



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@cityofnorthport.com



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 24-28

Date Posted: July 22, 2024

Written Response Due Date: July 29, 2024

This is not a Request for Proposals and there is no solicitation available. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: WIN-911 Pro Subscription**
- **AMOUNT (This is an acquisition with an estimated value of): \$8,000.00**
- **VENDOR: SmartSights**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/fileshare>. If you have any questions, concerns, or problems accessing this request using the link, please contact Bernice Moen, Contract Administrator I, at 941.429.7114. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored



06/05/2024
City of North Port
5655 North Port Blvd
North Port, FL 34287

To Whom it May Concern:

The purpose of this letter is to confirm that SmartSights is the exclusive manufacturer of WIN-911 and XLReporter products, holder of all copyrights, and holder of sole source code and distribution for the software products, WIN-911 for alarm notification, XLReporter for smart reporting. Portions of our product are protected by trade secrets and are unique to the market.

WIN-911 and XLReporter Software are sole source items, created exclusively by SmartSights. No others may reproduce these products without the written permission of SmartSights.

Best Regards,

Sean Hertzberg
Customer Success Manager
SmartSights – Powered by WIN-911 Software & SyTech Reporting Solutions
PO Box 19229, Austin, TX 78760
Main Office: 512.326.1011
Direct Phone: 512-646-8231
Email: sean.hertzberg@smartsights.com



powered by WIN-911 and SyTech

PO Box 19229 Austin, TX 78760

Phone: 512.326.1011 Email: sales@smartsights.com

Quote Name 246596098-2
 Expiration Date 9/3/2024
 Prepared By Sean Hertzberg
 Contact Name Mike Drennan
 Email mdrennan@northportfl.gov

Please reference the quote name on your purchase order.

4970 City Hall Boulevard
 North Port, FL 34286
 US

Standard Terms:

Net 30 with approved credit, or Credit Card Shipment by UPS Ground, PP&A
 Prices and payment in U.S. dollars

Standard Delivery from receipt of approved order:

Two days after receipt of order
 An Expedite Fee can accommodate earlier shipments

Product	Description	Quantity	Sales Price	Total Price
WIN-Pro-UG	WIN-911 Pro Perpetual Upgrade to WIN-911 Pro Subscription (3-year term). Includes 2-way communication with all notifiers: SMS, Email, Voice, and 10 Smartphone Apps. Announcer Remote acknowledgments, alarm requests, report requests. Basic Escalation / Call Out List XLReporter Integration A single SCADA Direct Connect/OPC A&E Server connection and a single OPC DA Server connection. Basic Customer Care with new product upgrades.	4.00	\$2,000.00	\$8,000.00
		Subtotal		\$8,000.00
		Total Price		\$8,000.00
		Tax		\$0.00
		Grand Total		\$8,000.00

Quote for Subscription for WIN911 Pro Licenses #8010228, 8007498, 8005603, and 8008098 for City Of North Port. This will provide Subscription for 1 year from date of purchase as well as allow for upgrade to the newest versions of WIN911 Pro for that time period. The pricing for years 2 and 3 would be \$2000 per year, if used.

Thank you for the opportunity to provide a quote! Purchase orders and/or sales tax/resale exemption certificates may be emailed to orders@smartsights.com.



Procurement Request

City of North Port

Request

Request Type*	Capital? (?)	PRR-EX (?)	FY*	Type code*
Sole/Single Source/Standardization	<input checked="" type="radio"/> No <input type="radio"/> Yes	<input type="checkbox"/> Yes	2024	
Preparer	Pre-Director Approver (?) Michelle Tipp			
Karen Nix				
Department*	Division(s)			
UTILITIES	WATER			
Commission Meeting?*	Commission Override (?)			
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No			

Purchase

Payment Method*	Purchase Type*	Purchase SubType*
<input type="radio"/> Visa Purchase <input checked="" type="radio"/> Purchase Order	<input checked="" type="radio"/> Single Purchase (current FY) <input type="radio"/> Blanket Purchase (current FY)	<input checked="" type="radio"/> None <input type="radio"/> Change Order <input type="radio"/> Amendment

Description*

WIN-911 Pro Perpetual Upgrade to WIN-911 Pro Subscription (3-year term). Includes 2-way communication with all notifiers: SMS, Email, Voice, and 10 Smartphone Apps. | Announcer | Remote acknowledgments, alarm requests, report requests. | Basic Escalation / Call Out List | XLReporter Integration | A single SCADA Direct Connect/OPC A&E Server connection and a single OPC DA Server connection. | Basic Customer Care with new product upgrades.

Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) calendar days.

Exemption Explanation (?) *

This is a perpetual software upgrade to the existing SCADA system. By continuing to use the perpetual upgrade we build on the foundation that we have gained year after year.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

N/A

Other vendors that were contacted (?) *

N/A

Technology Related? (?) *

Yes Renewal No

Exemption

Reason*

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

Patent, copyright or unique design restrictions. (Sole Source)

Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)

Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

Other: None or some of the above apply. Provide detailed justification below.

Explanation *

Proprietary software update

Original Purchase (?) *

01/01/2020

Standardization cannot be on the first purchase.

Supporting backup *

Click the Preview icon or right click link and select open in new tab or window to avoid downloading.

Sole Source Letter 2.pdf

51.87KB

DemandStar
For Purchasing Division

Date Posted

Sole/Single Source Number

Effective Date

Expiration Date

PostedPlusSeven

Hidden

Purchase Details

Line Items

Item #	Description*	Unit of Measure	Quantity*	Unit Price*	Subtotal
1	Software upgrade	\$\$	8,000.00	\$1.00	\$8,000.00

Shipping (?) *

\$0.00

Total Charges

\$8,000.00

Accounts (?)

	Dept*	Account # (?) *	Project #	Amount*
1		420-6061-533.46-01		\$4,000.00
2		420-6062-535.46-01		\$4,000.00

Total Payments

\$8,000.00

Comments To Budget (?)**Backup Attachments**

Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

4 license WIN 911 Quote - 246596098-2 - 1 year Subscription for Licenses #8010228 8007498 and 8008098 f
or City Of North Port (002).pdf 199.61KB

Vendor Details**Vendor Information (?)**

Except for Emergency purchases, vendor MUST already be setup as a vendor in NaviLine.

Vendor Name*

SMARTSIGHTS LLC

Vendor Number*

8219

Vendor Name CST**Contact****Vendor Email**

customer.care@smartsights.com

Remittance Address

PO BOX 19229, AUSTIN, TX 78760

Phone

512-326-1011

Vendor Documentation Current (?) *

Yes No

Risk Documentation Current (?) *

Yes No Waiver Attached

YTD Expenses (?)**Department Inclusive (?) *****City Inclusive (?) ***

\$8,000.00

Highest Approver (?) *

FD and CM will be skipped on the back end, as needed.

Purchasing Approver