



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@northportfl.gov



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 26-32

Date Posted: October 30, 2025

Written Response Due Date: November 6, 2025

This is not a formal solicitation and there are no submissions required. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: SUBSCRIPTION RENEWAL TRAINING PROGRAM**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$8855.61**
- **VENDOR: POWERDMS INC**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/files>. If you have any questions, concerns, or problems accessing this request using the link, please contact Michael White, Contract Administrator I, at 941.429.7174. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?) No Yes**PRR-EX (?)** Yes**FY ***

2026

Type code *

S

Preparer

Chelsey Rodgers

Pre-Director Approver(s) (?)

	Name
1	Carol Cooper-Colicchio

Department *

POLICE

Division(s)**Commission Meeting? *** Yes No**Commission Override (?)** Yes No**Purchase****Payment Method *** Visa Purchase Purchase Order**Purchase Type *** Single Purchase (current FY)
 Blanket Purchase (current FY)**Purchase SubType *** None Change Order
 Amendment**Description ***

Renewed subscription for PD's Legacy Training, Power DMS Standards Accreditation Program and PowerPolicy Professional Subscription.

*Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) business days.***

Exemption Explanation (?) *

PowerDMS is the only software platform designed to recruit, train, equip, and protect first responders across their careers in public safety.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

Sole Source Letter received.

Other vendors that were contacted (?) *

N/A

Grant? * Yes No**Technology Related? (?) *** Yes Renewal No**Technology type ***

Software, Subscription

Exemption**Reason ***

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

 Patent, copyright or unique design restrictions. (Sole Source) Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source) Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

Other: None or some of the above apply. Provide detailed justification below.

Explanation *

Due to the proprietary nature of the software developed by NEOGOV, the software receives automatic protection under U.S. copyright law without the need for registration. Governmentjobs.com, Inc. (D/B/A/ NEOGOV), on behalf of itself and its subsidiaries PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOV") is the sole source provider of the PowerDMS public safety workforce platform.

Supporting backup *

Click the Preview icon or right click link and select open in new tab or window to avoid downloading.

Sole Source_NEOGOV PowerDMS_Policy, Standards, Training.pdf

76.83KB

DemandStar

For Purchasing Division

Date Posted

Sole/Single Source Number

Verified By

Effective Date

Expiration Date

SS26-32

Michael White

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	PowerDMS Standards FLA-TAC Accreditation Program Start Date: 10/26/2025 End Date: 10/31/26	YR	1.00	\$508.22	\$508.22
2	PowerPolicy Professional Subscription Start Date: 11/01/2025 End Date: 10/31/2026 Users: 249	YR	1.00	\$8,347.39	\$8,347.39

Shipping (?) *

\$0.00

Total Charges

\$8,855.61

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1	PD	001-2100-521.49-14		\$8,855.61

Total Payments

\$8,855.61

Comments to Budget (?)

Backup Attachments



Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

NeoGov_PowerDMS_Risk 900.2 Insurance Requirements No Risk.pdf	225.73KB
Vendor_Information_Form_-_Fillable_(JAN_2022).pdf	389.47KB
Invoice for North Port Police Department (FL) - 2025-10-28.pdf	70.79KB

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in NavilLine.

Vendor Name * POWERDMS INC **Vendor Number *** 6639

Vendor Name CST

Contact **Vendor Email**
receivables@powerdms.com

Remittance Address
PO BOX 749609, ATLANTA, GA 30374-9609

Phone
800-749-5104

Vendor Documentation Current (?) *
 Yes No

Risk Documentation Current (?) *
 Yes No Waiver Attached

YTD Expenses (?)

Department Inclusive (?) * \$8,855.61 **City Inclusive** (?) * \$8,855.61

Highest Approver (?) *

FD and CM will be skipped on the back end, as needed.

Purchasing Approver

INVOICE

Vendor Information / Contact:

2120 Park Pl, Suite 100
El Segundo, CA 90245

Email: receivables@powerdms.com

Phone: 1-800-749-5104

EIN: 59-3668885

Need a W-9? Click here: [W-9 PDF](#)

Invoice Summary:

Invoice No.: INV-147538

Invoice Date: 10-28-2025

Due Date: 11-27-2025

Payment Terms: Net 30

Purchase Order No.:

Customer No.: A-2868

Customer Billing Information
Jennifer Ayres North Port Police Department (FL)
Accounts Payable 4980 City Hall Blvd. North Port, FL 34286 United States

Customer Shipping Information
North Port Police Department (FL)
4980 City Hall Blvd North Port, FL 34286 United States

Invoice Details:

Product	Start Date	End Date	Quantity	Total Price (\$USD)
Legacy Training Included	10-26-2025	10-25-2026	249	\$0.00
PowerDMS Standards FLA-TAC Accreditation Program	10-20-2025	10-25-2026	1	\$508.22
PowerPolicy Professional Subscription	10-26-2025	10-25-2026	249	\$8,347.39

SUBTOTAL (\$USD)	\$8,855.61
Sales Tax	\$0.00
TOTAL	\$8,855.61
Payments	\$0.00
Credits	\$0.00
Balance Due (\$USD)	\$8,855.61

Payment Instructions:

Remit checks to: PowerDMS, Inc. PO Box 749609 Atlanta, GA 30374	Remit electronic payments to: PNC Bank East Brunswick, NJ 08816 Routing #: 031207607 Account #: 8026392336	Credit card payments: Credit Card Payment Portal Link
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By making the payment specified in this invoice, customer agrees that the terms and conditions of the agreement previously executed by the parties shall apply to this purchase, or if there is no prior agreement, the terms and conditions of the NEOGOV Services Agreement set

forth in the quote previously provided to Customer shall apply. Any other terms and conditions provided by customer to NEOGOV in a purchase order or otherwise shall be deemed void.

Subject: NEOGOV Sole Source Letter

October 24, 2025

This letter is to confirm that Governmentjobs.com, Inc. (D/B/A/ NEOGOV), on behalf of itself and its subsidiaries PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOV") is the sole source provider of the PowerDMS public safety workforce platform. PowerDMS is the only software platform designed to recruit, train, equip, and protect first responders across their careers in public safety. As a result of our investment in innovation and unique expertise working in public safety, we have created a one-of-a-kind solution. A few of the unique properties of the system include:

PowerPolicy

- PowerPolicy uniquely links critical content to state and national standards to alert staff when changes may impact their compliance
- PowerPolicy helps manage and maintain crucial content including digital signatures and comprehensive workflows
- PowerPolicy, coupled with PowerStandards, uniquely links critical content to state and national standards to track and maintain continual compliance
- PowerPolicy offers public-facing linkability for public transparency
- PowerPolicy offers a fully compatible mobile application that allows full acknowledgment as well as importing documents anytime from anywhere.
- PowerPolicy offers a full integration to most document formats for ease of editing
- PowerPolicy offers side-by-side comparison across all version's history of documents
- PowerPolicy offers customized analytics and scheduled delivery reporting

PowerTraining

- PowerTraining offers the ability to create custom online courses using videos, PowerPoint presentations, policies, procedures, and more.
- PowerTraining offers the ability to set automatic reminders for employees to renew their mandatory certifications and training courses.
- PowerTraining offers the ability to create custom tests using multiple-choice, short-answer, fill-in-the-blank, and true/false question types.
- PowerTraining offers the ability to collect feedback (via surveys) on training content to measure course effectiveness, engagement, and new opportunities.
- PowerTraining can track and measure training completion with PowerTraining's reporting feature. See which employees need to renew their training credits.
- PowerTraining ensures comprehension of policies and training by attaching a test for your staff to take before acknowledging or completing the content.
- PowerTraining allows staff to submit requests to attend external training or to make the agency aware of a training need.

PowerStandards

- PowerStandards maps your policies, procedures, and proofs of compliance to your specific accrediting body's standards manual. Our solution is shown to reduce the time it takes to complete a self-assessment or prepare for an onsite by 50% or more when compared to paper-based methods.
- PowerStandards allow you to assign specific tasks, standards, or chapters to subject matter experts throughout your organization.
- PowerStandards allow you to receive automatic alerts when a policy or standards manual is changed in the middle of the accreditation cycle. Rather than managing static documents, your policies and practices become living, fluid documents.

In addition, all PowerDMS training, system documentation, hosting services, information security, and software maintenance for the products listed herein are provided by or through NEOGOV personnel.

Due to the proprietary nature of the software developed by NEOGOV, the software receives automatic protection under U.S. copyright law without the need for registration.

Note, this letter is for information purposes only. Recipients are advised to conduct independent analysis to determine whether procurement regulations applicable to their agency permit sole-source procurement.

Please let us know if you require any further information regarding our services.

Sincerely,

A handwritten signature in black ink, appearing to read "Joshua Snyder". The signature is written in a cursive style with a large initial "J" and "S".

Joshua Snyder
VP of Business Development