

Job Title: HR Generalist - Billingual (Part Time)

Pay Rate: \$20 - 22/ hr

This position is for a Part Time Bilingual HR Recruiter (Spanish/English). This is a part time positions (15 hours per week). This job is focused on providing general HR for 25-person manufacturing operation. Part time position with flexibility on days, prefer to have onsite to see both 1st and 2nd shift operators (10AM-3PM). Position will assist with HR and Payroll.

- 2 years in recruiting, staffing or employee relations role
- BA/BS in HR Management or Business Administration strongly preferred
- CSP certification or PHR/SPHR designation strongly preferred

To Apply: Contact Alex Perdomo / <u>alex@harborhr.com /</u> 916-778-7955