

APPLICATION FOR EMPLOYMENT

APPLICATION INSTRUCTIONS

Golden Sierra only accepts employment applications for open recruitments. A separate application is required for each position for which you want to be considered. Cover letters, resumes, reference letters, and other supplemental data **will not** be considered during the initial screening process. If selected, official transcripts for all college/university coursework may be required as a condition of employment. Golden Sierra is an equal opportunity employer/program. Women, minorities, and persons with disabilities are encouraged to apply. Auxiliary aids and services are available upon request to individuals with disabilities. To request a reasonable accommodation, please call (530) 823-4635. TDD/TTY users please call the California Relay Service at 711.

SUBMISSION INSTRUCTIONS

Download, Complete and Save the fillable application using Adobe Reader software. Applications completed by hand (in pen or pencil) will not be accepted. When done, attach your completed PDF application to an e-mail and submit to **info@goldensierra.com** before the deadline. Applications must be **received** no later than 5:00pm on the closing date. Incomplete, late, mailed applications, faxed applications or resumes in lieu of applications will not be accepted. Do not submit cover letters, resumes, references, certificates or any additional documents with your application. Only the application will be used to consider an applicant's qualifications for the position.

CONTACT GOLDEN SIERRA

E-mail:

info@goldensierra.com

Mailing Address:

1919 Grass Valley Highway,
Suite 100, Auburn, CA 95603

SECTION 1 | APPLICATION INFORMATION

TITLE OF POSITION IN WHICH YOU ARE APPLYING

NAME (FIRST, MIDDLE INITIAL, LAST)

STREET ADDRESS

CITY

STATE

ZIP CODE

TELEPHONE

E-MAIL

Do you object to Golden Sierra making inquiry of your present employer?

Yes

☐

No

☐

How did you hear about this job opening?

☐

Sacramento Bee

☐

Craig's List

☐

CaJOBS

☐

Local Newspaper

☐

LinkedIn

☐

Other _____

EDUCATION

SECTION 2 | EDUCATION

High School or GED

NAME OF SCHOOL	
LOCATION (CITY, STATE)	DIPLOMA (YES / NO)

Undergraduate Coursework

NAME OF COLLEGE/ UNIVERSITY		LOCATION (CITY, STATE)
COURSE OF STUDY	DEGREE (YES / NO)	DATE AWARDED

Undergraduate Coursework

NAME OF COLLEGE/ UNIVERSITY		LOCATION (CITY, STATE)
COURSE OF STUDY	DEGREE (YES / NO)	DATE AWARDED

Graduate Coursework

NAME OF COLLEGE/ UNIVERSITY		LOCATION (CITY, STATE)
COURSE OF STUDY	DEGREE (YES / NO)	DATE AWARDED

Graduate Coursework

NAME OF COLLEGE/ UNIVERSITY		LOCATION (CITY, STATE)
COURSE OF STUDY	DEGREE (YES / NO)	DATE AWARDED

EXPERIENCE

SECTION 3 | EXPERIENCE

Beginning with your most recent experience, list your employment history for the past 10 years. Experience more than 10 years old may not be considered during the initial screening process. Include military service and volunteer experience if applicable.

FROM (MM/YYYY)	TO (MM/YYYY)	TOTAL YEARS	TOTAL MONTHS
JOB TITLE		HOURS PER WEEK	HOURLY WAGE (\$/HOUR)
DUTIES (MAXIMUM OF 600 CHARACTERS)			
EMPLOYER			
ADDRESS			PHONE NUMBER
REASON FOR LEAVING			

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ADDRESS			PHONE NUMBER
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STATEMENT OF UNDERSTANDING

SECTION 4 | STATEMENT OF UNDERSTANDING

Equal Opportunity is the Law

It is against the law for this recipient of federal financial assistance to discriminate on the following basis: Against any individual in the United States, on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief; and Against any beneficiary of programs financially assisted under Title I of the Workforce Innovation and Opportunity Act (WIOA), on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his or her participation in any WIOA Title I financially assisted program or activity.

The recipient must not discriminate in any of the following areas:

Deciding who will be admitted, or have access, to any WIOA Title I financially assisted program or activity;

Providing opportunities in, or treating any person with regard to, such a program or activity; or

Making employment decisions in the administration of, or in connection with, such a program or activity.

I hereby certify that all statements made in this application are true and correct. I agree and understand that any misstatement or omission of material facts may cause forfeiture on my part to any employment in the service of Golden Sierra. I further agree to submit to a background check, complete medical examination, and upon employment, to submit verification of my legal right to work in the United States.

Electronic Signature Agreement

By checking "I Accept", you are signing this employment application electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this Agreement.

I ACCEPT



Golden Sierra

ADMINISTRATIVE OFFICE

1919 Grass Valley Hwy, Ste. 100, Auburn, CA 95603

530.823.4635 • goldensierra.com