



DEPARTMENT OF MENTAL HEALTH

hope. recovery. wellbeing.

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To Children Intensive Mental Health Providers (Child FSP, IFCCS, Wraparound),

As a result of the exceptional circumstances related to the novel coronavirus (COVID-19) public health emergency, the Department of Mental Health is continually working to support families' access to nutritional meals and snacks, as well as basic household necessities while minimizing their potential exposure to COVID-19.

DMH is exploring and expanding ways in which Children and Youth Intensive Providers (Wrap, IFCCS, Child FSP) can support families during this time through CRSS/CSS funding. It is recommended that providers utilize online resources and delivery services such as, Amazon, Vons Delivery, Instacart, Target, etc. to ensure that families receive the vital necessities required to stay safe.

Additionally, we recognize that access to electronics such as laptops, tablets and other electronics that allows for telehealth as well as access to distance learning maybe restricted at this time due to limited supply through schools and libraries. We ask that our providers work to assist families in accessing the needed resources so that children and youth will be able to complete work assignments and tasks in a timely manner. CRSS/CSS funds are to be used as reasonably and economically as possible, and as a last resort when all other resources have been explored and exhausted. Purchases should be made from low-cost vendors whenever possible.

Should CRSS/CSS funding be required for any of the above-mentioned expenditures, please continue to retain original receipts to support payment invoices that identify individual clients' purchases. If an original receipt is not obtainable, a copy of the receipt, or justification as to why the receipt was not obtained should be retained. For online purchases, utilize a confirmation email which shall include the expenditure date, amount, and vendor. If applicable, retain a copy of any signed checks that may have been used for these expenses.

For non-allowable CRSS/CSS expenditures, refer to the CRSS/CSS Coding Guidelines and Expenses.

If you have any further questions or concerns, please reach out to the respective program leads.