



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@northportfl.gov



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 26-01

Date Posted: October 1, 2025

Written Response Due Date: October 8, 2025

This is not a formal solicitation and there are no submissions required. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: Maintenance Program Irrigation Controls for Hoover Pump Stations**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$10000**
- **VENDOR: HOOVER PUMPING SYSTEMS CORP**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/filesshare>. If you have any questions, concerns, or problems accessing this request using the link, please contact Michael White, Contract Administrator I, at 941.429.7174. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?) No Yes**PRR-EX (?)** Yes**FY ***

2026

Type code ***Preparer**

LeAnn Turner

Department *

PARKS & RECREATION

Division(s)

MAINTENANCE

Commission Meeting? * Yes No**Commission Override (?)** Yes No

Purchase

Payment Method * Visa Purchase Purchase Order**Purchase Type *** Single Purchase (current FY)
 Blanket Purchase (current FY)**Purchase SubType *** None Change Order
 Amendment**Description ***

This is a maintenance program for (2) sites at Atwater Park and (1) site at Butler Park for FY26. This includes two annual visits for preventative maintenance for irrigation controls and remote monitoring. This service includes contract pricing and priority scheduling for necessary repairs.

*Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) business days.***

Exemption Explanation (?) *

This system allows for remote operations of the irrigation and pump systems for athletic fields. Receiving timely discrepancy alerts allows staff to coordinate proper turf maintenance to maintain safe playing surfaces and prevent costly repairs and lost revenue for unusable fields.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

Sole Source letter

Other vendors that were contacted (?) *

N/A

Grant? * Yes No**Technology Related? (?) *** Yes Renewal No

Exemption

Reason *

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

 Patent, copyright or unique design restrictions. (Sole Source) Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source) Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source) Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

- When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

- Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

- Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

- The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

- Other: None or some of the above apply. Provide detailed justification below.

Explanation *

Hoover Pumping Systems is the creator and sole source provider of Flow-Guard technology, the R2 & R3 Controller Devices and the Danfoss VFD for the Hoover Pump Station which is present on the pump stations.

Supporting backup *

Click the [Preview icon](#) or right click link and select open in new tab or window to avoid downloading.

City Of North Port Sole Source Letter.pdf

49.48KB

DemandStar
For Purchasing Division

Date Posted

Sole/Single Source Number	Effective Date	Expiration Date
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Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	FY26 Annual Maintenance Contract	ea	1.00	\$5,201.25	\$5,201.25
2	FY26 Blanket for repairs of equipment that fall under the annual contract	\$\$	4,798.75	\$1.00	\$4,798.75

Shipping (?) *	Total Charges
\$0.00	\$10,000.00

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1		001-3038-572.34-00		\$5,201.25
2		001-3038-572.46-03		\$4,798.75

Total Payments
\$10,000.00

Comments to Budget (?)

Backup Attachments

Click the [Preview icon](#) or right click link and select Open link in new tab or window to avoid downloading.

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in NavilLine.

Vendor Name *

HOOVER PUMPING SYSTEMS CORP

Vendor Number *

5663

Vendor Name CST

Contact

Vendor Email

charlesg@hooverpumping.com

Remittance Address

PO BOX 31561, TAMPA, FL 33631-3561

Phone

954-971-7350

Vendor Documentation Current (?) *

Yes No

Risk Documentation Current (?) *

Yes No Waiver Attached

YTD Expenses (?)

Department Inclusive (?) *

\$10,000.00

City Inclusive (?) *

Highest Approver (?) *

FD and CM will be skipped on the back end, as needed.



August 5, 2025

City of North Port
1890 West Price Boulevard
North Port, FL 34286-6854

Sole Source Letter

Hoover Pumping Systems has been manufacturing and servicing pump stations for 39 years. We are the leader in the industry in Florida.

This letter is to provide notification that Hoover Pumping Systems is the creator and sole source provider of its proprietary "Flow-Guard"® technology, the R2 & R3 Controller Devices and the Danfoss VFD for the Hoover Pump Station which is present on the pump stations.

Hoover Pumping Systems is the Sole Source provider for qualified Maintenance of the Pump Stations. The purchase of the maintenance program will insure the proper operation of the pump station and will generate greater savings over the life of the pump station.

As a result of our investment in innovation and testing, the systems and parts used in the manufacture of the Hoover pump stations meet the highest standards of quality and the requirement of their intended use.

Hoover Pumping Systems employs its own technicians that receive extensive training in the maintenance, service and operations of the Hoover Pump Station. This provides our customers complete confidence that their pump station is maintained and serviced to manufactured specifications and properly maintained to UL specifications.

A handwritten signature in blue ink, appearing to read "Kevin Nowacki".

Kevin Nowacki
Controller
Hoover Pumping Systems Corporation



Date: 7/2/2025
To: City of North Port
Jeff Nelson
Subject: Hoover Maintenance Agreement, MA#7455
Contract Term: 12 months 10/1/2025 - 9/30/2026
Site IDs: #7133, #7134, #8505

Phone: 941-302-3210

The Hoover Maintenance Program includes 2 preventative maintenance site visits per year by a Hoover Certified Pump Technician. The following preventative maintenance will be furnished for each pump system as required:

- **Priority Scheduling** - When repair service is required, no standard diagnostic fee for evaluation will be charged - only time and materials will apply.
- **Pump Control Panel** - Test control logic, torque electrical connections to specification, treat components with anti-oxidant protective spray, test surge protection components, check HMI.
- **Variable Frequency Drive(s)** (if applicable) - Test and confirm proper operation. Change parameters if required.
- **Pump motor(s)** - Service bearings, check operation and current draw against specification, check motor connections.
- **Pump(s)** - Check condition of seal. Confirm flow and pressure performance.
- **Air Conditioner** (if applicable) - Check and confirm proper operation. Clean filter.
- **Control Valve** (if applicable) - Check pilots and service. Clean filter. Calibrate valve and replace worn diaphragm if required.
- **Flow Meter** (if applicable) - Test flow meter and pressure transducer for proper operation. Calibrate flow meter as required by Florida Water Management District upon client request.
- **Pressure Tank** (if applicable) - Check and adjust tank precharge pressure as required.
- **Suction Intake** (if applicable) - Evaluate intake performance and recommend screen cleaning as required.
- **Discharge Filter** (if applicable) - Check operation, clean command filters, and flush tubing.
- **Rain Bucket** (if applicable) - Check operation. Replace filter. Clean bucket.
- **UPS Battery** (if applicable) - Check condition.
- **RCS** (if applicable) - Check pilot operation and service. Replace worn diaphragm on shutoff valve if required
- **Level Transducer** (if applicable) - Check operation and reporting.
- **Tubing** - Flush tubing to hydraulic controls.
- **Gauges** - Replace as needed.
- **Fiberglass Enclosure** (if applicable) - Check lockable handle, hinges and opening mechanism.
- **Report** - To be submitted upon completion of service call with findings and recommendations.

The following items are excluded from the Hoover Maintenance Program:

- Suction intake cleaning or adjustments due to changing water levels
- Repairs due to failure of any electrical or mechanical components due to mistreatment of the system and other causes not covered by Hoover Pumping Systems warranty



Date: 7/2/2025

Phone: 941-302-3210

To: City of North Port
Jeff Nelson

Subject: Hoover Maintenance Agreement, MA#7455

Contract Term: 12 months 10/1/2025 - 9/30/2026

Site IDs: #7133, #7134, #8505

- Repairs due to failures or recurring problems caused by poor water quality including chemical or biological fouling or field irrigation system problems
- Repairs due to vandalism, accidents, negligence or natural events including wind, flood, power surge and lightning
- Repairs due to operating the irrigation system in a manner that exceeds the limits of pump system design performance, or due to repeated rapid cycling of pump system due to irrigation system leaks.
- Disc-Filter cleaning not included

For Hoover Flowguard pump systems the Hoover Maintenance Program includes:

- **24/7 Control** and remote automatic monitoring of the irrigation and pump system
- **Automated system alerts** and warnings via e-mail, proactive system support, and up to 8 hours assistance from the Hoover Help Desk.
- **Broadband Internet Service Connection.**
- **Graphical web display** of Water Management system status, alarm enunciators, controls, history, trends, data logs, maintenance alerts, service counters, and configuration.
- **Unlimited Free webinars** to learn best practices for using Flowguard.
- **Water restriction controls** to prevent over/under watering, save energy and water consumption, and rapid cycling due to field issues.
- **Remote system Shut-down** and Reset features with shutoff valves.
- **Protection features** to indicate low pressure, high flow rate including automatic, adjustable shut down.
- **Printable water management usage reports** for graphing, events, usage, and configurations.

The following are the Flowguard Sites on this agreement

Site ID	Site Name	Model #
7133	City of North Port Atwater Park	HC2F-20PDV-460/3-FMSR3L-Z
8505	City of North Port Butler Park Booster	HCBF-20PDV-460/3-DMR3-Z

The following are the sites without Flowguard on this agreement

Site ID	Site Name	Model #
7134	City of North Port Atwater Park Refill	HSRF-7.5LL-460/3-FMW-E1-Z

Annual Price	\$5,475.00
Discount for 3 or more stations	\$273.75
Total Annual Price	\$5,201.25

****Save Time and Costs** of additional service visits by pre-authorizing a Hoover tech to repair non-maintenance related, system performance, or safety-critical component problems while on site for maintenance. Please select ONE of two options:

- YES, I authorize Hoover to complete non-maintenance related repairs up to \$750.00 while on site during a Maintenance visit. *The Hoover Technician will call the on-site manager to discuss the repair prior to completing the work. For repairs exceeding \$750.00, approval will be obtained immediately or in advance.*
- NO, I want to approve each non-maintenance related repair. If an authorized manager is not available to provide immediate approval, an additional service visit will be scheduled after approval is obtained.

Terms: This agreement is automatically renewable for one year unless written notice is provided by either party 30 days prior to its expiration. We still require a signed copy for our records. Hoover Pumping systems Standard Terms and Conditions of Sales will apply. Hoover will use care, but is not responsible for the repair of hardscape, non-located customer owned utilities, or landscape damaged in the course of performing work and accessing work areas.

Accepted by:
Hoover Pumping Systems

Accepted by:
City of North Port



Charles Gleason 7/2/2025

Signature/Date

Name Printed

P.O. Number (if required)