

ICS 213 RR – Resource Request

Alaska State Emergency Operations Center - For requesting tactical and non-tactical

Incident Name: _____ Requested Date/Time: _____ Resource Request Number: _____

ORDER (Use additional forms when requesting different resources of supply)

Qty	Kind	Type	*Priority Immediate High Medium Low	Detailed item/need/capability description (vital characteristics, brand, specs, experience, size, etc.) and if applicable, purpose/use, diagrams, and other info. that allows understanding of the capability/need requested	Requested Reporting		Order # (LSC)	ETA (LSC)	Cost
					Location & POC info.	Date / Time			

Requestor Suggested source(s) of supply - Supplier and transportation contact information and suitable substitutes: _____ Date/Time: _____

Approval Operations Section Approver and Signature: _____ Date/Time: _____

Resources Incident Command Approver and Signature: _____ Date/Time: _____

Logistics RESL Review/Signature: _____ Date/Time: _____

Finance Logistics Section Signature: _____ Date/Time: _____

Check box if: Requisition contains tactical or personnel resources
 Check box if: Resources available Resources not available

Notes: _____

Requisition/Purchase Order #: _____ Supplier Name/Phone/Fax/Email: _____

Order Placed by (check box): SPUL PROC OTHER _____

Reply/Comments from Finance: _____

* Priority Evaluation:
 Immediate - Life safety within next 24 hours
 High - Life safety beyond 24 hours, life sustaining within 24 hours
 Medium - Life sustaining beyond 24 hours
 Low - Non-life sustaining