



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@northportfl.gov



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 26-05

Date Posted: October 3, 2025

Written Response Due Date: October 10, 2025

This is not a formal solicitation and there are no submissions required. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: Solid Waste Landfill Service**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$3,147,710**
- **VENDOR: SARASOTA COUNTY SOLID WASTE**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/filesshare>. If you have any questions, concerns, or problems accessing this request using the link, please contact Michael White, Contract Administrator I, at 941.429.7174. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?) No Yes**PRR-EX (?)** Yes**FY ***

2026

Type code ***Preparer**

Lisa Guerreiro

Pre-Director Approver(s) (?)

	Name
1	Garrett Woods
2	Chelsea Buell

Department *

PUBLIC WORKS

Division(s)

SOLID WASTE

Commission Meeting? * Yes No**Commission Date (?) ***

09/23/2025

Agenda Item (?) *

25-1908

Commission Override (?) Yes No**Purchase****Payment Method *** Visa Purchase Purchase Order**Purchase Type *** Single Purchase (current FY)
 Blanket Purchase (current FY)**Purchase SubType *** None Change Order
 Amendment**Description ***

FY26 blanket approval for landfill tipping fees for Solid Waste and R&D.

*Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) business days.***

Exemption Explanation (?) *

The City of North Port has utilized Sarasota for landfilling of solid waste since the City ceased operations of its own landfill in 1984. Staff evaluated alternative disposal facilities comparing tipping fees and the cost of transportation, determining which facility was the most economical choice.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

n/a

Other vendors that were contacted (?) *

The evaluation results have illustrated that the Sarasota County Landfill offers the lowest tipping fee with the shortest travel distance from the City of North Port to their landfill. As such, staff recommends that the City of North Port continues utilizing the Sarasota County Landfill for solid waste disposal services.

Grant? * Yes No**Technology Related? (?) *** Yes Renewal No**Exemption****Reason ***

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

- Patent, copyright or unique design restrictions. (Sole Source)

- Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)

- Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

- Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

- When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

- Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

- Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

- The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available thorough a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

- Other: None or some of the above apply. Provide detailed justification below.

Explanation *

The following provides a summary of the results of the evaluated alternative disposal facilities:

Name of Facility	Tipping Fee/Ton	Travel/Distance to Facility (one-way)
Sarasota County	\$58.00	24.4 Miles
Charlotte County	\$78.54	31.1 Miles
DeSoto County	\$84.00	27.7 Miles
Lee County	Fee not available to out of County	47.6 Miles
Okeechobee County	\$59.79	110 Miles

The evaluation results show that Sarasota County Landfill offers one of the lowest tipping fees with the shortest travel distance. As such, staff recommends the City of North Port continue utilizing the Sarasota County Landfill for solid waste services and that the City Commission waive the competitive bid process.

Supporting backup *

Click the Preview icon or right click link and select open in new tab or window to avoid downloading.

City of North Port - File #_25-1908.pdf 239.89KB

DemandStar
For Purchasing Division

Date Posted

Sole/Single Source Number **Effective Date** **Expiration Date**

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	FY26 landfill tipping fees for SW	\$\$	3,102,710.00	\$1.00	\$3,102,710.00
2	FY26 landfill tipping fees for R&D	\$\$	45,000.00	\$1.00	\$45,000.00

Shipping (?) * **Total Charges**
\$0.00 \$3,147,710.00

Accounts (?)

Dept *	Account # (?) *	Project #	Amount *
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1		120-3032-534.34-50		\$3,102,710.00
2		107-5000-541.49-60		\$45,000.00

Total Payments

\$3,147,710.00

Comments to Budget (?)

Backup Attachments



Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

Sarasota County Landfill Resolution No. 2024-093.pdf

1.6MB

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in NavLine.

Vendor Name *

SARASOTA COUNTY SOLID WASTE

Vendor Number *

1044

Vendor Name CST

Contact

Vendor Email

kmackie@scgov.net

Remittance Address

4000 KNIGHTS TRAIL ROAD, NOKOMIS, FL 34275-3610

Phone

941-861-5231

Vendor Documentation Current (?) *

Yes No

Risk Documentation Current (?) *

Yes No Waiver Attached

YTD Expenses (?)

Department Inclusive (?) *

\$3,147,710.00

City Inclusive (?) *

Highest Approver (?) *

FD and CM will be skipped on the back end, as needed.



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File #: 25-1908 **Version:** 1 **Name:**
Type: Consent Agenda **Status:** Agenda Ready
File created: 2/4/2025 **In control:** [Solid Waste District Governing Body](#)
On agenda: 9/23/2025 **Final action:**
Title: Approve Utilization of the Sarasota County Landfill for the City of North Port's Landfill Waste Disposal in Fiscal Year 2026 Based on Unit Pricing Provided in Sarasota County Resolution No. 2024-093, in the Estimated Budgeted Amount of \$3,147,710.00.
Attachments: 1. [Sarasota County Landfill Resolution No. 2024-093](#), 2. [Sarasota County Annual Topographic Survey and Remaining Site Life Report](#), 3. [2021 FDEP Sarasota Central Landfill Complex Inspection](#)

[History \(0\)](#) [Staff Summary](#)

TO: Honorable Mayor & Members of the North Port Commission

FROM: A. Jerome Fletcher II, ICMA-CM, MPA, City Manager

TITLE: Approve Utilization of the Sarasota County Landfill for the City of North Port's Landfill Waste Disposal in Fiscal Year 2026 Based on Unit Pricing Provided in Sarasota County Resolution No. 2024-093, in the Estimated Budgeted Amount of \$3,147,710.00.

Recommended Action

Option 1: Approve utilization of the Sarasota County Landfill for the City of North Port's landfill waste disposal in Fiscal Year 2026 based on unit pricing provided in Sarasota County Resolution No. 2024-093, in the estimated budgeted amount of \$3,147,710.00.

City Commission Options

Option 1: Approve utilization of the Sarasota County Landfill for the City of North Port's landfill waste disposal in Fiscal Year 2026.

* Pros: Approving use of the Sarasota County Landfill secures predetermined unit pricing under Sarasota County Resolution No. 2024-093, allowing the City to accurately forecast and control disposal costs. The landfill's close proximity also reduces transportation time and simplifies solid waste operations.

* Cons: Committing to the Sarasota County Landfill for Fiscal Year 2026 means the City cannot use other landfill vendors for disposal during this period, should any become available.

Option 2: Deny the utilization of the Sarasota County Landfill for the City of North Port's landfill waste disposal in Fiscal Year 2026.

* Pros: Staff have evaluated other disposal options and feel there are no advantages of denying the utilization of the Sarasota County Landfill for waste disposal in Fiscal Year 2026.

* Cons: Without an Agreement, utilizing landfill facilities farther from the City will increase transportation costs, labor and equipment usage.

Background Information

The City of North Port has utilized the Sarasota County Landfill for disposal of solid waste since the City ceased operations

of its own landfill in 1984. Staff evaluated alternative disposal facilities comparing tipping fees and the cost of transportation to determine which facility was the most economical.

The following provides a summary of the results of the evaluated alternative disposal facilities:

Name of Facility
Tipping Fee/Ton
Travel/Distance to Facility (one-way)
Sarasota County
\$58.00
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DeSoto County
\$84.00
27.7 Miles
Lee County
Fee not available to out of County
47.6 Miles
Okeechobee County
\$59.79
110 Miles

The evaluation results show that Sarasota County Landfill offers one of the lowest tipping fees with the shortest travel distance. As such, staff recommends the City of North Port continue utilizing the Sarasota County Landfill for solid waste services and that the City Commission waive the competitive bid process.

Strategic Plan Pillars

Environmental Resiliency & Sustainability

Financial Impact

Funding in the estimated amount of \$3,147,710.00 is contingent upon approval of the Fiscal Year 2026 budget and adopted rate. The following is a breakdown of the funding amounts in the Solid Waste District and Road and Drainage District accounts:

Account Number
District/Department Account Name
Amount
120-3032-534.34-50
Solid Waste District - Tipping Fees
\$3,102,710.00
107-5000-541.49-60
Road & Drainage District - Landfill Disposal Charges
\$45,000.00
Total
\$3,147,710.00

Procurement

Landfill disposal services are being procured pursuant to Chapter 2 - Administration, Article VIII - Procurement, Section 2-407, Sole Source Guidelines of the City Procurement Code.

The internal procurement form will be completed following an approval from the City Commission.

Attachments:

1. Sarasota County Landfill Resolution No. 2024-093

2. Sarasota County Annual Topographic Survey and Remaining Site Life Report
3. 2021 FDEP Sarasota Central Landfill Complex Inspection

Prepared by: Garrett Woods, CPWP-M, Senior Business Manager

Department Director: Chuck Speake, Public Works Director

BOARD RECORD
FILED FOR RECORD

RESOLUTION NO. 2024 - 093

2024 MAY 22 PH 3:30

**RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS SARASOTA COUNTY, FLORIDA**

**RE: CENTRAL COUNTY SOLID WASTE DISPOSAL COMPLEX TIPPING
FEES FOR SOLID WASTE, YARD WASTE, CONSTRUCTION AND
DEMOLITION DEBRIS, TIRES, SLUDGE, FRIABLE ASBESTOS, SCRAP
METAL & WHITEGOODS; LANDFILL VEHICLE WEIGHING FEE,
TRANSFER STATION USER FEE, AND UNSEPERATED LOAD FEE;**

WHEREAS, section 125.01 (1) (k), Florida Statutes, authorizes the Board of County Commissioners of Sarasota County (the "Board") to provide and to regulate waste collection and disposal; and

WHEREAS, section 125.01 (1) (t), Florida Statutes, authorizes the Board to adopt ordinances and resolutions necessary for the exercise of its powers; and

WHEREAS, Section 106-40 of the Sarasota County Code authorizes the Board to establish service charges by resolution and to levy and collect rates and fees; and

WHEREAS, on May 24, 2023, the Board adopted Resolution No. 2023-100, which governs fees and charges (tipping fees) for solid waste, yard waste, construction and demolition debris, tires, sludge, and friable asbestos, and as well as a landfill vehicle weighing fee, and an unseparated load fee; and

WHEREAS, following a review of the operational costs and regulatory oversight associated with the Sarasota County Landfill, it is necessary to adjust tipping fees established by Resolution No. 2023-100 and establish a tipping fee for scrap metal & whitegoods.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF SARASOTA COUNTY, FLORIDA, in a public meeting assembled that:**

**A. The following fees and charges (tipping fees) shall be in effect for the SARASOTA
COUNTY LANDFILL:**

1. Solid Waste Tipping Fee

Municipal vehicles (Effective through September 30, 2024)	\$56.31 per ton
(Effective October 1, 2024)	\$58.00 per ton
All other vehicles (Effective through September 30, 2024)	\$59.08 per ton
(Effective October 1, 2024)	\$60.85 per ton
Minimum fee for all vehicles	\$15.00

2. Yard Waste Tipping Fee

Municipal vehicles (Effective through September 30, 2024)	\$46.05 per ton
(Effective October 1, 2024)	\$47.43 per ton
All other vehicles (Effective through September 30, 2024)	\$46.05 per ton
(Effective October 1, 2024)	\$47.43 per ton
Minimum fee for all vehicles	\$13.00

R2024-093

3. <u>Waste Tire Tipping Fee</u>		
All vehicles		\$290.61 per ton
Individual fee for passenger tires (up to 5 maximum)		\$3.62 each
4. <u>Construction and Demolition Debris Tipping Fee</u>		
All vehicles	(Effective through May 31, 2024)	\$58.19 per ton
	(Effective June 1, 2024)	\$59.91 per ton
Minimum fee for all vehicles		
	(Effective through May 31, 2024)	\$19.20
	(Effective June 1, 2024)	\$19.77
5. <u>Documented Vehicle Weighing</u>		\$8.32 each
6. <u>Friable Asbestos Tipping Fee</u>		
All vehicles (up to 2000 pounds)		
	(Effective through September 30, 2024)	\$59.08 per ton
	(Effective October 1, 2024)	\$60.85 per ton
Administrative Charge (per vehicle)		\$64.00
7. <u>Sludge Disposal Fee</u>		
All vehicles	(Effective through September 30, 2024)	\$76.98 per ton
	(Effective October 1, 2024)	\$79.29 per ton
8. <u>Transfer Station User Fee</u>		
All vehicles		\$11.00 per ton
9. <u>Unseparated Waste Fee</u>		
All vehicles		Double Solid Waste Fee (Tonnage)
10. <u>Scrap Metal & Whitegoods Fee</u>		
Non-Municipal vehicles (over 1000 pounds)		
	(Effective October 1, 2024)	\$60.85 per ton
Minimum fee for all vehicles		
	(Effective October 1, 2024)	\$15.00

B. Rates shall take effect immediately upon adoption unless otherwise indicated above.

C. This Resolution supersedes and replaces Sarasota County Resolution No. 2023-100 and shall take effect immediately upon adoption.

PASSED AND DULY ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF SARASOTA COUNTY, FLORIDA, this 22 day of May, 2024.

BOARD OF COUNTY COMMISSIONERS
OF SARASOTA COUNTY, FLORIDA

BY: _____

Chair

ATTEST:

KAREN E. RUSHING, Clerk of the
Circuit Court and Ex-Officio Clerk
To the Board of County Commissioners
of Sarasota County, Florida

BY: *Maria Bocci*
Deputy Clerk