



LOS ANGELES COUNTY
COMMISSION ON HIV



AGENDA FOR THE **VIRTUAL MEETING OF THE**
LOS ANGELES COUNTY COMMISSION ON HIV
OPERATIONS COMMITTEE

Thursday, October 28, 10:00 AM – 12:00 PM

To Register + Join by Computer:

<https://tinyurl.com/2nd353az>

**Link is for non-Committee members + members of the public*

To Join by Phone: 1-415-655-0001

Access code: 2590 171 3001

Operations Committee Members:			
Carlos Moreno, <i>Co-Chair</i>	Juan Preciado, <i>Co-Chair</i>	Miguel Alvarez	Michele Daniels (Alternate)- LOA
Alexander Fuller	Joe Green	Justin Valero, MA (Exec, At Large)	
QUORUM*:	4		

AGENDA POSTED: October 21, 2021

VIRTUAL MEETINGS: Assembly Bill (AB) 361 amends California's Ralph M. Brown Act Section 54953 to allow virtual board meetings during a state of emergency. Until further notice, all Commission meetings will continue to be held virtually via WebEx. For a schedule of Commission meetings, please click [here](#).

PUBLIC COMMENT: Public Comment is an opportunity for members of the public to comment on an agenda item, or any item of interest to the public, before or during the Commission's consideration of the item, that is within the subject matter jurisdiction of the Commission. To submit Public Comment, you may join the virtual meeting via your smart device and post your Public Comment in the Chat box -or- email your Public Comment to hivcomm@lachiv.org -or- submit your Public Comment electronically via <https://www.surveymonkey.com/r/PUBLIC COMMENTS> . All Public Comments will be made part of the official record.

ATTENTION: Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

ACCOMMODATIONS: Interpretation services for the hearing impaired and translation services for languages other than English are available free of charge with at least 72 hours' notice before the meeting date. To arrange for these services, please contact the Commission office at hivcomm@lachiv.org or leave a voicemail at 213.738.2816.

Los servicios de interpretación para personas con problemas de audición y los servicios de traducción para otros idiomas además del inglés están disponibles sin cargo con al menos 72 horas de anticipación antes de la fecha de la reunión. Para coordinar estos servicios, comuníquese con la oficina de la Comisión en hivcomm@lachiv.org o deje un mensaje de voz al 213.738.2816.

SUPPORTING DOCUMENTATION can be obtained via the Commission's website at <http://hiv.lacounty.gov> or at the Commission office located at 510 S. Vermont Ave., 14th Floor, Los Angeles CA 90020. Complimentary parking available at 523 Shatto Place, Los Angeles CA 90020.

NOTES on AGENDA SCHEDULING, TIMING, POSTED and ACTUAL TIMES, TIME ALLOTMENTS, and AGENDA ORDER: Because time allotments for discussions and decision-making regarding business before the Commission's standing committees cannot always be predicted precisely, posted times for items on the meeting agenda may vary significantly from either the actual time devoted to the item or the actual, ultimate order in which it was addressed on the agenda. Likewise, stakeholders may propose adjusting the order of various items at the commencement of the committee meeting (Approval of the Agenda), or times may be adjusted and/or modified, at the co-chairs' discretion, during the course of the meeting. If a stakeholder is interested in joining the meeting to keep abreast of or participate in consideration of a specific agenda item, the Commission suggests that the stakeholder plan on attending the full meeting in case the agenda order is modified or timing of the items is altered. All Commission committees make every effort to place items that they are aware involve external stakeholders at the top of the agenda in order to address and resolve those issues more quickly and release visiting participants from the obligation of staying for the full meeting.

External stakeholders who would like to participate in the deliberation of discussion of a posted agenda item, but who may only be able to attend for a short time during a limited window of opportunity, may call the Commission's Executive Director in advance of the meeting to see if the scheduled agenda order can be adjusted accordingly. Commission leadership and staff will make every effort to accommodate reasonable scheduling and timing requests—from members or other stakeholders—within the limitations and requirements of other possible constraints.

Call to Order | Introductions | Statement - Conflict of Interest

10:00 AM – 10:02 AM

I. ADMINISTRATIVE MATTERS

1. Approval of Agenda
2. Approval of Meeting Minutes

MOTION #1

10:02 AM – 10:07 AM

MOTION #2

II. PUBLIC COMMENT

10:07 AM – 10:11 AM

3. Opportunity for members of the public to address the Commission of items of interest that are within the jurisdiction of the Commission. For those who wish to provide public comment, you may do so in-person, virtually by registering via WebEx or submit in writing at hivcomm@lachiv.org.

III. COMMITTEE NEW BUSINESS ITEMS

10:07 AM – 10:15 AM

4. Opportunity for Commission members to recommend new business items for the full body or a Committee level discussion on non-agendized matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation, or where the need to take action arose subsequent to the posting of the agenda.

IV. REPORTS

5. Executive Director/Staff Report	10:15 AM – 10:40 AM
A. Operational Updates	
B. November and December Holiday Meeting Schedule	
C. Assessment of the Administrative Mechanism (AAM)	
6. Co-Chair's Report	10:40 AM – 11:00 AM
A. Welcome Danielle Campbell as Commission Co-Chair	
B. Committee Co-Chair Open Nominations	
C. “So You Want to Talk About Race?” Ch.16 Reading Activity	
D. 2021 Work Plan Review	
7. Membership Management Report	11:00 AM – 11:35AM
A. New Membership Application	
• Jesus Orozco (HOPWA representative)	MOTION #3
B. Leave of Absence – Amiya Wilson Status	
C. Revising Interview Questions – New Applicants-Only	

V. DISCUSSION

7. Ending the HIV Epidemics (EHE) Opportunities	11:35 AM – 11:40 AM
8. Recruitment, Retention and Engagement	11:40 AM – 11:45 AM
A. Outreach Efforts & Strategies	
9. Mentorship aka Peer Collaborator/Buddy Program	11:45 AM – 11:50 AM

VI. NEXT STEPS	11:50 AM – 11:55 AM
10. Task/Assignments Recap	
11. Agenda Development for the Next Meeting	

VII. ANNOUNCEMENTS	11:55 AM – 12:00 PM
12. Opportunity for members of the public and the committee to make announcements	

VIII. ADJOURNMENT	12:00 PM
13. Adjournment for the meeting of October 28, 2021	

PROPOSED MOTION(s)/ACTION(s):

MOTION #1:	Approve the Agenda Order, as presented or revised.
MOTION #2:	Approve the Operations Committee minutes, as presented or revised.
MOTION #3:	Approve New Membership Application for Jesus Orozco (Seat #41), as presented or revised