



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@cityofnorthport.com



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: **SS NO. 24-11**

Date Posted: **January 16, 2024**

Written Response Due Date: **January 23, 2024**

This is **not** a Request for Proposals and there is no solicitation available. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will **not** be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT:** **Voyager Hydrant Meter**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$9,000.00**
- **VENDOR:** **Metron Farnier LLC**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/filesshare>. If you have any questions, concerns, or problems accessing this request using the link, please contact Bernice Moen, Purchasing Specialist II, at 941.429.7114. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.

STATUS: PURCHASING AGENT
REASON: VOYAGER HYDRANT METER

REQUISITION BY: BRITTANY KAMMERER

DATE: 1/09/24

SHIP TO LOCATION: UTILITIES FIELD OPERATION

SUGGESTED VENDOR: 8127 METRON FARNIER LLC

DELIVER BY DATE: 9/30/24

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	VOYAGER HYDRANT METER 3" COMMODITY: SALE SURPLUS OBSOLET ITMS SUBCOMMOD: PARK/WATER METER SALE SUR	6750.00	\$\$	1.0000	6750.00	
2	HYDRANT MAGNETIC GPS PLATE COMMODITY: SALE SURPLUS OBSOLET ITMS SUBCOMMOD: PARK/WATER METER SALE SUR	2250.00	\$\$	1.0000	2250.00	
REQUISITION TOTAL:					9000.00	

A C C O U N T I N F O R M A T I O N					
LINE #	ACCOUNT		PROJECT	%	AMOUNT
1	42060635365262	OPERATING SUPPLIES METERS		100.00	6750.00
2	42060635365262	OPERATING SUPPLIES METERS		100.00	2250.00
					9000.00

REQUISITION IS IN THE CURRENT FISCAL YEAR.



CITY OF NORTH PORT PROCUREMENT REQUEST FORM

SOLE/SINGLE SOURCE/STANDARDIZATION



Please indicate: ☐ Visa Purchase ☒ Purchase Order

☐ Single Purchase (For current FY) ☒ Blanket Purchase (Ongoing purchases for current FY) ☐ Change Order ☐ Amendment

DEPARTMENT/DIVISION: Utilities/FO NAME OF REQUESTOR: Brittany Kammerer
If Applicable: COMMISSION MEETING DATE: N/A AGENDA ITEM NUMBER: N/A

Section 2-407 of the City of North Port Procurement Code states a Sole/Single source purchase is defined as a non-competitive purchase of supplies, equipment and contractual services that is either: the only item that will produce the desired results; or is available from only one source of supply who possesses the unique and singularly available capability to meet the requirement of the solicitation (such as technical qualifications, ability to deliver at a particular time, or services from a public utility). Sole Source services must be available only from vendors (firms or individuals) who are uniquely qualified to perform such services. All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) calendar days.

A. Please describe all products and/or services to be procured under this exemption:

(If additional space is needed, please attach a separate memo)

A Voyager hydrant meter with GPS is a specialized device used to measure water flow from hydrants for construction or temporary use. It's equipped with GPS technology to track its location, ensuring accurate data on water usage and allowing for precise monitoring and billing. This portable meter helps manage water resources efficiently while providing location-specific usage information.

B. Briefly explain why it is in the best interest of the City to exempt this procurement from competition:

(If additional space is needed, please attached separate memo)

Metron-Farnier is the sole supplier of the Voyager hydrant meter in the US. The Voyager cellular-enabled portable hydrant meter also includes GPS tracking of each hydrant meter location via the proprietary Metron Farnier Waterscope utility portal.

C. What steps were taken to verify that these goods and/or services are not available elsewhere?

Other brands/manufacturers were examined (please list name and phone numbers, and explain why they are not suitable for use by the City – attach additional pages as necessary, **do not leave blank**):

Obtained a Sole Source letter.



CITY OF NORTH PORT PROCUREMENT REQUEST FORM SOLE/SINGLE SOURCE/STANDARDIZATION



Other vendors were contacted (please list names and phone numbers, and explain why those contacted would not meet the needs of the City – attach additional pages as necessary, **do not leave blank**):

No other vendors were contacted because Metron-Farnier is a sole source company.

D. Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statements:

☐ Patent, copyright or unique design restrictions (**Sole Source**) *Attach verification from Manufacturer*

☐ Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination (**Sole Source**) *Must attach verification from Manufacturer*

☒ Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function (**Sole Source**) * Must attach verification from Manufacturer*

☐ Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the “sole or single source” restriction (**Single Source**) * Must attach verification from Manufacturer*

☐ When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is **available** from only one source. Testing must be performed as often as practical (**Single Source**) * Must attach verification from Manufacturer*

☐ Purchases for a brand product are to be made from one selected **supplier**, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City’s needs (**Single Source**). *Must attach backup/supporting documentation to this form.

☐ Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative (**Single Source**) * Must attach verification from Manufacturer*



CITY OF NORTH PORT PROCUREMENT REQUEST FORM SOLE/SINGLE SOURCE/STANDARDIZATION



☐ The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available thorough a sole or single source. If competition is available, the parts and equipment must be competed. **(Standardization)** *Must attach justification to this form. For brand-specific items, quotes should still be obtained*

☐ Other: None or some of the above apply. *Detailed explanation and justification for this sole/single source request must be provided below. Attach additional pages as necessary*

E. Vendor Information

Vendor Name: Metron Farnier. LLC Vendor Number: _____
Address: 5665 Airport Blvd., Bolder CO 80301
Contact: Ted Worth Phone: 303-449-8833 Email: tedworth@metronfarnier.com

Vendor Tracking:



Check if Vendor Documents Current

YTD Dept Exp. (Inclusive): \$ 9,000.00

To be completed by Purchasing:

YTD City Wide Exp. (Inclusive): \$ _____

(For Purchasing Division)

Verified By: _____ Date Posted: _____

Sole/Single Source Number: _____ Eff. Date: _____ Exp. Date: _____

PURCHASE DETAILS



CITY OF NORTH PORT PROCUREMENT REQUEST FORM

SOLE/SINGLE SOURCE/STANDARDIZATION



Please provide the amount of the purchase for this product or service: \$ 9,000.00

Account # 420-6063-536-52-62 Project # N/A Subtotal \$ 9,000.00
Account # _____ Project # _____ Subtotal \$ _____
Account # _____ Project # _____ Subtotal \$ _____
Account # _____ Project # _____ Subtotal \$ _____

Line Item No.	Description	Unit of Measure	Quantity	Unit Price	Extended Price
1	Voyager Hydrant Meter 3"	\$\$	5.00	1350.00	6,750.00
2	Hydrant Magnetic GPS Plate	\$\$	5.00	450.00	2,250.00
	Shipping (FOB Destination)				
Total					9,000.00

Attach Additional Pages if Necessary

I approve the Sole/Single Source/Standardization procurement(s) as requested herein:

Requesting Department Director: Nancy Gallinaro Digitally signed by Nancy Gallinaro
Date: 2023.12.15 09:32:55 -05'00' Date: _____

Budget Administrator: _____ Date: _____

Purchasing: _____ Date: _____

Finance Director (If applicable): _____ Date: _____

Assistant City Manager (If applicable): _____ Date: _____

City Manager (If applicable): _____ Date: _____

Print Form

Clear All Fields



June 26, 2023

To Whom It May Concern:

Metron-Farnier is the sole supplier of the Voyager hydrant meter in the US. The Voyager cellular-enabled portable hydrant meter also includes GPS tracking of each hydrant meter location via the proprietary Metron Farnier Waterscope utility portal.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Ted Worth".

Metron-Farnier, LLC

5665 Airport Blvd.
Boulder, CO 80301
Cell: (720) 641-5260



Company Address 5665 Airport Blvd
Boulder, Colorado 80301
United States

Quote Number 00008808
Created Date 11/8/2023
Expiration Date 12/8/2023

Prepared By Ted Worth
Email tedworth@metronfarnier.com

Bill To Name City of North Port FL
Bill To 4970 City Hall Boulevard
North Port, Florida 34286
United States

Ship To Name City of North Port FL
Ship To 6644 West Price Boulevard
North Port, Florida 34291
United States

Quote To United States

Additional To United States

Quantity	Product	Line Item Description	Sales Price	Total Price
5.00	Voyager Hydrant Meter 3"	Hydrant Meter	\$1,350.00	\$6,750.00
5.00	Innov8-VN	VN LTE/Verizon	\$0.00	\$0.00
5.00	Antenna Local Paddle	Local 4G Paddle Antennas	\$0.00	\$0.00
5.00	Hydrant Magnetic GPS Plate	Magnetic GPS Plate	\$450.00	\$2,250.00
5.00	Cellular Connectivity 5 Years	Verizon 5 Year Service Plan	\$0.00	\$0.00

Programming 1 Gallon

Subtotal \$9,000.00
Total Price \$9,000.00
Tax \$0.00
Grand Total \$9,000.00