

1. How do I obtain a copy of my Permit Card?

You may call the Environmental Services Department (the department) at (602) 506-6824 and request a copy of your Permit Card. The Permit Card would be emailed to the billing contact on file. You may also email the department at: ESDquestions@Maricopa.gov to request a copy of your permit.

2. Does the department have any printing requirements?

We will accept color or black/white printed versions of the Permit Card. Standard copy paper is sufficient. The copy must be legible.

3. Where are Permit Cards required to be posted?

Each Permit Card shall be kept at the establishment, premise, or designated vehicle and displayed in a conspicuous place. Where practicable, permits shall be framed and protected against damage and abuse. Digital copies may be accepted by a department representative during an inspection. Digital copies for a business are acceptable if they are displayed for public view during operational hours.

4. What if I cannot print my Permit Card?

You may call the Department at (602) 506-6824 or by email at ESDquestions@Maricopa.gov to request a hard copy. Please note that a fee may apply.

5. Can a Permit Copy on my phone be considered a valid digital copy to display?

No. Permit Cards should be visible to the public during operational hours.

6. Why should I have an email address on file with the department?

Email addresses are used by the department for communication regarding permits, as well as for sending your annual Permit Card. You should regularly review and update your records to ensure the department has your most current and correct contact information.

7. What if I need to update my contact information?

You may visit: [Permits, Forms, and Applications](#), on the page, go to *Step 2*, and under *General Forms & Fees*, select the *Administrative Change Request* associated with your Permit Type and fill out the form.

