

**For:** State and County Offices

**Preferred Lender Program Refresher Webinar**

**Approved by:** Acting Deputy Administrator, Farm Loan Programs



**1 Overview**

**A Background**

The LMD, Guaranteed Loan Branch will conduct online webinar sessions on the Preferred Lender Program (PLP). The webinar will be presented jointly to both FLP staff and interested PLP lenders and will reinforce the principles of the PLP program and what differentiates the PLP program from other guaranteed lenders. Additionally, another goal of the webinar is to provide more consistency in delivery of the PLP program nationwide. The webinar is not mandatory, but is highly recommended for all State and County FSA employees with loan approval authority, as well as all lenders with PLP status.

**B Purpose**

This notice provides the following:

- details about course content and intended audience
- online webinar session registration instructions
- State Office and participant actions.

**C Contact**

If there are questions about this notice:

- lenders may contact their local County or State Office
- County Offices shall contact their State Office
- State Offices shall contact Matt Henderson, LMD, Guaranteed Loan Branch, by either of the following:
  - e-mail to [matthew.henderson2@wdc.usda.gov](mailto:matthew.henderson2@wdc.usda.gov)
  - telephone at 202-720-5847.

<b>Disposal Date</b>	<b>Distribution</b>
April 1, 2016	State Offices; State Offices relay to County Offices

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### 2 Course Description and Intended Audience

#### A Preferred Lender Program Refresher Webinar

This online webinar will inform State and county FLP employees and PLP lenders about:

- the principles of the PLP program
- the differences between the PLP lender designation and other lender designations
- the Credit Management Summary (CMS)
- what is expected of PLP lenders
- what is expected of FLP employees when working with PLP lenders
- environmental requirements
- loan making requirements for PLP lenders
- loan servicing requirements for PLP lenders.

### 3 Online Webinar Registration

#### A Registering for a Webinar Session

The following webinar sessions are limited to 290 participants. Registration will be on a first come, first served basis. Each session will be identical, so each participant should only register for 1 session.

Viewing the webinar sessions in groups is encouraged, if possible. If participants are viewing in groups, only 1 person in the group shall register and may only register for 1 of the webinar sessions.

- Session 1, Tuesday January 19, 2016 at 10:00 AM-11:00 AM Eastern time  
<https://join.onstreammedia.com/register/86526837/plprefresherwebinar1>.
- Session 2, Thursday January 21, 2016 at 2:00 PM-3:00 PM Eastern time  
<https://join.onstreammedia.com/register/86526837/plprefresherwebinar2>.
- Session 3, Tuesday January 26, 2016 at 10:00 AM-11:00 AM Eastern time  
<https://join.onstreammedia.com/register/86526837/plprefresherwebinar3>.
- Session 4, Thursday January 28, 2016 at 2:00 PM-3:00 PM Eastern time  
<https://join.onstreammedia.com/register/86526837/plprefresherwebinar4>.
- Session 5, Tuesday February 2, 2016 at 10:00 AM-11:00 AM Eastern time  
<https://join.onstreammedia.com/register/86526837/plprefresherwebinar5>.
- Session 6, Thursday February 4, 2016 at 2:00 PM-3:00 PM Eastern time  
<https://join.onstreammedia.com/register/86526837/plprefresherwebinar6>.

**Notes:** Additional sessions may be added later if the demand warrants it.

If clicking on the link does not work, participants may copy and paste the link into their web browser.

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### 3 Online Webinar Registration (Continued)

#### B After Registration

Before the webinar, registered participants will receive an e-mail from “Onstream Invitation” which will contain a link to join the presentation at the date and time chosen. Participants’ need to save this -email to ensure that the webinar can be accessed at the scheduled date and time. The e-mail **will not** include a teleconference phone number.

Audio for the presentation will be delivered by the participants’ computer. Participants need to make sure that their computers can play audio by internal or external speakers. When joining the meeting, the system will ask the user to allow access to webcams and microphones. However, participants will still be able to join the presentation whether or not webcams or microphones are available.

### 4 Action

#### A National and State Office Action

The National Office will distribute this notice to PLP lenders by e-mail and GovDelivery.

State Offices shall:

- ensure that all FSA employees with loan approval authority have reviewed this notice and are available for the webinar, if requested
- remind PLP lenders in their State about the webinar and encourage them to attend.