



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7174
Email: purchasing@northportfl.gov



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 25-29
Date Posted: March 11, 2025
Written Response Due Date: March 18, 2025

This is **not** a Request for Proposals and there is no solicitation available. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will **not** be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT:** Annual Renewal for Data Analysis Firm Subscription
- **AMOUNT** (This is an acquisition with an estimated value of): \$3,484.93
- **VENDOR:** Chmura Economics and Analytics, LLC.

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION:** PURCHASING, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/files/share>. If you have any questions, concerns, or problems accessing this request using the link, please contact Michael White, Contract Administrator I, at 941.429.7174. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?)

☒ No ☐ Yes

PRR-EX (?)

☐ Yes

FY *

2025

Type code *

S

Preparer

Wendi Mahurin

Pre-Director Approver(s) (?)

	Name
1	Katrina Romano

Department *

DEVELOPMENT SERVICES

Division(s)

ECONOMIC DEV

Commission Meeting? *

☐ Yes ☒ No

Commission Override (?)

☐ Yes ☒ No

Purchase

Payment Method *

☐ Visa Purchase ☒ Purchase Order

Purchase Type *

☒ Single Purchase (current FY)
☐ Blanket Purchase (current FY)

Purchase SubType *

☒ None ☐ Change Order
☐ Amendment

Description *

JobsEQ Renewal Subscription for the Term Starting 06/04/2024 - 10/1/2025 - we lapsed coverage and we are moving the dates to make this a fiscal year term agreement

*Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) calendar days.***

Exemption Explanation (?) *

SaaS annual subscription for JobsEQ for department use. JobsEQ is a data analytics firm focused on jobs and workforce data and providing analysis of trends and current condition which will allow us to provide accurate and up-to-date information to potential businesses on this important demographic.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

JobsEQ is the economical choice to provide workforce demographics, analytics, and forecasting. This software as a service solution is narrowly focused on workforce and job demographics, while other services that were evaluated provide a broad range of demographics that we already have access to through ESRI ArcGIS and Business Analyst. This means overlap of information will be minimized.

Other vendors that were contacted (?) *

This program is only available through the vendor as it is their platform. A sole source letter has been obtained from the vendor detailing their patent.

Grant? *

☐ Yes ☒ No

Technology Related? (?) *

☒ Yes ☐ Renewal ☐ No

Technology type *

Hosted Webapp

Exemption

Reason *

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

☒ Patent, copyright or unique design restrictions. (Sole Source)

☐ Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)

☐ Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

☐ Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

☐ When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

☐ Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

☐ Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

☐ The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

☐ Other: None or some of the above apply. Provide detailed justification below.

Explanation *

Supporting backup *

[Click the Preview icon or right click link and select open in new tab or window to avoid downloading.](#)

JobsEQ Sole Source_City of North Port 02.26.2025.pdf

79.24KB

DemandStar

[For Purchasing Division](#)

Date Posted

Sole/Single Source Number

SS25

Verified By

Bernice Moen

Effective Date

Expiration Date

PostedPlusSeven

[Hidden](#)

01/06/1900

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	JobsEQ+ Renewal subscription fee for term starting 06/04/2024 and ending 08/30/2025	\$\$	2,984.93	\$1.00	\$2,984.93
2	RTI Renewal subscription fee for the term starting 06/04/2024 and ending 06/03/2025	\$\$	500.00	\$1.00	\$500.00

Shipping (?) *

\$0.00

Total Charges

\$3,484.93

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1	ED	001-0830-552.54-00		\$3,484.93

Total Payments

\$3,484.93

Comments to Budget (?)**Backup Attachments**

Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

JobsEQ Quote - City of North Port FY 2024.pdf

143.63KB

Vendor Details**Vendor Information (?)**

Except for Emergency purchases, vendor MUST already be setup as a vendor in NavLine.

Vendor Name *

CHMURA ECONOMICS & ANALYTICS LLC

Vendor Number *

7419

Vendor Name CST**Contact**

Shanna Miotke

Vendor Email

billing@chmuraecon.com

Remittance Address

1309 E CARY STREET, SUITE 200, RICHMOND, VA 23219

Phone

804-554-5400

Vendor Documentation Current (?) *

☒ Yes ☐ No

Risk Documentation Current (?) *

☒ Yes ☐ No ☐ Waiver Attached

YTD Expenses (?)**Department Inclusive (?) ***

\$3,484.93

City Inclusive (?) *

\$3,484.93

Highest Approver (?) *

FD and CM will be skipped on the back end, as needed.

Purchasing Approver

3/3/2025

City of North Port



Dear City of North Port,

Chmura Economics & Analytics is pleased to offer City of North Port a quote to access our patented data and technology platform—JobsEQ®. Since 2002, Chmura's JobsEQ has provided a wealth of labor market information in a user-friendly form to hundreds of Economic Development Organizations, Workforce Investment Boards, Colleges, Universities, Secondary schools, Private Businesses, and Government Entities across the nation.

City of North Port may access our JobsEQ software platform for the following option listed below:

JobsEQ+ package:

- JobsEQ+ & RTI: Sarasota County, FL + 75-miles = **\$3,484.93**

JobsEQ users have access to onboarding training with our economics trainer, live training sessions, and support from Chmura economists, statisticians, and your designated account manager at no additional cost. Live online training sessions are offered usually twice per week. Tutorial videos and a written online Help section are also available. Furthermore, a live chat feature provides technical assistance most business hours (ET) and questions after hours or on weekends are typically answered within the next business day.

Please don't hesitate to give me a call if you have questions or need clarification on any part of this quote. This quote is valid for 60 days.

Shanna Miotke
Client Relationship Manager
Chmura Economics & Analytics
804.512.8193 Mobile



02/26/2025

City of North Port
4970 City Hall Blvd., North Port, FL 34286

Dear City of North Port,

This letter serves as a sole source document for the JobsEQ® technology platform created by Chmura Economics & Analytics, LLC (Chmura), which will be used heavily to identify employment, occupational, and educational trends for the City of North Port.

The JobsEQ® suite was created and is distributed solely by Chmura. The formulas behind the following analytics contained in the software are protected by U.S. Patent 7,480,659 and patents pending: Willing & Able, Real Time Intelligence (RTI), Career Ladder Maps, Supply & Demand (Gaps), and What-If. These patented products make JobsEQ® unique and non-obvious.

To the best of our knowledge, no other vendor produces and distributes software with the unique attributes of JobsEQ® described here.

Please call Jason Roundtree at 804-564-7172 if you have any questions.

A handwritten signature in black ink, appearing to read 'Leslie Peterson'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Leslie Peterson
President & Chief Strategy Officer