



**City of North Port**  
**FINANCE DEPARTMENT/PURCHASING DIVISION**  
**4970 CITY HALL BLVD**  
**NORTH PORT, FLORIDA 34286**  
**Office: 941.429.7170**  
**Fax: 941.429.7173**  
**Email: [purchasing@cityofnorthport.com](mailto:purchasing@cityofnorthport.com)**



**NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT**

**Sole/Single Source No: SS NO. 24-10**

**Date Posted: January 11, 2024**

**Written Response Due Date: January 18, 2024**

This is **not** a Request for Proposals and there is no solicitation available. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will **not** be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: Yaskawa Variable Frequency Drive (VFD)**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$20,515.76**
- **VENDOR: ICON Technologies**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail [purchasing@northportfl.gov](mailto:purchasing@northportfl.gov). Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at [www.demandstar.com](http://www.demandstar.com). Links to DemandStar are also available from the City website at [www.northportfl.gov](http://www.northportfl.gov). This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/filesshare>. If you have any questions, concerns, or problems accessing this request using the link, please contact Bernice Moen, Purchasing Specialist II, at 941.429.7114. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to [purchasing@northportfl.gov](mailto:purchasing@northportfl.gov). No verbal requests will be honored.

REQUISITION BY: BRITTANY KAMMERER

STATUS: PURCHASING AGENT  
REASON: REPLACE FOUR VFDS - WW

DATE: 1/02/24

SHIP TO LOCATION: WASTE WATER PLANT

SUGGESTED VENDOR: 4988 ICON TECHNOLOGIES/ICON SUPPLY

DELIVER BY DATE: 9/30/24

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	ICON TECH. VFD COMMODITY: CONSTRUCTION SERVICES HVY SUBCOMMOD: MAIN/REP WASTEWATER TREAT	5128.94	\$\$	4.0000	20515.76	
REQUISITION TOTAL:					20515.76	

## A C C O U N T I N F O R M A T I O N

LINE #	ACCOUNT	PROJECT	%	AMOUNT
1	42060625356400 CAPITAL MACHINERY & EQUIP	U23VFD VFD REPLACEMENTS	100.00	20515.76
				20515.76

REQUISITION IS IN THE CURRENT FISCAL YEAR.



# CITY OF NORTH PORT PROCUREMENT REQUEST FORM SOLE/SINGLE SOURCE/STANDARDIZATION



Please indicate:  Visa Purchase  Purchase Order

Single Purchase (For current FY)  Blanket Purchase (Ongoing purchases for current FY)  Change Order  Amendment

DEPARTMENT/DIVISION: Utilities/Wastewater NAME OF REQUESTOR: Brittany Kammerer

If Applicable: COMMISSION MEETING DATE: n/a AGENDA ITEM NUMBER: n/a

*Section 2-407 of the City of North Port Procurement Code states a Sole/Single source purchase is defined as a non-competitive purchase of supplies, equipment and contractual services that is either: the only item that will produce the desired results; or is available from only one source of supply who possesses the unique and singularly available capability to meet the requirement of the solicitation (such as technical qualifications, ability to deliver at a particular time, or services from a public utility). Sole Source services must be available only from vendors (firms or individuals) who are uniquely qualified to perform such services. All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) calendar days.*

**A. Please describe all products and/or services to be procured under this exemption:**

(If additional space is needed, please attach a separate memo)

The wastewater plant needs to replace four VFDs. A VFD is a type of motor controller that drives an electric motor by varying the frequency and voltage supplied to the motor. It allows precise control of the motor's speed, which is crucial in the wastewater treatment plant where various processes require different flow rates and pressures.

**B. Briefly explain why it is in the best interest of the City to exempt this procurement from competition:**

(If additional space is needed, please attached separate memo)

Icon Technologies is a sole source.

**C. What steps were taken to verify that these goods and/or services are not available elsewhere?**

Other brands/manufacturers were examined (please list name and phone numbers, and explain why they are not suitable for use by the City – attach additional pages as necessary, **do not leave blank**):

We obtained a sole source letter.



## CITY OF NORTH PORT PROCUREMENT REQUEST FORM SOLE/SINGLE SOURCE/STANDARDIZATION



Other vendors were contacted (please list names and phone numbers, and explain why those contacted would not meet the needs of the City – attach additional pages as necessary, **do not leave blank**):

D. Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statements:

Patent, copyright or unique design restrictions (**Sole Source**) \*Attach verification from Manufacturer\*

Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination (**Sole Source**) \*Must attach verification from Manufacturer\*

Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function (**Sole Source**) \* Must attach verification from Manufacturer\*

Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the “sole or single source” restriction (**Single Source**) \* Must attach verification from Manufacturer\*

When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is **available** from only one source. Testing must be performed as often as practical (**Single Source**) \* Must attach verification from Manufacturer\*

Purchases for a brand product are to be made from one selected **supplier**, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City’s needs (**Single Source**). \*Must attach backup/supporting documentation to this form.

Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative (**Single Source**) \* Must attach verification from Manufacturer\*



# CITY OF NORTH PORT PROCUREMENT REQUEST FORM SOLE/SINGLE SOURCE/STANDARDIZATION



The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. **(Standardization) \*Must attach justification to this form. For brand-specific items, quotes should still be obtained\***

Other: None or some of the above apply. **\*Detailed explanation and justification for this sole/single source request must be provided below. Attach additional pages as necessary\***

## E. Vendor Information

Vendor Name: Icon Technologies Vendor Number: \_\_\_\_\_  
Address: PO Box 272423 Tampa, Florida 33688  
Contact: 813-936-2030 Phone: \_\_\_\_\_ Email: cwalton@icon-tech.com

### Vendor Tracking:

Check if Vendor Documents Current

YTD Dept Exp. (Inclusive): \$ 20,515.76

### To be completed by Purchasing:

YTD City Wide Exp. (Inclusive): \$ \_\_\_\_\_

### (For Purchasing Division)

Verified By: \_\_\_\_\_ Date Posted: \_\_\_\_\_

Sole/Single Source Number: \_\_\_\_\_ Eff. Date: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

## PURCHASE DETAILS



**YASKAWA AMERICA INC.**  
2121 Norman Drive South  
Waukegan, IL 60085  
1-800-927-5292

March 28th, 2023

City of North Port

Subject: ICON Technologies – Florida Water and Wastewater

This memo is intended to state that ICON Technologies (based in Tampa) is Yaskawa's channel exclusively focused on sales and service for the Florida Water and Wastewater Utilities Market.

ICON Technologies is our only authorized distributor providing the Florida Municipal Industry with complete solutions using Yaskawa iQPUMP, P1000/V1000, GA800/500, FP/WM605 and MV1000 product lines. ICON is also certified as our authorized service provider providing start up and repair / replacement services.

In addition, ICON Technologies is the only company in Florida authorized by Yaskawa to support the Yaskawa G5 and A1000 High Horsepower Module (HHP) product line in the Water and Wastewater Industry at this time.

Best regards,

Via electronic mail

Justice Johnson  
Regional Drive Sales Engineer- FL  
Yaskawa America Inc.

cc: Scott Mathews – Yaskawa America, Inc.



# ICON Technologies

Division of ICON Supply, Inc.

PO Box 272423

Tampa, Florida 33688

Phone: 813-936-2030 Fax: 813-936-9268

Email: [cwalton@icon-tech.com](mailto:cwalton@icon-tech.com)

From: **Chance Walton**

Fax: 813-936-9268

Phone: 813-936-2030

Date: December 15, 2023

TRANSMISSION COVER SHEET

No. Pages: 1

To: **Robert Davies**

Phone: 941-221-2745

Fax: [rdavies@cityofnorthport.com](mailto:rdavies@cityofnorthport.com)

Company: **City of North Port**

Subject: **25HP VFD Turnkey Retrofit**

We are pleased to offer the following quotation:

Item	Qty	Description	Price Each	Total Price
1	4	ICON Technologies (Yaskawa) VFD * 25HP, 480 volt, 38 amps * NEMA 1 Enclosure * Remote Keypad Kit * Removal and Disposal of existing VFD * Installation of New VFD * Startup by Factory Authorized Service Tech * Shipping and Handling	\$5,128.94	\$20,515.76

Thank you for the opportunity to provide this quotation.

Note:

Regards,

**Chance Walton**

*manufacture's terms and conditions of sale apply. Quotation excludes any applicable taxes. Prices are FOB factory, freight pre-paid and added to invoice unless otherwise stated in this quotation. Payment terms are net 30 subject to credit approval.*