



General Warehouse Support

Pay \$12.00/Hour

Location: Gold River, CA

Essential Job Functions

- Responsible for assuring that the Warehouse is cleaned on a daily basis
- Maintain, sort, and organize merchandise so that it can be easily located in proper bin locations
- Responsible for picking all orders that come in on a daily basis for Talley, Inc. customers
- Assure that product that is being picked for customer orders is 100% accurate
- Responsible for packing all orders that come in on a daily basis for Talley Inc. cu
- Assure that product that is being packed for customer orders is 100% accurate and protected
- Responsible for picking, packing, and loading/checking out of customer will call orders
- Process cable cuts, lagging/boxing of reels/coils, and palletizing reels per customer requirements
- Shipping and receiving
- Additional job duties and responsibilities can be added at any time

Knowledge, Skill, Education and Experience Required:

- Able to operate a standard forklift
- Able to lift up to 50lbs.
- Able to stand for long periods of time and be able to bend and reach overhead
- Able to work under deadline pressure as organization skills are the key to finding and providing merchandise quickly and accurately for customer orders.
- Experience using a hand held scanner
- Minimum Experience required: 1 year warehouse experience.
- Ability to read and write in English. Basic math skills.
- Customer Service skills a plus

Education Required:

High School Diploma or Equivalent.

Drug & Background Screen Required
To be considered for this position, email your resume
to: jobs.rosevilleca@expresspros.com

OR CALL (916) 781-0177