

Solar Coordinator—Inside Sales

One of the most respected and successful “family-owned” businesses in the Solar Industry, **SunPower by Hooked on Solar**, is looking to hire **2-4 people** to join our **Solar Coordination Inside Sales Team** in an **entry-level, full-time position** with excellent promotional and growth opportunity.

As a **Solar Coordinator** on the Inside Sales Team, your primary job duties & responsibilities will include:

- **Interacting over the phone** with potential customers who have already expressed interest in working with a member of our Outside Sales Team (warm-calling, not cold-calling!)
- **Setting Solar Consultation appointments** with these customers and our Solar Consultants in a prompt manner with **appropriate follow-up via phone, email, and/or text**
- Maintaining a **daily average of 100+ calls made** and **7 appointments set**
- Updating and maintaining records in **SalesForce**
- Other duties as assigned

Ideal Solar Coordinators are:

- Skilled verbal & written communicators
- Familiar with SalesForce
- Proficient in Microsoft Word, Excel, and Outlook
- Proficient in Google Calendar
- Professional
- Organized
- Dependable
- Driven
- Coachable
- Hard-working
- Good with people
- Prompt
- Excited to bring savings to the community through solar!

The **Solar Coordinator** position pays **\$15-17/hour plus performance incentives and benefits** and we will provide you with the best solar and sales training in the industry to set you on a path to even greater earning opportunity! Solar Coordinators who demonstrate success in handling inbound opportunities and setting outbound appointments will be **eligible for promotion** to a **Solar Advisor** position, which starts at **\$18-20/hour plus performance incentives and benefits**, making for a potential annual earnings of \$80k+.

If the above job description & traits sound like a great fit **and** you are looking for a **long-term sales career opportunity**, apply today!