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February 6, 2024

CLERB Members

555 W. Beech Street
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RE: Updated Overview of CLERB Rules and Regulations Draft Revision

CLERB Members,

During its March, April, and October 2023 meetings, CLERB approved the following proposed revisions to the County Administrative Code ("Code") and CLERB's Rules and Regulations ("R&R"), categorized as follows: (1) codify current practices, (2) expand CLERB's jurisdiction to include medical service providers, (3) eliminate the one-year time limit for the receipt of certain Complaints, and (4) expand CLERB's jurisdiction to include juvenile detention facility inspections and audits of Sheriff's Department policies and patterns in practice, as follows:

Codify Current Practices

1. The addition of CLERB's Vision Statement.
2. Defined "Specified Incident."
3. Added "including deaths determined to be due to natural causes."
4. Added to "such cooperation:"
 - Notifying CLERB of the death of any individual:
 - arising out of or in connection with actions of Sheriff's Department or Probation Department employees, or Medical Service Providers, or
 - in custody.
 - Notifying CLERB of the occurrence of Specified Incidents.
5. Mandated the prioritization of death cases above all other cases.
6. As it pertains to Findings included in CLERB's Final Report:
 - changed "facts relating to any Case" to "facts relating to allegations set forth in the Complaint or potential misconduct discovered during the course of CLERB's investigation of the Case."
7. As it pertains to Findings included in CLERB's Final Report:
 - added "the Final Report for Specified Incident investigations shall include an overall conclusion as to the Case."
8. Pertaining to Reconsideration of Final Report, added "or conclusions" as follows:
 - there is a reasonable likelihood the new evidence will alter the Findings, recommendations, or overall conclusions contained in the Final Report.
9. Added that a Case may be re-opened for reconsideration by CLERB if the requirements of Government Code section 3304(g) are met, if applicable.

Expand CLERB's Jurisdiction to Include Medical Service Providers

10. Expansion of CLERB's jurisdiction to include any person providing medical care or mental health services in County detention facilities.
11. Changed "Subject Officer" to "Subject of Investigation."
12. Expanded the "Misconduct" definition to include "a deviation from standard of care, error, or omission related to medical care or mental health services" for "Medical Service Providers."

13. Added “contract service providers” as persons from whom the Review Board shall receive complete and prompt cooperation.
14. Added “responses to CLERB’s written or oral inquiries,” “review of relevant of medical records,” and “consultation with medical subject matter experts, as needed” to “Scope of Investigation.”
15. Added a section entitled, “Procedural Rights and Protections.”

Eliminate the One-Year Time Limit for the Receipt of Certain Complaints

16. Established time limits for the prohibition to investigate actions taken in respect to certain Complaints received more than one year after the incident giving rise to the Complaint. As follows:
 - Five years after the date of the incident giving rise to a Complaint involving the following:
 - An incident involving the discharge of a firearm at a person by a peace officer or custodial officer.
 - An incident involving the use of force against a person by a peace officer or custodial officer that resulted in death or in great bodily injury.
 - An allegation that great bodily injury arose out of or was connected with actions of a peace officer or custodial officer i.e., self-inflicted great bodily injury or great bodily injury inflicted by any means, e.g., a purposeful act by the incarcerated person themselves, the actions of another incarcerated person, or accidentally via any means.
 - An allegation of unreasonable or excessive force by a peace officer or custodial officer.
 - An allegation that a peace officer or custodial officer failed to intervene against another officer using unreasonable or excessive force.
 - An allegation that a peace officer or custodial officer made an unlawful arrest or conducted an unlawful search.
 - Three years after the date of the incident giving rise to a Complaint involving the following:
 - An allegation that a peace officer or custodial officer engaged in sexual assault involving a member of the public.
 - As used in this subparagraph, “sexual assault” means the commission or attempted initiation of a sexual act with a member of the public by means of force, threat, coercion, extortion, offer of leniency or other official favor, or under the color of authority. For purposes of this definition, the propositioning for or commission of any sexual act while on duty is considered a sexual assault.
 - As used in this subparagraph, “member of the public” means any person not employed by the officer’s employing agency and includes any participant in a cadet, explorer, or other youth program affiliated with the agency.
 - An allegation of dishonesty by a peace officer or custodial officer directly relating to the reporting, investigation, or prosecution of a crime, or directly relating to the reporting of, or investigation of misconduct by, another peace officer or custodial officer, including, but not limited to, any false statements, filing false reports, destruction, falsifying, or concealing of evidence, or perjury.
 - An allegation that a peace officer or custodial officer engaged in conduct including, but not limited to, verbal statements, writings, online posts, recordings, and gestures, involving prejudice or discrimination against a person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status.
 - One year after the date of any other incident giving rise to a Complaint.

Expand CLERB’s Jurisdiction to Include Juvenile Detention Facility Inspections and Audits of Sheriff’s Department Policies and Patterns in Practice

17. Expansion of CLERB’s jurisdiction to include annual inspection of all County juvenile detention facilities and annually file a report of such inspections together with pertinent recommendations with the Board of Supervisors.
18. Expansion of CLERB’s jurisdiction to include audits of Sheriff’s Department policies and patterns in practice.

These proposed revisions to Code and R&R will be discussed by the CLERB during its meeting on February 13, 2024, for the purpose of identifying the final proposed revisions and to authorize the Executive Officer to present them to the Board of Supervisors.

Sincerely,



Paul R. Parker III
Executive Officer, CLERB

cc: Ebony Shelton, Deputy Chief Administrative Officer, Finance and General Government Group
Joan Bracci, Chief Operating Officer, Finance and General Government Group
Holly Porter, Deputy Chief Administrative Officer, Public Safety Group
Quentin Brooks, Group Program Manager, Finance and General Government Group
Sheriff Kelly Martinez
SDSD Lieutenant David Perkins
SDSD Sergeant Stanley Bracy
Chief Probation Officer Tamika Nelson
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Supervising Probation Officer Matthew Leighton
Ellen Gross, Esq.
CLERB GovDelivery List
CLERB Website