***AKAIMS Minimal Data Set Forms***

***Enrollment Status fORM***

**Instructions: The Client Enrollment Form is to be completed at the time of Admission. Entry of this form in the AKAIMS establishes the individual as a client receiving services. Fill in the blanks or check the boxes for each question. Do not leave anything blank. These are all required fields (“minimal data set”) for the State of Alaska and continued funding is contingent upon compliance with this state requirement.**

***Note*: Discharge from a program is not the same as discharge from the agency; multiple program enrollments may exist at any time during a client’s treatment.**

## Program Enrollment (At admission to a program)

***Complete at time of program admission.***

1. Client Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Client Id/Chart Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Program to be enrolled in: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Start Date (Admission into above program): \_\_ \_\_ / \_\_ \_\_ / \_\_ \_\_

## End Program Enrollment (At discharge from a program – not to be confused with agency discharge)

***Complete at time of dis-enrollment from program.***

1. End Date: \_\_ \_\_ / \_\_ \_\_ / \_\_ \_\_
2. Reason for Termination: (select one)

|  |  |
| --- | --- |
| * Successfully completed treatment * Left on own against staff advice *with* satisfactory progress * Left on own against staff advice *without* satisfactory progress * Involuntary discharge due to non-participation * Involuntary discharge due to violation of the rules * Referred to another program or other service *with* satisfactory progress * Referred to another program or other service *without* satisfactory progress | * Incarcerated due to offense committed while in treatment *with* satisfactory progress * Incarcerated due to offense committed while in treatment *without* satisfactory progress * Incarcerated due to old warrant or charge from before treatment *with* satisfactory progress * Incarcerated due to old warrant or charge from before treatment *without* satisfactory progress * Transferred to another facility for health reasons * Deceased * Other |