



## CITY COUNCIL SPECIAL AND REGULAR MEETING AGENDA

Tuesday, August 20, 2013

6:00 P.M.

701 Laurel Street, Menlo Park, CA 94025

City Council Chambers

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### 6:00 P.M. CLOSED SESSION (1<sup>st</sup> floor Council Conference Room, Administration Building)

#### Public Comment on these items will be taken prior to adjourning to Closed Session

**CL1.** Closed Session pursuant to Government Code section 54957.6 to conference with labor negotiators regarding labor negotiations with the Police Sergeants Association (PSA), Police Officers Association (POA), American Federation of State, County and Municipal Employees (AFSCME), and Service Employees International Union (SEIU)

Attendees: Alex McIntyre, City Manager, Starla Jerome-Robinson, Assistant City Manager, Bill McClure, City Attorney, Gina Donnelly, Human Resources Director

**CL2.** Closed session pursuant to Government Code Section 54956.9(b)(1) to conference with legal counsel regarding potential litigation: 2 potential cases

### 7:00 P.M. REGULAR SESSION

**ROLL CALL** – Carlton, Cline, Keith, Ohtaki, Mueller

#### PLEDGE OF ALLEGIANCE

#### REPORT FROM CLOSED SESSION

#### ANNOUNCEMENTS

##### A. PRESENTATIONS AND PROCLAMATIONS

**A1.** Proclamation: National Honey Bee Day ([Attachment](#))

**A2.** Presentation by the San Mateo County Health Department regarding the new health center in Redwood City ([Attachment](#))

**A3.** Informational update from Sam Trans regarding the elimination of Bus Route 295

##### B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS

**B1.** Parks and Recreation Commission quarterly report on the status of their two-year Work Plan

**B2.** Consider applicants for appointment to fill two vacancies on the Transportation Commission ([Staff report # 13-138](#))

**C. PUBLIC COMMENT #1 (Limited to 30 minutes)**

Under “Public Comment #1”, the public may address the Council on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Council cannot act on items not listed on the agenda and, therefore, the Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

**D. CONSENT CALENDAR**

- D1. Adopt a resolution authorizing the installation of on-street parking restrictions on Hamilton Avenue, adjacent to the new Menlo Park Neighborhood Services Center ([Staff report #13-130](#))
- D2. Adopt a resolution authorizing the installation of on-street parking restrictions on Olive Street at Santa Cruz Avenue ([Staff Report #13-136](#))
- D3. Award a construction contract for the 2013 Sidewalk Trip Hazard Removal Project Phase 2 to Precision Emprise, Inc. in the amount of \$80,000, and authorize a total construction contract budget of \$110,000 for construction and contingencies ([Staff report #13-131](#))
- D4. Adopt a resolution appropriating \$462,233 from the General Fund CIP Fund balance for the Facility Energy Retrofit Project for a total budget of \$787,233 and authorize the City Manager to execute an agreement with Ecology Action for project management services ([Staff report #13-133](#))
- D5. Amend the Bedwell Bayfront Park gas and flare operations and maintenance agreement with Gas Recovery Systems (Fortistar) for an additional three-year period ([Staff report #13-135](#))
- D6. Accept minutes for the Council meeting of July 16<sup>th</sup> ([Attachment](#))

**E. PUBLIC HEARINGS – CONTINUED FROM JULY 16, 2013**

- E1. Consider adopting a resolution to abandon a portion of Louise Street and deny the appeal of staff determination to deny issuance of a revocable encroachment permit to construct a driveway from the end of Louise Street to the rear of the property at 1825 Santa Cruz Avenue; or deny the application to abandon a portion of Louise Street and approve the appeal of staff determination to deny issuance of a revocable encroachment permit to construct a driveway from the end of Louise Street to the rear of the property at 1825 Santa Cruz Avenue and authorize issuance of the encroachment permit ([Staff report# 13-123](#))

**F. REGULAR BUSINESS**

- F1. Accept the Belle Haven Neighborhood Action Plan and approve the development of a Request for Proposals for completion of the Action Plan items, allocate and appropriate a budget for the implementation of the Action Plan, and authorize the City Manager to exceed the \$50,000 purchase limit if needed to contract for consultants selected to perform the specified work in the Action Plan ([Staff Report #13-141](#))

- F2.** Authorize the City Manager to execute a 5-year agreement not-to-exceed \$335,000 annually with Redflex Traffic Systems, Inc. for a photo red light enforcement program, authorize an additional red light camera at Bayfront Expressway and Chilco Street, and increase the red light camera facilitator position from 0.75 FTE to 1.0 FTE ([Staff report #13-140](#))
- F3.** Consider approval of the terms of an agreement between the City of Menlo Park and the Menlo Park Police Sergeants' Association ([Staff report #13-137](#))
- F4.** Select a voting delegate and alternate to the League of California Cities Annual Conference and provide direction to the voting delegate related to the resolutions to be voted on at the League of California Cities Annual Conference ([Staff Report #13-139](#))

**G. CITY MANAGER'S REPORT – None**

**H. WRITTEN COMMUNICATION – None**

**I. INFORMATIONAL ITEMS**

- I1.** Quarterly Financial Review of General Fund Operations as June 30, 2013 ([Staff report #13-143](#))
- I2.** Review of the City's Investment Portfolio as of June 30, 2013 ([Staff report #13-142](#))
- I3.** Office of Economic Development Quarterly Update ([Staff report #13-144](#))
- I4.** Update on City Council goals ([Staff report #13-145](#))

**J. COUNCILMEMBER REPORTS**

**K. PUBLIC COMMENT #2 (Limited to 30 minutes)**

Under "Public Comment #2", the public if unable to address the Council on non-agenda items during Public Comment #1, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live.

**L. ADJOURNMENT**

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At every Regular Meeting of the City Council, in addition to the Public Comment period where the public shall have the right to address the City Council on the Consent Calendar and any matters of public interest not listed on the agenda, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the Mayor, either before or during the Council's consideration of the item.

At every Special Meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the Mayor, either before or during consideration of the item.

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