



**City of North Port**  
**FINANCE DEPARTMENT/PURCHASING DIVISION**  
**4970 CITY HALL BLVD**  
**NORTH PORT, FLORIDA 34286**  
**Office: 941.429.7170**  
**Fax: 941.429.7173**  
**Email: [purchasing@northportfl.gov](mailto:purchasing@northportfl.gov)**



**NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT**

**Sole/Single Source No: SS NO. 25-76**

**Date Posted: September 11, 2025**

**Written Response Due Date: September 18, 2025**

**This is not a formal solicitation and there are no submissions required.** The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: purchase of AUMA Actuator parts, repair and maintenance**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$56,000.00**
- **VENDOR: CS3 WATERWORKS**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail [purchasing@northportfl.gov](mailto:purchasing@northportfl.gov). Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at [www.demandstar.com](http://www.demandstar.com). Links to DemandStar are also available from the City website at [www.northportfl.gov](http://www.northportfl.gov). This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/filesshare>. If you have any questions, concerns, or problems accessing this request using the link, please contact Michael White, Contract Administrator I, at 941.429.7174. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to [purchasing@northportfl.gov](mailto:purchasing@northportfl.gov). No verbal requests will be honored.



# Procurement Request

## City of North Port

### Request

**Request Type \***

Sole/Single Source/Standardization

**Capital? (?)** No  Yes**PRR-EX (?)** Yes**FY \***

2025

**Type code \*****Preparer**

Ruth Agosto

**Pre-Director Approver(s) (?)**

	Name
1	Michelle Tipp

**Department \***

UTILITIES

**Division(s)**

WASTEWATER

**Commission Meeting? \*** Yes  No**Commission Override (?)** Yes  No**Purchase****Payment Method \*** Visa Purchase  Purchase Order**Purchase Type \*** Single Purchase (current FY)  
 Blanket Purchase (current FY)**Purchase SubType \*** None  Change Order  
 Amendment**Description \***

For the purchase of AUMA Actuator parts, repair and maintenance.

Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) business days.**

**Exemption Explanation (?) \***

CS3 Waterworks is the exclusive authorized sales and service center for AUMA actuators within the state of Florida.

**Steps taken to verify these goods and/or services are not available elsewhere (?) \***

We obtained a sole source letter from AUMA Actuators, Inc.

**Other vendors that were contacted (?) \***

N/A

**Grant? \*** Yes  No**Technology Related? (?) \*** Yes  Renewal  No**Exemption****Reason \***

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

- Patent, copyright or unique design restrictions. (Sole Source)
- Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)
- Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

Other: None or some of the above apply. Provide detailed justification below.

**Explanation \***

**Supporting backup \***

[Click the Preview icon or right click link and select open in new tab or window to avoid downloading.](#)

CS3 Sole Source Letter - 4.17.2025.pdf

181.14KB

**DemandStar**

[For Purchasing Division](#)

**Date Posted**

**Sole/Single Source Number**

**Effective Date**

**Expiration Date**

**Purchase Details**

**Line Items**

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	Auma Actuators R&M/parts WWTP	\$\$	56,000.00	\$1.00	\$56,000.00

**Shipping (?) \***      **Total Charges**  
 \$0.00                      \$56,000.00

**Accounts (?)**

	Dept *	Account # (?) *	Project #	Amount *
1		420-6062-535.64-00	U25PAV	\$56,000.00

**Total Payments**  
 \$56,000.00

**Comments to Budget (?)**

**Backup Attachments**



[Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.](#)

**Additional Backup**

[Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.](#)

CONP Transmission Valve Revised.pdf

120.89KB

CS3 042849 - CONP - Actuator Parts.pdf

122.01KB

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in NavLine.

Vendor Name \*

CS3 WATERWORKS

Vendor Number \*

8454

Vendor Name CST

Contact

Vendor Email

[cs3.sheryl@cs3waterworks.com](mailto:cs3.sheryl@cs3waterworks.com)

Remittance Address

UNITED FLOW TECHNOLOGIES, 1894 NW 10TH ST, OCALA, FL 34475

Phone

352-421-5280

Vendor Documentation Current (?) \*

Yes  No

Risk Documentation Current (?) \*

Yes  No  Waiver Attached

YTD Expenses (?)

Department Inclusive (?) \*

\$56,000.00

City Inclusive (?) \*

Highest Approver (?) \*

FD and CM will be skipped on the back end, as needed.



Jose Ramirez  
Southeast Regional Sales Manager  
AUMA Actuators, Inc.  
100 Southpointe Blvd.  
Canonsburg, PA 15317 USA  
[www.auma-usa.com](http://www.auma-usa.com)

April 17, 2025

Subject: Exclusive Representation

To Whom it may concern:

This letter serves as formal notification that **CS3 Waterworks** is an **exclusive authorized sales and service center for AUMA actuators** within the state of Florida (excluding the counties west of the Apalachicola River).

As an authorized partner, CS3 Waterworks is fully qualified and approved to provide:

- Project proposals involving motor-operated valves (MOVs), including supply of our full range of actuator products
- Genuine AUMA actuator parts
- Start-up and commissioning services
- Factory-certified field service and maintenance on existing AUMA actuators

We are confident in CS3 Waterworks' capabilities to represent the AUMA brand with professionalism and technical expertise, ensuring high-quality service and support throughout the region.

Should you require any further confirmation or details, please feel free to contact us directly.

Sincerely,

A handwritten signature in blue ink, appearing to be "JR" followed by a stylized flourish.

**Jose Ramirez**  
*Southeast Regional Sales Manager*

AUMA Actuators, Inc.  
100 Southpointe Blvd; Canonsburg PA 15317  
Cell: 904-618-5591

Office 724-743-2862 • Fax 724-743-4711  
[Jose.Ramirez@auma-usa.com](mailto:Jose.Ramirez@auma-usa.com) | [www.auma-usa.com](http://www.auma-usa.com)



# PROPOSAL

Date	Estimate #
8/20/2025	043079

Customer
City of North Port SEWRF 8898 S Tamiami Trail Venice, FL 34293

Estimated Ship Date	Rep	Customer Contact		
9/19/2025	TSP			
Item	Description	Qty	Rate	Total
	*** North Port Transmission Valve *** ** Per Contract Item No. OPN2127978B1--01-01 **			
AUSA07.6/GS100...	AUMA Electric Actuator SA07.6/GS100.3/AM01.1, Open-Close Duty, 480v/3ph/60hz power, 58sec op time, 115v control voltage, blank drive bushing (intended to reuse existng)	2	7,505.00	15,010.00

CS3 WATERWORKS PO Box 390 Orange Springs, Florida 32182

FL: 352.546.2115 FX: 844.272.7329

www.CS3WATERWORKS.com

<b>Subtotal</b>
<b>Sales Tax (0.0%)</b>
<b>Total</b>



# PROPOSAL

Date	Estimate #
8/20/2025	043079

Customer
City of North Port SEWRF 8898 S Tamiami Trail Venice, FL 34293

Estimated Ship Date	Rep	Customer Contact
9/19/2025	TSP	

Item	Description	Qty	Rate	Total
	<p>Notes:</p> <ol style="list-style-type: none"> <li>All pricing is valid for 7 days unless otherwise agreed.</li> <li>Availability is approximately 10-12 weeks ARO.</li> <li>Freight is PP&amp;ADD from Ocala, FL.</li> <li>Please allow 2-3 days for submittals.</li> <li>Valves and actuators are non-returnable unless otherwise agreed.</li> <li>All fabricated items are non-returnable.</li> <li>CS3 reserves the right to review/modify all pricing at time of order.</li> <li>Payment terms are net 30 days</li> </ol> <p>**** IMPORTANT NOTE ****</p> <p>Due to changes in international trade policies, tariffs on certain imported products have increased. As a result, the prices quoted are subject to adjustment based on these tariff changes.</p> <p>We strive to provide the most accurate and competitive pricing, but please be aware that any increase in tariffs may necessitate a corresponding increase in the final price of the valves or services quoted.</p> <p>We strongly support all Made in America efforts and appreciate your understanding</p>			

CS3 WATERWORKS PO Box 390 Orange Springs, Florida 32182

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<b>Subtotal</b>	\$15,010.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$15,010.00



# PROPOSAL

Date	Estimate #
7/29/2025	042849

Customer
City of North Port 5655 North Port Blvd North Port, FL 34286 941-240-8024

Estimated Ship Date	Rep	Customer Contact		
7/29/2025	TSP			
Item	Description	Qty	Rate	Total
	*** Spare Parts for Auma Actuators ***			
	For Actuator 1: Com No. A191875-001, Ser No. 1619UD00213			
AUPSPA5.002	AM BOARD ASSY 460/24 INTERFACE NOE * Includes Power supply unit, Interface Board, and Logic Board *	1	1,432.00	1,432.00T
AUPZ014.811A/06	BOARD MONITOR CTRL 24V K3/K4 R/Y/G LIGHTS * Signal and Control Board Sub-Assembly *	1	578.00	578.00
AUPZ130.810	Socket Carrier with 50 Sockets Z130.810	1	155.00	155.00
	For Actuator 2: Com No. A191875-001, Ser No. 1619UD00214			
AUPSPA5.002	AM BOARD ASSY 460/24 INTERFACE NOE * Includes Power supply unit, Interface Board, and Logic Board *	1	1,432.00	1,432.00T
AUPZ014.811A/06	BOARD MONITOR CTRL 24V K3/K4 R/Y/G LIGHTS * Signal and Control Board Sub-Assembly *	1	578.00	578.00
AUPZ130.810	Socket Carrier with 50 Sockets Z130.810	1	155.00	155.00
	For Actuator 3: Com No. A184092-002, Ser No. 3718UA00250			
AUPSPA5.001	AM BOARD ASSY 460/115 INTERFACE NOE * Includes Power supply unit, Interface Board, and Logic Board *	1	1,432.00	1,432.00T
AUPZ014.811A/06	BOARD MONITOR CTRL 24V K3/K4 R/Y/G LIGHTS * Signal and Control Board Sub-Assembly *	1	578.00	578.00
AUPZ130.810	Socket Carrier with 50 Sockets Z130.810	1	155.00	155.00

CS3 WATERWORKS PO Box 390 Orange Springs, Florida 32182

FL: 352.546.2115 FX: 844.272.7329

www.CS3WATERWORKS.com

<b>Subtotal</b>
<b>Sales Tax (0.0%)</b>
<b>Total</b>



# PROPOSAL

Date	Estimate #
7/29/2025	042849

Customer
City of North Port 5655 North Port Blvd North Port, FL 34286 941-240-8024

Estimated Ship Date	Rep	Customer Contact		
7/29/2025	TSP			
Item	Description	Qty	Rate	Total
FREIGHT OUT	SHIPPING AND HANDLING	1	75.00	75.00
	<p>Notes:</p> <ol style="list-style-type: none"> <li>All pricing is valid for 7 days unless otherwise agreed.</li> <li>Availability is estimated at 2-3 weeks ARO</li> <li>Freight is shown above.</li> <li>Please allow 2-3 days for submittals.</li> <li>Valves and actuators are non-returnable unless otherwise agreed.</li> <li>All fabricated items are non-returnable.</li> <li>CS3 reserves the right to review/modify all pricing at time of order.</li> <li>Payment terms are net 30 days</li> </ol> <p>**** IMPORTANT NOTE ****</p> <p>Due to changes in international trade policies, tariffs on certain imported products have increased. As a result, the prices quoted are subject to adjustment based on these tariff changes.</p> <p>We strive to provide the most accurate and competitive pricing, but please be aware that any increase in tariffs may necessitate a corresponding increase in the final price of the valves or services quoted.</p> <p>We strongly support all Made in America efforts and appreciate your understanding</p>			

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<b>Subtotal</b>	\$6,570.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$6,570.00



# PROPOSAL

Date	Estimate #
8/20/2025	043080

Customer
City of North Port SEWRF 8898 S Tamiami Trail Venice, FL 34293

Estimated Ship Date	Rep	Customer Contact		
9/19/2025	TSP			
Item	Description	Qty	Rate	Total
	*** North Port Aeration Valve *** ** Per Contract Item No. OPN2127978B1--01-01 **			
AUSAR07.2./GS5...	AUMA Quarter-Turn Electric Actuator SAR07.2/GS50.3/AC01.2, Modulating Duty, 460v/3ph/60hz power, 4-20mA I/O, blank drive bushing (intended to reuse existing)	4	7,995.00	31,980.00
MSBFV06-W	6" Wafer Butterfly Valve, CS body, SS Disc, RTFE seat	1	1,967.00	1,967.00

CS3 WATERWORKS PO Box 390 Orange Springs, Florida 32182

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www.CS3WATERWORKS.com

<b>Subtotal</b>
<b>Sales Tax (0.0%)</b>
<b>Total</b>



# PROPOSAL

Date	Estimate #
8/20/2025	043080

Customer
City of North Port SEWRF 8898 S Tamiami Trail Venice, FL 34293

Estimated Ship Date	Rep	Customer Contact		
9/19/2025	TSP			
Item	Description	Qty	Rate	Total
	<p>Notes:</p> <ol style="list-style-type: none"> <li>All pricing is valid for 7 days unless otherwise agreed.</li> <li>Availability is approximately 10-12 weeks ARO.</li> <li>Freight is PP&amp;ADD from Ocala, FL.</li> <li>Please allow 2-3 days for submittals.</li> <li>Valves and actuators are non-returnable unless otherwise agreed.</li> <li>All fabricated items are non-returnable.</li> <li>CS3 reserves the right to review/modify all pricing at time of order.</li> <li>Payment terms are net 30 days</li> </ol> <p>**** IMPORTANT NOTE ****</p> <p>Due to changes in international trade policies, tariffs on certain imported products have increased. As a result, the prices quoted are subject to adjustment based on these tariff changes.</p> <p>We strive to provide the most accurate and competitive pricing, but please be aware that any increase in tariffs may necessitate a corresponding increase in the final price of the valves or services quoted.</p> <p>We strongly support all Made in America efforts and appreciate your understanding</p>			

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<b>Subtotal</b>	\$33,947.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$33,947.00