 sam@fogbmp.com
 www.fogbmp.com

Estimate



ADDRESS
Andrew Hoepfner City of North Port, FL 5390 Sam Shapos Way North Port, Florida 34287

ESTIMATE #	DATE	
1373	10/22/2025	

DATE		DESCRIPTION	QTY	RATE	AMOUNT
10/22/2025	(3) Annual Subscription for Backflow BMP cloud-based backflow compliance application	Backflow BMP Municipal Subscription (Between 5,000 - 10,000 Testable Assemblies)	1	6,000.00	6,000.00

Terms and Conditions

Base price of subscription shall not change unless to adjust for basic inflation. Annual subscription renewal shall correlate with each rise or fall of at least one percent (1%) in the Consumer Price Index as published by the United States Department of Labor, Bureau of Labor Statistics ("CPI"). Adjustments shall be implemented annually on January 1. Upon adjustment, the fixed subscription charge shall be rounded off to the nearest whole cent.

- Customer will not be billed under any circumstances for user support.
- Customer will be invoiced after acceptance of this quote.
- Payment will be due prior to delivery of service and goods.
- Quote is for a one (1) year subscription to Backflow BMP Software
- Quote is good for 30 days

SUBTOTAL	6,000.00
TAX	0.00
TOTAL	\$6,000.00

Accepted By

Accepted Date

BMP Compliance Group
300 E. Naghten Street Columbus,
Ohio, USA 43215
Phone: 614-519-1769

SOLE SOURCE LETTER

March 7, 2025

To Whom It May Concern:

This letter is to confirm that FOG BMP & Backflow BMP are sole source products, manufactured, sold and distributed exclusively by BMP Compliance Group. No division of BMP Compliance Group, nor any other company, makes a similar or competing product that has the capability to integrate via a single sign on within both the FOG BMP and Backflow BMP compliance programs. BMP Compliance applications are the only applications that have the ability to share and view data via the Florida state-wide BMP Database comprised of various participating jurisdictions and disposal facility sites.

These products must be purchased directly by institutions from BMP Compliance Group at the address listed above. There are no agents or dealers authorized to represent this product.

There is no other like items or products available for purchase that would serve the same purpose or function. Additionally, there is only one price for the above product because of exclusive distribution or marketing rights.

If you desire additional information, don't hesitate to contact me at (614) 519-1769 at any time or visit our website at www.BMPCOMP.com Thank you for your interest in our product.

Sincerely,
Samuel Mcleod
Vice President, BMP Compliance Group
sam@bmpcomp.com
