



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@northportfl.gov



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 26-29

Date Posted: October 15, 2025

Written Response Due Date: October 22, 2025

This is not a formal solicitation and there are no submissions required. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: RENEWAL OF MAGNET AXIOM SOFTWARE**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$4620**
- **VENDOR: MAGNET FORENSICS LLC**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/files>. If you have any questions, concerns, or problems accessing this request using the link, please contact Michael White, Contract Administrator I, at 941.429.7174. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?) No Yes**PRR-EX (?)** Yes**FY ***

2026

Type code ***Preparer**

Chelsey Rodgers

Pre-Director Approver(s) (?)

	Name
1	Carol Cooper-Colicchio

Department *

POLICE

Division(s)**Commission Meeting? *** Yes No**Commission Override (?)** Yes No**Purchase****Payment Method *** Visa Purchase Purchase Order**Purchase Type *** Single Purchase (current FY)
 Blanket Purchase (current FY)**Purchase SubType *** None Change Order
 Amendment**Description ***

Renewal our Magnet Axiom Essentials software. Term to be 11/01/2025 - 10/31/2026.

Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) business days.**

Exemption Explanation (?) *

This purchase qualifies as a single source procurement. Magnet is the manufacturer and authorized provider for this specific software renewal. Although other vendors may offer similar products, the renewal must be processed directly through Magnet to maintain existing licensing, ensure uninterrupted technical support, and preserve compatibility with our current system. Procuring through an outside company could result in the loss of software support and service continuity. Therefore, it is in the best interest of the City to continue purchasing directly from Magnet to ensure reliability, consistency, and continued product support.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

Research was conducted to determine if this software renewal could be obtained from another vendor. While a third party listed the product for approximately \$12 less under a GSA contract, Magnet is the sole authorized provider for renewals of this existing license. Purchasing through a third party would establish a new license rather than a renewal and would result in the loss of direct manufacturer support, updates, and continuity of service. Based on this verification, Magnet remains the only viable source to maintain the City's current licensing and support agreement.

Other vendors that were contacted (?) *

Panamerica Computers, Inc.
mshaffer@pcitec.com // 540-635-4402

Grant? * Yes No**Technology Related? (?) *** Yes Renewal No**Technology type ***

Software

Exemption**Reason ***

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

- Patent, copyright or unique design restrictions. (Sole Source)

- Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)

- Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

- Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

- When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

- Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

- Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

- The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

- Other: None or some of the above apply. Provide detailed justification below.

Explanation *

Supporting backup *

[Click the Preview icon or right click link and select open in new tab or window to avoid downloading.](#)

Q-374035 - AX renewal - North Port Police Dept (FL).pdf	66.67KB
RE_ Upcoming Magnet Axiom License Expiration (10_31_2025) - North Port Police Department (FL).pdf	1.04MB

DemandStar
[For Purchasing Division](#)

Date Posted	Effective Date	Expiration Date
Sole/Single Source Number		

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	Magnet AXIOM Essentials	YR	1.00	\$4,620.00	\$4,620.00
				Shipping (?) *	Total Charges
				\$0.00	\$4,620.00

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1		001-2100-521.52-50		\$4,620.00

Total Payments
\$4,620.00

Comments to Budget (?)

Backup Attachments



Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

Magnet Forensics_Risk 900.2 Insurance Requirements No Risk.pdf

225.59KB

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in NavLine.

Vendor Name *

MAGNET FORENSICS LLC

Vendor Number *

8294

Vendor Name CST

Contact

Vendor Email

vendorform@magnetforensics.com

Remittance Address

PO BOX 737312, DALLAS, TX 75373-7312

Phone

844-638-7884

Vendor Documentation Current (?) *

Yes No

Risk Documentation Current (?) *

Yes No Waiver Attached

YTD Expenses (?)

Department Inclusive (?) *

\$4,620.00

City Inclusive (?) *

Highest Approver (?) *

FD and CM will be skipped on the back end, as needed.



Address:
Magnet Forensics, LLC
931 Monroe Drive NE
Suite A102-340
Atlanta, Georgia 30308
United States

Phone: 519-342-0195

Quote #: Q-374035-1
Issue Date: 26 Aug, 2025
Expires On: 31 Oct, 2025

Bill To
Susan Wagner
North Port Police Department (FL)
4970 City Hall Boulevard
North Port, Florida 34286
United States
941-740-4086
swagner@northportpdf.gov

Ship To
Jason Selzer
North Port Police Department (FL)
4980 City Hall Blvd
North Port, Florida 34286
United States
(941) 429-7334
jselzer@northportpd.com

End User
Lee Wallace
North Port Police Department (FL)
4980 City Hall Blvd
North Port Florida 34286
United States
941-740-1712
lwallace@northportpdf.gov

PREPARED BY	PHONE	EMAIL	PAYMENT TERM
Danielle Moore	(470) 610-6262	danielle.moore@magnetforensics.com	Net 30

ITEM #	PRODUCT NAME	SMS DATES	UNIT SELLING PRICE	QTY	EXTENDED PRICE
6AX110	Magnet AXIOM Essentials	1 Nov, 2025 to 31 Oct, 2026	USD 4,620.00	1	USD 4,620.00

axiom license renewal associated with dongle id B201705120011627

Sub-Total	USD 4,620.00
Taxes	USD 0.00
Grand Total	USD 4,620.00

Prices subject to change upon quote expiry. Accurate sales tax will be calculated at the time of invoicing when applicable. If your company is tax exempt, please provide appropriate support with your signed quote. Hardware may be subject to additional fees related to delivery, import and export.

Terms & Conditions

Unless you have an existing written agreement with Magnet Forensics for the products and/or services listed in this quotation, by: (a) signing below, (b) submitting an Order to Magnet Forensics referencing this quotation, or (c) making payment for the products and/or related services listed in this quotation, you agree to the terms and conditions at <http://magnetforensics.com/legal/> applicable to such products and/or services listed in this quotation to the exclusion of any differing or additional terms which may be found on your purchase order or similar document. By signing, you certify that you have the authority to bind your organization.

Q-374035 - USD 4,620.00

Magnet Forensics may adjust the software term start and/or end date, without increasing the total software license price, based on the date Magnet Forensics activates the software and provided that the total software license term length does not change.

Signature: _____

Date: ____/____/____

Name (Print): _____

Title: _____

Please sign and email to Danielle Moore at danielle.moore@magnetforensics.com

From: Jason Selzer
 To: Chelsey Rodgers
 Subject: RE: Upcoming Magnet Axiom License Expiration (10/31/2025) - North Port Police Department (FL)
 Date: Tuesday, October 14, 2025 3:11:59 PM
 Attachments: image000.png
 image001.png
 image002.png
 image003.png

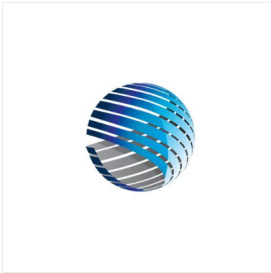
Please utilize Magnet and not an outside company. This is a renewal not a new dongle. I would hate to lose support because we went with an outside company.

Jason Selzer
 Commander, Advanced Technology Investigations and Forensics Division
 North Port Police Department
 4980 City Hall Blvd.
 North Port, FL 34286
 (941) 429-7334
 Fax: (941) 429-7389
jselzer@northportpdfl.gov
 CFCE, CCO, CCPA
www.northportpdfl.gov



From: Chelsey Rodgers <crodgers@northportpdfl.gov>
 Sent: Tuesday, October 7, 2025 12:09 PM
 To: Jason Selzer <jselzer@northportpdfl.gov>
 Subject: FW: Upcoming Magnet Axiom License Expiration (10/31/2025) - North Port Police Department (FL)
 Importance: High

Commander,
 I found a provider offering the Magnet Axiom Essentials software for a few dollars less. Please review the screenshot below and let me know if you are comfortable with this purchase. The purchase would be made through GSA, which functions as a Government Shopping Website. If you would like to speak with the rep, the email is mshaffer@pcitec.com. Since this is software, I want to ensure you are comfortable with the item before I proceed.
 Thank you,



MAGNET AXIOM ESSENTIALS
 Magnet AXIOM Essentials

[About this Item](#)

Country of Origin	UNITED STATES
Manufacturer	MAGNET FORENSICS
Manufacturer Part Number	6AX110
Schedule/SIN	MAS/5112210
Warranty	30 DA

Country of Origin - US
 Disaster Purchasing Items
 Cooperative Purchasing Items

\$4,608.36 EA

Quantity:

[Add to Cart](#)

[Compare Sources \(1\)](#)

Sold and Shipped by
 PANAMERICA COMPUTERS, INC.

Contract minimum order: \$100.00

Contract Number
 47QTC24D008A (Ends: Apr 24, 2029)

Socio

Features
 ♦

FOB/Shipping
 D-CONUS,AK,PR,HI

Delivery
 30 days delivered ARO

Volume Discounts
 100 - 99999999 2.0%

[Back to Cart](#) [Park Cart](#) [Process Order](#)

CHECKOUT REVIEW

Order Summary

[Purchase Order 1:](#) \$4,608.36

Order Total: **\$4,608.36**

PAYMENT INFORMATION

Card #: xxxxx-xxxx-xxxx-5274
 Exp. Date: Aug 2030
 Billing Address Zip Code: 34286

[Change Payment Information](#)

CUSTOMER INFORMATION

CHELSEY RODGERS
 FL

Phone: 941-429-7381
crodgers@northportpdfl.gov

[Change Customer Information](#)

Shipping Address: [Change Address](#)

ADDRESS:
 North Port Police Department
 4980 CITY HALL BLVD.
 North Port, FL 34286

INDIVIDUAL RECEIVING SHIPMENT
 JOSHUA RODRIQUEZ
 9412042364
 CRODGER@NORTHPORTPDFL.GOV

[Purchase Order 1](#) PANAMERICA COMPUTERS, INC.

PURCHASE ORDER NO. 47QDCC26M01UG **CPDN/Requisition/Reference No.**

DEALER: PANAMERICA COMPUTERS, INC. 1386 BIG OAK ROAD LURAY, VA
mshaffer@pcitec.com 5406354402

Delivery Time
 30 days delivered ARO

Appropriation Data

Deliver on or before
 Oct 2025

FOB
 See Below

PO Note

Mfr. Part No.	FOB	Qty	Unit Price	Total Price
6AX110 MAGNET AXIOM ESSENTIALS	Destination - Includes Shipping	1	\$4,608.36	\$4,608.36
PO Total:				\$4,608.36

Thanks,



CHELSEY RODGERS
Purchasing Agent
941-204-2364
CRodgers@NorthPortpdfl.gov
4980 City Hall Blvd, North Port FL 34286
www.NorthPortFL.gov/joinNPPD

From: Danielle Moore <danielle.moore@magnetforensics.com>
Sent: Tuesday, August 26, 2025 9:06 AM
To: Susan Wagner <SWagner@northportpdfl.gov>, Jason Selzer <jselzer@northportpdfl.gov>
Cc: dfu@northportpd.com
Subject: Upcoming Magnet Axiom License Expiration (10/31/2025) - North Port Police Department (FL)
Importance: High

Some people who received this message don't often get email from danielle.moore@magnetforensics.com. [Learn why this is important](#)

Good Morning,

I'm reaching out as a reminder that the agency's **Axiom License** is expiring in **70 days on 10/31/2025**.

- associated with Doogle Id: B2070512001627

Attached you will find a renewal quote

Can you please advise if the agency plans to renew this license?

To process, we need an intent to purchase via a signed quote or Purchase Order (PO).

Once the renewal is fully processed, the official invoice will be created and sent with NET30 payment terms from the date the invoice is sent.

If you have any further questions or need any other documents, please don't hesitate to reach out.

Thank you,

Danielle Moore
Renewal Manager – State & Local Florida & New England
470.610.6262

Magnet Forensics
Atlanta, GA United States

MAGNET FORENSICS® TAP = Unlimited Training
One pass. Every course.
Expand your DFIR expertise.
[Ask me how to get started >>](#)

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A City where you can "Achieve Anything."

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City of North Port

Human Resources Department
Risk Management
4970 City Hall Boulevard
North Port, FL 34286
Phone: 941.429.7200
Fax: 941.429.7135

Print Form

Date submitted:

This form is NOT used for the purchase of services (vendors coming on site) or any purchases utilizing a piggyback.

Insurance Requirements Waiver Form for Supplies

Primary Department:

Secondary Department:

Requested by / Phone#:

Amount of Purchase:

Provide a DETAILED description of the items being purchased:

Is this an online order (delivered) Is this an in store pick-up

Supplies to be purchased (based on Delivery ONLY) - NO INSTALLATION

- Apparel / Uniforms: *(City must provide artwork/logo and approves proof)*
- Tools for the Trade: Hand tools, weapons, cameras, badges, safety apparatus
- Cleaning Supplies: *Examples of acceptable items include - paper towels, hand soap, toilet paper, cleaning detergent, that do not exceed five (5) gallons per unit*
- Business cards, envelopes, stationary: *(City provides logo/artwork and approves proof)*
- City promotional items: *(City provides logo/artwork and approves proof)*
- Going to local store to purchase items: Hobby Lobby, Lowes, Home Depot, Wal-Mart, Michaels, etc.
- Vehicle / Light or Heavy Equipment *(Cannot use this form if under contract with piggyback)*
- Mechanical Parts for Repairs / Maintenance
- Gym or Fitness Equipment
- Office Supplies
- Computer Software *(No remote access, City purchases and IT installs, maintains and troubleshoots)*
- Back Packs & school supplies
- Professional Memberships

NOTE: As the requester, the Department accepts liability for the submission of this form and the request to waiver insurance requirements. By the submission of this form, it is understood that this is a supply only purchase and that no vendor will be coming on site, installing products, or accessing a computer system remotely.

If you are not sure, it is the responsibility of the requester to submit form 900.1 Insurance Requirements Request Form for risk review at RiskServices@cityofnorthport.com. ALL procurement procedures still apply.

Requester _____ Date _____

All fields must be completed; incomplete forms will be returned to the requester.