Checklist & Quarterly Narrative Report

To: Division of Behavioral Health, Grants and Contracts Section, Attention: Katlyn Felkl, Grant Administrator

Date:
Grant Type: REENTRY COALITION
Organization:
Grant Number
 Form submitted by:

<u>Upload the completed checklist and required documentation listed below as a single PDF into GEMS. Once you have uploaded this documentation you will be able to complete your CFR.</u>

Checklist:

☐ Cumulative Fiscal Report (CFR)

☐ Minutes from coalition meetings

☐ Coalition documents completed or updated during the fiscal year, including:

☐ Coalition Capacity Assessment(s)	☐ Coalition Operational Guidelines and/or Coalition by-laws
☐ Coalition Community Readiness Assessment	☐ Coalition Comprehensive Community Reentry Plan

Reentry Coalition FY24 Outcomes

Coalition Milestones	Status	Grantee Comments
Coalition Capacity and Sustainability		
Clear organizationalstructure □ roles and responsibilities □ orientation for new members □ process for electing or appointing leadership positions □ guidelines for managing funding, meetings, communications, and marketing	□ Started □ Implemented □ Completed □ Not Applicable	
Clear coalition mission / vision statement	□ Started □ Implemented □ Completed □ Not Applicable	
Coalition Capacity Assessment Used to assess the current level of collaboration and functioning of the coalition	□ Started □ Implemented □ Completed □ Not Applicable	
Coalition Trainings		
Coalition Training Covering: The Alaska Community Reentry Manual Coalition purpose and structure The Coalition Capacity Assessment The Community Readiness Assessment The Community Resource Assessment The Community Reentry Plan	□ Started □ Implemented □ Completed □ Not Applicable	

Coalition Process Deliverables		
Community Readiness Assessment A measurable, issue-specific assessment of community members to assess the degree to which a community is ready / interested in acting on an issue.	☐ Started ☐ Implemented ☐ Completed ☐ Not Applicable	
Community Resource Assessment Addresses the community's capacity to meet the needs of the reentrants and provides the coalition with a unified understanding of the gaps in community resources.	☐ Started ☐ Implemented ☐ Completed ☐ Not Applicable	
Community Reentry Plan The coalition's strategic plan to guide the coalition's decisions and actions.	☐ Started ☐ Implemented ☐ Completed ☐ Not Applicable	
Tracking Measures Over Time		
Increased Agency MOA Tracking to account for the number of additional agencies with an MOA this quarter.	☐ Started ☐ Implemented ☐ Completed ☐ Not Applicable	
Community Readiness Scores Over Time Tracking community readiness scores over time is an important way to assess community buy-in to coalition initiatives and causes over time.	☐ Started ☐ Implemented ☐ Completed ☐ Not Applicable	
Readiness Score: Community Knowledge of Efforts Enter Most Recent score here	☐ Started ☐ Implemented ☐ Completed ☐ Not Applicable	

Readiness Score: Leadership Enter Most Recent Score Here	☐ Started ☐ Implemented ☐ Completed ☐ Not Applicable	
Readiness Score: Community Climate Enter Most Recent score here	☐ Started ☐ Implemented ☐ Completed ☐ Not Applicable	
Readiness Score: Knowledge About the Issue ENTER the readiness score here.	☐ Started ☐ Implemented ☐ Completed ☐ Not Applicable	
Readiness Score: Resources of Efforts ENTER the readiness score here.	☐ Started ☐ Implemented ☐ Completed ☐ Not Applicable	

<u>Reentry Coalition Quarterly Narrative</u>

Trainings Attended
Please list, using brief descriptions, any trainings that you or grants staff attended that relate to the work of the grant <u>during this grant quarter</u>.

Opportunities / Initiatives
Please list, adding brief descriptions, any new opportunities or initiatives that were started <u>during this grant quarter</u>.

Challenges / Barriers
Please list, adding brief descriptions, any challenges or barriers that may be disrupting to the work of this grant (unrelated to staffing/administrative issues) <u>during this quarter</u>.

Staffing / Administrative Updates
Please list, adding brief descriptions, any updates regarding staff or administration, including challenges, barriers, and opportunities <u>during this quarter</u>.

Quarterly Program Impact

The following are a series of questions that revolve around collaboration, communication, and partnerships. These questions are intended to document progress or digression in each area for each grantee.

Collaboration

Community stakeholders are positively engaged in the work generated through this grant.

Strongly	Agree	Neutral	Disagree	Strongly
☐	☐	☐	☐	☐
Additional Comments [optional]:				

Implementation collaboration(s) with the Department of Corrections (DOC) staff located in the grant area, including both institutional and field DOC staff, are positive and built upon mutual trust.

Strongly	Agree	Neutral	Disagree	Strongly
☐	☐	☐	☐	☐
Additional Comments [optional]:				

The local community (including community coalitions and providers) is supportive of the work generated through this grant.

Strongly	Agree	Neutral	Disagree	Strongly
☐	☐	☐	☐	☐
Additional Comments [optional]:				

The local community is supportive of collaborating on topics and issues that overlap with the target population represented through this grant.

Strongly	Agree	Neutral	Disagree	Strongly
☐	☐	☐	☐	☐

Additional Comments [optional]:

Communication

Community stakeholders are knowledgeable about the grant and its desired impacts and outcomes.

Strongly	Agree	Neutral	Disagree	Strongly
☐	☐	☐	☐	☐

Additional Comments [optional]:

Misconceptions or incorrect information among community members (including other coalitions and providers) about the current activities of the grant are minimal.

Strongly	Agree	Neutral	Disagree	Strongly
☐	☐	☐	☐	☐

Additional Comments [optional]:

Addressing criminal activity, public safety, and public health outcomes through support service outreach is a priority for community members not involved in the coalition.

Strongly	Agree	Neutral	Disagree	Strongly
☐	☐	☐	☐	☐

Additional Comments [optional]:

Coalition Implementation

Coalition members view current reentry efforts as successful.

Strongly	Agree	Neutral	Disagree	Strongly
☐	☐	☐	☐	☐
Additional Comments [optional]:				

Coalition members agree with the direction of the coalition on key issues, including strategies to reduce recidivism and increase outreach.

Strongly	Agree	Neutral	Disagree	Strongly
☐	☐	☐	☐	☐
Additional Comments [optional]:				

Attendance at coalition meetings is consistent with key contributors available for meetings and events.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
☐	☐	☐	☐	☐
Additional Comments [optional]:				

RBA Performance Measures

Increase coalition knowledge of the direct service supports through completing the following documents:

- ☐ Community resource assessment (formally: community provider assessment) and community readiness assessment

Increase the percentage of agencies that have a MOA with the coalition

- ☐ # of agencies with an MOA with coalition last quarter
- ☐ # of additional agencies with a MOA this quarter

Increase the community readiness score to address identified reentry issues

- ☐ community knowledge of efforts
- ☐ leadership
- ☐ community climate
- ☐ knowledge about the issue
- ☐ resources of efforts