



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7174
Email: purchasing@northportfl.gov



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 25-37

Date Posted: April 4, 2025

Written Response Due Date: April 11, 2025

This is **not** a Request for Proposals **and there is no solicitation available.** The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will **not** be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT:** Mower Max Mowing Equipment
- **AMOUNT** (This is an acquisition with an estimated value of): \$10,000.00
- **VENDOR:** Atmax Equipment Co.

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/filesshare>. If you have any questions, concerns, or problems accessing this request using the link, please contact Michael White, Contract Administrator I, at 941.429.7174. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?) No Yes**PRR-EX (?)** Yes**FY***

2025

Type code***Preparer**

Barbara Wolf

Pre-Director Approver(s) (?)

	Name
1	Chelsea Buell
2	Garrett Woods

Department *

PUBLIC WORKS

Division(s)

FLEET

Commission Meeting? * Yes No**Commission Override (?)** Yes No**Purchase****Payment Method *** Visa Purchase Purchase Order**Purchase Type *** Single Purchase (current FY)
 Blanket Purchase (current FY)**Purchase SubType *** None Change Order
 Amendment**Description ***

Procure repair services for the City of North Port's Mower Max brand mowing equipment including OEM or factory authorized replacement parts and repairs as required.

*Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) calendar days.***

Exemption Explanation (?) *

ATMAX Equipment Co. is the sole source dealer of Mower Max mowing equipment, and the technicians are trained in and supplied with the hardware and OEM software to make repairs that other companies would not be able to perform. This allows for the most up-to-date current specifications for optimum performance and operations of the City's Mower Max equipment.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

The Department of Public Works uses Mower Max boom mowers used in keeping vegetation not otherwise capable of being cut by other department equipment. By not utilizing the authorized ATMAX Equipment Co. dealer the Department of Public Works would be severely hampered by delays in repairs.

Other vendors that were contacted (?) *

None

Grant? * Yes No**Technology Related? (?) *** Yes Renewal No**Exemption****Reason ***

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

- Patent, copyright or unique design restrictions. (Sole Source)

- Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)

- Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

- Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

- When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

- Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

- Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

- The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

- Other: None or some of the above apply. Provide detailed justification below.

Explanation *

Supporting backup *

Click the [Preview icon](#) or right click link and select open in new tab or window to avoid downloading.

North Port FL - Single Source Letter.pdf

185.82KB

DemandStar

For Purchasing Division

Date Posted

Sole/Single Source Number

Effective Date

Expiration Date

PostedPlusSeven

Hidden

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	Blanket for the repair of Mower Max boom mowers. Labor rate \$145.00 per hour \$295.00 trip fee	\$\$	10,000.00	\$1.00	\$10,000.00

Shipping (?) * **Total Charges**
\$0.00 \$10,000.00

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1		520-3035-519.46-70		\$10,000.00

Total Payments
\$10,000.00

Comments to Budget (?)

Please see the attached account balance. Shortages will be funded by the 52-02, fuel account.

Backup Attachments



Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

46-70 account balance 4-1-25.pdf	269.52KB
ATMAX Labor rates 4-1-25.pdf	105.74KB

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in NavLine.

Vendor Name *

ATMAX EQUIPMENT CO

Vendor Number *

7545

Vendor Name CST

Contact

David MacGregor

Vendor Email

davidm@mowermax.com

Remittance Address

6902 E 7TH AVE, TAMPA, FL 33619

Phone

813-634-1111

Vendor Documentation Current (?) *

Yes No

Risk Documentation Current (?) *

Yes No Waiver Attached

YTD Expenses (?)

Department Inclusive (?) *

\$10,000.00

City Inclusive (?) *

Highest Approver (?) *

FD and CM will be skipped on the back end, as needed.

Outsource

520-3035-519.46-70

Account information			Project Data			
<input checked="" type="checkbox"/> REPAIR & MAINTENANCE / FLEET - OUTSOURCED Fiscal year: 2025 Dr Budget: 642,920.00 Committed: 614,964.75 <input checked="" type="checkbox"/> Balance: 27,955.25			Project Entry Optional <input checked="" type="checkbox"/> CV2020 CORONAVIRUS (CO) .00 <input checked="" type="checkbox"/> IAN22 HURRICANE IAN 2 .00 <input checked="" type="checkbox"/> IDAL23 TS/HURRICANE ID .00 <input checked="" type="checkbox"/> IRMA17 HURRICANE IRMA .00			
Account Balance by Period			Payment information			
Period/Month	Actuals	Cumulative Totals	Vendor (* indicates pending)		Total	
<input checked="" type="checkbox"/> 01 October	2,120.59	2,120.59	<input checked="" type="checkbox"/> TEN-8 FIRE & SAFETY, LLC		85,187.87 *	
<input checked="" type="checkbox"/> 02 November	30,800.39	32,920.98	<input checked="" type="checkbox"/> PETERSEN INDUSTRIES INC		10,774.38	
<input checked="" type="checkbox"/> 03 December	22,673.92	55,594.90	<input checked="" type="checkbox"/> ANTHONY'S TOUCH OF CLASS INC		3,706.00 *	
<input checked="" type="checkbox"/> 04 January	72,335.99	127,930.89	<input checked="" type="checkbox"/> LIGHTNING WIRELESS SOLUTIONS I		1,205.00 *	
<input checked="" type="checkbox"/> 05 February	44,379.88	172,310.77	<input checked="" type="checkbox"/> RING POWER CORPORATION		28,704.97	
<input checked="" type="checkbox"/> 06 March	77,092.22	249,402.99	<input checked="" type="checkbox"/> BANK OF AMERICA (P-CARD)		139,107.19	
<input checked="" type="checkbox"/> 07 April	33,879.89	283,282.88	<input checked="" type="checkbox"/> JACKIE'S AUTO BODY INC		22,012.55 *	
<input checked="" type="checkbox"/> 08 May	.00	283,282.88	<input checked="" type="checkbox"/> DOBBS EQUIPMENT LLC		1,878.08	
<input checked="" type="checkbox"/> 09 June	.00	283,282.88	<input checked="" type="checkbox"/> ON SCENE REPAIRS & MAINTENANCE		6,830.14	
<input checked="" type="checkbox"/> 10 July	.00	283,282.88	<input checked="" type="checkbox"/> MIKE'S AUTO GLASS		12,610.47 *	
<input checked="" type="checkbox"/> 11 August	.00	283,282.88	<input checked="" type="checkbox"/> BERT'S BLACK WIDOW HARLEY-DAVI		2,131.83	
<input checked="" type="checkbox"/> 12 September	.00	283,282.88	<input checked="" type="checkbox"/> CHARLOTTE COUNTY FORD INC		39,652.29	
Encumbrances			Pre Encumbrances			
PO #	Vendor	Balance	Type	Req/PO	Project	Balance
<input checked="" type="checkbox"/> 050914	WEEDOO GREENBOAT INC	.00				
<input checked="" type="checkbox"/> 051035	ANTHONY'S TOUCH OF CL	10,000.00				
<input checked="" type="checkbox"/> 051038	PROMPT WRECKER SERVIC	.00				
<input checked="" type="checkbox"/> 051044	JACKIE'S AUTO BODY IN	33,149.41				
<input checked="" type="checkbox"/> 051092	ON SCENE REPAIRS & MA	27,169.86				
<input checked="" type="checkbox"/> 051093	TAMPA SPRING COMPANY	10,000.00				
<input checked="" type="checkbox"/> 051169	MIKE'S AUTO GLASS	8,026.94				
<input checked="" type="checkbox"/> 051191	RING POWER CORPORATIO	46,295.03				
<input checked="" type="checkbox"/> 051193	SOUTHERN SEMER EQUIPM	20,000.00				
<input checked="" type="checkbox"/> 051201	BOULEVARD TIRE CENTER	.00				

Fuel

Account information

OPERATING SUPPLIES / FUEL
 Fiscal year: 2025 Dr
 Budget: 2,706,000.00
 Committed: 2,000,188.04
 Balance: 705,891.96

Project Data

Project Entry Optional

<input checked="" type="checkbox"/>	CV2020	CORONAVIRUS (CO	.00
<input checked="" type="checkbox"/>	IAN22	HURRICANE IAN 2	.00
<input checked="" type="checkbox"/>	IDAL23	TS/HURRICANE ID	.00
<input checked="" type="checkbox"/>	IRMA17	HURRICANE IRMA	.00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
<input checked="" type="checkbox"/> 01 October	124,650.62	124,650.62
<input checked="" type="checkbox"/> 02 November	121,277.74	245,928.36
<input checked="" type="checkbox"/> 03 December	144,842.50	390,770.86
<input checked="" type="checkbox"/> 04 January	188,506.55	579,277.41
<input checked="" type="checkbox"/> 05 February	152,562.95	731,840.36
<input checked="" type="checkbox"/> 06 March	150,883.92	882,724.28
<input checked="" type="checkbox"/> 07 April	.00	882,724.28
<input checked="" type="checkbox"/> 08 May	.00	882,724.28
<input checked="" type="checkbox"/> 09 June	.00	882,724.28
<input checked="" type="checkbox"/> 10 July	.00	882,724.28
<input checked="" type="checkbox"/> 11 August	.00	882,724.28
<input checked="" type="checkbox"/> 12 September	.00	882,724.28

Payment information

Vendor	(* indicates pending)	Total
<input checked="" type="checkbox"/> WRIGHT EXPRESS		191.64
<input checked="" type="checkbox"/> PALMDALE OIL COMPANY LLC		944,489.81 *

Encumbrances

PO #	Vendor	Balance
<input checked="" type="checkbox"/> 051137	PALMDALE OIL COMPANY	1,117,463.76

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	520	FLEET MANAGEMENT	Original Budget
Department	30	PUBLIC SERVICES	Revised Budget
Division	35	MAINTENANCE GARAGE	Current expenditures
Activity basic	51	GEN GOVT SERVICES	YTD expenditures
Sub activity	9	OTHER GENERAL GOVT SRVCS	Unposted expenditures
Element	52	OPERATING SUPPLIES	Encumbrances

Account information

OPERATING SUPPLIES / FUEL
 Fiscal year: 2025 Dr
 Budget: 2,706,080.00
 Committed: 2,000,188.04
 Balance: 705,891.96

Account Balance by Period

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Encumbrances

PO #	Vendor	Balance
<input type="checkbox"/> 051137	PALMDALE OIL COMPANY	1,117,463.76

Segment/Balance Details

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Element	52	OPERATING SUPPLIES	Encumbrances



March 31, 2025

City of North Port
1100 N. Chamberlain Blvd
North Port FL 34286

RE: Single Source

This letter is to inform you that the *MowerMax Boom mower* and its boom and front attachments are single source products manufactured and distributed exclusively by ATMAX Equipment Co. of Tampa FL.





If you desire additional information, don't hesitate to contact me at 813-781-0100 at any time or visit our website at www.mowermax.com. Thank you for your interest in our products.

Sincerely,

Tim

Timothy B Ward
President/CEO

RE: [EXTERNAL] RE: City of North Port information update

 Anne Gilkerson <aneg@mowermax.com>
To:  Barbara Wolf
Cc:  David MacGregor;  Francisco Gomez
Retention Policy NP - Email Policy (6 years)

Expires 3/31/2031

 You replied to this message on 4/1/2025 8:01 AM.

 North Port FL - Single Source Letter.docx
67 KB



EXTERNAL EMAIL: This email is from an external sender. Please exercise c

Sorry about that. I thought I had included the Sole Source letter.

Our labor fee is \$145 per hour and \$295 trip fee.

From: Barbara Wolf <bwolf@northportfl.gov>
Sent: Tuesday, April 1, 2025 6:12 AM
To: Anne Gilkerson <aneg@mowermax.com>
Cc: David MacGregor <davidm@mowermax.com>; Francisco Gomez <frankg@mowermax.com>
Subject: RE: [EXTERNAL] RE: City of North Port information update

Good morning Anne,

It is a lot of typing for sure! Thank you so much. I do still need a Sole Source letter and the labor rates, please.

Thank you!



Barb Wolf
Business Services Coordinator
Public Works

1100 N. Chamberlain Blvd., North Port, FL 34286
Office: 941-240-8532 Cell: 941-374-9944