


2019 – PERIODIC REPORT INSTRUCTION FORM

(Colorado LLCs)

IMPORTANT! FOLLOW INSTRUCTIONS EXACTLY WHEN COMPLETING THIS FORM. PLEASE PRINT.

Customer ID Number [REDACTED]	Notice Date [REDACTED]	ID Number [REDACTED]	Entity Start Date [REDACTED]
Business Address <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> 10618-61-37**AUTO**SCH 5-DIGIT 80220 [REDACTED] [REDACTED] </div> <div style="width: 35%; text-align: right;">  </div> </div>			
			Please Respond By: 1/11/19

Colorado laws require every reporting entity in the State to timely file a periodic report every year. If [REDACTED] does not file a report more than 60 days past its due date, you may be at risk for penalties and fines.

CO REV. STAT. §7-90-301: “Each document that is required or permitted to be filed in the records of the secretary of state pursuant to any provision of this title or any organic statute of this state shall... contain all information required by the law of this state to be contained in the document but, unless otherwise provided by law, shall not contain other information.”

CO REV. STAT. §7-90-501(1): “Each reporting entity shall deliver to the Secretary of State, for filing pursuant to part 3 of this article, a Periodic Report that states the entity name of the reporting entity, the jurisdiction under the law of which the reporting entity is formed...”
 If the business entity is still in use, [REDACTED] a private entity, will assist for a fee in the filing of your periodic report.

[REDACTED] IS NOT A GOVERNMENT AGENCY AND DOES NOT HAVE A CONTRACT WITH ANY GOVERNMENTAL AGENCY TO PROVIDE THIS SERVICE.

To utilize this service, follow the steps below. [REDACTED] will not disclose any information about your business to any third-party, including competitors, unless required by law. Mail the completed form with \$85.00 in the enclosed envelope. **Please respond today!**

STEP 1. Verify the accuracy of the pre-printed business information. Make any necessary changes and complete any missing information.		
Business Name [REDACTED]	Type of Business LLC	
Formation Date [REDACTED]	Jurisdiction (State)	Periodic Report Month
Principal Office Street Address [REDACTED]		
Principal Mailing Address (if different)		

STEP 2. Registered Agent (make changes where necessary)
Registered Agent Name [REDACTED]
Registered Agent Street Address [REDACTED]
Registered Agent Mailing Address (if different)

STEP 3. PAYMENT INFORMATION Complete payment to file your periodic report.		
\$10 – State Fee + \$75 – Processing Fee \$85 – TOTAL	Please make your check payable to: [REDACTED]	Further assistance: Call [REDACTED]

STEP 4. I authorize an electronic signature on behalf of the above mentioned LLC and understand that [REDACTED] is not a government agency & is not providing legal advice.		
Signature (to be signed by an officer or registered agent) **REQUIRED**	Print Name Clearly	
Email	Phone	Date