

COUNTY OF SAN DIEGO BOARD OF SUPERVISORS  
REGULAR MEETING AGENDA

**TUESDAY, AUGUST 26, 2025, 9:00 AM AND WEDNESDAY, AUGUST 27, 2025, 9:00 AM**  
COUNTY ADMINISTRATION CENTER  
BOARD CHAMBER, ROOM 310  
1600 PACIFIC HIGHWAY, SAN DIEGO, CA 92101

**GENERAL LEGISLATIVE SESSION**  
**TUESDAY, AUGUST 26, 2025 9:00 AM**

Order Of Business

- A. Roll Call
- B. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Supervisor, if applicable.
- C. Invocation
- D. Pledge of Allegiance
- E. Presentation or Announcement of Proclamations and Awards
- F. Non-Agenda Public Communication: Individuals can address the Board on topics within its jurisdiction that are not on the agenda. According to the Board's Rules of Procedure, each person may speak at only one Non-Agenda Public Communication session per meeting. Speakers can choose to speak during either the General Legislative or Land Use Legislative Session.
- G. Approval of the Statement of Proceedings/Minutes for the General Legislative session of July 22, 2025; Special Meetings of July 23, 2025 and July 24, 2025; Minutes for concurrent Special District meetings of the San Diego County Fire Protection District for June 24, 2025 and June 25, 2025.
- H. Consent Agenda
- I. Discussion Items
- J. Board Member Committee Updates. This is an opportunity for Members of the Board to provide informational updates on their committee assignments. No action may be taken.
- K. Recess to Wednesday, August 27, 2025 at 9:00 AM for the Land Use Legislative Session

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Supporting documentation and attachments for items listed on this agenda can be viewed online at [www.sandiegocounty.gov/cob](http://www.sandiegocounty.gov/cob) or in the Office of the Clerk of the Board of Supervisors at the County Administration Center, 1600 Pacific Highway, Room 402, San Diego, CA 92101. To access the meeting virtually and offer public comment via a call-in option, please go to: [www.sandiegocounty.gov/telecomments](http://www.sandiegocounty.gov/telecomments) for instructions.

#### ASSISTANCE FOR PERSONS WITH DISABILITIES:

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#### LANGUAGE INTERPRETATION ASSISTANCE:

Language interpretation services for public speakers are available upon request to the Clerk of the Board of Supervisors at least 72 hours prior to the meeting (refer to Board Policy A-139 for additional information). Please contact the Clerk of the Board's office at (619) 531-5434 or via e-mail at [publiccomment@sdcounty.ca.gov](mailto:publiccomment@sdcounty.ca.gov).

#### LEVINE ACT NOTICE: DISCLOSURES REQUIRED ON SPECIFIED ITEMS (GOVERNMENT CODE § 84308)

The Levine Act states that parties to any proceeding involving a license, permit or other entitlement for use pending before the Board must disclose on the record of the proceeding any campaign contributions of more than \$500 (aggregated) made by the parties or their agents to Board Members within the preceding 12 months. Participants with financial interests, and agents of either parties or participants, are requested to disclose such contributions also. The disclosure must include the name of the party or participant and any other person making the contribution; the name of the recipient; the amount of the contribution; and the date the contribution was made. This disclosure can be made orally during the proceeding or in writing on a request to speak.

### **Board of Supervisors' Agenda Items**

#### **CONSENT AGENDA**

All agenda items listed under this section are considered to be routine and will be acted upon with one motion. There will be no separate discussion of these items unless a member of the Board of Supervisors or the Chief Administrative Officer so requests, in which event, the item will be considered separately in its normal sequence.

<b>Category</b>	<b>#</b>	<b>Subject</b>
Public Safety	1.	CONTINUED ADVOCACY FOR THE REMOVAL AND RELOCATION OF SPENT NUCLEAR FUEL FROM THE SAN ONOFRE NUCLEAR GENERATING STATION (SONGS)
	2.	SHERIFF - APPROVAL OF SHERIFF'S STAFF OUT OF COUNTRY TRAVEL FOR GLOBAL LARGE-SCALE EVENTS TRAINING BY POLICE SCOTLAND

Financial and  
General  
Government

3. SHERIFF - REQUEST TO APPROVE AND AUTHORIZE A REVENUE AGREEMENT WITH THE COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING FOR EMERGENCY VEHICLE OPERATIONS COURSE TRAINING SERVICES
4. AUTHORIZE COMPETITIVE SOLICITATIONS FOR COGNITIVE BEHAVIORAL THERAPY, COMMUNITY ASSESSMENT TEAMS AND JUVENILE DIVERSION, RESIDENTIAL TREATMENT PROGRAMS, AND HOUSING AND RESOURCE NAVIGATION SERVICES
5. APPROVAL OF TEMPORARY ASSIGNMENT COMPENSATION FOR THE ACTING COUNTY COUNSEL
6. CHAPTER VIII AGREEMENT NO. 7098 TO PURCHASE TAX-DEFAULTED LAND BY ANZA-BORREGO FOUNDATION
7. CHAPTER VIII AGREEMENT NO. 7099 TO PURCHASE TAX-DEFAULTED LAND BY THE SAN DIEGO RIVER PARK FOUNDATION
8. CHAPTER VIII AGREEMENT NO. 7097 TO PURCHASE TAX-DEFAULTED LAND BY HOUSEPALS
9. CHAPTER VIII AGREEMENT NO. 7101 TO PURCHASE TAX-DEFAULTED LAND BY THE COUNTY OF SAN DIEGO, DEPARTMENT OF PARKS AND RECREATION
10. NEW TAX EQUITY AND FISCAL RESPONSIBILITY ACT OF 1982 (TEFRA) PROCESS FOR THE COUNTY OF SAN DIEGO
11. ADOPT A RESOLUTION ENTITLED "REQUEST TO THE PUBLIC SAFETY COMMITTEES IN THE STATE LEGISLATURE TO TAKE ACTION ON FIRE APPARATUS ANTITRUST AND MONOPOLISTIC PRACTICES"
12. ESTABLISHING A COUNTY ARTIFICIAL INTELLIGENCE (AI) POLICY FRAMEWORK AND GOVERNANCE STRUCTURE TO SAFEGUARD TRANSPARENCY, EQUITY, AND ACCOUNTABILITY IN AI USE AND PROVIDING DIRECTION ON THE FUTURE OF COUNTY TECHNOLOGY
13. GENERAL SERVICES - APPROVE LICENSE AMENDMENT FOR THE SHERIFF'S OFFICE BLACK MOUNTAIN REGIONAL COMMUNICATIONS SYSTEM SITE AND NOTICE OF EXEMPTION

14. ADOPTION OF RESOLUTION OF INTENTION TO SELL SURPLUS REAL PROPERTY – 4.4 ACRES LOCATED ON OLD HIGHWAY 80, IN BOULEVARD (REAL PROPERTY #2017-0128-A) APN 612-091-17, AND 0.67 ACRES LOCATED ON AVOCADO BOULEVARD, IN VALLE DE ORO (REAL PROPERTY #2021-0200-B) APN 502-150-44; AUTHORIZATION TO CONDUCT PUBLIC AUCTION AT COUNTY OPERATIONS CENTER; AND CEQA EXEMPTION (4 VOTES)
15. AUTHORIZE COMPETITIVE SOLICITATION FOR VOTER INFORMATION PAMPHLET PRINTING AND MAILING SERVICES
16. ORDINANCES AMENDING THE COMPENSATION ORDINANCE AND ESTABLISHING COMPENSATION RELATING TO ADMINISTRATIVE ACTIONS AND THE TENTATIVE AGREEMENT PENDING RATIFICATION FOR THE EMPLOYEE BARGAINING UNITS - CC AND CS REPRESENTED BY THE SAN DIEGO DEPUTY COUNTY COUNSELS ASSOCIATION (SDDCCA) AND AMENDING SECTIONS 492, 493.1 AND 495 OF THE ADMINISTRATIVE CODE (8/26/25 - FIRST READING; 9/9/25 - SECOND READING, UNLESS THE ORDINANCE IS MODIFIED ON SECOND READING)
17. ADMINISTRATIVE ITEM:  
SECOND CONSIDERATION AND ADOPTION OF ORDINANCE:  
ORDINANCE AMENDING THE COMPENSATION ORDINANCE AND ESTABLISHING COMPENSATION RELATING TO ADMINISTRATIVE ACTIONS AND THE TENTATIVE AGREEMENT PENDING RATIFICATION FOR THE EMPLOYEE BARGAINING UNITS - CM AND CR REPRESENTED BY THE TEAMSTERS LOCAL 986 (TEAMSTERS) (7/22/25 - FIRST READING; 8/26/25 - SECOND READING, UNLESS THE ORDINANCE IS MODIFIED ON SECOND READING)
18. REVISED RULES GOVERNING INCOMPATIBLE ACTIVITIES OF THE SHERIFF'S OFFICE
19. APPROVAL OF CONFLICT OF INTEREST CODE: BROOKFIELD ENGINEERING SCIENCE TECHNOLOGY ACADEMY
20. APPOINTMENTS: VARIOUS
21. COMMUNICATIONS RECEIVED

## DISCUSSION ITEMS

Category	#	Subject
Financial and General Government	22.	SET A HEARING FOR 09/09/2025: FILLING THE VACANCY OF THE SAN DIEGO COUNTY ELECTIVE OFFICE OF TREASURER-TAX COLLECTOR
	23.	REFORMING THE COUNTY RESERVE POLICY TO PROTECT CORE SERVICES AND VULNERABLE COMMUNITIES FROM FEDERAL DISINVESTMENT
	24.	ADVANCING EQUITY THROUGH AN AD HOC SUBCOMMITTEE ON SAFETY NET SERVICES AND BEHAVIORAL HEALTH SYSTEMS TRANSFORMATION
Health and Human Services	25.	RECEIVE UPDATE ON SUBSTANCE USE DISORDER OPTIMAL CARE PATHWAYS MODEL, AUTHORIZE AND ADOPT A RESOLUTION TO APPLY FOR THE BOND BEHAVIORAL HEALTH CONTINUUM INFRASTRUCTURE PROGRAM, AUTHORIZE EXPANDED USE OF BEHAVIORAL HEALTH BRIDGE HOUSING GRANT FUNDS, AUTHORIZE AGREEMENTS WITH THE DEPARTMENT OF HEALTH CARE SERVICES, AND AUTHORIZE DESIGNATION OF MEDICAL PROFESSIONALS TO PERFORM FUNCTIONS PURSUANT TO SECTIONS 5150 AND 5585.50 OF THE WELFARE AND INSTITUTIONS CODE
Public Safety	26.	IMPROVING YOUTH SAFETY IN JUVENILE DETENTION FACILITIES
Financial and General Government	27.	EXPANDING TAX RELIEF FOR VETERANS AND MILITARY FAMILIES BY SUPPORTING AB 53 AND SB 623
	28.	PROTECTING CHILDREN FROM SEXUAL ABUSE: SUPPORTING SENATE BILL 286 (MARY BELLA’S LAW) AND ASSEMBLY BILL 47
	29.	SECOND CONSIDERATION AND ADOPTION OF ORDINANCE: APPROVE AMENDMENTS TO AND SUNSET OF BOARD POLICIES RELATED TO ECONOMIC PROSPERITY AND PROCUREMENT AND ADOPT AN ORDINANCE AMENDING ARTICLE XXIII OF THE SAN DIEGO COUNTY CODE OF ADMINISTRATIVE ORDINANCES RELATING TO COUNTY CONTRACTING, SECOND READING
	30.	COUNTY OF SAN DIEGO AND SAN DIEGO COUNTY SCHOOL DISTRICTS TAX AND REVENUE ANTICIPATION NOTE PROGRAM, SERIES 2025A

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**1. SUBJECT: CONTINUED ADVOCACY FOR THE REMOVAL AND RELOCATION OF SPENT NUCLEAR FUEL FROM THE SAN ONOFRE NUCLEAR GENERATING STATION (SONGS) (DISTRICTS: ALL)**

**OVERVIEW**

The San Onofre Nuclear Generating Station (SONGS) operated in the northwest corner of San Diego County for more than 47 years. The station ceased all nuclear operations in June 2013 after excessive vibrations and other issues degraded tubes in the steam generators. Stored on the site today is 1,400 metric tons of spent nuclear fuel, a direct byproduct of 45 years of nuclear power operations. SONGS is currently in year five of an eight-year dismantling process of facilities and equipment at the site.

At this time, the federal government has not provided a permanent repository for spent nuclear fuel that could accept SONGS' spent fuel. Because of this, Southern California Edison (SCE) must continue to store the nuclear waste onsite, in dry cask storage, indefinitely. The spent fuel must be relocated offsite for the SONGS site to be fully restored and for the land to be returned to the U.S. Navy to support the national security mission of training Marines.

It's important to note that an emerging "nuclear renaissance" is bringing helpful attention to spent fuel. Artificial intelligence and data centers require an exponential growth in electricity generation and next-generation small modular reactors (SMRs) can help address this growing demand for power. The prospect of reprocessing spent nuclear fuel in the U.S. for use in advanced reactors is at the research and development phase. A May 23, 2025, presidential executive order (EO) stated, "Swift and decisive action is required to jumpstart America's nuclear energy industrial base." The EO calls on the Secretary of Energy to submit a plan by January 2026 for "transferring spent nuclear fuel from reactors to a government-owned, privately operated reprocessing...facility" and "the efficient disposal of the wastes generated by recycling or reprocessing through a permanent disposal pathway." Now is a vital time to continue advocating for solutions through Spent Fuel Solutions.

The Spent Fuel Solutions coalition is led by an executive board that includes the plant owners and representatives of surrounding local governments. More specifically, this decision-making body is composed of Southern California Edison, San Diego Gas & Electric, City of Riverside, the County of Orange, and the County of San Diego (County). Moving San Onofre's spent nuclear fuel offsite is a shared priority for local communities and SONGS' co-owners. The executive board currently sets goals and directs efforts to advocate for the removal of spent fuel from SONGS to a federally licensed facility.

Today's item provides an update on the current status of SONGS, including continued participation in the Spent Fuel Solutions coalition. In addition, this item will approve a resolution in which the coalition will advocate for the continued removal and relocation of spent nuclear fuel from the San Diego region and would also authorize the Director of the Department of Purchasing and Contracting (DPC) to enter into single source negotiations with Southwest Strategies to procure management services that continue to support the work of the coalition.

**RECOMMENDATION(S)**  
**SUPERVISOR JIM DESMOND**

1. Adopt a resolution entitled: “A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO AUTHORIZING CONTINUED PARTICIPATION IN THE SPENT FUEL SOLUTIONS COALITION”, which is a coalition of regional partners who seek to advocate for the removal and relocation of spent nuclear fuel from the San Diego County region.
2. In accordance with Board Policy A-87, Competitive Procurement, approve and authorize the Director, Department of Purchasing and Contracting to enter into negotiations with Southwest Strategies, LLC; and, subject to successful negotiations and determination of a fair and reasonable price, award a contract for management of the Spent Fuel Solutions coalition with an objective to secure a federally licensed storage or disposal solution for the spent fuel at SONGS for one year beginning October 1, 2025 and ending September 30, 2026 with four option years to extend, and to amend the contract as needed to reflect changes to services and funding.

**EQUITY IMPACT STATEMENT**

The County recognizes the potential health and psychological impacts the San Onofre Nuclear Generating Station (SONGS) site may have on the community, especially in its current condition. Today’s item will continue in our effort to pursue legislation, appropriations, and collaboration-based siting for spent fuel storage/disposal facilities and securing a federally licensed storage or disposal solution for the spent fuel, with the aim of alleviating community impacts.

**SUSTAINABILITY IMPACT STATEMENT**

Today’s item contributes to the County’s Sustainability goals by advocating for the removal of hazardous materials to protect the health and wellbeing of the environment, existing and future residents, visitors and tourists.

**FISCAL IMPACT**

One-time funds for this request, estimated at \$100,000, are included in the Fiscal Year 2025-26 Operational Plan in the Office of Emergency Services (OES). The funding source is existing General Purpose Revenue. There will be no change in net General Fund cost and no additional staff years.

**BUSINESS IMPACT STATEMENT**

N/A

2. **SUBJECT: SHERIFF - APPROVAL OF SHERIFF'S STAFF OUT OF COUNTRY TRAVEL FOR GLOBAL LARGE-SCALE EVENTS TRAINING BY POLICE SCOTLAND (DISTRICTS: ALL)**

**OVERVIEW**

In accordance with Board of Supervisors Policy D-7, Out-of-County Business and Related Guidelines and Processes and Administrative Code section 470, this is a request to approve out of County travel for staff from San Diego County Sheriff's Office (Sheriff's Office) to attend



training hosted by Police Scotland's International Academy. The Sheriff was invited to send staff to participate in the 5-day training program on preparing for major events. Today's request is for the San Diego County Board of Supervisors to approve staff from the Sheriff's Emergency Planning Detail travel to the United Kingdom to attend this training scheduled for August 26-31, 2025.

## **RECOMMENDATION(S)**

### **SHERIFF**

Per Administrative Code 470, approve the Captain and Sergeant of the Sheriff's Emergency Planning Detail travel to the United Kingdom for participation in a training on preparing for major events scheduled for August 26-31, 2025.

## **EQUITY IMPACT STATEMENT**

The San Diego County Sheriff's Office (Sheriff's Office) mission is to provide the highest quality public safety services to everyone in San Diego County. As the mutual aid coordinator for the region, the Sheriff's Office Emergency Planning Detail is the unit responsible for the logistics and planning of public safety resource deployment as part of our emergency response and large-scale event planning. By participating in high-level executive training with jurisdictions from around the world, the Sheriff's Office has opportunities to discuss and learn about global best practices, which enhances the Sheriff's Office's perspective in approaching issues and developing policies for the betterment of the communities served. Training participants include leaders from various large law enforcement agencies, including the FBI, federal law enforcement partners, military criminal investigative branches, and international police departments.

## **SUSTAINABILITY IMPACT STATEMENT**

Today's action contributes to the County of San Diego's Sustainability Goal of engaging the community in meaningful ways to foster inclusive and sustainable communities. The event and security planning for major events involves community engagement, input, and partnership. Additionally, engaging in this program provides leaders a cross-cultural opportunity as participants will be from police leadership from across the globe.

## **FISCAL IMPACT**

Funds for this request are included in the Fiscal Year 2025-26 Operational Plan for the Sheriff's Office. If approved, all associated travel, estimated at \$2,400 per traveler for a total cost of \$4,800, will be funded by existing General Purpose Revenue within the Sheriff's Office. It is anticipated that the Sheriff's Office will be receiving a donation from the Honorary Deputy Sheriff's Association (HDSA) to reimburse the Sheriff's Office for the total travel expense. Per County of San Diego Administrative Code Article III, Section 66 Acceptance of Gifts and Board of Supervisors Policy A-112, Acceptance and Use of Gifts and Donations, the Sheriff's Office will bring to the Board the request to accept this donation and others in the annual HDSA letter for Fiscal Year 2025-26. There will be no change in net General Fund cost and no additional staff years. Sheriff's staff will receive regular salary and benefits, and no overtime will be incurred as a result of this trip.

## **BUSINESS IMPACT STATEMENT**

N/A

**3. SUBJECT: SHERIFF - REQUEST TO APPROVE AND AUTHORIZE A REVENUE AGREEMENT WITH THE COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING FOR EMERGENCY VEHICLE OPERATIONS COURSE TRAINING SERVICES (DISTRICTS: ALL)**

**OVERVIEW**

In California, the Commission on Peace Officer Standards and Training (POST) is crucial for maintaining high standards in law enforcement. POST establishes selection and training standards for peace officers, ensuring they are equipped with the necessary skills, knowledge, ethics, and attitudes to serve their communities effectively. This includes developing and updating job-related selection standards, providing access to relevant training, and fostering healthy organizational environments through leadership development programs. The San Diego Sheriff's Office (SDSO), on behalf of POST, will start providing driver training for regional law enforcement at its Emergency Vehicle Operations Center (EVOC). The EVOC in East Otay Mesa gives SDSO and other regional law enforcement agencies a dedicated facility in San Diego County to provide driver training to recruits and required biennial in-service driver training for existing peace officers. To take over EVOC training, SDSO must enter into a POST Driver Training contract for the period of July 1, 2025, to June 30, 2027. This contract was previously held by the San Diego Police Department, and both agencies agreed to rotate this responsibility every two years. POST reimburses the core agency for the training of peace officers.

Today's action requests the Board to approve and authorize the Clerk of the Board to execute, upon receipt, a revenue agreement between the County of San Diego through the Sheriff's Office, and Commission on POST, for Emergency Vehicle Operations Course Training Services for the period of July 1, 2025, to June 30, 2027. It also requests the waiver of Board Policy B-29, Fees, Grants, and Revenue Contracts Department Responsibility for Cost Recovery which requires prior approval of the submission of grants and revenue applications requirement of docketing Revenue Contracts with the Board at least 60 days prior to effective date of the contract. Negotiations between SDSO and POST were not concluded in time to meet the 60-day requirement.

**RECOMMENDATION(S)**  
**SHERIFF**

1. Approve and authorize the Clerk of the Board to execute and ratify, upon receipt, the revenue agreement between the County of San Diego, through the Sheriff's Office, and the Commission on Peace Officer Standards and Training for Emergency Vehicle Operations Course Training Services for the period July 1, 2025, through June 30, 2027.
2. Authorize the Sheriff, or designee, to execute all required contract documents, including mid-year service level changes, extensions, amendments and/or revisions that do not materially impact the program or funding level.
3. Waive Board Policy B-29, Fees, Grants, Revenue Contracts - Department responsibility for Cost Recovery that requires docketing Revenue Contracts with the Board at least 60 days prior to effective date of the contract.

## **EQUITY IMPACT STATEMENT**

Placing knowledgeable instructors at the Emergency Vehicle Operations Center (EVOC), a state-of-the-art training space, supports the County of San Diego's equity goals. Governments have a responsibility to ensure that first responders, public safety personnel, and county personnel with driving responsibilities are provided training in emergency vehicle and specialized response vehicle operations, not only for quality delivery of public safety services, but also to limit risk and liability. Having adequate levels of driving training is imperative. Understanding concepts like threshold braking, understeer, oversteer and turn apexes is best learned in-depth and context with practical training. This will ensure that safety services which aim to protect human life and the security of individuals in San Diego communities, continue to be delivered with increased driving expertise and safety.

## **SUSTAINABILITY IMPACT STATEMENT**

The Emergency Vehicle Operations Center (EVOC) provides the necessary space and terrain required for the Commission on Peace Officer Standards and Training (POST) Training in terms of driving ability, and defensive driving expertise which is crucial for law enforcement officers. Driving is one of the main activities that law enforcement officers do while providing policing for our communities. Taking over the contract with POST allows for the cost recovery of expenses to maintain, operate, and manage the course, most of which have been paid for by the Sheriff's Office since EVOC was opened. The upkeep of EVOC operations is critical for public safety and first responder agencies, so that they can train personnel in emergency vehicle operations.

## **FISCAL IMPACT**

Funds for this request are not included in the Fiscal Year 2025-26 Operational Plan for the Sheriff's Office. If approved, this request will result in current year costs and revenue up to \$540,000 to offset facility maintenance and operational costs. Facility maintenance, operational, and equipment costs for the second year of the contract are estimated at \$540,000 and will be included in the Fiscal Years 2026-27 Operational Plan for the Sheriff's Office. The funding source is revenue from Commission on Peace Officer Standards and Training. There will be no change in net General Fund cost and no increase in staff years.

## **BUSINESS IMPACT STATEMENT**

N/A

4. **SUBJECT: AUTHORIZE COMPETITIVE SOLICITATIONS FOR COGNITIVE BEHAVIORAL THERAPY, COMMUNITY ASSESSMENT TEAMS AND JUVENILE DIVERSION, RESIDENTIAL TREATMENT PROGRAMS, AND HOUSING AND RESOURCE NAVIGATION SERVICES (DISTRICTS: ALL)**

## **OVERVIEW**

The San Diego County Probation Department (Probation) provides a comprehensive array of rehabilitative and supervision programs designed to support the safety, stability, and long-term success of justice-involved youth, at-risk youth (previously referred to as "at-risk youth"), and adults supervised by Probation throughout the County. These services are delivered through a combination of County operated programs and contracts with community-based providers.

To continue offering these critical evidence-based and community-centered services, Probation is requesting the County of San Diego Board of Supervisors to authorize four competitive solicitations for (1) Cognitive Behavioral Therapy, (2) Community Assessment Teams and Juvenile Diversion, (3) Residential Treatment Programs, and (4) Housing and Resource Navigation. These contracted services have been implemented and refined over the past decade, with Board approval previously granted on November 17, 2020 (5, 6) for Community Assessment Teams and Juvenile Diversion, and Cognitive Behavioral Therapy, March 16, 2021 (4) for Residential Treatment Programs, and October 10, 2023 (1) for Housing and Resource Navigation. Current contracts are scheduled to expire between December 31, 2025, and June 30, 2026.

In Fiscal Year 2024-25, these services collectively supported over 2,000 clients, demonstrating measurable impacts on reducing recidivism, strengthening families, and promoting community stability. Through a continuum of care, clients receive targeted support: Cognitive Behavioral Therapy addresses criminal thinking and mental health challenges among justice-involved individuals; Community Assessment Teams and Juvenile Diversion Programs engage at-promise youth with prevention, early intervention, and restorative services delivered within their communities; Residential Treatment Programs provide 24/7 structured substance use treatment for adults under Probation supervision, and Housing and Resource Navigation services support clients experiencing housing instability by connecting them with community resources, career development opportunities, and social services for long-term independence.

If approved, this action will support the continued delivery of these services by authorizing the Director, Department of Purchasing and Contracting, to issue Requests for Proposals and award one or more contracts with an initial term of twelve (12) months, with four (4) one year option periods, and up to an additional six (6) months, if needed.

## **RECOMMENDATION(S)**

### **CHIEF ADMINISTRATIVE OFFICER**

1. In accordance with Section 401, Article XXIII of the County Administrative Code, authorize the Director, Department of Purchasing and Contracting, to issue a competitive solicitation for the provision of Cognitive Behavioral Therapy services for justice-involved individuals in San Diego County, and upon successful negotiation and determination of fair and reasonable price, award contracts to one or more qualified providers for an initial term of one (1) year, with four (4) one year option periods and up to an additional six (6) months if needed, subject to the availability of funds and continued need for the services, and to amend the contracts as needed to reflect changes in services and funding, subject to the approval of the Chief Probation Officer.
2. In accordance with Section 401, Article XXIII of the County Administrative Code, authorize the Director, Department of Purchasing and Contracting, to issue a competitive solicitation for the provision of Community Assessment and Juvenile Diversion Services for at-promise youth in San Diego County, and upon successful negotiation and determination of fair and reasonable price, award contracts to one or more qualified providers for an initial term of one (1) year, with four (4) one year option periods and up to an additional six (6) months if needed, subject to the availability of funds and continued need for the services, and to amend the contracts as needed to reflect changes in services and funding, subject to the approval of the Chief Probation Officer.

3. In accordance with Section 401, Article XXIII of the County Administrative Code, authorize the Director, Department of Purchasing and Contracting, to issue a competitive solicitation for the provision of Residential Treatment Program services for justice-involved individuals in San Diego County, and upon successful negotiation and determination of fair and reasonable price, award contracts to one or more qualified providers for an initial term of one (1) year, with four (4) one year option periods and up to an additional six (6) months if needed, subject to the availability of funds and continued need for the services, and to amend the contracts as needed to reflect changes in services and funding, subject to the approval of the Chief Probation Officer.
4. In accordance with Section 401, Article XXIII of the County Administrative Code, authorize the Director, Department of Purchasing and Contracting, to issue a competitive solicitation for the provision of Housing and Resource Navigation services for justice-involved individuals in San Diego County, and upon successful negotiation and determination of fair and reasonable price, award contracts to one or more qualified providers for an initial term of one (1) year, with four (4) one year option periods and up to an additional six (6) months if needed, subject to the availability of funds and continued need for the services, and to amend the contracts as needed to reflect changes in services and funding, subject to the approval of the Chief Probation Officer.

#### **EQUITY IMPACT STATEMENT**

This action supports the County's commitment to equity by ensuring access to high quality, culturally responsive services for justice-involved individuals and at-risk youth across San Diego County. Cognitive Behavioral Therapy, Community Assessment Teams and Juvenile Diversion, Residential Treatment, and Housing & Resource Navigation are designed to reduce systemic disparities by addressing the complex social, behavioral, and economic factors that contribute to justice system involvement.

#### **SUSTAINABILITY IMPACT STATEMENT**

This action supports the County's long-term goals for a healthy, safe, and thriving community. By investing in programs that help individuals overcome challenges like substance use, housing instability, and justice system involvement, the County is promoting lasting personal and community stability. By continuing to fund these programs, the County is supporting a more cost effective, compassionate, and sustainable approach to public safety and community well-being.

#### **FISCAL IMPACT**

Funds for this request are included in the Fiscal Year 2025-26 Operational Plan for the Probation Department. If approved, this request will result in costs and revenue of up to \$700,000 in Fiscal Year 2025-26. The funding sources are 2011 Realignment (\$305,000), Pretrial Release Program (\$322,350), and General Purpose Revenue (\$69,350). If exercised, staff will include costs for option years in future Operational Plans for the Probation Department. There will be no change in net General Fund costs and no additional staff years.

#### **BUSINESS IMPACT STATEMENT**

N/A

**5. SUBJECT: APPROVAL OF TEMPORARY ASSIGNMENT COMPENSATION FOR THE ACTING COUNTY COUNSEL (DISTRICTS: ALL)**

**OVERVIEW**

On July 24, 2025, the Board of Supervisors appointed David Smith as the Acting County Counsel. Today's recommendation is for the Board to approve a temporary compensation increase for David Smith in accordance with the Compensation Ordinance of the County of San Diego.

**RECOMMENDATION(S)**

**CHAIR TERRA LAWSON-REMER**

Approve a temporary base salary increase, effective August 26, 2025, to \$173.40 per hour for David Smith equal to 15% of his current salary rate while serving as Acting County Counsel pursuant to Section 3.5.2(d) of the Compensation Ordinance of the County of San Diego. Additionally, Mr. Smith shall receive benefits for the County Counsel classification as defined in the County of San Diego Compensation Ordinance, including the automobile allowance under Section 496 of the County Administrative Code and the benefits which are authorized for all other executive management appointing authorities and not otherwise limited by law.

**EQUITY IMPACT STATEMENT**

The Office of County Counsel is a full-service law office, tasked with handling the County's civil law needs, including proactive participation in all phases of governmental decision-making and a very active and successful trial litigation program.

The office provides advisory and litigation support to the Board of Supervisors, County departments, County officers, boards, and commissions. The office also represents the County in juvenile dependency matters and administers public liability claims. Today's action will ensure continuity of operations under the supervision of the Acting County Counsel, including effective implementation of the Board's policies and programs.

**SUSTAINABILITY IMPACT STATEMENT**

The proposed action provides stability and continuity in County operations and in carrying out the Board of Supervisors' initiatives until a new County Counsel is appointed and fully assumes the functions of the Office of County Counsel. With David Smith's institutional knowledge, experience, and professional relationships, the Office of County Counsel will continue to align the County's available resources with services to provide advisory and litigation support to the Board of Supervisors, County departments, County officers, boards, and commissions.

**FISCAL IMPACT**

The funding source is General Purpose Revenue. There will be no change in net General Fund cost and no additional staff years until a new County Counsel begins employment. There will be a short-term 15% increase to the base salary rate of David Smith as compensation for temporary assignment to a higher classification. This temporary compensation will increase David Smith base salary rate to \$360,672.00 per year and is consistent with the provisions of the County's Compensation Ordinance.

**BUSINESS IMPACT STATEMENT**

N/A

6. **SUBJECT: CHAPTER VIII AGREEMENT NO. 7098 TO PURCHASE  
TAX-DEFAULTED LAND BY ANZA-BORREGO FOUNDATION  
(DISTRICT: 5)**

**OVERVIEW**

When a property owner fails to pay property taxes by the end of the fiscal year, the property becomes tax defaulted. If the property remains tax defaulted for five years, the property then becomes subject to the Treasurer-Tax Collector's Power to Sell. Statutory requirements are met pursuant to the Revenue and Taxation Code § 3691, et seq. prior to the property being offered at sale. Prior to sale, taxing agencies including the County of San Diego and eligible non-profit organizations are notified of the scheduled sale and provided an opportunity to object to the sale of any of the properties being offered at public auction to acquire that property for public purpose, in accordance with § 3695 and Chapter VIII of the California Revenue and Taxation Code and County of San Diego Board Policy F-1 Screening of Tax-Deeded Land for Possible Public Use.

Anza-Borrego Foundation has offered to purchase seven (7) parcels for the purpose of acquiring real property and interests in real property which are located within the boundary of the Anza-Borrego Desert State Park to preserve it as open space for public benefit. The property will be conveyed through a regular procedure to the California Department of Parks to become part of Anza-Borrego Desert State Park to be preserved for generations to enjoy as part of the park. In accordance with Chapter VIII of the California Revenue and Taxation Code, we have prepared the proposed agreement for your approval.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

1. Adopt the Resolution entitled:  
A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO CONCERNING THE PROPOSED CHAPTER VIII AGREEMENT SALE NO. 7098 OF TAX-DEFAULTED PROPERTY TO ANZA-BORREGO FOUNDATION.
2. Adopt the Agreement approving the sale by Chapter VIII Agreement No. 7098 of seven (7) parcels of land, subject to the Treasurer-Tax Collector's Power to Sell for Defaulted Taxes to Anza-Borrego Foundation and authorize execution of said Agreements (two copies) by the Chairperson, attested by the Clerk of the Board of Supervisors.

**EQUITY IMPACT STATEMENT**

The Treasurer-Tax Collector recognizes the systemic impacts that inequitable policies may create for residents of the County of San Diego. Impacts have historically included outcomes related to racial justice and issues of belonging that are reflected in the programs, services and resources allocated to communities. To more proportionally serve the community, Anza-Borrego Foundation has agreed to purchase the land from the County as part of an ongoing effort to acquire real property and interests in real property which are located within the boundary of Anza-Borrego Desert State Park to preserve it as open space for generations to enjoy as part of the park. It is anticipated that these actions will have a positive impact on all equity-seeking groups to include Black, Indigenous, People of Color (BIPOC), women, people with disabilities, immigrants, youth and the LGBTQ community as the mission of Anza-Borrego Foundation within the California Department of Parks and Recreation is to help to preserve the state's

extraordinary biological diversity, protect its most valued natural and cultural resources, and create opportunities for high-quality outdoor recreation.

#### **SUSTAINABILITY IMPACT STATEMENT**

This acquisition would have a positive impact on sustainability. This is part of an ongoing effort of the Anza-Borrego Foundation to acquire real property and interests in real property which are located within the boundary of Anza-Borrego Desert State Park to preserve it as open space for generations to enjoy as part of the park.

#### **FISCAL IMPACT**

If approved, proceeds of \$18,800.00 from the sale of seven (7) parcels to Anza-Borrego Foundation will be used to redeem the delinquent prior year and current year taxes, costs and fees. Any funds remaining after satisfaction of all taxes, fees and costs of sale will be retained in the delinquent Tax Sale Trust Fund for a period of one year following the recordation of the tax deed to the purchaser of the property. During that period, any party of interest in the property at the time of the sale may apply for the proceeds by submitting a claim. Any excess proceeds remaining after processing valid claims will be transferred to the General Fund. There will be no change in net General Fund cost and no additional staff years.

#### **BUSINESS IMPACT STATEMENT**

N/A

7. **SUBJECT: CHAPTER VIII AGREEMENT NO. 7099 TO PURCHASE TAX-DEFAULTED LAND BY THE SAN DIEGO RIVER PARK FOUNDATION (DISTRICT: 2)**

#### **OVERVIEW**

When a property owner fails to pay property taxes by the end of the fiscal year, the property becomes tax defaulted. If the property remains tax defaulted for five years, the property then becomes subject to the Treasurer-Tax Collector's Power to Sell. Statutory requirements are met pursuant to Revenue and Taxation Code § 3691, et seq. prior to the property being offered at sale. Prior to sale, taxing agencies including the County of San Diego and eligible non-profit organizations are notified of the scheduled sale and provided an opportunity to object to the sale of any of the properties being offered at public auction to acquire that property for public purpose, in accordance with § 3695 and Chapter VIII of the California Revenue and Taxation Code and County of San Diego Board Policy F-1 Screening of Tax-Deeded Land for Possible Public Use.

The San Diego River Park Foundation has offered to purchase one (1) parcel of tax-defaulted land for the purpose of acquiring certain properties for their wildlife, watershed, scenic, recreational and other values. The San Diego River Park Foundation will use the vacant land for wildlife conservation and public recreation; no development will be done. In accordance with Chapter VIII of the California Revenue and Taxation Code, we have prepared the proposed agreement for your approval.



**RECOMMENDATION(S)**  
**CHIEF ADMINISTRATIVE OFFICER**

1. Adopt the Resolution entitled: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO CONCERNING THE PROPOSED CHAPTER VIII AGREEMENT SALE NO. 7099 OF TAX-DEFAULTED PROPERTY TO THE SAN DIEGO RIVER PARK FOUNDATION.
2. Adopt the Agreement approving the sale by Chapter VIII Agreement No. 7099 of one (1) parcels of land, subject to the Treasurer-Tax Collector's Power to Sell for Defaulted Taxes to The San Diego River Park Foundation and authorize execution of said Agreements (two copies) by the Chairperson, attested by the Clerk of the Board of Supervisors.

**EQUITY IMPACT STATEMENT**

The Treasurer-Tax Collector recognizes the systemic impacts that inequitable policies may create for residents of the County of San Diego. Impacts have historically included outcomes related to racial justice and issues of belonging that are reflected in the programs, services and resources allocated to communities. To more proportionally serve the community, The San Diego River Park Foundation has agreed to purchase the land from the County as part of an on-going effort to acquire certain properties for their wildlife, watershed, scenic, recreational and other values. The San Diego River Park Foundation will use the vacant land for wildlife conservation and public recreation; no development will be done. It is anticipated that these actions will have a positive impact on all equity-seeking groups to include Black, Indigenous, People of Color (BIPOC), women, people with disabilities, immigrants, youth and the LGBTQ community as the mission of The San Diego River Park Foundation within the California Department of Parks and Recreation is to help to preserve the state's extraordinary biological diversity, protect its most valued natural and cultural resources, and create opportunities for high-quality outdoor recreation.

**SUSTAINABILITY IMPACT STATEMENT**

This acquisition would have a positive impact on sustainability. The San Diego River Park Foundation is acquiring certain properties for their wildlife, watershed, scenic, recreational and other values. The San Diego River Park Foundation will use the vacant land for wildlife conservation and public recreation; no development will be done.

**FISCAL IMPACT**

If approved, proceeds of \$1,300.00 from the sale of one (1) parcel to The San Diego River Park Foundation will be used to redeem the delinquent prior year and current year taxes, costs and fees. Any funds remaining after satisfaction of all taxes, fees and costs of sale will be retained in the delinquent Tax Sale Trust Fund for a period of one year following the recordation of the tax deed to the purchaser of the property. During that period, any party of interest in the property at the time of the sale may apply for the proceeds by submitting a claim. Any excess proceeds remaining after processing valid claims will be transferred to the General Fund. There will be no additional change in net General Fund cost and no additional staff years.

**BUSINESS IMPACT STATEMENT**

N/A

**8. SUBJECT: CHAPTER VIII AGREEMENT NO. 7097 TO PURCHASE  
TAX-DEFAULTED LAND BY HOUSEPALS (DISTRICTS: 2, 3 AND 5)**

**OVERVIEW**

When a property owner fails to pay property taxes by the end of the fiscal year, the property becomes tax defaulted. If the property remains tax defaulted for five years, the property then becomes subject to the Treasurer-Tax Collector's Power to Sell. Statutory requirements are met pursuant to Revenue and Taxation Code § 3691, et seq. prior to the property being offered at sale. Prior to Sale, taxing agencies including the County of San Diego and eligible non-profit organizations are notified of the scheduled sale and provided an opportunity to object to the sale of any properties being offered at public auction to acquire that property for public purpose, in accordance with § 3695 and Chapter VIII of the California Revenue and Taxation Code and County of San Diego Board Policy F-1 Screening of Tax-Deeded Land for Possible Public Use.

Housepals has offered to purchase six (6) parcels. Parcels 187-470-13-00 and 187-470-14-00 are for the purpose of constructing and developing single-family dwellings for low-income people, turning them into a constructive and vibrant part of the community. Parcel 196-160-03-00 is for the purpose of constructing of a single-family affordable home, with a focus on rural residential construction. The current zoning is vacant and undeveloped land, while the planned zoning is rural residential, which aligns well with the county's goal of increasing rural residential housing and affordable housing options. The project will promote economic diversity and support the local workforce. Parcel 244-060-10-00 is for the purpose of constructing affordable housing on vacant land. The current zoning is spaced rural residential, and the planned zoning is rural residential, in alignment with county development goals. The proposed development of affordable housing will transform the neglected site into a vibrant and constructive part of the community. The project addresses the critical need for affordable housing while removing nuisances like abandoned vehicles and debris. Developing single-family dwellings for low-income individuals will enhance the area, reduce fire hazards, and contribute to safety of the surrounding neighborhood. Parcel 272-300-13-00 is for the intended development for an affordable, rural residential home. By transforming this property, the project not only mitigates community nuisances but also supports sustainable growth and affordable housing initiatives. Parcel 670-630-02-00 is for the purpose of enhancing public safety and increase availability of affordable housing. By converting the lot into a secure, affordable dwelling, the project will reduce fire hazards, improve neighborhood resilience, and contribute to the County's broader objective of increasing affordable housing in areas with heightened public safety needs. In accordance with Chapter VIII of the California Revenue and Taxation Code, we have prepared the proposed agreement for your approval.

**RECOMMENDATION(S)**

**TREASURER-TAX COLLECTOR**

1. Adopt the Resolution entitled:  
A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO CONCERNING THE PROPOSED CHAPTER VIII AGREEMENT SALE NO. 7097 OF TAX-DEFAULTED PROPERTY TO HOUSEPALS.

2. Adopt the Agreement approving the sale by Chapter VIII Agreement No. 7097 of six (6) parcels of land, subject to the Treasurer-Tax Collector's Power to Sell for Defaulted Taxes to Housepals and authorize execution of said Agreements (two copies) by the Chairperson, attested by the Clerk of the Board of Supervisors.

#### **EQUITY IMPACT STATEMENT**

The Treasurer-Tax Collector recognizes the systemic impacts that inequitable policies may create for residents of the County of San Diego. Impacts have historically included outcomes related to racial justice and issues of belonging that are reflected in the programs, services and resources allocated to communities. To more proportionally serve the community, Housepals has agreed to purchase six (6) parcels for the purpose of aiming to empower low-income families by providing them with safe, affordable housing solutions, fostering stability and nurturing communities where individuals and families thrive. It is anticipated that these actions will have a positive impact on all equity-seeking groups to include Black, Indigenous, People of Color (BIPOC), women, people with disabilities, immigrants, youth and the LGBTQ community as the mission of Housepals is to help make affordable and suitable housing for all economic segments, with emphasis on the housing needs of lower-income households and households with special needs.

#### **SUSTAINABILITY IMPACT STATEMENT**

This acquisition would have a positive impact on sustainability. Housepals is aiming to empower low-income families by providing them with safe, affordable housing solutions. Fostering stability, and nurturing communities where individuals and families thrive.

#### **FISCAL IMPACT**

If approved, proceeds of \$216,800.00 from the sale of six (6) parcels to Housepals will be used to redeem the delinquent prior year and current year taxes, costs and fees. Any funds remaining after satisfaction of all taxes, fees and costs of sale will be retained in the delinquent Tax Sale Trust Fund for a period of one year following the recordation of the tax deed to the purchaser of the property. During that period, any party of interest in the property at the time of the sale may apply for the proceeds by submitting a claim. Any excess proceeds remaining after processing valid claims will be transferred to the General Fund. There will be no additional change in net General Fund cost and no additional staff years.

#### **BUSINESS IMPACT STATEMENT**

N/A

9. **SUBJECT: CHAPTER VIII AGREEMENT NO. 7101 TO PURCHASE  
TAX-DEFAULTED LAND BY THE COUNTY OF SAN DIEGO,  
DEPARTMENT OF PARKS AND RECREATION (DISTRICT: 1)**

#### **OVERVIEW**

When a property owner fails to pay property taxes by the end of the fiscal year, the property becomes tax defaulted. If the property remains tax defaulted for five years, the property then becomes subject to the Treasurer-Tax Collector's Power to Sell. Statutory requirements are met pursuant to Revenue and Taxation Code § 3691, et seq. prior to the property being offered at sale. Prior to sale, taxing agencies including the County of San Diego and eligible non-profit

organizations are notified of the scheduled sale and provided an opportunity to object to the sale of any of the properties being offered at public auction in order to acquire that property for public purpose, in accordance with § 3695 and Chapter VIII of the California Revenue and Taxation Code and County of San Diego Board Policy F-1 Screening of Tax-Deeded Land for Possible Public Use.

The County of San Diego, Department of Parks and Recreation has offered to purchase two (2) parcels of tax-defaulted land to add to an existing open space preserve, Dictionary Hill County Preserve, in the Spring Valley Community Planning Area. In accordance with Chapter VIII of the California Revenue and Taxation Code, we have prepared the proposed agreement for your approval.

**RECOMMENDATION(S)**  
**TREASURER-TAX COLLECTOR**

1. Adopt the Resolution entitled:  
A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO CONCERNING THE PROPOSED CHAPTER VIII AGREEMENT SALE NO. 7101 OF TAX-DEFAULTED PROPERTY TO THE COUNTY OF SAN DIEGO, DEPARTMENT OF PARKS AND RECREATION.
2. Adopt the Agreement approving the sale by Chapter VIII Agreement No. 7101 of two (2) parcels of land, subject to the Treasurer-Tax Collector's Power to Sell for Defaulted Taxes to the County of San Diego, Department of Parks and Recreation and authorize execution of said Agreements (two copies) by the Chairperson, attested by the Clerk of the Board of Supervisors.

**EQUITY IMPACT STATEMENT**

The Treasurer-Tax Collector recognizes the systemic impacts that inequitable policies may create for residents of the County of San Diego. Impacts have historically included outcomes related to racial justice and issues of belonging that are reflected in the programs, services and resources allocated to communities. To more proportionally serve the community, the County of San Diego, Department of Parks and Recreation has agreed to purchase the tax-defaulted property to add to an existing open space preserve in the Dictionary Hill County Preserve, in the Spring Valley Community Planning Area. It is anticipated that these actions will have a positive impact on all equity-seeking groups to include Black, Indigenous, People of Color (BIPOC), women, people with disabilities, immigrants, youth and the LGBTQ community as the mission of the County of San Diego, Department of Parks and Recreation is to enhance the quality of life in San Diego County by providing exceptional parks and recreation experiences and preserving significant natural resources.

**SUSTAINABILITY IMPACT STATEMENT**

This acquisition would have a positive impact on sustainability. This is part of an ongoing effort of the County of San Diego, Department of Parks and Recreation to add to an existing open space preserve in the Dictionary Hill County Preserve, in the Spring Valley Community Planning Area.

## **FISCAL IMPACT**

If approved, proceeds of \$4,600.00 from the sale of two (2) parcels to the County of San Diego, Department of Parks and Recreation will be used to redeem the delinquent prior year and current year taxes, costs and fees. Any funds remaining after satisfaction of all taxes, fees and costs of sale will be retained in the delinquent Tax Sale Trust Fund for a period of one year following the recordation of the tax deed to the purchaser of the property. During that period, any party of interest in the property at the time of the sale may apply for the proceeds by submitting a claim. Any excess proceeds remaining after processing valid claims will be transferred to the General Fund.

Funds of \$4,600.00 for the purchase of the tax-defaulted property are included in the Fiscal Year 2025-26 Operational Plan in the Department of Parks and Recreation. The funding source is available prior year General Fund fund balance budgeted in the Multiple Species Conservation Program Acquisition Fund. There will be no change in net General Fund cost and no additional staff years.

## **BUSINESS IMPACT STATEMENT**

N/A

### **10. SUBJECT: NEW TAX EQUITY AND FISCAL RESPONSIBILITY ACT OF 1982 (TEFRA) PROCESS FOR THE COUNTY OF SAN DIEGO (DISTRICTS: ALL)**

#### **OVERVIEW**

County staff have conducted a comprehensive review of the administrative process under the Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA), with the objective of streamlining operations and aligning with standard practice. On April 29, 2025, County staff convened a meeting with several Joint Powers Authorities (JPAs) to discuss the current TEFRA process. The discussion focused on opportunities to enhance efficiency and implement scheduling improvements. Under the existing process, TEFRA hearing requests are submitted to the County by a JPA, as a governmental bond issuer, throughout the year. Upon staff review, a Board Letter is docketed, and the item is presented as part of the discussion calendar at a Board meeting in order to hold a public hearing and document the County's approval, as required by TEFRA and issuer guidelines.

To improve efficiency and better align with industry standards, County staff recommends the following modification for Board consideration: having the TEFRA public hearing administration conducted by the JPA/issuer with assistance from County staff. This recommendation is based on benchmarking with other jurisdictions. Since the public hearing requirement would be fulfilled, the remaining action for the Board is to adopt a resolution confirming that the TEFRA requirements have been satisfied and the issuance serves the public benefit, enabling its placement on the consent agenda. This would create flexibility in scheduling for the JPA/issuer, help to ensure adequate time for review and coordination by County staff, and give the members of the public who wish to comment on the hearing time-certainty for their public comment.

Today's action requests the Board's approval of the proposed changes, including providing direction to the Debt Advisory Committee (DAC), under its purview to oversee any debt related items to maintain a policy for the County's TEFRA process.

## **RECOMMENDATION(S)**

### **CHIEF ADMINISTRATIVE OFFICER**

1. Approve the process change for the TEFRA public hearings to be conducted by the JPA or bond issuer in a manner that interested individuals have a reasonable opportunity to express their views, such as telephonically using a toll-free number that the public may call to make public comment. County-conducted TEFRA public hearings at Board of Supervisors meetings may be permissible on a case-by-case basis with prior approval from the Chief Financial Officer.
2. Adopt a resolution establishing the new public hearing process entitled:  
RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO APPROVING THE CONDUCT OF PUBLIC HEARINGS PURSUANT TO SECTION 147(f) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, IN CONNECTION WITH THE ISSUANCE OF PRIVATE ACTIVITY BONDS FOR THE FINANCING AND/OR REFINANCING OF FACILITIES LOCATED WITHIN THE TERRITORIAL JURISDICTION OF THE COUNTY OF SAN DIEGO AND SUCH OTHER MATTERS RELATED THERETO.

### **EQUITY IMPACT STATEMENT**

Streamlining the TEFRA process and aligning it with best practices from other jurisdictions will enhance public access and participation by dedicating a standalone procedure solely for the TEFRA public hearing. This change ensures that community members interested in the issue have a clear and focused opportunity to provide input, without competing for time and attention during a regular Board of Supervisors meeting with multiple agenda items. By removing potential barriers to engagement, this approach promotes greater transparency, equity, and inclusiveness in the decision-making process.

### **SUSTAINABILITY IMPACT STATEMENT**

The proposed action will enhance the economic, social, and well-being benefits for the region by continuing to provide support to the JPA and borrowers involved in projects that directly benefit the community. This will drive tangible improvements by addressing the needs of underserved communities in San Diego County, ensuring that investments are made equitably and that all residents have the opportunity to thrive.

### **FISCAL IMPACT**

There is no fiscal impact to the County as the JPA or borrower will incur the costs of the TEFRA hearing. County staff charge a fee to recover County costs, currently \$991, for all services and staff time, payable after the Board of Supervisors has heard the TEFRA approval item. There will be no change in net General Fund costs and no additional staff years.

### **BUSINESS IMPACT STATEMENT**

N/A

**11. SUBJECT: ADOPT A RESOLUTION ENTITLED “REQUEST TO THE PUBLIC SAFETY COMMITTEES IN THE STATE LEGISLATURE TO TAKE ACTION ON FIRE APPARATUS ANTITRUST AND MONOPOLISTIC PRACTICES” (DISTRICTS: ALL)**

**OVERVIEW**

On April 8, 2025 (20), the Board of Supervisors (Board) directed the Chief Administrative Officer, in consultation with County Counsel, to explore legal and advocacy options related to fire apparatus antitrust and monopolistic practices under state and federal law.

Over the past decade, private equity firms have bought up larger shares of fire apparatus manufacturers, creating market consolidation that has undermined competition in this space. This consolidation has driven up prices, reduced production quality, and created years-long procurement delays. These challenges threaten to undermine the region’s readiness for wildfires.

Today’s action would adopt a resolution entitled REQUEST TO THE PUBLIC SAFETY COMMITTEES IN THE STATE LEGISLATURE TO TAKE ACTION ON FIRE APPARATUS ANTITRUST AND MONOPOLISTIC PRACTICES. Adopting this resolution would further advocacy efforts to address concerns around availability and reliability of fire apparatuses.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

Adopt a Resolution entitled: REQUEST TO THE PUBLIC SAFETY COMMITTEES IN THE STATE LEGISLATURE TO TAKE ACTION ON FIRE APPARATUS ANTITRUST AND MONOPOLISTIC PRACTICES.

**EQUITY IMPACT STATEMENT**

Monopolistic practices disproportionately affect under-resourced and rural communities, where fire departments are already stretched thin. Ensuring equitable access to timely and quality fire trucks is crucial for the safety of all residents, regardless of income or location.

**SUSTAINABILITY IMPACT STATEMENT**

Modern and reliable fire trucks are essential for effective wildfire response and environmental protection. Addressing procurement delays aligns with the County’s sustainability goals by enhancing resilience to climate-related disasters through timely acquisition of crucial firefighting assets.

**FISCAL IMPACT**

Funds for this request are included as staff time in the Fiscal Year 2025-26 Operational Plan in the Office of Economic Development and Government Affairs. The funding source is General Purpose Revenue. There will be no change in net General Fund cost and no additional staff years.

## **BUSINESS IMPACT STATEMENT**

Delays in fire truck procurement can lead to increased property losses, higher insurance costs, and economic instability in fire-prone areas. Taking action to address these delays ensures that fire departments have the necessary resources to protect homes, businesses, and critical infrastructure, thereby supporting economic stability.

- 12. SUBJECT: ESTABLISHING A COUNTY ARTIFICIAL INTELLIGENCE (AI) POLICY FRAMEWORK AND GOVERNANCE STRUCTURE TO SAFEGUARD TRANSPARENCY, EQUITY, AND ACCOUNTABILITY IN AI USE AND PROVIDING DIRECTION ON THE FUTURE OF COUNTY TECHNOLOGY (DISTRICTS: ALL)**

## **OVERVIEW**

Recent advances in Artificial Intelligence (AI) and related transformative technologies are creating exciting opportunities to grow San Diego region's economy and improve the lives of its residents. AI also presents transformative opportunities for government operations, enhancing service delivery, increasing efficiency, and improving decision-making. However, it also presents significant challenges, including ethical concerns, lack of transparency, potential bias, and risks to security and privacy. To effectively address these issues, the County of San Diego (County) must establish a clear AI policy framework and governance structure to ensure the responsible use of AI.

On June 4, 2024 (13), the San Diego County Board of Supervisors (Board) voted to approve the establishment of an ad hoc subcommittee (Subcommittee) of the Board for the purposes of better understanding and leveraging transformative technologies including, but not limited to, AI to make County services more responsive, efficient, and accessible to all.

On April 8, 2025 (18), the Board directed the Chief Administrative Officer to develop and implement a robust AI governance framework that ensures transparency, accountability, and responsible AI use across all County departments. This includes strengthening oversight of AI procurement and vendor management, establishing clear guidelines on ethical AI usage, ensuring compliance with existing legal and regulatory frameworks, supporting and training our County workforce, and fostering collaboration with external stakeholders to drive responsible AI adoption. Additionally, this effort will provide a structured approach to identifying and mitigating AI-related risks, safeguarding data privacy, and enhancing public trust in AI-driven government operations.

The recommendations in this Board letter seek to implement a governance framework, establish an AI incident response plan, enhance vendor accountability, and expand workforce education efforts. These measures will enable the County to remain at the forefront of technological advancements while safeguarding the best interests of employees, residents and businesses.

## **RECOMMENDATION(S)**

### **CHIEF ADMINISTRATIVE OFFICER**

1. Adopt Board Policy A-140, Artificial Intelligence Board Policy (Attachment A, on file with the Clerk of the Board).



2. Adopt County of San Diego (CoSD) Artificial Intelligence (AI) Bill of Rights, which will be an attachment to Board Policy A-140, Artificial Intelligence Board Policy (Attachment B, on file with the Clerk of the Board).
3. Receive the following components of the County of San Diego Artificial Intelligence (AI) Governance Framework, which will be routinely reviewed and updated by the Chief Technology Office:
  - a. CoSD AI Governance Framework (Attachment C, on file with the Clerk of the Board)
  - b. CoSD AI Workforce Education and Training Plan (Attachment D, on file with the Clerk of the Board)
  - c. CoSD AI Procurement Guidelines (Attachment E, on file with the Clerk of the Board).
  - d. CoSD AI Security Checklist (Attachment F, on file with the Clerk of the Board)
  - e. CoSD AI Risk Management Framework (Attachment G, on file with the Clerk of the Board)
  - f. CoSD AI Incident Response Plan (Attachment H, on file with the Clerk of the Board)

### **EQUITY IMPACT STATEMENT**

Artificial Intelligence (AI) technologies have the potential to either mitigate or exacerbate existing inequities. By establishing proper safeguards including the AI Policy, AI Bill of Rights, AI Incident Response Plan and procurement requirements, these risks can be mitigated. Meanwhile, the responsible use of AI can increase the effectiveness of current County of San Diego staff and programs that provide services to our community's most vulnerable residents.

### **SUSTAINABILITY IMPACT STATEMENT**

By integrating Artificial Intelligence (AI) solutions into County of San Diego (County) operations, we can enhance efficiency and reduce environmental impact through optimized resource allocation. AI-driven automation and data analytics can improve sustainability initiatives such as energy management in County buildings and broadband accessibility. Additionally, responsible AI governance will ensure that emerging technologies align with ethical and environmental best practices, reducing risks associated with high-energy consumption AI models.

### **FISCAL IMPACT**

There is no fiscal impact associated with this request. There will be no change in net General Fund cost and no additional staff years. There may be fiscal impacts associated with future related recommendations, which staff would return to the Board of Supervisors for consideration and approval.

### **BUSINESS IMPACT STATEMENT**

The proposed recommendations regarding the Artificial Intelligence (AI) framework will foster a responsible and innovation-friendly environment for businesses engaging with the County of San Diego (County). By providing clear procurement guidelines and transparent vendor management, businesses will have greater confidence in partnering with the County on

AI-related initiatives. Furthermore, ensuring AI accountability will contribute to a stable economic climate, where businesses and residents benefit from reliable and ethical AI-driven public services.

**13. SUBJECT: GENERAL SERVICES - APPROVE LICENSE AMENDMENT FOR THE SHERIFF'S OFFICE BLACK MOUNTAIN REGIONAL COMMUNICATIONS SYSTEM SITE AND NOTICE OF EXEMPTION (DISTRICT: 3)**

**OVERVIEW**

The San Diego County-Imperial County Regional Communications System (RCS), managed and operated by the San Diego County Sheriff's Office (Sheriff) Wireless Services Division, provides numerous public safety agencies with 24-hour public safety 9-1-1 services and emergency responder communication. A high degree of coverage throughout both Counties is provided through the RCS network of communications sites.

One such Sheriff's Office RCS communications site, Black Mountain, located in the City of San Diego, has been operated by the County of San Diego (County) since December 9, 1996. The current license agreement expires on October 31, 2027. An amendment to the current license agreement for this site is needed to allow the County to construct a Next Generation Regional Communications System radio tower ("Radio Tower") on the licensed site and to extend the term of the license agreement. The Radio Tower will be built pursuant to an option to County Contract No. 553982 with Motorola Solutions, Inc., which the Board authorized County to exercise on November 17, 2020 (04).

Staff from the Department of General Services have negotiated a third amendment to the license agreement for the Black Mountain site. The proposed amendment with AT&T grants the County the right to build the Radio Tower, extends the term of the license for an additional 10 years, and includes two automatic 10-year options to further extend the term. Today's request is for the County Board of Supervisors to approve the license amendment to construct a Radio Tower on the Black Mountain site and extend the license agreement for another 10 years.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

1. Find the proposed license amendment for the Black Mountain Regional Communications System site is exempt from the California Environmental Quality Act (CEQA) Guidelines pursuant to State CEQA Guidelines Sections 15301 and 15303.
2. Approve and authorize the Director, Department of General Services, to execute the proposed third amendment to a license agreement with AT&T for a Regional Communications Site located at Black Mountain, San Diego, California.

**EQUITY IMPACT STATEMENT**

The Sheriff's Office Wireless Services Division operates and maintains all public safety wireless communications systems used by the County of San Diego, including mobile and portable radios. The division also manages the San Diego County-Imperial County Regional

Communications System (RCS) radio network that serves most law enforcement, fire, and public service, including transportation and school users in this region. It is anticipated that the proposed amendment for the RCS site will have a positive impact on the community by ensuring equitable access to public safety services across the region.

### **SUSTAINABILITY IMPACT STATEMENT**

Implementing effective sustainability objectives is crucial to ensuring safe and healthy communities and contributing to the overall success of the region. The approval of this amendment supports the County's Strategic Initiative of Sustainability to ensure the capability to respond to the immediate needs for individuals, families, and the region.

### **FISCAL IMPACT**

Funds for this request are partially included in the Fiscal Year 2025-26 Operational Plan for the Sheriff's Office. If approved, this request will result in current fiscal year annual rent costs of approximately \$51,092. Fiscal Year 2026-27 rent costs are estimated at \$52,625 and include an annual 3% increase to rent for a radio tower and equipment storage at the Black Mountain site. Funds for the remaining license term and each option year, if exercised, will be included in future years' operational plans for the Sheriff's Office. The funding source is revenue from Network Operating Cost fees collected from public safety agencies participating in the Regional Communications System. There will be no change in net General Fund cost and no additional staff years.

### **BUSINESS IMPACT STATEMENT**

N/A

- 14. SUBJECT: ADOPTION OF RESOLUTION OF INTENTION TO SELL SURPLUS REAL PROPERTY - 4.4 ACRES LOCATED ON OLD HIGHWAY 80, IN BOULEVARD (REAL PROPERTY #2017-0128-A) APN 612-091-17, AND 0.67 ACRES LOCATED ON AVOCADO BOULEVARD, IN VALLE DE ORO (REAL PROPERTY #2021-0200-B) APN 502-150-44; AUTHORIZATION TO CONDUCT PUBLIC AUCTION AT COUNTY OPERATIONS CENTER; AND CEQA EXEMPTION (DISTRICTS: 2 & 4)**

### **OVERVIEW**

On September 26, 2017 (06), the San Diego County Board of Supervisors (Board) declared Real Property Number 2017-0128-A (Boulevard Property) surplus to County of San Diego (County) needs. The Boulevard Property, also identified as Assessor's Parcel Number (APN) 612-091-17, consists of approximately 4.4 acres of vacant land at Old Highway 80 in the unincorporated community of Boulevard, California. The property was formerly operated by the County Department of Public Works (DPW) as the Boulevard Bin Transfer Station and is zoned S-92 (General Rural). On December 20, 2024, the County issued a 60-day Notice of Availability to other public agencies, and affordable housing developers as required by State of California Surplus Land Act, Government Code Section 54220 et seq. (SLA). No responses were received during the noticing period. If the Board takes the recommended actions today, then the County will market the Boulevard Property for sale, and any proceeds will be deposited into Department of Public Works Closed Landfill Special Revenue Fund 63950.

On February 28, 2024 (2), the Board vacated the right-of-way and declared Real Property Number 2021-0200-B surplus to County needs. The vacated parcel has been assigned as Real Property Number 2021-0200-B (Avocado Property) and is also identified as APN 502-150-44 consisting of approximately 0.67 acres of vacant land near Avocado Boulevard and State Route 94 in the unincorporated community of Valle de Oro, California. The Avocado Property is zoned S-94, Transportation and Utility Corridor, and was previously leased to California Department of Transportation (Caltrans) for the Avocado Boulevard Park-and-Ride. On August 29, 2024, the County issued a 60-day Notice of Availability to all local public agencies and affordable housing sponsors as required by SLA. Three responses were received during the noticing period. However, 90-day good-faith negotiations were terminated after receiving no response following County's request for additional information. If the Board takes the recommended actions today, the County will market the Avocado Property for sale, and any proceeds will be deposited into the Department of Public Works Road Fund 11100.

As required by Section 54233 of the California Government Code, at the time of sale, the County will record a restrictive covenant ("Restrictive Covenant") against the Boulevard Property and Avocado Property. The Restrictive Covenant will state that if 10 or more residential units are developed on the property then at least 15 percent of the total units shall be rented or sold at affordable housing cost or affordable rent to lower income households as such terms are defined in Section 54233.

Today's request is for Board approval to take the actions necessary to sell the Boulevard Property and the Avocado Property via a public auction including: 1) approving the California Environmental Quality Act exemption; 2) adopting a Resolution declaring its intention to sell the Boulevard Property (Attachments E and I); 3) adopting a Resolution declaring its intention to sell the Avocado Property (Attachments F and J); 4) directing the Clerk of the Board to post and advertise the adopted Resolutions; and 5) in accordance with Section 25539 of the California Government Code, authorizing Department of General Services Director, or designee, to conduct the bid openings and select the highest bidders at the County Operations Center Chambers. If the Board takes the actions recommended on August 26, 2025, then on September 17, 2025, the Director of General Services, or designee, will conduct the bid openings for the sale of the Boulevard Property and the Avocado Property, open bids from bidders, open the floor for oral bids, select the highest responsible bidder for each property, and return to the Board on November 18, 2025 for final acceptance of each property's selected bidder and approval of the sale with the selected bidder of each property.

The minimum bid for the Boulevard Property is one hundred thousand dollars (\$100,000) representing an as-is value based on an appraisal dated March 1, 2024, and reviewed on April 5, 2025. County internal appraiser concluded that there was no need to update the appraisal because in her opinion, the value of the Boulevard Property likely did not change since the initial appraisal in 2024. The minimum bid for the Avocado Property is nine hundred five thousand dollars (\$905,000) representing an as-is value based on an appraisal dated April 24, 2025, and reviewed on April 28, 2025.

**RECOMMENDATION(S)**  
**CHIEF ADMINISTRATIVE OFFICER**

1. Find, in accordance with Section 15312 of the CEQA Guidelines, that the sale of Real Property Number 2017-0128-A (APN 612-091-17) and Real Property Number 2021-0200-B (APN 502-150-44) is categorically exempt from CEQA as the action involves the sale of surplus government property that is not located in an area of statewide, regional, or areawide concern identified in Section 15206(b)(4) of the State CEQA Guidelines.
2. Approve and adopt the Resolution entitled: RESOLUTION OF INTENTION TO SELL REAL PROPERTY AND NOTICE INVITING BIDS FOR REAL PROPERTY NUMBER 2017-0128-A. **(4 VOTES)**
3. Approve and adopt the Resolution entitled: RESOLUTION OF INTENTION TO SELL REAL PROPERTY AND NOTICE INVITING BIDS FOR REAL PROPERTY NUMBER 2021-0200-B. **(4 VOTES)**
4. Direct the Clerk of the Board of Supervisors to post the adopted Resolutions and advertise the County's Notice of the Adoption of the Resolution of Intention to Sell Real Property Number 2017-0128-A and the County's Notice of the Adoption of the Resolution of Intention to Sell Real Property Number 2021-0200-B in accordance with the Government Code Sections 25528 and 6063.
5. Authorize the Director, Department of General Services, or designee, to conduct the bid openings and select the highest bidders for Real Property Number 2017-0128-A and Real Property Number 2021-0200-B on September 17, 2025, at the County Operations Center Chambers, and return to the Board for the final approval of the highest bidders.

**EQUITY IMPACT STATEMENT**

It is anticipated that the revenue resulting from the sales of the Boulevard Property and the Avocado Property can be used for any development, improvement, operation, and/or maintenance of Department of Public Works Roads and Closed Landfill projects in the County, which will benefit the community. The County's sale of the properties will be competitively and publicly advertised and bid, and a sale could help advance opportunities for economic growth to all individuals and the community when the property is sold.

**SUSTAINABILITY IMPACT STATEMENT**

Implementing effective sustainability objectives is crucial to advance and ensure safe and healthy communities and contributing to the overall success of the region. The approval of the sales supports the County's Strategic Initiative of Sustainability to align its available resources with services to maintain fiscal stability and ensure long-term solvency.

**FISCAL IMPACT**

Funds for this request to sell real property are included in the Fiscal Year 2025-26 Operational Plan in the Department of Public Works. If approved, this request will result in DGS staff costs of approximately \$60,000 in Fiscal Year 2025-26. The funding sources are State Highway User Tax Account (\$30,000) and Environmental Trust Fund (\$30,000).

If the sale of each property is completed, this request will result in a minimum revenue of \$1,005,000, anticipated in the Fiscal Year 2025-26. The net proceeds of \$100,000 from the sale of Boulevard Property will be deposited to the Department of Public Works Closed Landfill Special Revenue Fund 63950, and the net proceeds of \$905,000 from the sale of the Avocado Property will be deposited to the Department of Public Works Road Fund 11100. There will be no change in net General Fund cost and no additional staff years.

#### **BUSINESS IMPACT STATEMENT**

If the requested actions are approved, it is expected that any successful purchaser will develop the properties in a manner that is consistent with the Restrictive Covenant for each property and the allowable uses per zoning restrictions. The development would employ full-time construction workers and create demand for additional services and materials during construction and could create permanent jobs based on the decisions and activities of the developer.

**15. SUBJECT: AUTHORIZE COMPETITIVE SOLICITATION FOR VOTER INFORMATION PAMPHLET PRINTING AND MAILING SERVICES (DISTRICTS: ALL)**

#### **OVERVIEW**

The Registrar of Voters (ROV) is entrusted with providing the means for all eligible citizens of San Diego County to exercise their right to actively participate in the democratic process. With a current active registered voter population of over 2.0 million, the department works to ensure equitable, widespread, and ongoing opportunities to register and vote in fair, transparent, and accurate elections for all federal, state and local offices and measures. The ROV is also responsible for providing access to the information needed for citizens to engage in the initiative, referendum, and recall petition processes. For each election, the ROV provides each voter a voter information pamphlet to educate them of the specific election content that is pertinent to their ballot.

If approved, today's action would authorize a competitive solicitation for voter information pamphlet printing and mailing services.

#### **RECOMMENDATION(S)**

##### **CHIEF ADMINISTRATIVE OFFICER**

In accordance with Section 401, Article XXIII of the County Administrative Code, authorize the Director, Department of Purchasing and Contracting to issue a competitive solicitation for voter information pamphlet printing and mailing services, and upon successful negotiations and determination of a fair and reasonable price, award one or more contract(s) for an Initial Term of up to one-year, with five 1-year Options, and up to an additional six months if needed, and to amend the contract(s) to reflect changes to requirements, services and/or funding, subject to the availability of funds and approval of the Registrar of Voters.

## **EQUITY IMPACT STATEMENT**

A person's vote can influence policy and who represents them in government, which in turn impacts their environment, health, and quality of life. The Registrar of Voters' conduct of a fair, accurate, and transparent election allows all eligible citizens to have a part in matters that affect them.

## **SUSTAINABILITY IMPACT STATEMENT**

A person's vote has a direct influence on the sustainability of their neighborhood, community, and local region. By voting, San Diego residents have a direct impact on their health, equity, the economy, and environment. With the County's implementation of the vote center model, all active registered voters receive a ballot in the mail as required by current law. This increases accessibility by providing voters with the opportunity to consider the method that is most convenient for them to return their ballot and has the possibility of reducing vehicles miles traveled to cast their vote. In addition, voters have the option of receiving voter information pamphlets electronically to reduce paper waste. The recommended action today aligns with the Governance lens of sustainability and the County of San Diego Sustainability Goal of providing just and equitable access to County services.

## **FISCAL IMPACT**

Funds for this request are included in the Fiscal Year 2025-26 Operational Plan for the Registrar of Voters. If approved, this request will result in costs of approximately \$3,000,000 to \$4,500,000 in Fiscal Year 2025-26, depending on the number of elections conducted. The funding source is General Purpose Revenue and program revenue. Subsequent years' costs are anticipated to vary between \$3,000,000 to \$5,000,000 each fiscal year, depending on the complexity and number of elections conducted. Those costs will be included in future year Operational Plans. There will be no change in net General Fund costs and no additional staff years.

## **BUSINESS IMPACT STATEMENT**

N/A

- 16. SUBJECT: ORDINANCES AMENDING THE COMPENSATION ORDINANCE AND ESTABLISHING COMPENSATION RELATING TO ADMINISTRATIVE ACTIONS AND THE TENTATIVE AGREEMENT PENDING RATIFICATION FOR THE EMPLOYEE BARGAINING UNITS - CC AND CS REPRESENTED BY THE SAN DIEGO DEPUTY COUNTY COUNSELS ASSOCIATION (SDDCCA) AND AMENDING SECTIONS 492, 493.1 AND 495 OF THE ADMINISTRATIVE CODE (8/26/25 - First Reading; 9/9/25 - SECOND READING, UNLESS THE ORDINANCE IS MODIFIED ON SECOND READING) (DISTRICTS: ALL)**

## **OVERVIEW**

Today's actions reflect the compensation ordinance and administrative code changes that have been negotiated with SDDCCA and other compensation changes. The County reached a tentative agreement for a three-year Memorandum of Agreement (MOA) with the SDDCCA, which is currently undergoing the Union's ratification process.

Today's recommendations are for the Board to approve the introduction of the ordinances (first reading) to amend the Compensation Ordinance and Administrative Code. If the Board takes the action as recommended, then on September 9, 2025, staff recommends the Board adopt the ordinance (second reading). If the proposed ordinance is altered on September 9, 2025, then on that date a subsequent meeting date will be selected for the adoption of the ordinance (second reading).

## **RECOMMENDATION(S)**

### **CHIEF ADMINISTRATIVE OFFICER**

#### **On August 26, 2025:**

1. Approve the introduction of the Ordinances (first reading):  
AN ORDINANCE AMENDING THE COMPENSATION ORDINANCE SECTIONS AND ESTABLISHING COMPENSATION RELATING TO THE TENTATIVE AGREEMENT WITH THE SAN DIEGO DEPUTY COUNTY COUNSELS ASSOCIATION AN ORDINANCE AMENDING ADMINISTRATIVE CODE SECTIONS 492, 493.1 AND 495.

#### **If, on August 26, 2025, the Board takes action as recommended in item 1 above, then, on September 9, 2025:**

2. Approve the adoption of the Ordinances (second reading):  
AN ORDINANCE AMENDING THE COMPENSATION ORDINANCE SECTIONS AND ESTABLISHING COMPENSATION RELATING TO THE TENTATIVE AGREEMENT WITH THE SAN DIEGO DEPUTY COUNTY COUNSELS ASSOCIATION AN ORDINANCE AMENDING ADMINISTRATIVE CODE SECTIONS 492, 493.1, AND 495.

If the proposed ordinance(s) are altered on September 9, 2025, then on that date a subsequent meeting date will be selected for adoption of the ordinance(s).

## **EQUITY IMPACT STATEMENT**

Today's actions reflect a strong partnership between the County and SDDCCA, demonstrating our shared commitment to equitable salaries, and fair compensation. These efforts support recruitment, retention and benefits for all employees.

## **SUSTAINABILITY IMPACT STATEMENT**

The proposed actions amending the Compensation Ordinance and Administrative Code align with the County of San Diego's Sustainability Goals by promoting sustainable economic growth for our community. The proposed actions included in this letter provide just and equitable wages and benefits.

## **FISCAL IMPACT**

Today's recommendations are estimated to result in ongoing costs and one-time costs as noted in the table below. The estimated fiscal impact is comprised of ongoing base salary and benefit increases, ongoing market and range increases, ongoing flex credit increases, and one-time monetary payments. Funding for ongoing costs is included in the Fiscal Year 2025-27 Operational Plan, supported by General Purpose Revenues and various program funding.



One-time payments are contingent upon a change to the County's Reserve Policy which provides additional one-time funds.

Included in today's compensation ordinance amendment is a change to the Tier D retention premium. This change would result in future fiscal impacts and will be included in future Operational Plans.

<i>in millions</i>		<b><i>FY25-26</i></b>	<b><i>FY26-27</i></b>	<b><i>FY27-28</i></b>
<i>A</i>	<i>Ongoing Base Salary and Benefit Increases</i>	<i>0.75</i>	<i>0.95</i>	<i>0.95</i>
<i>B</i>	<i>Ongoing Market &amp; Range Increases</i>	<i>1.29</i>	<i>1.35</i>	<i>1.34</i>
<i>C</i>	<i>Ongoing Flex Credit Increases</i>	<i>0.05</i>	<i>0.10</i>	<i>0.10</i>
<b><i>D (A+B+C)</i></b>	<b><i>Total Ongoing Cost (incremental)</i></b>	<b><i>2.09</i></b>	<b><i>2.40</i></b>	<b><i>2.39</i></b>
<b><i>E</i></b>	<b><i>Total One-time Cost</i></b>	<b><i>0.15</i></b>	<b><i>0.07</i></b>	<b><i>0.04</i></b>
<b><i>F (D+E)</i></b>	<b><i>Total Cost</i></b>	<b><i>2.24</i></b>	<b><i>2.47</i></b>	<b><i>2.43</i></b>

## **BUSINESS IMPACT STATEMENT**

N/A

17. **SUBJECT: ADMINISTRATIVE ITEM:  
SECOND CONSIDERATION AND ADOPTION OF ORDINANCE:  
ORDINANCE AMENDING THE COMPENSATION ORDINANCE AND  
ESTABLISHING COMPENSATION RELATING TO  
ADMINISTRATIVE ACTIONS AND THE TENTATIVE AGREEMENT  
PENDING RATIFICATION FOR THE EMPLOYEE BARGAINING  
UNITS - CM AND CR REPRESENTED BY THE TEAMSTERS LOCAL  
986 (TEAMSTERS) (7/22/25 - FIRST READING; 8/26/25 - SECOND  
READING, UNLESS THE ORDINANCE IS MODIFIED ON SECOND  
READING) (DISTRICTS: ALL)**

## **OVERVIEW**

On July 22, 2025 (03), the Board of Supervisors took action to further consider and adopt the Ordinance on August 26, 2025.

Today's actions reflect the compensation changes that have been negotiated with TEAMSTERS and other compensation changes. The County reached a tentative agreement for a three-year Memorandum of Agreement (MOA) with the TEAMSTERS, which is currently undergoing the Union's ratification process.

Today's recommendations are for the Board to approve the introduction of the ordinance (first reading) to amend the Compensation Ordinance. If the Board takes the action as recommended, then on August 26, 2025, staff recommends the Board adopt the ordinance (second reading). If the proposed ordinance is altered on August 26, 2025, then on that date a subsequent meeting date will be selected for the adoption of the ordinance (second reading).

**RECOMMENDATION(S)**  
**CHIEF ADMINISTRATIVE OFFICER**

Approve the adoption of the Ordinance (second reading):  
AN ORDINANCE AMENDING THE COMPENSATION ORDINANCE SECTIONS  
AND ESTABLISHING COMPENSATION RELATING TO THE TENTATIVE  
AGREEMENT WITH THE TEAMSTERS LOCAL 986

If the proposed ordinance(s) are altered on August 26, 2025, then on that date a subsequent meeting date will be selected for adoption of the ordinance(s).

**EQUITY IMPACT STATEMENT**

Today's actions reflect a strong partnership between the County and TEAMSTERS, demonstrating our shared commitment to equitable salaries, market adjustments, and fair compensation. These efforts support recruitment, retention and benefits for all employees.

**SUSTAINABILITY IMPACT STATEMENT**

The proposed action amending the Compensation Ordinance aligns with the County of San Diego's Sustainability Goals by promoting sustainable economic growth for our community. The proposed actions included in this letter provide just and equitable wages and benefits.

**FISCAL IMPACT**

Today's recommendations are estimated to result in ongoing costs and one-time costs as noted in the table below. The estimated fiscal impact is comprised of ongoing base salary and benefit increases, ongoing market and range increases, ongoing flex credit increases, and one-time monetary payments. Funding for ongoing costs is included in the Fiscal Year 2025-27 Operational Plan, supported by General Purpose Revenues and various program funding.

One-time lump sum payments are contingent upon a change to the County's Reserve Policy which provides additional one-time funds.

Also included in today's compensation ordinance amendment is a change to the Tier D retention premium. This change would result in future fiscal impacts and will be included in future Operational Plans.

<i>in millions</i>		<b>FY25-26</b>	<b>FY26-27</b>	<b>FY27-28</b>
<b>A</b>	Ongoing Base Salary and Benefit Increases	2.2	2.2	2.2
<b>B</b>	Ongoing Market & Range Increases	1.8	1.5	1.5
<b>C</b>	Ongoing Flex Credit Increases	0.3	0.5	0.5
<b>D (A+B+C)</b>	<b>Total Ongoing Cost (<i>incremental</i>)</b>	4.3	4.2	4.2
<b>E</b>	<b>Total One-time Lump Sum Cost</b>	1.0	0.5	0.2
<b>F (D+E)</b>	<b>Total Cost</b>	5.3	4.7	4.4

**BUSINESS IMPACT STATEMENT**

N/A

**18. SUBJECT: REVISED RULES GOVERNING INCOMPATIBLE ACTIVITIES OF THE SHERIFF'S OFFICE (DISTRICTS: ALL)**

**OVERVIEW**

The County's standards for incompatible activities are established by Board of Supervisors Resolution No. 01-207 and Government Code Section 1126. These provisions prohibit officers and employees from engaging in outside employment or activities that conflict with their official duties or the responsibilities of their appointing authority. The resolution requires each appointing authority to adopt rules specific to their department and outlines potential penalties for violations, reinforcing the expectation that County personnel prioritize the public interest over personal gain.

The recommended action would approve the revised Incompatible Rules submitted by the Sheriff's Office.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

Approve the revised Incompatible Activities Rules submitted by the Sheriff's Office.

**EQUITY IMPACT STATEMENT**

Today's proposed action outlines the process for the review and adoption of rules related to incompatible activities by appointing authorities. These rules help guide employee conduct and support consistency in County operations. The process includes oversight from a standing Committee on Incompatible Activities, which is composed of representatives from key County leadership, including the Chief Administrative Officer, Auditor and Controller, Director of Human Resources, and County Counsel, or their designees.

The policy ensures transparency, accountability, and procedural fairness by clearly defining what constitutes a conflict of interest and establishing consistent expectations for all County officers and employees. By requiring each appointing authority to adopt and apply department-specific rules, the framework ensures uniform standards and reduces the risk of arbitrary or biased enforcement. These provisions help maintain public trust by preventing the misuse of public office for personal gain and ensuring that all decisions and actions are made in the best interest of the community. Enforcement mechanisms and defined penalties further support accountability and uphold the integrity of County operations.

**SUSTAINABILITY IMPACT STATEMENT**

The structured process for reviewing and adopting rules on incompatible activities promotes equity by ensuring transparency, consistency, and inclusive participation across departments.

With oversight from a standing Committee on Incompatible Activities-including key County leadership-and centralized rule maintenance by the Clerk of the Board, the County ensures equitable access to policies and consistent application of standards.

These measures strengthen trust in County operations and support a fair, inclusive work environment, advancing the County's broader equity and governance goals.

## **FISCAL IMPACT**

There is no fiscal impact associated with this recommendation. There will be no change in general Fund cost and no additional staff years.

## **BUSINESS IMPACT STATEMENT**

N/A

19. **SUBJECT: APPROVAL OF CONFLICT OF INTEREST CODE: BROOKFIELD ENGINEERING SCIENCE TECHNOLOGY ACADEMY (DISTRICTS: ALL)**

## **OVERVIEW**

The Board of Supervisors serves as the Code Reviewing Body for any local agency, other than cities, with jurisdiction wholly within the County, pursuant to Government Code Section 82011. The recommended action would approve the proposed amendment to the Conflict of Interest code for Brookfield Engineering Science Technology Academy.

## **RECOMMENDATION(S)**

### **CHIEF ADMINISTRATIVE OFFICER**

Approve the Conflict of Interest code for Brookfield Engineering Science Technology Academy.

## **EQUITY IMPACT STATEMENT**

County government includes standing and special boards, commissions, committees and task forces formed to advise the Board of Supervisors and County staff on issues and policies and to serve as links to the community. Boards, commissions and committees provide an inter-relationship between the residents and the government of the County and as such must provide transparent, bias-free decision-making. The Board of Supervisors serves as the Code Reviewing Body for any local agency, other than cities, with jurisdiction wholly within the County, pursuant to Government Code Section 82011. Under the California Political Reform Act, a public official has a disqualifying conflict of interest in a governmental decision if it is foreseeable that the decision will have a financial impact on their personal finances or other financial interests. In such cases, there is a risk of biased decision-making that could sacrifice the public's interest in favor of the official's private financial interests. To avoid actual bias or the appearance of possible improprieties, the public official is prohibited from participating in the decision.

The recommended action would approve the amended Conflict of Interest code submitted by Brookfield Engineering Science Technology Academy. The Conflict of Interest code in this Board Letter enables the County of San Diego to provide transparency and accountability to individual residents, ensuring equitable operations of the government that are free from undue influence.

## **SUSTAINABILITY IMPACT STATEMENT**

Under the Political Reform Act, all public agencies are required to adopt a Conflict of Interest code that designates positions that are required to file the Statement of Economic Interests (Form 700). Conflict of Interest codes must be maintained as updated and accurate to ensure that necessary public officials report their personal financial interests. These required filings provide

public transparency about possible conflicts of interest and to ensure governmental decisions are made in the best interest of the public. This Board Letter supports the County of San Diego's sustainability goal of, "Engaging the community to partner and participate in decisions that impact their lives and communities and transparently share results of outcomes."

#### **FISCAL IMPACT**

There is no fiscal impact associated with this recommendation. There will be no change in General Fund cost and no additional staff years.

#### **BUSINESS IMPACT STATEMENT**

N/A

### **20. SUBJECT: APPOINTMENTS: VARIOUS (DISTRICTS: ALL)**

#### **OVERVIEW**

These appointments are in accordance with applicable Board Policy A-74, "Citizen Participation in County Boards, Commissions and Committees" and Board Policy A-77, "Appointments to Fill Vacancies and Cancellation of Election where Insufficient Nominations Filed Prior to Uniform District Election and Citizen Planning Group Election". Board Policy I-1, "Planning and Sponsor Group Policies and Procedures."

#### **RECOMMENDATION(S)**

##### **VICE-CHAIR MONICA MONTGOMERY STEPPE**

Appoint Abdulrahim Salman to the VALLE DE ORO COMMUNITY PLANNING GROUP, Seat 10, for a term to expire January 4, 2027.

##### **SUPERVISOR JOEL ANDERSON**

Appoint Carl Anderson III to BOULEVARD COMMUNITY PLANNING GROUP, Seat 3, for a term to expire January 8, 2029

Appoint Brandon Fender to JESS MARTIN PARK ADVISORY COMMITTEE, Seat 2, for a term to expire January 8, 2029.

Appoint Brennan Pearson to PERSONS WITH DISABILITIES, COMMITTEE FOR, Seat 3, for a term to expire January 8, 2029.

Appoint Roy Castetter to SAN DIEGO COUNTY CAPITAL ASSET LEASING CORP, Seat 2, for a term to expire January 8, 2029.

##### **SUPERVISOR JIM DESMOND**

Appoint John Byrom to the BEHAVIORAL HEALTH ADVISORY BOARD (BHAB), Seat 17, for a term to expire August 26, 2028.

Appoint Sophia Kittell to BONSALL COMMUNITY SPONSOR GROUP, Seat 2, for a term to expire January 4, 2027.

Appoint Kelsey Sly to the HEALTH SERVICES ADVISORY BOARD (HSAB), Seat 9, for a term to expire January 4, 2027.

Re-appoint Steven Lochridge to the NORTH COUNTY CEMETERY DISTRICT, Seat 3, for a term to expire January 8, 2029.

Appoint Julie Neward to the PERSONS WITH DISABILITIES, COMMITTEE FOR Seat 10, for a term to expire January 4, 2027.

Appoint Joseph Kleinman to the WARNER SPRINGS COMMUNITY SPONSOR GROUP, to Seat 4 from Seat 9 for a term to expire January 4, 2027.

#### **CHIEF ADMINISTRATIVE OFFICER**

Appoint Jennifer Lothridge to HIV PLANNING GROUP, COUNTY OF SAN DIEGO, Seat 12, for a term to expire August 26, 2029.

Appoint Michael King to HIV PLANNING GROUP, COUNTY OF SAN DIEGO, Seat 17, for a term to expire August 26, 2029.

#### **EQUITY IMPACT STATEMENT**

County government includes standing and special citizen boards, commissions, committees, and task forces formed to advise the Board of Supervisors and County staff on issues and policy and to serve as links to the community. Boards, commissions, and committees provide an inter-relationship between the residents and the government of the County. The nominations in this Board Letter enable the County of San Diego to provide individual residents the opportunity to impart valuable insight and input into the operation of the government.

#### **SUSTAINABILITY IMPACT STATEMENT**

The County of San Diego has over one hundred boards, commissions, committees, and task forces that serve as voice in the County government. Advisory bodies are an essential role in resident engagement that allow citizens to participate on issues relating to the welfare and quality of life in the County. They are fundamental to the County of San Diego's ability to navigate complex and dynamic policy challenges, are a conduit to the County Bureaucracy, and a broker to community voice. This board letter supports the County of San Diego Sustainability Goal No.1 by "encourage[ing] people and diverse stakeholders to partner and participate in decisions that impact their lives and communities."

#### **FISCAL IMPACT**

N/A

#### **BUSINESS IMPACT STATEMENT**

N/A

**21. SUBJECT: COMMUNICATIONS RECEIVED (DISTRICTS: ALL)**

**OVERVIEW**

Board Policy A-72, Board of Supervisors Agenda and Related Process, authorizes the Clerk of the Board to prepare a Communications Received for Board of Supervisors' Official Records. Routine informational reports, which need to be brought to the attention of the Board of Supervisors yet not requiring action, are listed on this document. Communications Received documents are on file in the Office of the Clerk of the Board.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

Note and file.

**EQUITY IMPACT STATEMENT**

N/A

**SUSTAINABILITY STATEMENT**

This board letter is a list of documents received by the Clerk of the Board of Supervisors and/or Board of Supervisors from other entities, other county departments, the public, and internal documents presented to the Clerk of the Board of Supervisors or the Board of Supervisors. This contributes to the overall sustainability of the county by engaging the community in meaningful ways and promote an environment that provides equitable access opportunities for public engagement.

**FISCAL IMPACT**

N/A

**BUSINESS IMPACT STATEMENT**

N/A

**22. SUBJECT: SET A HEARING FOR 09/09/2025:  
FILLING THE VACANCY OF THE SAN DIEGO COUNTY ELECTIVE  
OFFICE OF TREASURER-TAX COLLECTOR (DISTRICTS: ALL)**

**OVERVIEW**

On July 25, 2025, San Diego County Treasurer-Tax Collector Dan McAllister notified the County of San Diego (County) that he would be retiring from his office effective August 2, 2025. Mr. McAllister served as San Diego County's Treasurer-Tax Collector beginning in 2002 and was re-elected to his sixth term in 2022. He managed the collection of over \$9.1 billion in property taxes annually and oversaw investments and retirement programs totaling more than \$30 billion. Under his leadership, the office achieved a 99% tax collection rate, with over 70% of payments made electronically. A former financial consultant, Dan McAllister also served on multiple investment and retirement boards and was actively involved in community service and education initiatives.

San Diego County Charter, Section 500.2, states that the Board of Supervisors has the power to fill, by appointment, any vacancy that occurs in an elective County office and that the appointee shall hold office until the election of a successor. Board Policy A-105, "Filling Vacancies in Elected Offices," details the process to fill vacancies of elected offices other than the Board of Supervisors, and in accordance with A-105, applications will be accepted to fill the position of Treasurer-Tax Collector. The Board may conduct up to two public hearings and appoint an individual to complete the current term of office which ends at 12 noon on January 4, 2027.

This action requires up to three steps: Today, August 26, 2025, the Board may approve the form of notice and application, and the deadline for acceptance of applications. On September 9, 2025, the Board will conduct a public hearing during which the Board will hear from all applicants and may appoint the Treasurer-Tax Collector during that first hearing. If the Board is unable to select a Treasurer-Tax Collector from the pool of applicants, the Board may select no more than five (5) finalists from among those who have applied, then hold a second public hearing during which the Board will make a final selection from among the finalists.

Board Policy A-105 states that the person so appointed shall be prepared to formally assume the office not later than twenty (20) business days following the selection by the Board of Supervisors.

**RECOMMENDATION(S)**  
**CHIEF ADMINISTRATIVE OFFICER**

On August 26, 2025

1. Determine that the process to fill the vacancy of the County Treasurer-Tax Collector will be conducted in accordance with the San Diego County Charter and Board Policy A-105, including the public hearing process, requirements of the applicant, the application form and the selection process.
2. Approve the application packet for the position prepared by the Clerk of the Board which includes the form of notice to advertise the position (Attachment A).
3. Set the application period to commence at 8 a.m. Wednesday, August 27, 2025, and to close at 5 p.m. on Friday, September 5, 2025. Applications will be available from and must be returned to the Clerk of the Board, by the close of the filing period. Applications must be submitted in person, fully completed with the required attachments, for acceptance by the Clerk of the Board.
4. Require the following with respect to this application process:
  - a. If a second hearing is necessary to make an appointment from a pool of finalists, each finalist must (i) provide written responses to any questions the Board may ask the finalists to prepare for the second hearing, and (ii) grant the County permission to conduct credit and criminal records background checks.
  - b. The appointment of the successful applicant will be contingent on that applicant passing the County's standard medical exam and full background investigation.
5. Set September 9, 2025 as the hearing for all applicants.



On September 9, 2025

1. Conduct a public hearing and hear from each of the applicants.
2. Select and appoint one of the qualified applicants to serve as and complete the current term of the County office of the Treasurer-Tax Collector, contingent upon passing the County's standard medical exam and full background investigation.
3. If no one is appointed and a second hearing is necessary to make an appointment from a pool of finalists, set another hearing for that purpose, which could include scheduling a special meeting.

### **EQUITY IMPACT STATEMENT**

Today's proposed action seeks to outline the process for filling the vacancy of the elected office of the San Diego County Treasurer-Tax Collector (TTC). The mission of the San Diego County TTC is to provide the residents, agencies and employees of San Diego County with superior financial services in terms of quality, timeliness, efficiency and value while maintaining the highest levels of customer service and satisfaction. The office oversees the collection of more than \$9.1 billion in property taxes every year, dealing with both secured property, like buildings and unsecured property, like boats, racehorses, etc. The office also collects the transient occupancy tax and the cannabis business tax from establishments in unincorporated parts of the County. In the Treasury, the office manages the County investment pool, which ranges in size from \$10.2 - \$18.8 billion in assets on an annual basis. The Treasury is also the paying agent for all 42 school districts in the region.

Therefore, the selection process for the filling of the vacancy of the San Diego County elected office of the TTC will ensure the department is led by an individual that will guide the department as it strives for equitable outcomes in the county and ensures continuity in the services provided by the TTC. There will be opportunities for community engagement via public comment beginning with today's public meeting, and during the future public meeting that is being proposed for September 9, 2025.

### **SUSTAINABILITY IMPACT STATEMENT**

The information presented in this report contributes to the County of San Diego's (County) efforts to engage the community in meaningful ways and promote an environment that provides equitable access to opportunities for public engagement and representation. These efforts will contribute to the County Sustainability Goal No. 1 by "encourag[ing] people and diverse stakeholders to partner and participate in decisions that impact their lives and communities."

### **FISCAL IMPACT**

There is no fiscal impact as a result of the recommended actions. The position is budgeted in the office of the Treasurer - Tax Collector. There will be no change in net General Fund cost and no additional staff years.

### **BUSINESS IMPACT STATEMENT**

N/A

**23. SUBJECT: REFORMING THE COUNTY RESERVE POLICY TO PROTECT CORE SERVICES AND VULNERABLE COMMUNITIES FROM FEDERAL DISINVESTMENT (DISTRICTS: ALL)**

**OVERVIEW**

The County of San Diego's (County) recently adopted Operational Plan for Fiscal Year 2025-26 is balanced and demonstrates strong fiscal discipline and careful belt-tightening to manage projected funding shortfalls. County leadership has shown commendable responsibility in safeguarding taxpayer dollars and prioritizing essential local needs.

However, the County now faces threats from deep cuts due to the passage of H.R. 1, or the "One Big Beautiful Bill Act"-a law that hands massive tax breaks to billionaires and big corporations while slashing the critical services thousands of our residents rely on. In San Diego, the impacts are immediate and severe: over \$300 million in new annual costs to the County, and significant cuts to food assistance, healthcare, and core social services that put local families, seniors, and veterans at risk. These aren't abstract numbers. The proposed cuts will impact our neighbors, children, parents, and seniors who rely on the services the federal government now wants to discontinue.

Over 350,000 San Diegans on Medicaid will soon be required to double their redetermination paperwork, and 325,000 San Diegans will face new Medicaid work requirements. CalFresh food assistance is also affected, with nearly 100,000 San Diegans potentially facing new work requirements. These federal policies will cause people to lose access to food, healthcare, and critical support. Moreover, the impacts will ripple across our communities, hurting our hospitals, healthcare workers, grocery stores, farms and farmworkers, and lead to rising costs for all San Diegans.

The County must step in to fill the void the federal government leaves behind. We can't control what Congress does, but we can ensure we leverage all our tools to protect our communities. That means planning responsibly, spending wisely, and updating outdated financial policies that don't reflect the needs or risks we face today.

It is time to update our County's reserve policy. Our current policy, last updated in 2017, does not align with national best practice standards from the Government Finance Officers Association (GFOA). It inflates reserve requirements by including one-time capital projects and ignores significant flexible funds already under local control, limiting our ability to respond to federal shortfalls. Two key problems must be fixed:

- **Our reserve formula is inflated.** Today, we base our emergency savings on total spending, including one-time capital projects that could be delayed in a crisis. That's like saving for a rainy day by setting aside money for a kitchen remodel. GFOA recommends basing reserve levels on everyday operating expenses. Using the current formula, the County must hold about \$973 million in reserves as of June 30, 2024. Under GFOA's approach, it would be closer to \$945 million.

- **We ignore hundreds of millions in flexible funds.** The County’s current policy only counts “unassigned” reserves, even though “assigned” funds are also fully within the Board’s control. GFOA’s recommendation is based on “unrestricted fund balance,” which includes both, because what matters most in a crisis is whether the money is local, flexible, and ready to protect the public.

The updates proposed today would free up approximately \$380 million in flexible, Board-controlled funds-“Unlocked Reserves.” To protect taxpayers and safeguard core services, we propose guardrails on how these funds may be used. We propose that these funds may be used for one-time uses only when the County faces cuts in federal or State funding to core programs, or during a recognized economic recession. Even then, no more than 25% could be spent in any single fiscal year. This ensures the County stays ready to respond to real emergencies, not short-term pressures, preserving fiscal strength while protecting San Diego families when they need it most.

The Chief Administrative Officer (CAO) flagged the need to reform the reserve policy earlier this year, on February 11, 2025, recognizing that the County’s current approach is not aligned with recommended fiscal practice. By modernizing our reserve policy, we will ensure our fiscal house remains strong, without forcing false choices between maintaining a prudent reserve and meeting urgent community needs. The ordinance also preserves accountability: any use of reserves or the Unlocked Reserves would still require a Board vote and must be tied to an emergency or core service protection.

When federal leaders walk away, local government must lead. This ordinance ensures our ability to act with clarity, flexibility, and responsibility, not austerity. Our job isn’t just to protect balance sheets or protect people. It’s to protect both, ensuring we meet urgent needs today while safeguarding San Diego’s future.

## **RECOMMENDATION(S)**

### **SUPERVISOR TERRA LAWSON-REMER AND SUPERVISOR MONICA MONTGOMERY STEPPE**

1. Approve the introduction of the Ordinance:  
AN ORDINANCE AMENDING ARTICLE VII OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE, RELATING TO BUDGET AND FINANCIAL PROCEDURES AND APPROPRIATION, REVENUE AND STAFFING LIMITATIONS

**If, on August 26, 2025, the Board takes action on Recommendation 1, then on September 9, 2025:**

2. Consider and adopt the Ordinance:  
AN ORDINANCE AMENDING ARTICLE VII OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE, RELATING TO BUDGET AND FINANCIAL PROCEDURES AND APPROPRIATION, REVENUE AND STAFFING LIMITATIONS.

3. Direct the Chief Administrative Officer to develop a framework of funding recommendations for the first year of “Unlocked Reserves,” based on core County strategic priorities, prior assessments of program and investment gaps, along with an analysis of service gaps resulting from federal and State cuts, including eligibility and administrative changes under H.R. 1. The analysis should incorporate consultant findings, input from relevant Ad Hoc Subcommittees, previous memos, and any memos submitted by Board offices. Provide interim updates on the framework to relevant Ad Hoc Subcommittees and return to the Board with the proposed framework for deliberation and adoption no later than January 2026.

### **EQUITY IMPACT STATEMENT**

Modernizing the County’s reserve policy enhances our ability to respond to emergencies and fiscal challenges in a way that protects core services relied upon by historically underserved communities. By ensuring greater flexibility and transparency in how reserves are defined and managed, this policy change supports more equitable budget decisions, particularly during times of economic uncertainty when service disruptions disproportionately affect low-income residents, seniors, and working families.

### **SUSTAINABILITY IMPACT STATEMENT**

Aligning the County’s reserve policy with best practices strengthens long-term fiscal sustainability by ensuring that reserve targets are realistic, risk-informed, and based on ongoing operational needs. A more accurate and transparent reserve framework allows for better planning, reduces the risk of unnecessary service cuts, and supports a resilient public sector capable of withstanding economic and environmental disruptions over time.

### **FISCAL IMPACT**

There is no fiscal impact associated with introduction and adoption of the Ordinance as requested in Recommendations 1 and 2. Funds for the actions requested in Recommendation 3 are included in the Fiscal Year (FY) 2025-26 Operational Plan based on existing staff time in the Finance and General Government Group funded by General Purpose Revenue. There will be no change in net General Fund cost and no additional staff years.

If adopted, the proposed amendments would impact, in part, amounts in the General Fund Reserve that have been designated for operations of the County. While these amounts have been previously allocated to support various programs and services, they remain within the control of the Board of Supervisors (Board) and may be reallocated. The proposed amendments would make available an amount of Unassigned General Fund fund balance, and the proposed direction to the CAO would provide information for the Board’s consideration as it relates to management of General Fund fund balance and the use of this one-time resource in light of federal decisions.

A revision of the County’s Reserve Policy will prompt one-time lump sum payments to employees, as provided in the Compensation Ordinance, which the Board updated, based on negotiated labor agreements. The Compensation Ordinance updates include one-time lump sum payments to General employees in fiscal years 2025-26 through 2027-28 contingent upon a change to the County’s Reserve Policy. Funds for the one-time lump sum payments are not included in the fiscal year 2025-26 Operational Plan. If changes to the Reserve Policy are adopted, there will be fiscal impacts based on these one-time lump sum payments in the current fiscal year, and appropriations will be needed to implement the agreements approved by the

Board. Staff will return with additional recommendations to fund lump-sum payments in the current year using unassigned General Fund balance from “Unlocked Reserves” for the Board’s consideration and approval. Costs for future fiscal years will be included in future Operational Plans based on available funding source(s).

### **BUSINESS IMPACT STATEMENT**

Modernizing the County’s reserve policy supports a more stable and predictable fiscal environment, which benefits the broader business community. By aligning with best practices and ensuring greater transparency in reserve planning, this policy change reduces the likelihood of abrupt service reductions that could disrupt local economic activity. A well-calibrated reserve framework also signals strong fiscal governance, reinforcing confidence among private sector partners, vendors, and investors in the County’s long-term financial health.

**24. SUBJECT:     ADVANCING EQUITY THROUGH AN AD HOC SUBCOMMITTEE ON  
SAFETY NET SERVICES AND BEHAVIORAL HEALTH SYSTEMS  
TRANSFORMATION (DISTRICTS: ALL)**

### **OVERVIEW**

San Diego County is at a critical inflection point in the evolution of its health and social services systems. Two concurrent developments demand focused, expert-driven planning: (1) the implementation of federal H.R. 1, which proposes sweeping changes to Medicaid and nutrition assistance eligibility, and (2) the strategic realignment of the County’s Behavioral Health Services (BHS) into a standalone organizational structure. Each initiative carries major implications for the County’s operational structure, budget, and ability to meet the needs of vulnerable populations. The convergence of these federal and local policy shifts presents both risk and opportunity-requiring a nimble, systems-level governance structure capable of identifying cross-cutting impacts, maximizing state and federal engagement, and ensuring thoughtful design and implementation.

On December 10, 2024 (32), the Board of Supervisors (Board) authorized a comprehensive assessment of the Behavioral Health Services (BHS) Department to optimize its role as a health plan, ensure effective service delivery, and strengthen system-wide integration. This action also directed an assessment of the potential impacts on the County’s Health and Human Services Agency (HHSA), recognizing the interdependencies between behavioral health, public health, and social service functions. To support this work, the Board approved a competitive solicitation for consulting services to conduct the assessments, analyze operational models, and identify strategies to enhance efficiency and outcomes.

Since that action, it has become clear that, in addition to the original Board direction, a more structured governance framework is needed to collaborate with the Chief Administrative Officer and any contracted consultants in advancing this critical work, particularly in light of recent developments in federal legislation. This enhanced structure would provide the capacity to integrate emerging federal requirements into the County’s planning, ensure cross-departmental coordination, and position the organization to respond effectively to both local priorities and external policy shifts.

This Board Letter recommends the establishment of an ad hoc subcommittee to advise on these critical transitions, with a scope that spans federal systems policy and local structural transformation. The subcommittee would examine the full range of fiscal, legal, operational, and equity considerations related to H.R. 1 implementation, the BHS realignment, and the organizational implications for the HHSA as a whole. This approach allows the Board to govern holistically across overlapping systems, elevate cross-departmental coordination, and partner with state and community stakeholders to ensure the County's strategy is both responsive and forward-looking.

## **RECOMMENDATION(S)**

### **CHAIR TERRA LAWSON-REMER & VICE-CHAIR MONICA MONTGOMERY STEPPE**

1. Establish an ad hoc subcommittee of this Board, entitled the Ad Hoc Subcommittee on Social Safety Net and Behavioral Health Systems Transformation (“Subcommittee”), and appoint Supervisor Terra Lawson-Remer and Supervisor Monica Montgomery Steppe to explore, study, plan, and recommend actions to support and strengthen the County’s social safety net and behavioral health system. The Subcommittee shall work with the CAO and County Counsel to report back to and advise the Board on the following:
  - a. Developing a coordinated Countywide response to potential federal changes to eligibility systems for public benefits programs, including but not limited to Medi-Cal and CalFresh; and
  - b. Transforming the Behavioral Health Services (BHS) department into a distinct organization and to initiate a multi-year transformation approach at the earliest date possible. This should also include an assessment and possible recommendation(s) to restructure the Health and Human Services Agency (HHSA). In conducting its work, the Subcommittee may consider, but will not be limited to, the following:
    - i. Advising the CAO on structural and operational changes needed to establish BHS as a standalone structure, including adjustments to governance, organizational alignment, staffing, and resource deployment;
    - ii. Supporting a plan for BHS to function as a managed Medi-Cal specialty behavioral health plan in compliance with evolving federal and State regulations;
    - iii. Working with the CAO and contracted parties to identify and pursue external consulting resources and technical assistance to support the transformation of BHS and to conduct a comprehensive assessment of the remaining HHSA structure and functions, excluding BHS, in comparison to statutory mandates, service delivery responsibilities, and local needs;
    - iv. Advising on organizational realignment opportunities that improve transparency, fiscal sustainability, and service effectiveness across County health and human service systems;
    - v. Facilitating strategic planning, community engagement, and stakeholder input to ensure the Subcommittee’s work reflects the experiences and priorities of clients, providers, and impacted communities; and
    - vi. Guiding efforts to ensure the County maintains a responsive, equitable, and accountable behavioral health system while advancing organizational efficiencies and core public service delivery across HHSA.

- c. **Public Benefits Access and Eligibility Systems Planning:** Assessing the potential operational and equity impacts of federal policy changes on Medi-Cal, CalFresh, and other public benefits programs, particularly among vulnerable populations. In conducting its work, the Subcommittee may consider, but will not be limited to, the following:
      - i. Evaluating workforce capacity and administrative readiness to manage anticipated increases in redeterminations, work requirements, and other procedural hurdles;
      - ii. Supporting the development of outreach, education, and communications strategies to inform residents of their rights, responsibilities, and available supports;
      - iii. Facilitating cross-sector partnerships with legal service providers, community-based organizations, and healthcare providers to assist residents in navigating new administrative processes;
      - iv. Exploring technology and data solutions to streamline enrollment and case management and reduce barriers to access; and
      - v. Advising on engagement with state and federal agencies to shape implementation timelines and advocate for local flexibility
    - d. Once the purposes outlined above have been achieved, the Subcommittee will conclude its work.
  2. Rescind all recommendations approved by the Board of Supervisors on December 10, 2024 (32), redirect \$0.4 million of funding previously appropriated for the actions for Recommendation 2, and direct the CAO to take any additional actions to effectuate this Recommendation.
  3. In accordance with Section 401, Article XXIII of the County Administrative Code authorize the Director, Department of Purchasing and Contracting to issue a competitive solicitation or solicitations, and upon successful negotiations and determination of a fair and reasonable price, award a contract or contracts for consulting services to support the work of the Subcommittee and advising of the CAO on organizational structure, services, contracted programs, revenues and expenditures, staffing, and operations, and upon successful negotiations and determination of a fair and reasonable price, award a contract for an Initial Term of up to one year, with four 1-year Options, and up to an additional six months, if needed; and to amend the contracts to reflect changes in program, funding or service requirements, subject to the availability of funds and the approval of the CAO or , and to include a contract option to assist the County in implementing recommendations as approved by the full Board. The CAO shall prepare any Statement of Work and evaluation criteria in accordance with this Board letter and in consultation with the Subcommittee.

## **EQUITY IMPACT STATEMENT**

In the United States, health inequities persist along lines of race, ethnicity, sexual orientation, gender identity, and disability, creating disproportionate barriers to care for historically marginalized populations. According to the 2022 San Diego County Health Equity Report Series, Black residents experience significantly worse behavioral health outcomes compared to other racial groups. Recent sweeping changes to Medicaid and nutrition assistance eligibility at the federal level pose additional risks, potentially reducing access to essential healthcare and

nutrition resources for low-income individuals and families. These changes are expected to disproportionately impact communities of color, people with disabilities, and LGBTQ+ residents, populations that already experience higher rates of chronic illness, food insecurity, and behavioral health challenges. Optimizing the Behavioral Health Services (BHS) organizational structure to improve access, coordination, and responsiveness will be critical to mitigating these inequities, safeguarding essential supports, and advancing the County of San Diego's commitment to health equity.

#### **SUSTAINABILITY IMPACT STATEMENT**

Adoption of these recommendations will enable the County of San Diego (County) to make progress toward Sustainability Goal #2 by ensuring just and equitable access to services and resources and will also advance Sustainability Goal #4 by safeguarding the health and well-being of everyone in the region. These actions will improve access to this array of services and will help address the needs of many vulnerable populations in the County while also planning for the future of service delivery in these areas.

#### **FISCAL IMPACT**

Funds for this request are included in the Fiscal Year 2025-26 Operational Plan for the Health and Human Services Agency. If approved, this request will result in Fiscal Year 2025-26 costs of an estimated \$400,000 to support efforts to strengthen safety net and behavioral health systems. Funding will be based on the redirection of amounts set aside for the December 10, 2024, actions that are proposed for rescission today; the funding source is Behavioral Health Realignment, to be supplemented as necessary with appropriate program revenue or General Purpose Revenue. There will be no General Fund impact and no additional staff years.

#### **BUSINESS IMPACT STATEMENT**

N/A

- 25. SUBJECT: RECEIVE UPDATE ON SUBSTANCE USE DISORDER OPTIMAL CARE PATHWAYS MODEL, AUTHORIZE AND ADOPT A RESOLUTION TO APPLY FOR THE BOND BEHAVIORAL HEALTH CONTINUUM INFRASTRUCTURE PROGRAM, AUTHORIZE EXPANDED USE OF BEHAVIORAL HEALTH BRIDGE HOUSING GRANT FUNDS, AUTHORIZE AGREEMENTS WITH THE DEPARTMENT OF HEALTH CARE SERVICES, AND AUTHORIZE DESIGNATION OF MEDICAL PROFESSIONALS TO PERFORM FUNCTIONS PURSUANT TO SECTIONS 5150 AND 5585.50 OF THE WELFARE AND INSTITUTIONS CODE (DISTRICTS: ALL)**

#### **OVERVIEW**

On March 4, 2025 (1), the San Diego County Board of Supervisors (Board) held a Board Conference and received information from the County of San Diego (County) Health and Human Services Agency, Behavioral Health Services on the Substance Use Disorder Optimal Care Pathways (SUD OCP) model. Building on the original Mental Health OCP model, the SUD OCP model seeks to increase capacity within the substance use system of care to improve access to treatment and support services for Medi-Cal beneficiaries by identifying additional capacity needs to improve care pathways for people with substance use conditions. The March 4, 2025



Board Conference presented background on the SUD OCP model and a high-level analysis of capacity needed to achieve an ideal future state. Today's action requests the Board receive an update on all activities to date including actions that have enhanced capacity across substance use treatment services.

Additionally, today's action requests the Board authorize a Resolution to apply for Round 2 of Behavioral Health Continuum Infrastructure Program funding that, if awarded, would further expand access to substance use treatment services. The action also requests the Board authorize the expanded use of Behavioral Health Bridge Housing funding to include increased access to short-term bridge housing, and authorize agreements with the Department of Health Care Services for the Drug Medi-Cal Organized Delivery System and Mental Health Plan.

On September 10, 2019 (9), the Board approved a resolution authorizing certain medical professionals to perform functions under California Welfare & Institutions Code Sections 5150 and 5585.50. To align with expanded hold criteria under Senate Bill 43, today's action requests the Board authorize the Director of Behavioral Health Services to update and revise the criteria for determining who can perform functions under California Welfare & Institutions Code Sections 5150 and 5585.50. Such revisions would focus on optimizing operations and improving the flow of patients from emergency departments to appropriate treatment settings.

These actions support the County vision of a just, sustainable, and resilient future for all, specifically those communities and populations in San Diego County that have been historically left behind, as well as our ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe, and thriving communities. This will be accomplished through further strengthening the continuum of behavioral health services by expanding substance use disorder care in San Diego County and updating the guidelines that support these critical services.

## **RECOMMENDATION(S)**

### **CHIEF ADMINISTRATIVE OFFICER**

1. Receive the update on the Substance Use Disorder Optimal Care Pathways model.
2. Pursuant to Board Policy B-29, authorize the Deputy Chief Administrative Officer, Health and Human Services Agency, or designee, to submit a Bond Behavioral Health Continuum Infrastructure Program (BHCIP) Round 2: Unmet Needs competitive grant application to support behavioral health capital infrastructure, including substance use and/or mental health services.
3. Adopt a Resolution entitled: A RESOLUTION OF THE SAN DIEGO COUNTY BOARD OF SUPERVISORS AUTHORIZING APPLICATION TO AND PARTICIPATION IN THE BEHAVIORAL HEALTH CONTINUUM INFRASTRUCTURE PROGRAM ("BHCIP") to authorize the Deputy Chief Administrative Officer, Health and Human Services Agency, to execute the Bond BHCIP Round 2: Unmet Needs competitive grant application, program funding agreement, and related documents.

4. Authorize expanded utilization of one-time Behavioral Health Bridge Housing Round 1 grant funding accepted by the Board on July 18, 2023 (15) to include short-term bridge housing for individuals experiencing homelessness and living with serious mental illness and/or substance use conditions, and authorize the Deputy Chief Administrative Officer, Health and Human Services Agency, or designee, to execute all required documents, upon receipt, including any annual extensions, amendment, or revisions that do not materially impact or alter the services.
5. Approve and authorize the Deputy Chief Administrative Officer, Health and Human Services Agency, or designee, to execute the Drug Medi-Cal Organized Delivery System (DMC-ODS) Intergovernmental Agreement with the California Department of Health Care Services with an effective date of July 1, 2025, to December 31, 2026. Approve and authorize the Deputy Chief Administrative Officer, Health and Human Services Agency, or designee, to execute future amendments, extensions and renewals to the DMC-ODS Intergovernmental Agreement with the California Department of Health Care Services.
6. Approve and authorize the Deputy Chief Administrative Officer, Health and Human Services Agency, or designee, to execute the Standard Agreement for the Mental Health Plan with the California Department of Health Care Services with an effective date of July 1, 2025, to December 31, 2026. Approve and authorize the Deputy Chief Administrative Officer, Health and Human Services Agency, or designee, to execute future amendments, extensions and renewals to the Standard Agreement for the Mental Health Plan with the California Department of Health Care Services.
7. Pursuant to California Welfare & Institutions Code Section 5121 and notwithstanding prior Board related actions, authorize the Director of Behavioral Health Services or designee to develop and update as needed procedures for the County of San Diego's designation and training of professionals who will be designated to perform functions under California Welfare & Institutions Code Sections 5150 and 5585.50.

#### **EQUITY IMPACT STATEMENT**

The County of San Diego (County) Health and Human Services Agency, Behavioral Health Services (BHS) is the delivery system for substance use care for Medi-Cal eligible residents, aiming to ensure services are accessible, culturally responsive, aligned with the needs of diverse populations, and equitably distributed to reach those most in need. Expanding capacity through the Substance Use Disorder Optimal Care Pathways (SUD OCP) model is a critical step toward delivering client-centered, evidence-based care that is responsive to communities disproportionately affected by substance use.

According to data from the California Department of Health Care Access and Information, in 2023, there were 16,521 discharges from San Diego County emergency departments with a primary diagnosis of substance use disorder, with rates significantly higher among Non-Hispanic Black residents and individuals living in lower income ZIP Codes. Additionally, data from the National Survey on Drug Use and Health highlights a persistent treatment gap. In 2023, an estimated 19% of the United States population needed substance use treatment in the past year, yet only 1 in 4 received treatment, with young adults between the ages of 18 to 25 and individuals who identified as Non-Hispanic American Indian/Alaska Native or Multiracial reporting the greatest need for substance use treatment.

Locally, the SUD OCP model aims to close these treatment gaps and strengthen the capacity of the County's substance use system of care, advancing health equity given the longstanding disparities in substance use outcomes across our communities. It is aligned with the BHS vision to achieve a transformational shift from a model of behavioral health care driven by crises to one driven by chronic or continuous care and prevention. This is achieved through the equitable distribution and coordination of resources to keep people connected, stable, and healthy.

### **SUSTAINABILITY IMPACT STATEMENT**

Today's actions support the County of San Diego (County) Sustainability Goal #2 to provide just and equitable access to County services. The Substance Use Disorder Optimal Care Pathways (SUD OCP) model aims to expand access to substance use treatment by building a more integrated system of care to ensure that services reach historically underserved communities. These actions also support Sustainability Goal #4 to protect the health and well-being of everyone in the region. By shifting the focus from crisis-driven services to prevention and ongoing care, the SUD OCP model promotes long-term rehabilitation and reduces strain on emergency services, creating a more sustainable system of care.

### **FISCAL IMPACT**

#### ***Recommendation 1***

There is no fiscal impact associated with these recommendations. There will be no change in net General Fund costs and no additional staff years.

#### ***Recommendations 2 and 3***

There is no fiscal impact associated with these recommendations. Due to the unknown costs that may impact capital projects from new federal policies, the initial estimate for this project is ranging from \$120 - \$150 million. If grant funding is awarded, the department will return to the San Diego County Board of Supervisors (Board) at a future date with additional recommendations for consideration and approval. At this time, there will be no change in net General Fund cost and no additional staff years.

#### ***Recommendation 4***

Funds for this request are included in the Fiscal Year 2025-27 Operational Plan in the Health and Human Services Agency for the provision of short-term bridge housing for individuals experiencing homelessness and living with serious mental illness and/or substance use conditions. If there are any future fiscal impacts associated with this recommendation, the department will return to the Board with additional recommendations for consideration and approval. At this time, there will be no change in net General Fund costs and no additional staff years.

#### ***Recommendations 5 and 6***

Funds for this request are included in the Fiscal Year 2025-27 Operational Plan in the Health and Human Services Agency to support the operationalization of the agreements with DHCS to provide services to Medi-Cal Specialty Mental Health and Drug Medi-Cal clients. The agreements authorize reimbursement of costs incurred when providing services to clients. All eligible county claims will be reimbursed in accordance with the terms of the contract and applicable law. There is approximately revenue of up to \$197.0 million in Drug Medi-Cal and \$311.5 million in Short Doyle Medi-Cal budgeted in Fiscal Year 2025-26 to support estimated activities as it relates to services provided on behalf of these agreements. The funding source is

the California Department of Health Care Services. There will be no change in net General Fund cost and no additional staff years.

***Recommendation 7***

There is no fiscal impact associated with this recommendation. There will be no change in net General Fund costs and no additional staff years.

**BUSINESS IMPACT STATEMENT**

N/A

**26. SUBJECT: IMPROVING YOUTH SAFETY IN JUVENILE DETENTION FACILITIES (DISTRICTS: ALL)**

**OVERVIEW**

On April 25, 2017 (4), the Board of Supervisors (Board) authorized the Director, Department of Purchasing and Contracting, to negotiate with the Council of Juvenile Justice Administrators, Inc. (CJJA) for the procurement of a contract for Youth in Custody Practice Model (YICPM) Training and Technical Assistance services to be provided to the County of San Diego's Probation Department (Probation) for a period of 18 months. Under this authority, on August 9, 2017, the County of San Diego (County) awarded Contract 556648 to CJJA (then known as Council of Juvenile Correctional Administrators, Inc.), to expire on February 28, 2019. The County has since continued renewing its contract, currently under Contract Number 568295, to receive technical assistance and training from CJJA on policies, procedures, and operating practices specific to the Youth Transition Campus (YTC), the East Mesa Juvenile Detention Facility (EMJDF), A.B. and Jessie Polinsky Children's Center, and the SB 823 Youth Development Academy Program. Technical assistance includes site visits, virtual meetings with identified staff, and review of all related records, including incident reports and videos related to incidents of violence, use of restraints/force, use of confinement, and facility design.

The YICPM is designed to assist state and county juvenile correctional agencies and facility providers in implementing a comprehensive and effective service delivery approach. Utilizing the YICPM as a roadmap, CJJA, the Center for Juvenile Justice Reform at Georgetown University's McCourt School of Public Policy, and a team of consultants provided participating agencies with technical assistance and training to align core, research-based principles with everyday practice, and achieve more positive outcomes for youth, families, staff, and communities by reducing the number of youth entering the juvenile justice system.

On May 13, 2025, California Attorney General Rob Bonta announced the opening of a civil rights investigation to determine whether the County has engaged in a pattern or practice of unlawful treatment of youth at EMJDF and YTC. The announcement did not outline any specific incidents or allegations that may have prompted the investigation; however, recent reporting by several oversight organizations highlight concerns with excessive use of force in youth detention facilities, including the use of Oleoresin Capsicum (OC) spray, and the failure of Probation officers to utilize de-escalation techniques. Moreover, while Probation has contracted with CJJA since 2017, the Board is rarely apprised of complaints filed against Probation or of CJJA's findings due to the contract directing CJJA to provide their Training and Technical Assistance solely to Probation.

This is a request to establish an Ad Hoc Subcommittee on Juvenile Justice, renew the County's contract with CJJA with a provision requiring CJJA to provide the Subcommittee with its reports, and direct the Chief Probation Officer to report back to the Board within 60 days with a plan for (1) the phased elimination of the use of OC spray, and (2) the promotion of de-escalation techniques as opposed to excessive use of force and room confinement. The Chief Probation Officer's plan must include mandatory Mandt training for all Probation officers working in the County's youth detention facilities and proposed policy changes.

## **RECOMMENDATION(S)**

### **VICE-CHAIR MONICA MONTGOMERY STEPPE**

1. Establish an ad hoc subcommittee of this Board of Supervisors, entitled the Ad Hoc Subcommittee on Juvenile Justice (Subcommittee), and appoint Supervisor Monica Montgomery Steppe and Supervisor Paloma Aguirre, for the purpose of analyzing, planning and proactively addressing concerns, recommendations, and opportunities for improvement in youth detention facilities.
  - a. To advance the purposes described above, the activities of the Subcommittee will include, but will not be limited to, the following: (i) working with Council of Juvenile Justice Administrators, Inc. (CJJA), Probation, County staff, and, if relevant, other stakeholders, to track concerns and recommendations regarding the County of San Diego's youth detention facilities; (ii) identifying and analyzing opportunities to improve Probation operations through changes in policy, training and practices; and (iii) working with the Chief Probation Officer, Chief Administrative Officer and others on developing and implementing steps for any recommendations presented to and approved by the Board.
  - b. The Subcommittee will report back by memo to the Board quarterly on the activities of the Subcommittee, and in closed session as needed and authorized by statute.
  - c. The Subcommittee will bring forth recommendations for approval by the Board as needed.
  - d. Once the purposes outlined above have been achieved, the Subcommittee will conclude its work.
2. In accordance, with Board Policy A-87, Competitive Procurement, direct, approve, and authorize the Director, Department of Purchasing and Contracting, to enter into negotiations with CJJA and, subject to successful negotiations and a determination of a fair and reasonable price, amend Contract Number 568295 with CJJA to extend its contract terms through December 31, 2026, subject to the availability of funds, and to add a provision that requires CJJA to provide the Board with a copy of CJJA's reports, including its Training and Technical Assistance services.
3. Direct the Chief Probation Officer, in collaboration with CJJA, to report back to the Board within 60 days with a plan for the phased elimination of the use of chemical agents, including OC spray, in all San Diego County youth detention facilities within two years. The Chief Probation Officer and CJJA are to work with the County of San Diego's Health and Human Services Agency, County Counsel, the Public Defender, the Alternate Public Defender, the San Diego County Office of Education, and employee associations, consistent with the meet and confer labor obligations, and community advocates in

creating the plan, as deemed appropriate. The plan must also implement pilot programs at all of the youth detention facilities currently using chemical agents, including OC spray, which restricts access to chemical agents while it is being phased out.

4. Direct the Chief Probation Officer, in collaboration with CJA, to report back to the Board within 60 days with a plan that considers best practices, both short- and long-term, to reduce and de-emphasize the use of force and room confinement. The plan must include, but not be limited to, mandatory Mandt training for all Probation officers working in youth detention facilities, a timeline of implementation of alternate forms of supervision and behavior management, and related amendments to Probation's policies and procedures. The Chief Probation Officer and CJA are to work with the County of San Diego's Health and Human Services Agency, County Counsel, the Public Defender, the Alternate Public Defender, the San Diego County Office of Education, and employee associations, consistent with meet and confer obligations, and community advocates in creating the plan, as deemed appropriate.

#### **EQUITY IMPACT STATEMENT**

Encouraging effective government oversight of juvenile detention and updating use of force policies demonstrate a commitment to promoting equity, justice, and inclusivity.

#### **SUSTAINABILITY IMPACT STATEMENT**

Encouraging effective government oversight of juvenile detention and updating use of force policies will further the County of San Diego's commitment to promoting justice for all San Diegans.

#### **FISCAL IMPACT**

Funds for the actions requested are included in the Fiscal Year 2025-26 Operational Plan based on existing staff time in the identified departments based on various funding sources. There will be no change in net General Fund cost and no additional staff years resulting from these recommendations. There may be fiscal impacts associated with future related recommendations which staff would return to the Board of Supervisors for consideration and approval.

#### **BUSINESS IMPACT STATEMENT**

N/A

27. **SUBJECT: EXPANDING TAX RELIEF FOR VETERANS AND MILITARY FAMILIES BY SUPPORTING AB 53 AND SB 623 (DISTRICTS: ALL)**

#### **OVERVIEW**

Assembly Bill 53 (AB 53) and Senate Bill 623 (SB 623), authored by Assemblymember James Ramos and Senator Bob Archuleta respectively, are important legislative proposals designed to provide targeted financial relief to veterans and their families. These bills recognize the unique sacrifices and contributions made by members of the military and aim to ease their tax burdens in two key areas: income and property.

Veterans often face distinct financial challenges, including the high cost of living and housing expenses, which can create additional hardships after their service. San Diego County is home to a large and active veteran community and supporting those who have served is vital to the region's social and economic well-being. It is in the County's best interest to ensure that veterans are able to live, work, and retire in San Diego. Currently, California is one of only five states that treat military retirement pay like ordinary income and tax it fully.

AB 53 seeks to exempt up to \$20,000 annually of military retirement pay and Survivor Benefit Plan annuities from state personal income tax for qualified military retirees and surviving spouses. This exemption aims to provide meaningful financial relief, helping veterans maintain economic stability and encouraging them to remain in the region.

In parallel, SB 623 proposes a constitutional amendment that would allow veterans and disabled veterans to claim both the homeowners' exemption and the veterans' or disabled veterans' exemption on the same property. Currently, California law prohibits stacking these exemptions, limiting the property tax relief veterans can receive on their primary residence. If approved by voters in the 2026 statewide general election, this amendment would enable qualified veterans to significantly reduce their property tax bills, easing housing cost burdens.

Together, these bills demonstrate a comprehensive approach to honoring veterans through tax policies that address both income and property tax relief. They underscore San Diego County's commitment to supporting veterans' financial security and promoting affordable homeownership.

Today's action seeks to add the County of San Diego's support to these bills, reaffirming the region's dedication to recognizing the sacrifices of veterans and enhancing their quality of life.

## **RECOMMENDATION(S)**

### **SUPERVISOR JIM DESMOND**

Direct the Chief Administrative Officer to express the County's support for Assembly Bill 53 and Senate Bill 623, consistent with Board Policy M-2.

## **EQUITY IMPACT STATEMENT**

Veterans often face distinct challenges, including the high cost of living and housing expenses, which can create hardships after service. AB 53 and SB 623 aim to reduce tax burdens that disproportionately impact military retirees and disabled veterans, many of whom live on fixed incomes or face increased costs related to disabilities. These measures promote equity by providing meaningful financial relief and improving access to affordable housing for veterans in San Diego County.

## **SUSTAINABILITY IMPACT STATEMENT**

Supporting AB 53 and SB 623 aligns with the County of San Diego's sustainability goals by promoting long-term financial stability, housing affordability, and community inclusion for veterans and their families. By reducing tax burdens that disproportionately affect those living on fixed incomes, these measures help build a more resilient, equitable, and veteran friendly region that values service and fosters a sustainable quality of life for the veteran community.

## **FISCAL IMPACT**

There is no fiscal impact associated with these recommendations. There will be no change in net General Fund cost and no additional staff years.

## **BUSINESS IMPACT STATEMENT**

N/A

- 28. SUBJECT: PROTECTING CHILDREN FROM SEXUAL ABUSE: SUPPORTING SENATE BILL 286 (MARY BELLA’S LAW) AND ASSEMBLY BILL 47 (DISTRICTS: ALL)**

### **OVERVIEW**

Public safety is the most fundamental responsibility of government. Yet under current California law, individuals convicted of the most egregious violent sex crimes, including the rape and molestation of children, can become eligible for parole simply because they have turned 50 years old and served 20 years of their sentence. This arbitrary standard ignores the lifelong trauma inflicted on victims, fails to reflect the severity of these offenses, and undermines public trust in the justice system.

State Senate Bill 286 (SB 286), also known as Mary Bella’s Law authored by Senator Brian Jones, is a bipartisan effort to close this dangerous loophole in California’s Elderly Parole Program. SB 286 would ensure that violent sex offenders, including rapists and child molesters, are excluded from early parole eligibility under the reduced 50/20 threshold, keeping them ineligible regardless of age or time served.

Mary Bella’s Law is named after two survivors of horrific abuse, Mary Johnson and Bella Clark. Mary Johnson was sexually abused by her uncle, Cody Woodsen Klemp, who was found guilty and sentenced to 170 years in prison. Despite the seriousness of his crimes and the length of his sentence, Klemp became eligible for parole after just 29 years because of his age. Bella Clark was only five years old when she was kidnapped and sexually abused by Charles William Mix. Although Mix received a 350-year sentence, he became eligible for parole after only 20 years under current law.

These cases highlight the deep flaws in the existing system. Aging alone should never absolve the most violent offenders of the full consequences of their crimes. Victims and their families deserve the assurance that justice will be upheld throughout the entirety of the sentence.

Assembly Bill 47 (AB 47), authored by Assemblymember Stephanie Nguyen, takes a similar approach, addressing the same gap in the law by excluding violent sex offenders sentenced under the One Strike Law from being eligible for elderly parole prior to age 60 and before they have served at least 25 continuous years. While the two measures differ in how they address eligibility, both share the same essential goal: protecting the public by ensuring the worst offenders remain ineligible for early release.

By supporting SB 286 and AB 47, the County of San Diego would join a growing coalition of lawmakers, advocates, and community members committed to protecting victims, strengthening public safety, and ensuring the justice system reflects the severity of these crimes.



## **RECOMMENDATION(S)**

### **SUPERVISOR JIM DESMOND AND DISTRICT ATTORNEY SUMMER STEPHAN**

Direct the Chief Administrative Officer to express the County's support for State Senate Bill 286 and Assembly Bill 47, consistent with Board Policy M-2.

## **EQUITY IMPACT STATEMENT**

Current eligibility for elderly parole fails to consider the lifelong trauma, inequity, and injustice experienced by child sexual abuse survivors. Supporting SB 286 and AB 47 prioritizes victim safety and restores fairness in the justice system by closing a loophole that disproportionately affects vulnerable children and families.

## **SUSTAINABILITY IMPACT STATEMENT**

The proposed action to support SB 286 and AB 47 would contribute to the County of San Diego Sustainability Goal of protecting health and wellbeing.

## **FISCAL IMPACT**

There is no fiscal impact associated with these recommendations. There will be no change in net General Fund cost and no additional staff years.

## **BUSINESS IMPACT STATEMENT**

N/A

29. **SUBJECT: SECOND CONSIDERATION AND ADOPTION OF ORDINANCE: APPROVE AMENDMENTS TO AND SUNSET OF BOARD POLICIES RELATED TO ECONOMIC PROSPERITY AND PROCUREMENT AND ADOPT AN ORDINANCE AMENDING ARTICLE XXIII OF THE SAN DIEGO COUNTY CODE OF ADMINISTRATIVE ORDINANCES RELATING TO COUNTY CONTRACTING, SECOND READING (DISTRICTS: ALL)**

## **OVERVIEW**

On June 25, 2025 (12), the Board of Supervisors took action to further consider and adopt the Ordinance on August 26, 2025.

The County of San Diego (County) is dedicated to fostering an inclusive and resilient regional economy by supporting small businesses, non-profits, and community-based enterprises. To achieve this, the County is leveraging its \$2.2 billion annual contract spend, with a goal of achieving 25% of procurement spend being with small-local businesses, in alignment with California Assembly Bill (AB) 2019. This goal highlights the strategic importance of local businesses in job creation, community wealth building, and inclusive economic development.

One key strategy to reaching this goal is updating the County's procurement guidelines to reduce barriers and increase access for small-local businesses. On June 24, 2025 (12), proposed policy changes were presented to the San Diego County Board of Supervisors (Board) that intended to prioritize local businesses, expand the definition of small businesses, increase the small-local business preferences, and expand the use of simple procurement methods. On this day, the Board approved the introduction of an Ordinance (first reading) to amend Article XXIII of the San

Diego County Administrative Code, relating to County contracting. The Board also directed the Chief Administrative Officer (CAO) to revise the proposed Board Policy B-53, Small-Local Business Policy, by including a provision that references the federal definition of Disadvantaged Business Enterprises (DBEs), as outlined in 49 CFR Part 26. This provision will clarify that small businesses qualify as DBEs if they meet one of the small business definitions included in the policy.

If the policy recommendations are approved, the County will add DBEs to the list of definitions in Board Policy B-53: Small-Local Business Policy in recognition of the importance of these businesses. Additionally, the County will recognize a new category of businesses as part of the Small-Local Business Preference implemented by this policy. Businesses located in low-income communities, as defined by the New Market Tax Credits (NMTC) on the Community Development Financial Institutions (CDFI) Fund Map or meet other criteria, will be considered Social Equity Enterprises. In addition, the County is launching a Reciprocal Small-Local Business Certification Program to provide local businesses with certifications from other institutions, such as the federal HubZone or the City of San Diego's Emerging Local Business Enterprise, with the benefits of the Small-Local Preference Program.

To support the implementation of the recommended policy changes, the County has ramped up efforts related to data by conducting a baseline assessment of current data, systems, and definitions related to Small-Local business contracting. A data governance working group will be established to support long-term efforts to track, monitor and report on progress made towards the County's contracting goals. This group will be a collaborative, cross-departmental team consisting of representatives from all business groups to ensure a County-wide perspective. Additionally, a phased internal training and communication plan has been launched and resources for small businesses to navigate these changes are being implemented.

Today's item requests the Board to consider and adopt the Ordinance amending Article XXIII of the San Diego County Administrative Code relating to County contracting (second reading unless ordinance is modified on the second reading). Amendments to Sections 400-404 are generally administrative and Section 405 is being amended to increase the small-local preference from 5% to 15%.

This item also proposes changes to the following Board Policies related to economic development and procurement that would become effective on September 25, 2025:

- A-71 - San Diego County Economic Development
- A-87 - Competitive Procurement
- B-53 - Small Business Policy
- B-39a - Veteran-Owned Businesses (VOB) and Disabled Veterans Business Enterprise (DVBE) Program
- B-67 - Environmentally Preferable Procurement (EPP)

If recommendations to update Board Policies are approved, it is recommended the Board approve the sunset of the following Board Policies effective September 25, 2025 as components of these policies have been incorporated into other policies:

- A-137 - Environmentally Responsible Use of Copy and Printing Paper
- F-40 - Procuring Architectural, Engineering, and Related Professional Services
- F-47 - Procuring Professional Services to Assist with County Acquisition and Leasing of Real Property

Finally, the Board is requested to direct the CAO to report back annually in September of each year on the progress and outcomes achieved in the prior fiscal year.

## **RECOMMENDATION(S)**

### **CHIEF ADMINISTRATIVE OFFICER**

1. Consider and adopt:  
AN ORDINANCE AMENDING ARTICLE XXIII OF THE SAN DIEGO COUNTY CODE OF ADMINISTRATIVE ORDINANCES RELATING TO COUNTY CONTRACTING (second reading).
2. Approve the amendments set forth in Attachments D - M to the following Board Policies to be effective September 25, 2025, and set a sunset review date for these Board Policies of December 31, 2032:
  - A-71 - San Diego County Economic Development
  - A-87 - Competitive Procurement
  - B-39a - Veteran Owned Business (VOB) and Disabled Veterans Business Enterprise (DVBE) Program
  - Board Policy B-39a to be renamed Veteran Owned Business (VOB) and Disabled Veteran Business Enterprise (DVBE) Program
  - B-53 - Small Business Policy (SBP)
  - Board Policy B-53 to be renamed to Board Policy B-53 Small-Local Business Policy (SLBP)
  - B-67 - Environmentally Preferable Procurement (EPP)
3. If recommendation #2 is approved, sunset the following Board Policies effective September 25, 2025:
  - A-137 - Environmentally Responsible Use of Copy and Printing Paper
  - F-40 - Procuring Architectural, Engineering, and Related Professional Services
  - F-47 - Procuring Professional Services to Assist with County Acquisition and Leasing of Real Property
4. Direct the Chief Administrative Officer to report back annually in September of each year on the progress and outcomes achieved in the prior fiscal year.

## **EQUITY IMPACT STATEMENT**

Revisions to policy documents will reinforce equity, expand opportunities for small-local businesses, and reduce barriers to participation. Today's actions to approve and adopt changes to procurement-related policies and Administrative Code sections will enhance equity and community strength and are a major step toward expanding opportunities for small-local businesses to participate in County of San Diego contracting.

## **SUSTAINABILITY IMPACT STATEMENT**

Today's actions align with the County of San Diego's (County) Sustainability Goal #1 to engage the community in meaningful ways and continually seek stakeholder input as the recommendations reflect what was heard during numerous community engagement activities and listening sessions with the business community. In addition, the proposed policy changes align with the County's Sustainability Goal #2 to provide just and equitable access to County contracting by simplifying current procurement policies, increasing procurement authority limits, and expanding the County's local business preference.

Additionally, the proposed changes to Board Policy B-67 align with the County's Sustainability Goal #7 by promoting responsible purchasing practices that reduce pollution, waste, and resource consumption. These updates reflect a broader commitment to considering the full life cycle impacts and costs of County purchases, enabling the County to lead by example in minimizing environmental harm, reducing exposure to harmful products, and promoting fiscal and social responsibility.

## **FISCAL IMPACT**

If the proposed increase to the local preference program from the currently established 5% (not to exceed \$50,000) to 15% (not to exceed \$150,000) is approved and implemented, the potential increased contract costs are estimated to be around \$1.3 million. The actual costs incurred would depend upon the outcomes of specific bids, with a maximum preference ceiling of \$150,000 per procurement. Existing departments funding sources will be used to pay for associated increased contract costs. There will be no change in net General Fund costs and no additional staff years.

## **BUSINESS IMPACT STATEMENT**

The County of San Diego (County) encourages the participation of small-local businesses in County contracting opportunities. Today's actions to approve and adopt changes to procurement policies will enhance equity and community strength and are a major step toward expanding opportunities for Small-Local businesses. By achieving the program's goal of directing 25% of County annual procurement spend of \$2.2 billion to Small-Local businesses, approximately \$550 million per year would be spent to small businesses, nonprofits and social equity focused organizations in the San Diego region.

- 30. SUBJECT: COUNTY OF SAN DIEGO AND SAN DIEGO COUNTY SCHOOL DISTRICTS TAX AND REVENUE ANTICIPATION NOTE PROGRAM, SERIES 2025A (DISTRICTS: ALL)**

## **OVERVIEW**

In the ordinary course of business, local governments and school districts may experience temporary cash flow shortage during the fiscal year due to a mismatch in the timing of the receipt of revenues, which is largely focused on the months surrounding tax payment dates, and ongoing payment of expenditures. To meet these short-term cash flow needs, the school districts need to issue a tax and revenue anticipation note ("TRAN") to manage cash flow. Pursuant to Article 7.6, Chapter 4, Part 1, Division 2, Title 5 § 53853, the Board of Supervisors has the authority to approve the issuance of TRANs for the San Diego County School Districts within 45-days of the respective school district boards requesting that the County assist with the TRANs. The last time the County of San Diego (County) issued TRANs in conjunction with

certain school districts within San Diego County via a County of San Diego and San Diego County School Districts Tax and Revenue Anticipation Note Program (“Note Program”) was in Fiscal Year 2013-14, approved by the Board on May 7, 2013. This year, the County already issued its TRANs which closed on July 3, 2025, as approved by the Board on June 3, 2025. However, certain school districts still anticipate the need to participate in the Note Program. Today’s recommendation is to support these school districts and allow the County of San Diego to execute a TRAN on behalf of the participating school districts. The amount of the Series 2025A TRAN will be dependent on the participating school districts’ projected cash flow profiles for Fiscal Year 2025-26.

**RECOMMENDATION(S)**  
**CHIEF ADMINISTRATIVE OFFICER**

Adopt a Resolution entitled:

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO PROVIDING FOR THE BORROWING OF FUNDS BY CERTAIN SCHOOL DISTRICTS FOR FISCAL YEAR 2025-26 THROUGH THE EXECUTION BY THE COUNTY OF CERTAIN 2025-26 TAX AND REVENUE ANTICIPATION NOTES AND THE PARTICIPATION BY SUCH SCHOOL DISTRICTS IN THE SAN DIEGO COUNTY SCHOOL DISTRICTS TAX AND REVENUE ANTICIPATION NOTE PROGRAM.**

**EQUITY IMPACT STATEMENT**

The issuance of the Tax and Revenue Anticipation Notes are a vital financing mechanism for some school districts in our community. The proceeds from the bonds are used to provide much needed cash to continue school operations during temporary cash flow shortage during the fiscal year due to a mismatch in the timing of the receipt of revenues, which is largely focused on the months surrounding tax payment dates, and ongoing payment of expenditures. Without these bond proceeds, a school district may not be able to provide valuable resources to the students in San Diego County.

**SUSTAINABILITY IMPACT STATEMENT**

Today’s action supports the Sustainability (Economy) Strategic Initiative in the County of San Diego’s 2025-2030 Strategic Plan by aligning the San Diego County School District’s available resources with services to maintain fiscal stability and ensure continuity of operations to help meet its sustainability goals.

**FISCAL IMPACT**

There is no fiscal impact associated with today’s action. The Series 2025A TRAN will be obligations of the school districts participating in the Fiscal Year 2025-26 Note Program and will be payable from authorized revenues of the respective school districts, and do not constitute an obligation of the County of San Diego. The cost of delivering the Series 2025A TRAN will be the responsibility of the participating school districts. There will be no change in net General Fund cost and no additional staff years.

**BUSINESS IMPACT STATEMENT**

N/A

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