



Housing Element Steering Committee Meeting #5

A G E N D A

Wednesday, September 19, 2012 (5:30 pm – 8:00 pm)
Menlo Park Public Library — 800 Alma Street — Lower Level Meeting Room

Steering Committee Mission:

- (1) Serve as liaison to their respective body.
- (2) Guide the process and provide policy direction and feedback for staff.
- (3) Focus on critical topic of determining potential sites for high density housing.
- (4) Keep process on track to comply with the following key milestones of the Settlement Agreement:
 - **8/31/12:** prepare an Affordable Housing Analysis which will include an inventory and analysis of potential housing sites
 - **9/30/12:** release a Draft Housing Element for public review
 - **10/31/12:** submit the Draft Housing Element to the State Housing and Community Development Department for comment
 - **3/15/13:** adopt a Housing Element in compliance with State law

Meeting Outcomes:

- (1) Review of Policies and Implementing Programs for Second Units
- (2) Review of Other Preliminary Draft Housing Element Goals, Policies and Implementing Programs
- (3) Review of the Steering Committee's Role at Meetings of the Housing Commission, Planning Commission and City Council
- (4) Review of the Near-Term Schedule and Approach for Future Meetings

Roll Call: Clarke, Cohen (Co-Chair), Ferrick, Moser, Ohtaki (Co-Chair), O'Malley

5:30 pm I. Review Meeting Purpose

- A. Review Steering Committee Meeting #5 Agenda
- B. Check-in with Steering Committee Members (*any time constraints?*)
- C. Other Administrative Items (*Meeting #4 Summary*)

5:40 pm II. Overview of the Preliminary Draft Housing Element and Identification of Key Policies and Programs for Discussion

- A. Staff Overview
- B. Steering Committee Questions of Clarification and Identification of Key Policies and Programs for Discussion Under Agenda Item IV
- C. Public Questions of Clarification and Comments

6:10 pm III. Steering Committee Review, Discussion and Direction on Policies and Programs for Second Units

- A. Staff Overview
- B. Steering Committee Questions of Clarification
- C. Public Questions of Clarification and Comments
- D. Steering Committee Discussion and Direction

- 6:50 pm **IV. Steering Committee Review, Discussion and Direction on Other Policies and Programs Contained in the Preliminary Draft Housing Element (Homeless, Transitional and Supportive Housing; Infill Housing; Others)**
- A. Staff Overview (by topic)
 - B. Steering Committee Questions of Clarification (by topic)
 - C. Public Questions of Clarification and Comments (by topic)
 - D. Steering Committee Discussion and Direction (by topic)
- 7:45 pm **V. Steering Committee Discussion of Its Role at Meetings of the Housing Commission, Planning Commission and City Council in the Review of the Draft Housing Element**
- A. Staff Overview
 - B. Steering Committee Questions of Clarification
 - C. Public Questions of Clarification and Comments
 - D. Steering Committee Discussion
- 7:55 pm **VI. Steering Committee Review of the Near-Term Schedule, Summary of the Meeting and Next Steps**
- A. Near-Term Schedule and Meeting Dates
 - B. Summary of the Meeting
 - C. Evaluation of the Meeting
- 8:00 pm **Close**

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At every Meeting of the Steering Committee, in addition to the Public Comment period where the public shall have the right to address the Committee any matters of public interest not listed on the agenda, members of the public have the right to directly address the Committee on any item listed on the agenda at a time designated by the Chair, either before or during the Committee's consideration of the item.

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