ERP's New Look and Feel (User Interface)

Enterprise Resource Planning (ERP) Team

CITY OF
ROSEVILLE
CALIFORNIA

Changes coming to ERP April 27th, 2020

ERP - New Look and Feel

Why are we implementing a new user interface?

- Oracle continually makes updates based on customer feedback and best practices

- Beginning in May 2020, the current look and feel will not be supported by Oracle (updates won't be applied, bugs or service request cannot be logged for old user interface)
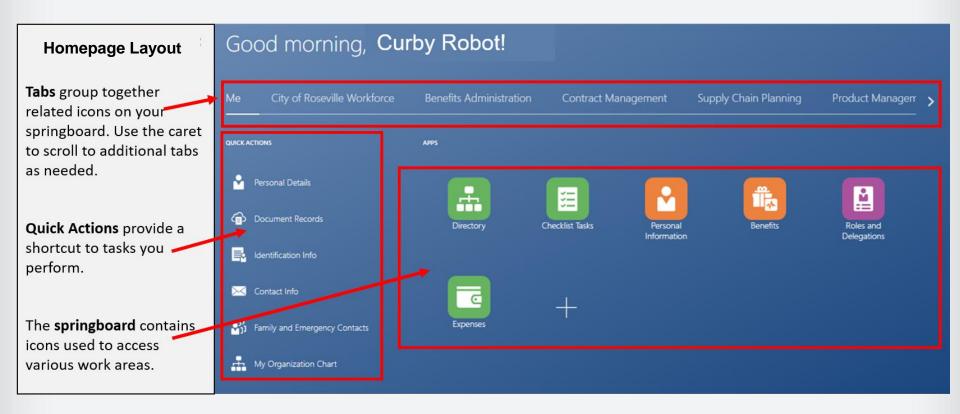
ERP - New Look and Feel Outline of Changes

What's Changing?	What's NOT Changing?
Homepage will have new look and feel with updated colors and layout.	Overall Oracle functionality is not changing.
Navigation within Employee Self-Service will look different.	Manager Self-Service for Workflow Approval is not changing.
Manager Self-Service will see the biggest change in navigation & functionality.	Navigation within the Financial modules (e.g., Budget, General Accounting, Procurement, Projects, etc.) is not changing.

ERP- New Look and Feel Homepage Preview

ERP
Transforming the City's Business

Homepage Layout

Tabs group together related icons on your springboard. Use the caret to scroll to additional tabs as needed.

Quick Actions provide a shortcut to tasks you perform.

The **springboard** contains icons used to access various work areas.

Good morning, Curby Robot!

Me   City of Roseville Workforce   Benefits Administration   Contract Management   Supply Chain Planning   Product Managem

QUICK ACTIONS

- Personal Details
- Document Records
- Identification Info
- Contact Info
- Family and Emergency Contacts
- My Organization Chart

APPS

Directory   Checklist Tasks   Personal Information   Benefits   Roles and Delegations

Expenses

Changes Coming to Oracle April 27, 2020!

CITY OF ROSEVILLE CALIFORNIA

ERP - New Look and Feel Training Approach

- ## Department Administrators *

  - Will be invited to Employee Self Service (ESS) and Manager Self Service (MSS) demo April 8th and 9th – they will serve as subject matter experts

  - May contact their assigned HR Technician with questions

- ## Managers

  - Work with their Department Administrators to complete transactions using the new user interface

- ## Employees

  - Will use a Basic Navigation job aid to orient themselves to the new layout

  - Will use a general Employee Self-Service (ESS) job aid to orient themselves on the new ESS navigation

  - May contact their Department Administrators or their assigned HR Technician with questions

ERP - New Look and Feel Manager Role

What do we need from you?

- Ensure your employees are aware of the changes coming to the look and feel of Oracle taking place **April 27th**

- Ensure Department Administrators attend Demo session April 8th and 9th. Meeting invites will be sent the week of **April 6th**

- Ensure Department Administrators log into test environment **April 13th – April 22nd** and play in the system with provided job aids

- Utilize office hours to ask any questions they may have as an outcome of their testing **April 13th – April 22nd**

- Refer employees to the posted job aids in the ERP Website or their Department Administrator once we're live with the new user-interface on **April 27th.**

Thank you!