



## City Manager's Bi-Weekly Update to the City Council

### City Manager's Office

#### February 8<sup>th</sup> City Council Meeting Highlights –

- Future Sustainability Plan and a Business Certification Program – The City Council approved the concept of a Sustainability Plan and a Business Certification program and directed the City Manager to create a Request for Proposals for consideration by the City Council at a future City Council meeting. Please contact Shelly Wolfberg, Assistant to the City Manager, at [shelly.wolfberg@culvercity.org](mailto:shelly.wolfberg@culvercity.org) for more information. *Graphic: Institute for Sustainability*
- Bicycle and Pedestrian Advisory Committee – The City Council approved the creation a Bicycle and Pedestrian Advisory Committee (BPAC) and authorized the City Manager to advertise for applicants to serve on the BPAC. Please contact Rudolph Galindo, Public Works Management Analyst, at [rudolph.galindo@culvercity.org](mailto:rudolph.galindo@culvercity.org) for more information. *Photo: Streetsblog LA*



- 2016 Summer Concert Series – The City Council approved funding for the 2016 Summer Concert Series and designated the series as a City Sponsored Event. Mr. Gary Mandell of Boulevard Music will serve as the producer again this year.



## City Clerk's Office

- Meet Birdee, the Mascot for Culver City Counts - Culver City's Voter Education and Outreach Campaign! - Birdee is the mascot for Culver City Counts - Culver City's Voter Education and Outreach Campaign. Birdee is a non-partisan "tweeter" whose goal is to get the word out about registering to vote; provide information about becoming a poll worker; offer the option to sign up to become a permanent Vote By Mail voter; and increase voter knowledge about **Culver City's Election Day on Tuesday, April 12, 2016**, when Culver City voters will elect three City Council Members.



Through the Culver City Counts campaign, the City Clerk's Office is striving to boost voter turnout and increase voter knowledge about the election process. Look for Birdee to show up throughout the City, via social media, interior bus signage, posters, and - who knows where else!

Click on the links below to sign up, follow, like, and share Birdee on:

[www.facebook.com/CityOfCulverCity](http://www.facebook.com/CityOfCulverCity)

[www.twitter.com/CulverCityGov](http://www.twitter.com/CulverCityGov)

[www.instagram.com/culvercitygov/](http://www.instagram.com/culvercitygov/)

[www.youtube.com/channel/UCJiFiwX9o1v7iEUqMwAMWFA](http://www.youtube.com/channel/UCJiFiwX9o1v7iEUqMwAMWFA)

## Community Development

- BIT Culver City Creative Office, LLC ("C3") – Building plans were submitted on January 12<sup>th</sup> for a 263,800 square foot development of a creative multi-use seven story office building and outdoor amenity space at [5800 Bristol Parkway](#).
- Sprout JK – Waffle LLC – Building plans were submitted on January 12<sup>th</sup>, for an 878 square foot addition to an existing building for a proposed warehouse/accessory storage area at [3585 Hayden Avenue](#). In addition, building plans were submitted on January 12<sup>th</sup> for a new 2,700 square foot restaurant at [3599 Hayden Avenue](#).



- Westfield Culver City – Trader Joe’s submitted building plans on January 19<sup>th</sup> for a 13,556 square foot tenant improvement for a future grocery store at [6150 Slauson Avenue](#).
- Art Gallery – The Building Safety Division issued a building permit on January 13<sup>th</sup> for a 2,294 square foot tenant improvement for a new art gallery at [8810 Washington Boulevard](#), Platform.
- Bank of the West – Building plans were submitted on January 19<sup>th</sup> for a 3,199 tenant improvement for a new bank at [8770 Washington Boulevard](#), Platform.





*The Platform project, Washington Boulevard, the middle building, new 4 story office building*



*The Platform project, Washington Boulevard, the west building, new parking structure*



*11957 Washington Boulevard, the "Marcasel" mixed use project is complete; street median trees have been planted*

- Washington-Centinel Market Hall Project – The City held a courtesy meeting with residents of Colonial Avenue on January 12<sup>th</sup> at Culver West Alexander Park to discuss potential impacts resulting from the proposed Market Hall project. The City is reviewing the latest preliminary designs for the Project. The City is now working on a Disposition and Development Agreement with the Developer, Regency Centers. The City expects the entitlements process to be completed by April 4<sup>th</sup> and for construction to begin by the end of 2016.
- Hayden Tract Spur Project – The project design was completed by the City's engineering firm. The City met with the Hayden Tract Owners Association (HTOA) and the civil engineering design team on January 20<sup>th</sup> to review the project design, which was approved by the property owners. On February 3<sup>rd</sup>, the City conducted a walkthrough with the HTOA's representatives and the engineers to identify final plan revisions, prior to submitting the design for City Council consideration. Subsequently, on February 8<sup>th</sup>, the City Council approved the plans and specifications and authorized the publication of a Notice Inviting Bids for the Project.
- Baldwin Site / Axis-Mundi Project – The City is exploring options for the inclusion of an affordable housing component in this project.
- Los Angeles Film Festival – Staff had a conference call with Los Angeles Film Festival personnel to explore possible venues for the Festival in June 2016.



- Downtown Vacancies – The property owner of [9343 Culver Boulevard](#) has submitted plans to improve the approximately 4,000 square feet restaurant space and has identified prospective tenants.
- Engage LA – TALK NYC, hosted its Annual *Engage LA Digital Storytelling Conference* for the second year in Culver City on February 3<sup>rd</sup> at the Kirk Douglas Theatre. ENGAGE LA is an in-depth look at how the digital age is evolving and transforming storytelling.
- 2016 Homeless Count – The 2016 Homeless Count was conducted on January 27<sup>th</sup>. A total of 55 volunteer enumerators were deployed from the Culver City Senior Center. Teams were assembled from Temple Akiba, the Downtown Business Association, the Wende Museum, the Chamber of Commerce and Grace Lutheran Church. Council Member Jim B. Clarke also served as an enumerator. Tito's Tacos, Tub's Fine Chili, Starbucks Coffee, Sorrento Market, and Copenhagen Bakery donated refreshments.
- Globe Avenue Affordable/Workforce Housing Project – Housing staff is working with the Developer, Habitat for Humanity, to organize community meetings to discuss the design of this project.
- Tilden Terrace Mixed Use/Commercial Tenants – The Tilden Terrace Leasing Agent announced that two new businesses, a sushi restaurant and a physical therapy office, will soon occupy the commercial space at the Tilden Terrace mixed-use project. McComb Orthodontics currently is leasing one of the commercial spaces, and negotiations are underway with several other potential tenants. The apartments are completely leased.
- Washington-Centinel Project – The Project is moving forward with entitlements with the Developer, Regency Centers and Carlin Companies. The City expects the entitlements process to be completed by April 4<sup>th</sup> and for construction to commence by the end of 2016.
- Homeless Individuals/El Niño – Housing, Code Enforcement, Culver City Police, Culver City Fire, Public Works and the Saint Joseph Center Homeless Outreach Team have developed a plan to work collaboratively in assisting homeless individuals during the El Niño Storms. The main focus is to assist homeless individuals in finding shelter before it starts to rain. The Culver City Police Department, working with the Saint Joseph Center Homeless Outreach Team, has started to engage homeless individuals by informing them of the locations of shelters and services. Signs providing information on shelter locations on the Westside and Los Angeles have been posted at the Housing Division Office, all

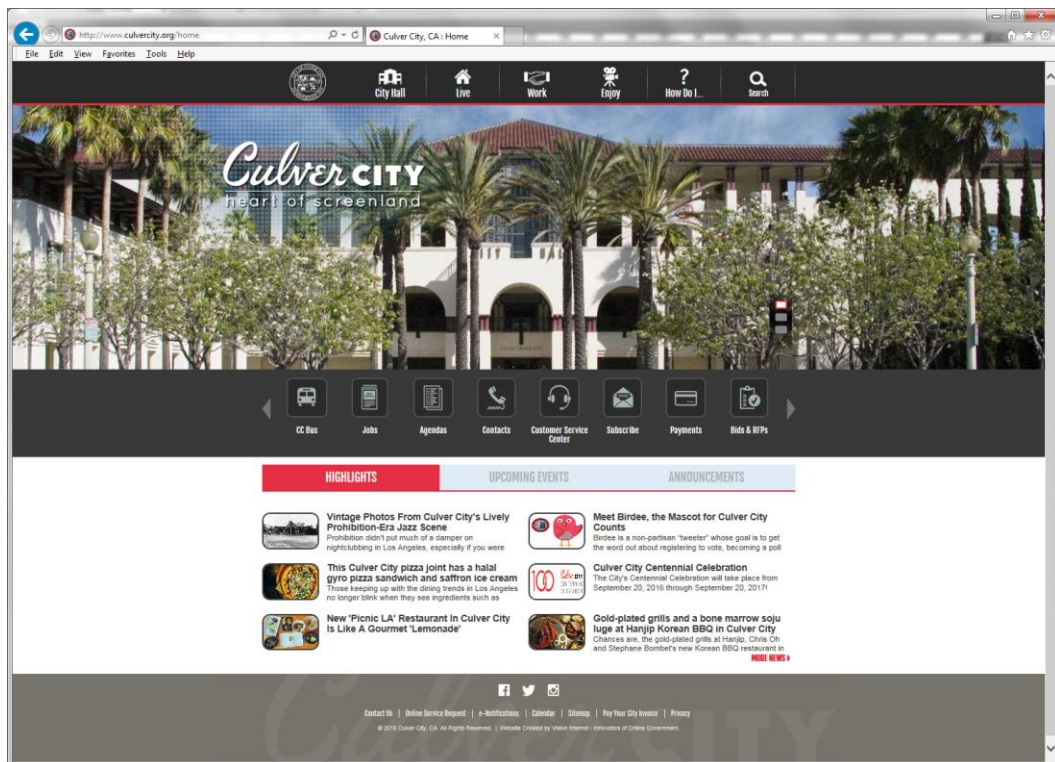


Fire Stations, the Police Department, all parks, Veterans Memorial building, the Senior Center, and at the Wende Museum.

- Community Development Block Grant (CDBG) - The City submitted Fiscal Year 2016/2017 planning and activity documents to CDBG administrators as part of the process to prepare documents and reimbursable contracts with Los Angeles County for CDBG funding.

## Information Technology

- Culver City Website Redesigned – In January, the City’s new website was launched with a redesigned look and streamlined navigation making it easier for users to quickly find their desired information. The new website is also fully compatible for viewing on mobile devices and will soon provide additional online services. If you would like to provide feedback or comments regarding the new website – please email us at [website@culvercity.org](mailto:website@culvercity.org)





## Parks, Recreation, and Community Services

- The Culver City Senior Center Chinese New Year Celebration – The Senior Center Nutrition staff celebrated the Chinese New Year with our participants on Monday, February 8<sup>th</sup>. Staff designed special placemats that discussed the attributes of each of the Chinese Zodiac symbols and added fortune cookies to the menu for the day. They are also celebrating Presidents’ Day with a special menu that includes hamburgers and cherry pie. *Photo: zazzle.com*



- The Culver City Senior Center and Symantec – The partnership between Symantec and the Culver City Senior Center enters its 9<sup>th</sup> year this year. In January, Symantec volunteers helped a record number of 50 seniors on a one-on-one basis with their technology questions. Some of the Senior Center Members’ comments include: “Thank you, thank you for helping me with my phone!” “The volunteer was very nice, took time with me, gave me understandable instructions, answered all my questions and above all, did not talk down to me!” “Symantec, the help I received is so appreciated. Now I can use my cell phone!” “The volunteer was so patient and a great teacher,” “Thank you to Symantec for providing such nice volunteers.”



- Senior & Social Services Nutrition Program – March is National Nutrition Month, and the staff in the Senior & Social Services Nutrition Program are gearing up with informational classes, seminars and instructional handouts. Cooking classes will be offered on March 4<sup>th</sup> and March 25<sup>th</sup> at 1:30 pm to help people better plan healthier eating habits. A registered dietician will be available on March 7<sup>th</sup> for anyone to ask questions concerning dietary needs.





March is  
National  
Nutrition  
Month



*Bite into a Healthy Lifestyle!*

On March 30<sup>th</sup>, there will be a special presentation at the Teen Center for children enrolled in camp, focusing on healthy eating and portion control. Throughout the month, informational flyers and worksheets will be handed out to all seniors during the Senior Nutrition Program, providing information on making healthier choices.

- Veterans Memorial Complex Rental Operation – The Angel City Derby Girls return to Veterans Memorial Auditorium on February 20<sup>th</sup>. Ticket information is available at <http://angelcityderby.com/>.



- Culver City After School Recreation Program – All Culver City Unified School District Schools and Culver City After Recreation School Programs will be closed on Monday, February 15<sup>th</sup> for Presidents' Day. Beginning on Tuesday, February 16<sup>th</sup> and throughout the week, all CCARP sites will celebrate all U.S. Presidents, from George Washington to Barack Obama; learn about the accomplishments of America's presidents; and participate in arts, crafts and drawing in





recognition of those who have served as Commanders-in-Chief. *Photo: canstockphoto*

## Police Department

- The National College Resource Foundation Sponsors the Black College Expo at the LA Convention Center- On February 6<sup>th</sup>, Lieutenant Mike Shank, Lieutenant Aubrey Kellum, Sergeant William Jackson, and Officer Terry Murphy hosted a recruitment booth to help find qualified candidates who are interested in a career in law enforcement after college. Culver City Police Department personnel joined many other law enforcement agencies that participated in this event. The event was successful and well attended. *Graphic: <https://hisd2college.files.wordpress.com>*



- Reserve Officer Dave Gushansky Retires After 21 years of service to the Culver City Police Department - Dave was instrumental in the City's taxi-cab drivers permit process and contributed many volunteer hours in the community at special events. Thank you Dave!

## Public Works Department

- Culver City Signs Stormwater Grant Agreement – The City executed an agreement with the County of Los Angeles for a \$767,136 grant for the Culver City-Costco Infiltration System Project. This award was approved by the Los Angeles County Board of Supervisors through the 2015 Countywide Competitive Grant Program. This regional project will capture, treat, filter, and infiltrate urban runoff and stormwater from a drainage area of approximately 42 acres. This project will also enable the City to achieve complete compliance with the Municipal Separate Storm Sewer System (MS4) permit for the portion of the Marina del Rey watershed within our city limits.





- Sustainability Community Input Survey – The City of Culver City is conducting a community survey to obtain input on future topics for possible discussion by the Sustainability Subcommittee of the City Council.



The survey is available online at:

<https://www.surveymonkey.com/r/SustainableCulverCity>

Hard copies will be available at the City Hall 2<sup>nd</sup> Floor Engineering Counter until **March 28, 2016\***.

\*Participants of the survey will be entered into a raffle for a FREE Rain Barrel.

- Free Class – California Landscape Training: Wednesday, February 17<sup>th</sup> – Learn to create a California friendly garden using the latest sustainable materials and techniques. Course covers use of:
  - Native Plants and Edibles
  - Water Efficient Irrigation Devices
  - Rain Water Capture and Permeable Materials
  - On-site Water Retention to Reduce Water Run-Off and Ocean Pollution





**Two Class Dates:**

**Wednesday, February 17, 2016**

**6:00 pm – 9:00 pm (please arrive at 5:30 pm for registration)**

Culver City City Hall – Dan Patacchia Room

9770 Culver Boulevard

Culver City, CA 90232

**Saturday, March 12, 2016**

**10:00 am – 1:00 pm (please arrive at 9:30am for registration)**

Veterans Memorial Building – Rotunda Room

4117 Overland Avenue

Culver City, CA 90230

*Snacks provided. Space is limited, register today by calling (310) 371-4633 or visit [www.sbesc.com](http://www.sbesc.com). Photo: <http://www.wildwillowdesign.com/>*

• **Construction Updates:**

1. Southern California Gas Company is working in the following areas:

- Sawtelle Boulevard between Culver Boulevard and Washington Boulevard installing new pipe to replace the existing gas main. Traffic control is set up between 9:00 am and 3:00 pm.

- Higuera Street between Hayden Avenue and Lucerne Avenue installing new pipe to replace the existing gas main. Working hours are from 8:00 am to 5:00 pm; traffic control is set up.

- Sherbourne Drive and across Washington Boulevard in both directions to install new pipe to replace the existing gas main. Working hours are from 8:00 am to 5:00 pm. Traffic control is set up to delineate around the ongoing construction. Work across Washington Boulevard has not been scheduled but is anticipated to start within next two weeks.





2. Golden State Water Company is working on Orville Street, Janisann Avenue, and McDonald Street on the east and west side of Sawtelle Boulevard installing pipe to replace the existing water main.



Working hours are from 8:00 am to 5:00 pm. Traffic control is set up to delineate around the ongoing construction.

3. Southern California Edison will be trenching along the parking lot of Veterans Park and on Culver Boulevard, between Elenda Street and Keystone Avenue, installing new conduit and pulling cable into the existing Substation. This work will affect traffic on eastbound and westbound Culver Boulevard, and on northbound and southbound Overland Avenue. To minimize traffic impacts and complete the work sooner, some night and weekend work will occur. Changeable message signs will be installed to alert motorists of the work. Daytime lane closure hours are from 9:00 am to 3:00 pm. This project is slated to be completed in May 2016. Future updates will be provided with specific lane closures.

