



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@cityofnorthport.com



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 25-19

Date Posted: February 3, 2025

Written Response Due Date: February 10, 2025

This is **not** a Request for Proposals and there is no solicitation available. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will **not** be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: Turblex Annual Maintenance**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$40,784.50**
- **VENDOR: Howden USA Company**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/filesshare>. If you have any questions, concerns, or problems accessing this request using the link, please contact Bernice Moen, Contract Administrator I, at 941.429.7114. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.

March 20, 2024

Subject: Factory Authorized Service

Dear Howden/Turblex Equipment Owners,

Howden USA has been in business since 1854. Howden manufactures parts, performs repairs, and provides field services for Single and Multi-Stage Blowers, Gas Boosters, Steam Turbines, and Compressors. Services are available for new and legacy OEM equipment brands including:

- Steam turbines – Howden, Siemens
- Blowers, gas boosters, and compressors – HV-Turbo, Cord-Turbo, Turblex, Siemens Energy, Inc., Kuhnle, Kopp & Kausch, Spencer
- Fans – Schiele, Exvel

Howden is the sole source provider for factory-authorized service and OEM components in North America for these machines. Our commitment to exemplary operating installations is demonstrated by the Company's investment in the Customer Service/Parts Department. This highly trained group of professionals includes in-house technical and parts departments, as well as mechanical and instrumentation field services personnel. A staff of mechanical, electrical and instrumentation engineers from our engineering centers support the Howden field service group.

Purchase orders should be addressed to:

Howden USA Company
2475 George Urban Blvd.
Depew, NY 14043

Should you have any problems or additional needs, please do not hesitate to contact us at www.howden.cloud/quote.



Jim Trace
Environmental Sales Director

d: 765 827 9200
m: 913 609 0829
e: Jim.trace@howden.com

From: Calvin Kelly
Direct Tel: 417-380-5699
Email: Calvin.Kelly@chartindustries.com
Your Sales Contact: Ricardo Alzate - Ricardo.Alzate@chartindustries.com

To: James Colvin **Date:** 01/31/2025
Company: North Port Utilities, FL **Page No:** Page 1 of 4
Ref: North Port Utilities, FL
Quote No: HUSACNK.AFM.000078/A
Regarding: SITE# 361, JOB# 4186T, NORTH PORT WWTP, KA2SV-GK190, SN 7853 & 7853

Thank you for your enquiry submitted to Howden Aftermarket.
 We are happy to present below quotation for Howden Service & Supervision:

Line	Part No.	Product Description	Delivery time	Qty	Unit Price USD	Total Item USD
1		HOWDEN TO PROVIDE CLASS I SERVICE ON (2) KA2SV-GK190 BLOWERS SN 7852 & 7853	0 Week(s)	1.00	32,200.00	32,200.00

Quote Contains Estimated Time, Expenses & Toolbox Fee for above Services.

NOTE 1:

This quote is based on technician working 10 hrs. MON-FRI and 8 hrs. Sat. If the site schedule differs from these hrs., additional expenses WILL occur. please contact Calvin Kelly @ 417-380-5699 or Calvin.Kelly@chartindustries.com asap if your site does not work 10 hrs. MON-FRI and 8 hrs. Sat. Site internal delays will also be billed per rate sheet.

NOTE 2:

Any work outside Class I service and Inspection will have to be agreed to in writing for extra Time & Expenses before work can be done.

Requires qualified site tech to assist Howden tech for entire job duration.

Site responsible for supplying certified lifting capable to safely remove all blower parts.

Site responsible to remove/install inlet filter transition and enclosure if equipped.

- (2) 10-hour Travel Days
- (7) 10-hour Work Day(s) (Mon-Fri)
- (1) 8-hour Work Day(s) (Sat)
- (1) 8-hour Layover Day(s) (Sun) (Charged at Standard rate NO

OVERTIME)

CONTACT: James Colvin
941-223-3018
jcolvin@northport.gov

Site Address: North Port WWTP
5355 Pan American Blvd
North Port, FL 34287

Total 32,200.00

Price and estimated delivery schedule is based upon material price and availability and factory loading at the time of the proposal, and may be subject to adjustment at the time of order placement and acknowledgement.

For any Service & Supervision offered, an estimation was calculated using current rate sheet as a guide. Cost is approximate and a final invoiced amount will present actual cost based on actual hours as required/requested by site personnel.

Typically, our service advisors will travel with diagnostic equipment only and will advise a mechanic/millwright with tools.

Howden standard inspection, packaging and documentation apply to content of this proposal, unless specified above. Additional requirements will be quoted upon request.

For Service & Supervision – additional Labor charge may apply to base rate, overtime rate and double time rate depending on actual hours on workday(s), weekend(s) and Howden locally observed holiday(s).

Howden will supply equipment from Howden workshops/manufacturing sites and via Howden Supply chain approved suppliers sourced worldwide, optimized to give our customers the best value option.

Non Inventory parts are non returnable; returned inventory parts are subject to restocking fee, and will not be accepted without agreement with Howden.

In the event an account has an overdue balance with Howden, Howden reserves the right to hold shipment until payments are received, and the account is current.

Terms and Conditions: This offer is made expressly subject to and conditioned upon acceptance of Seller's Standard Terms for Sale of Goods (available at: <https://www.chartindustries.com/Terms-Conditions>). Unless otherwise negotiated and agreed to by Seller in writing, no other terms shall apply regardless of any statement on Buyer's documents to the contrary.

Purchase Order Submission:

A purchase order or a letter of acceptance is required as written notification of acceptance of this Proposal. Please ensure that your purchase order clearly states the Proposal number and is issued to:

Howden USA Company

Emailed to: Orderdesk.USA@Howden.com

Howden minimum order value is \$500.

For any failure to pick up or direct shipment of goods within 10 Business days after written notice of availability, Howden will invoice a storage fee of \$500 per week for the duration of the storage.

For Prepay and Charge Orders, there will be a 10% charge of the net selling price applied to the order to cover the standard transportation and handling expenses to the first North American or Canadian destination.

This will be added as a separate item or an invoice will be issued separately to the Buyer. This does not apply to overseas or expedited shipments. In addition, any expenses incurred by Seller because of special delivery arrangements requested by Buyer shall be billed to Buyer. Howden does

not provide copies of freight invoices.

For Credit Card Payments a 2% surcharge will be added onto orders over \$3,000 when a credit card is the method of payment. The order value, including the surcharge, will be payable at the time of order placement and shall not be accepted at any point hereafter. Please note that your purchase order is still required as part of the new policy.

Delivery Terms:

Payment Terms: Payment Terms are Net 30 days from invoice date: Invoice will be issued for the full amount upon receipt of Order.

Price Validity: This proposal expires in 30 days

General: This Proposal and acceptance of any Purchase Order is subject to credit approval from Coface. Pricing does not include Federal, State or Export taxes or duties.

In order to schedule a Service or Supervision to your site, your acknowledgement requesting the dispatch of a Service or Supervision technician and a copy of an approved purchase order is required.

Please note that in case the Steel Price Index changes more than +/- 3% from the time of the proposal to the time of receiving the Purchase Order from Buyer, Howden reserves the right to adjust the price accordingly.

Upon submittal of orders to Howden, Buyer acknowledges its name will be added to a confidential list of customers that purchased Howden product(s), and agrees that from time to time, Seller, in its discretion, may provide its name as a reference for these products to new customers or to contractors to demonstrate where these products have been sold.

Howden is ISO 9001:2015 Certified.

Regards,

Calvin Kelly

[Howden Aftermarket](#)

Aftermarket Proposal

From: April Montgomery
Direct Tel: 417-380-5676
Email: April.Montgomery@chartindustries.com
Your Sales Contact: Ricardo Alzate - Ricardo.Alzate@chartindustries.com

To: James Colvin **Date:** 10/03/2024
Company: North Port Utilities, FL **Page No:** Page 1 of 6
Ref: North Port Utilities, FL
Quote No: HUSADLL.AFM.000842/B
Regarding: S361 North Point - Parts for a class I service w/ bearing change (SN 62)

Thank you for your enquiry submitted to Howden Aftermarket.
 We are happy to present below quoted parts, prices and estimated delivery schedules:

!!! Please carefully review PAYMENT & DELIVERY TERMS that apply to this proposal.
 As we look forward to receiving and shipping your order, agreement on terms is important to secure quick and timely processing of your order.

Line	Part No.	Product Description	Delivery time	Qty	Unit Price USD	Total Item USD
2	N61T03030UZ	Hexagon socket head cap screw Drw.Item D118	2 Week(s)	34.00	0.25	8.50
3	N17L57350	O-ring Dimension: 0 350 X 5,7 Drw.Item D119	2 Week(s)	2.00	65.00	130.00
12	N17V6420	O-ring Drw.Item H194	2 Week(s)	2.00	105.00	210.00
13	00080344826UZ	O-ring Dimension: 129,5X3 Drw.Item H318	2 Week(s)	2.00	25.00	50.00
20	GK190T016	Bearing Drw.Item T208	3 Week(s)	2.00	1,730.00	3,460.00
21	GK190T016	Bearing Drw.Item T210	2 Week(s)	2.00	1,730.00	3,460.00

22	N17V3070	O-ring Drw.Item T246	2 Week(s)	2.00	8.00	16.00
23	00080345357	O-ring, T248 & T280 Dimension: 104,5X3 Drw.Item T248	2 Week(s)	2.00	20.00	40.00
24	00080345357	O-ring Dimension: 104,5X3 Drw.Item T280	2 Week(s)	2.00	20.00	40.00
25	300031	Cleaning Kit A	2 Week(s)	1.00	1,170.00	1,170.00
					Total	8,584.50

Any estimates of delivery dates are based on our current backlog of orders and may therefore differ from the achievable delivery dates at the time of the actual order being placed. Howden will seek to consolidate shipments as much as possible.

We ask that you clearly state on your Purchase order, if and when partial delivery is desired.

Price and estimated delivery schedule is based upon material price and availability and factory loading at the time of the proposal, and may be subject to adjustment at the time of order placement and acknowledgement.

For any Service & Supervision offered, an estimation was calculated using current rate sheet as a guide. Cost is approximate and a final invoiced amount will present actual cost based on actual hours as required/requested by site personnel.

Typically, our service advisors will travel with diagnostic equipment only and will advise a mechanic/millwright with tools.

Howden standard inspection, packaging and documentation apply to content of this proposal, unless specified above. Additional requirements will be quoted upon request.

For Service & Supervision – additional Labor charge may apply to base rate, overtime rate and double time rate depending on actual hours on workday(s), weekend(s) and Howden locally observed holiday(s).

Howden will supply equipment from Howden workshops/manufacturing sites and via Howden Supply chain approved suppliers sourced worldwide, optimized to give our customers the best value option.

Non Inventory parts are non returnable; returned inventory parts are subject to restocking fee, and will not be accepted without agreement with Howden.

In the event an account has an overdue balance with Howden, Howden reserves the right to hold shipment until payments are received, and the account is current.

Recommendations

As part of our commitment to keeping your equipment running in optimal condition we also recommend you order the following items.

Line	Part No.	Product Description	Delivery time	Qty	Unit Price USD	Total Item USD
1	89412811	Connecting link Drw.Item D102	10	2.00	60.00	120.00
4	KA2D118	Bushing Drw.Item D120	10	34.00	50.00	1,700.00
5	9330555570	Bushing for D108/D117 Drw.Item D136	10	34.00	40.00	1,360.00
6	89412803UZ	Bearing Drw.Item D240	10	4.00	15.00	60.00
7	N17A20307UZ	Gasket Dimension: 030/020 X 7 Drw.Item D241	10	2.00	35.00	70.00
8	9330551079	Support Drw.Item D248	10	4.00	4.00	16.00
9	89411938	Slide sheet 2.00 M Drw.Item D315	10	2.00	70.00	140.00
10	N44A26	Sight glass Drw.Item E130	10	2.00	70.00	140.00
11	9330551079	Support Drw.Item D449	10	4.00	4.00	16.00
14	KA2D035	Bearing Drw.Item H718	10	52.00	12.00	624.00
15	N14A212830UZ	Gasket, Copper Dimension: 028/021X3 Drw.Item S416	10	2.00	18.00	36.00
16	GK190T017	Ball bearing Drw.Item T103	10	2.00	245.00	490.00
17	GK190T017	Ball bearing Drw.Item T106	10	2.00	245.00	490.00

18	00080344813UZ	O-ring Dimension: 114,5X3 Drw.Item T112	10	2.00	10.00	20.00
19	N36B10911906	Plate spring Dimension: 0119,0109 X 0.6 K Drw.Item T124	10	2.00	275.00	550.00
				Total:	150.00	5,832.00

Any estimates of delivery dates are based on our current backlog of orders and may therefore differ from the achievable delivery dates at the time of the actual order being placed. Howden will seek to consolidate shipments as much as possible.

We ask that you clearly state on your Purchase order, if and when partial delivery is desired.

Terms and Conditions: This offer is made expressly subject to and conditioned upon acceptance of Seller's Standard Terms for Sale of Goods (available at: <https://www.chartindustries.com/Terms-Conditions>). Unless otherwise negotiated and agreed to by Seller in writing, no other terms shall apply regardless of any statement on Buyer's documents to the contrary.

Purchase Order Submission:
A purchase order or a letter of acceptance is required as written notification of acceptance of this Proposal. Please ensure that your purchase order clearly states the Proposal number and is issued to:
Howden USA Company

Emailed to: Orderdesk.USA@Howden.com

Howden minimum order value is \$500.
For any failure to pick up or direct shipment of goods within 10 Business days after written notice of availability, Howden will invoice a storage fee of \$500 per week for the duration of the storage.

For Prepay and Charge Orders, there will be a 10% charge of the net selling price applied to the order to cover the standard transportation and handling expenses to the first North American or Canadian destination.
This will be added as a separate item or an invoice will be issued separately to the Buyer. This does not apply to overseas or expedited shipments. In addition, any expenses incurred by Seller because of special delivery arrangements requested by Buyer shall be billed to Buyer. Howden does not provide copies of freight invoices.

For Credit Card Payments a 2% surcharge will be added onto orders over \$3,000 when a credit card is the method of payment. The order value, including the surcharge, will be payable at the time of order placement and shall not be accepted at any point hereafter. Please note that your purchase order is still required as part of the new policy.

Delivery Terms: INCOTERMS 2020
EX Works - Origin

Seller is responsible for having the goods packed and made available at the Seller's premises. The Buyer bears the full risk and cost from there to the destination, including the loading of the cargo.

Payment Terms: Payment Terms are Net 30 days from invoice date: Invoice will be issued for the full amount upon receipt of Order.

Warranty: Twelve (12) months from installation or eighteen (18) months after date of shipment, whichever occurs first.

Price Validity: This proposal expires in 90 days

General: This Proposal and acceptance of any Purchase Order is subject to credit approval from Coface. Pricing does not include Federal, State or Export taxes or duties.

In order to schedule a Service or Supervision to your site, your acknowledgement requesting the dispatch of a Service or Supervision technician and a copy of an approved purchase order is required.

Please note that in case the Steel Price Index changes more than +/- 3% from the time of the proposal to the time of receiving the Purchase Order from Buyer, Howden reserves the right to adjust the price accordingly.

Upon submittal of orders to Howden, Buyer acknowledges its name will be added to a confidential list of customers that purchased Howden product(s), and agrees that from time to time, Seller, in its discretion, may provide its name as a reference for these products to new customers or to contractors to demonstrate where these products have been sold.

Howden is ISO 9001:2015 Certified.

Regards,

April Montgomery

Howden Aftermarket

Howden USA Company Field Service Rates

Turblex – US dollars (USD)



*All intellectual property rights are reserved to HUSA and/or the respective owner(s) (if different).

Services Provided: Inspections Maintenance Field Repairs Balancing Site Supervision Project Management Start Up Installation Supervision

A. Rates for service in Continental North America U.S. Dollars (USD):

Days	Field Service Technician		Engineering Personnel	
Monday thru Saturday (except holidays)	First 40 Hours	\$198/hour	First 40 Hours	\$292/hour
	Over 40 Hours	\$297/hour	Over 40 Hours	\$438/hour
Sunday, and locally recognized holidays	All Hours	\$396/hour	All Hours	\$584/hour

B. Rates for service outside Continental North America U.S. Dollars (USD):

Days	Field Service Technician		Engineering Personnel	
Monday thru Saturday (except holidays)	First 40 Hours	\$238/hour	First 40 Hours	\$302/hour
	Over 40 Hours	\$357/hour	Over 40 Hours	\$453/hour
Sunday, and locally recognized holidays.	All Hours	\$476/hour	All Hours	\$604/hour

C. Service and Travel Standards (USD)

- The minimum time off for a person during any 24-hour period must be ten (10) consecutive hours.
- Travel time, whether during first 40 hours or over 40 hours, will be invoiced at the Monday through Saturday Field Service Technician rates in Tables “A” & “B”. Travel in Continental North America is invoiced actual travel time. Travel outside Continental North America is invoiced actual travel time. Actual travel time on holidays or to the jobsite on Sundays will be at the Field Service Technician Sunday and Holiday rate in Tables “A” & “B”
- Standby time at job site, locally on call, training, or meetings will be invoiced as time worked and be based on Tables “A” & “B”. Weekend waiting rate will be 8 hours per day invoiced at the Field Service Technician first 40-hour rate in Tables “A” & “B”.
- Rates apply from time and date of departure home base to time and date of return home base.
- Minimum daily charge is eight (8) hours at “First 40 Hours” rate listed above in sections A and B.
- When a project is expected to exceed 5 continuous weeks, then after 3 weeks the Buyer will allow an extended weekend leave or rotation of personnel. Travel fees shall be by Buyer.
- Air travel on flight segments exceeding 12 hours will be business class and shall be paid by Buyer. Air travel on flight segments exceeding 4 hours will be premium economy and shall be paid by Buyer.
- Payments shall be in U.S. funds unless otherwise agreed in writing
- Rates quoted are subject to adjustment without notice to conform to Seller’s published rates in effect at the time service is performed.
- Howden may offer a priority service when the relevant Howden personnel are available, for emergency or breakdown callouts. An additional 30% of the applicable labor rate will be charged where Howden personnel are requested and able to be mobilized within 24 hours of the request being received.

D. Expenses (USD)

- Meals will be \$90/day per diem to be charged from the day of travel start to the day of travel end.
- Lodging, incidental expenses, transportation to and from the city nearest the jobsite, plus local transportation will be invoiced at cost plus 20% administrative fee. Receipt(s) to be provided when any expense exceeds \$60.00.
- Transportation to and from the city nearest the jobsite, plus local transportation will be charged at cost plus 20% administrative fee. The mileage allowance for personal car use will be current U.S. government rate per mile.
- Tool usage, when required, will be charged at a rate of \$350 per trip.
- Expenses for Airline travel shall be charged at cost Plus a 20% administrative fee (Administrative fee shall not exceed \$500).

E. Terms and Conditions

The sale of services by Howden Roots LLC (“Seller”) is subject to Seller’s Terms for Sale of Goods and if such terms differ in any way from Buyer’s order, or if such terms are construed as an acceptance or confirmation acting as an acceptance, then Seller’s acceptance is expressly made conditional on Buyer’s assent to any terms or conditions contained in Seller’s terms that are different from or additional to those contained in Buyer’s writing. Further, this quote shall be deemed notice of objection to such terms and conditions of Buyer. If this quote is construed as the offer, acceptance of same is expressly limited to the terms and conditions contained herein. In any event, Buyer’s order of the services shall constitute and manifest Buyer’s assent to Seller’s Terms for Sale of Goods.

Howden USA Company Field Service Rates

Turblex – US dollars (USD)



**All intellectual property rights are reserved to HUSA and/or the respective owner(s) (if different).*

Services Provided: Inspections Maintenance Field Repairs Balancing Site Supervision Project Management Start Up Installation Supervision

In order to schedule a Field Service representative to your site, your acknowledgement requesting the dispatch of a representative and a copy of an approved purchase order/credit card order is required. Please sign and date below to indicate that you are requesting and authorizing the dispatch of a Field Service representative to provide technical assistance and that you accept the above Field Service Rates and the Agreement. Please return an original of this signed acknowledgement and a copy of the purchase order/credit card order to HUSA (first by fax, followed by mail, to the number and address listed below).

Accepted by: X _____ on behalf of _____ (Customer)
(Authorized Signature) (Print Full Legal Name of Customer - Company/Entity)

Print Name/Title: _____ Date: _____ P.O. No.: _____
(Print Full Name and Title/Capacity) (For Record/Invoicing Ref. Only)

Bill To Information: _____
(Street Address) (City) (State/Province) (Zip Code)

Purchasing Contact: _____
(Name) (Phone No.) (Email Address)



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?) No Yes**PRR-EX (?)** Yes**FY ***

2025

Type code ***Preparer**

Ruth Agosto

Pre-Director Approver(s) (?)

	Name
1	Michelle Tipp

Department *

UTILITIES

Division(s)

WASTEWATER

Commission Meeting? * Yes No**Commission Override (?)** Yes No**Purchase****Payment Method *** Visa Purchase Purchase Order**Purchase Type *** Single Purchase (current FY)
 Blanket Purchase (current FY)**Purchase SubType *** None Change Order
 Amendment**Description ***

Proposal #2704 - Turblex Annual Maintenance for our wastewater treatment plants.

Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) calendar days.**

Exemption Explanation (?) *

Howden is the sole source provider for Turblex factory-authorized service and EOM components in all North America for these machines which are essential for standard functions.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

We obtained a sole source letter from Howden.

Other vendors that were contacted (?) *

N/A

Grant? * Yes No**Technology Related? (?) *** Yes Renewal No**Exemption****Reason ***

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

- Patent, copyright or unique design restrictions. (Sole Source)
- Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)
- Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

Other: None or some of the above apply. Provide detailed justification below.

Explanation *

Supporting backup *

Click the Preview icon or right click link and select open in new tab or window to avoid downloading.

Sole Source Howden Authorized Service Provider Ltr.pdf

90.76KB

DemandStar

For Purchasing Division

Date Posted

Sole/Single Source Number

Effective Date

Expiration Date

PostedPlusSeven

Hidden

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	Proposal #2704 - Turblex Annual Maintenance for our wastewater treatment plants.	\$\$	40,784.50	\$1.00	\$40,784.50

Shipping (?) * **Total Charges**
 \$0.00 \$40,784.50

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1		420-6062-535.46-11		\$40,784.50

Total Payments
 \$40,784.50

Comments to Budget (?)

Backup Attachments

Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

HUSADLL.AFM.000842_B - Parts Quote.pdf	155.08KB
FS-Turblex - Field Service Rates - 01-17-2024.pdf	139.36KB
HUSACNK.AFM.000078_A - Quote.pdf	150.58KB

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in NavilLine.

Vendor Name *

HOWDEN USA

Vendor Number *

8303

Vendor Name CST

Contact

Vendor Email

lynn.dolegala@chartindustries.com

Remittance Address

PO BOX 417538, BOSTON, MA 02241-7538

Phone

716-706-2812

Vendor Documentation Current (?) *

Yes No

Risk Documentation Current (?) *

Yes No Waiver Attached

YTD Expenses (?)

Department Inclusive (?) *

\$40,784.50

City Inclusive (?) *

Highest Approver (?) *

FD and CM will be skipped on the back end, as needed.

Purchasing Approver