

COUNTY OF SAN DIEGO HOUSING AUTHORITY
REGULAR MEETING
MEETING AGENDA
WEDNESDAY, DECEMBER 11, 2019, 9:00 AM

PLEASE NOTE CHANGE IN MEETING LOCATION:
COUNTY OPERATIONS CENTER
CAMPUS CENTER CHAMBERS
5520 OVERLAND AVENUE
SAN DIEGO, CA 92123

- A. Roll Call
- B. Public Communication: Opportunity for members of the public to speak to the Board on any subject matter within the Board's jurisdiction but not an item on today's agenda.
- C. Approval of the Statement of Proceedings/Minutes for the meeting of June 26, 2019.

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Supporting documentation and attachments for items listed on the agenda can be viewed online at <http://www.sdcounty.ca.gov/cob/bosa/> or in the Office of the Clerk of the Board of Supervisors at the County Administration Center, 1600 Pacific Highway, Room 402, San Diego, CA 92101.

Agenda Items

- | Agenda # | Subject |
|-----------------|---|
| 1. | AUTHORIZE THE HOUSING AUTHORITY OF THE COUNTY OF SAN DIEGO TO AMEND CONTRACT 551927 TO EXCEED \$1,000,000; AUTHORIZE DIRECTOR OF PURCHASING AND CONTRACTING TO SOLICIT AND AWARD A PROPERTY MANAGEMENT CONTRACT
[FUNDING SOURCE: PUBLIC HOUSING OPERATING FUND, PUBLIC HOUSING RENTAL REVENUE, AND PUBLIC HOUSING CAPITAL FUNDS] |

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- SUBJECT: AUTHORIZE THE HOUSING AUTHORITY OF THE COUNTY OF SAN DIEGO TO AMEND CONTRACT 551927 TO EXCEED \$1,000,000; AUTHORIZE DIRECTOR OF PURCHASING AND CONTRACTING TO SOLICIT AND AWARD A PROPERTY MANAGEMENT CONTRACT (DISTRICTS: ALL)**

OVERVIEW

The Board of Supervisors established the Housing Authority of the County of San Diego (HACSD) in 1975 in accordance with California law. The HACSD is a local entity that administers housing assistance programs through funding provided by the U.S. Department of Housing and Urban Development (HUD). The County of San Diego Health and Human Services Agency (HHS), Housing and Community Development Services (HCDS), under a contractual agreement, provides staffing and performs all services and support functions for the HACSD. In addition, other County departments provide accounting, audit, legal, purchasing, personnel, information technology, and other services.

The HACSD owns and operates 121 public housing units at four sites located in the City of Chula Vista. The management of these public housing units is being performed under a contract with Hyder Property Management Professionals, a property management firm. Today's requested action will result in an amendment to Contract 551927 to exceed \$1.0 million for Fiscal Year 2019-20. The increased contract capacity will allow for additional maintenance and repairs at the public housing units. The current contract with Hyder Property Management Professionals will end on June 30, 2020. Today's action will also authorize the HACSD to procure a new contract, not to exceed \$2.0 million per year, for property management services for the public housing units currently managed by Hyder Property Management Professionals in accordance with County of San Diego procurement practices, to be effective upon the expiration of the current contract.

RECOMMENDATION(S)

EXECUTIVE DIRECTOR/HEALTH AND HUMAN SERVICES AGENCY DIRECTOR

- In accordance with Section 401, Article XXIII of the County Administrative Code, to authorize the Director, Department of Purchasing and Contracting, to amend Contract 551927 with Hyder Property Management Professionals to exceed \$1.0 million for FY 2019-20.
- In accordance with Section 401, Article XXIII of the County Administrative Code authorize the Director, Department of Purchasing and Contracting to issue a competitive solicitation for property management services for the public housing units, and upon successful negotiations and determination of a fair and reasonable price, award a contract for an initial term of one year, with up to four option years, and up to an additional six months if needed; and to amend the contract to reflect changes in program, funding or service requirements, subject to the availability of funds and the approval of the Executive Director of the Housing Authority of the County of San Diego.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year 2019-20 Housing Authority of the County of San Diego budget. If approved, this request will result in estimated costs and revenue of approximately \$0.4 million to \$0.8 million in Fiscal Year 2019-20. The funding sources are Public Housing Operating Fund, Public Housing Rental Revenue, and Public Housing Capital Funds. There will be no change in net County General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

The proposed recommendation will have a positive impact on the business community. The projects to be implemented will include the procurement of goods and/or services from private businesses.