

The Working Times 08/12/15 fortnightly edition

CALL CENTRE VACANCIES



JOB STARTS FOR THE NEW YEAR

WEBHELP: PART TIME EVENINGS – 20 hours per week- £7872.20/annum plus bonus

SKY RETENTIONS CAMPAIGN.

You will be managing inbound customer service calls from a range of our **Sky** customers, concerning **Sky** TV.

To support you in your new role, all Customer Advisors joining **Webhelp** undertake 3 weeks classroom training, where you will learn product knowledge and behavioural and conversational skills, all useful skills to have for your career moving forward.

To be successful, you must pass a credit check and criminal record check and have some customer service experience.

If you are interested call **Charissa on 0141 337 8066** for pre-screen interview /or request the link to apply /or a time slot to attend Partick Jobcentre.

START DATES AND HOURS

- ★ **11th Jan (Part Time evening) Tuesday-Friday 1700-2000 & Saturday 0830-1700**
- ★ **18th Jan (Part Time evening) Monday-Thursday 1700-2000 & Sunday 0830-1700**

Once you join your team you will be taking inbound calls from customers, supporting them with any queries or complaints they may have, in relation to the services they receive from the client you will be working for. You will aim to retain customers who are thinking about leaving the client. You will also be adding value to the customer's account by upselling and promoting service features. The secret to success is taking the time to understand the needs of your customer and look to provide a solution.

Other Call Centre Vacancies

Webhelp, Manpower, Santander, Adecco, BPO Collections, CAPQUEST and Allied International all hiring.

Must be able to pass credit check. Previous experience preferable but not required.

If interested, ask your work coach for details.

The Working Times 08/12/15 fortnightly edition

VACANCIES

Online Administrator/ Helpdesk Advisor (East Kilbride)

As a Helpdesk Administrator you will primarily handle calls from existing business travel clients, and offer guidance and assistance in using their specialist online booking tool. You will ensure all bookings are fulfilled and completed successfully, and when required handle bookings manually. You will analyse any given problems and issues, and utilise the equipment provided to resolve these matters in a professional & efficient manner, to ultimately minimise repeat calls. [Apply here](#)

Optical Consultant – Boots Part Time

primarily, you'll provide information to customers, working alongside the Optometrist, to help them select the best products and services to ensure customers see, look and feel better than they ever thought possible. Secondly, you'll keep up-to-date with all the various new lines and promotions within your practice, so that you can always provide customers with the most up-to-date information. Finally, you'll play your part within the team, working together and helping and supporting colleagues to deliver a successful and profitable business. [Apply here](#)

Trainee Assessor - Newtons Recruitment

Are you a Banking or Financial Services professional looking for a change in career?

Are you interested in helping individuals progress and develop?

Are you looking fulfilling career opposed to job?

If you have answered **YES**, a career as an Assessor could be for you.

Our award winning client is actively looking for individuals to enter the industry and train to become a fully qualified vocational Assessor. Due to significant contract growth we have a number of exciting opportunities within a rapidly expanding, Government backed Apprenticeship sector. [Apply here](#)

Trainee Customer Service Assistant

Please not all applicant must be 18 year of age or older

We are actively looking for self motivated and career driven individuals who are seeking a new chapter in there life's. Whether you are after a career change or have just recently graduated and are looking to gain new skills then we may have the perfect opportunity for you.

Excellent listening and communication skills, high level of motivation and team motivation, Previous experience in a customer service/ sales role, A flexible approach and Strong team working skill. [Apply here](#)

Roofers x 6 Oliver Smith Recruitment

We require 6 experienced roofers based in Glasgow for one of our key clients. Excellent rates.

Must have a driving license and no criminal convictions.

Roofer: 3 years

Please send your CV plus availability to omarsadiq@oliversmithrecruitment.com

The Working Times 08/12/15 fortnightly edition

VACANCIES

Waverley Bar

Bar Staff Wanted Experienced preferred but training provided to the right applicant. 16 hours per week @ National Minimum Wage. Flexible hours – must be available for Weekend shifts

Cleaner Wanted Experienced preferred but training provided to the right applicant, 16 hours per week @ National Minimum Wage, Flexible hours – must be available to start for 8 am and be available for Weekend shifts

To Apply for any of the above please e-mail CV to shettleston.recruitment@dpw.gsi.gov.uk quoting reference WAV or BAR

Warehouse Operative - Adecco

Previous Counterbalance Forklift experience working in a warehouse environment is essential. Candidates must hold a full Counterbalance Forklift Licence. This is a great opportunity for candidates to be a part of a well established production organisation based in East Kilbride. **To apply, send CV to david.jack@adecco.co.uk**

Care Assistants Full time or Part time

Situated within the conservation area of Old Cumbernauld Village on the outskirts of Glasgow, The Village Care Home is a purpose built 48 bedded care home offering Nursing and Dementia care.

Job reference - 1004384 - The Village, [Apply Here](#)

Allied Health Care

Allied Health Care are looking to recruit female support workers who drive and have own transport. Candidates must be available to start at 7am, split shifts are in operation, alternative weekends. Candidates must have the right values more than experience, duties include providing care to people living in their own home, and personal care will be involved.

No criminal convictions within the last 5 -10 years. £7.25 per hour and mileage allowance.

Posts are available in Giffnock, Newton Mearns, Clarkston, Eaglesham, Thornliebank and Barrhead.

To apply, please speak to your Work Coach quoting PTK 28773 or PRO-049668

Inbound Customer Service Advisors

We are keen to speak urgently with energetic, outgoing candidates who thrive on helping solve problems for their customers, working as part of a great team in a great location.

This role will involve handling inbound calls from customers regarding their energy accounts.

<https://www.gumtree.com/p/sales-executive-jobs/inbound-customer-service-advisors/1144704274>

The Working Times 08/12/15 fortnightly edition

VACANCIES Experienced Housekeepers

This position involves heavy household duties, no buffing required.

You will be involved in all aspects of cleaning, seated areas in the auditorium, offices, stairwells, toilets, dressing rooms and foyers.

<http://www.paviliontheatre.co.uk/contact-us/job-vacancies/experienced-housekeepers/>

Dorothy Perkins at Glasgow Fort are recruiting 2 x retail assistants on 12 hour contracts which will last initially for 12 weeks but may continue. Although the contracts are for 12 hours they will be offered further shifts when they become available. They also need 4 members of staff to cover the xmas period on flexible contracts. Interviews will take place over the next few days

If you have some retail experience and you are interested in these opportunities, please forward your cv to easterhouse.recruitment@dwp.gsi.gov.uk

Please remember to write Dorothy Perkins in subject box.

Hospitality VACANCIES

Kitchen Porter – Oran Mor, Glasgow G12 8QX Full time position at least 40 hours per week, 5 days from 7. Will work under direction of head chef. Should have previous kitchen experience.

To apply for this position, please phone Jeff Crawford (Chef) on 0141 357 6216 or call me on 0141 337 7132 if you require further information

Chef – Trader Joe's , Glasgow: Must be fully qualified and have minimum 3 years experience. To run kitchen serving home prepared and made pub menu. 5 days from 7 between 11.30am and 10pm.

To apply, phone Joyce or John on 0141 353 3367

Café/Coffee Shop Assistant – Patisserie Francoise, 138 Byres Road,

Previous experience is preferred. Must be enthusiastic, presentable and customer focussed. General duties include, making coffee, serving customers and serving at tables and counter, clearing tables and keeping the area clean and tidy. 4 days per week, 2 mid week plus Saturday and Sunday 10am-6pm.

To apply please call Yasmin on 07711235293.

Night Porter – Glasgow Pond Hotel: [Apply here](#)

P/T Receptionist – Glasgow Pond Hotel: [Apply here](#)

Kitchen Porter – Hard Rock Café, Glasgow: [Apply here](#)

Kitchen Staff - The Counting House, Glasgow: [Apply here](#)

Nightclub Bar Staff – G1 Group: [Apply here](#)

Tennent's Training Academy Co-ordinator: [Apply here](#)

The Working Times 08/12/15 fortnightly edition

Hospitality VACANCIES

Food & Beverage Team Member – Novotel, Glasgow: [Apply here](#)

Qualified Cook Assts - Harmony Recruitment and Development Ltd

Will manage a small team of kitchen staff within care homes in Glasgow, complete records relating to food and kitchen standards, menu planning with careful considerations of dietary requirements and ensure a high level of respect, dignity and privacy is given to all tenants/service users at all times. Hours will mainly be 8am – 3pm but not exclusively. Must have

- Previous experience as a chef
- Knowledge of general nutrition and dietary requirements
Excellent communication skills - both spoken and written English
- SVQ Food Preparation Level 11, REHIS/ Intermediate Food Hygiene or an equivalent qualification
- Due to the nature of your working environment, it is essential that candidate's are current PVG Scheme members.

If you match the essential skills and experience, send your CV to info@harmonyrecruitment.co.uk , or phone 01786 431498 for more information.

Tandoori Chef, Waiting /Bar Staff & Delivery Drivers – Killermont Polo Club Indian Restaurant, Maryhill, Glasgow:

All full time posts @ 40 hours per week.

Applicants must have previous experience of producing high quality Indian cuisine.

To apply, please contact Killermont Polo Club on 01419465412 and ask for Mandeep or Bobby.

Food & Beverage Asst/Barista – iCafe PTK/27975

A top end cafe in Glasgow City Centre is seeking to recruit full and part time food & beverage staff for their sites at Sauchiehall St, Woodlands Rd and a new site in Clarkston. There will be a 1 week blended sbwa with the guarantee of a job interview on completion. For the first 2 weeks recruits would initially be employed as kitchen porters, learning the duties of food preparation, cleaning the kitchen areas and pots, dishes, utensils, etc. You will then move on to training in serving customers, taking orders, making coffee (barista), preparing food, till operation and other duties as required. Candidates must be very customer focussed, polite and presentable. A current hygiene cert is desirable. You will be required to wear a clean white t-shirt, well fitting black trousers (not denims or skin tight) and black shoes. The employer will provide aprons, etc. Hair must be tied back.

Please apply by sending your CV to the Hospitality Hub at govan.recruitmentteam@dwp.gsi.gov.uk

The Working Times 08/12/15 fortnightly edition

Hospitality VACANCIES

Guest Service Staff (Food & Beverage) – Jurys Inn, Glasgow: [Apply here](#)

Food & Beverage Assistant – Hilton Garden Inn, Glasgow: [Apply here](#)

Champagne Bar Attendant – Champagne Central (Grand Central Hotel), Glasgow: [Apply here](#)

Food & Beverage Associate (Bar) – Marriott Hotel, Glasgow: [Apply here](#)

Bar & Floor Staff – October, Glasgow: [Apply here](#)

Kitchen Porter – Arta, Glasgow: [Apply here](#)

Chef de Partie – Blythswood Square Hotel: [Apply here](#)

Chef De Partie & Junior Sous Chef – Atlantic Brasserie (Di Maggios Group), Glasgow: [Apply here](#)

F/t Grill Chef – West Highland Gate Beefeater, Milngavie, Glasgow: To apply – phone Melody on 0141 956 7835

Bartender – Wild Cabaret, Glasgow: [Apply here](#)

Bar Staff – All Bar One, Glasgow: [Apply here](#)

Cook School Teaching Assistant – Tennent's Training Academy: [Apply here](#)

Chef de Partie – City Merchant Restaurant, Glasgow: [Apply here](#)

Chefs (all positions) – Manorview Hotels, Glasgow: [Apply here](#)

Full Time Experienced Cocktail Staff – Metropolitan, Glasgow [Apply here](#)

Guest Experience Supervisor - Odeon Cinemas

Have you got duty manager and or supervisory management experience gained in a customer facing environment?

A Guest Experience Supervisor at ODEON is someone who is at the forefront of our guests' visits to the Cinema. Our Guest Experience Supervisors enjoy the challenge of coordinating people, products and tasks, so that we create an inspiring entertainment experience for every guest. Therefore it is important that you can multitask in a fast paced environment, whilst leading the team with a smile, to offer a great guest experience.

[Apply here](#)

The Working Times 08/12/15 fortnightly edition

VACANCIES

Calling all COACH/PCV drivers



Ongoing Vacancies

We require Drivers with a valid PCV Licence, CPC and Digital Tachograph card.

Experience of driving in Glasgow, Edinburgh and the UK in general.

Clean and tidy appearance with good communications skills essential.

Cvs to easterhouse.recruitment@dwp.gsi.gov

AM2PM working in partnership with the leading UK parcel company

Multi drop drivers required for immediate start for **ongoing** temporary contracts in the Glasgow area. Must be able to do 40+ drops per day with long base transit vans Must have previous experience in multi-drop

Good knowledge of the Glasgow and surrounding areas Allowed up to 6 points on licence (No more insurance purposes) Working day shift. Paying up to £7.40 per hour - standard shift £7.90 overtime & Saturday £10.00 Sunday

For more information or if you wish to apply please telephone **0141 530 6189** and speak to Claire Cameron or Scott Henderson These posts are temporary for a period up to 17 weeks.

General Technical Assistant

Smart Tech Ltd city centre in Glasgow. The company develops, markets and licenses polymers and related products for use in Horticulture, Hydroponics and In Vitro Tissue Culture. We have an urgent need for an enthusiastic reliable person who can undertake a variety of primarily technical support duties. Tasks will include: Maintaining Technical Specification Sheets up to date, maintaining a Product Knowledge Base and regularly updating the information and data this resource contains, writing in English easy-to-follow protocols following set templates, replying in clear English to customer queries concerning technical matters and liaising with your colleagues. A knowledge or past experience of Plant In Vitro Tissue Culture procedures would be a distinct advantage. As much of the work that you will prepare, will be read by our customers all over the world, it is essential that you should write standard grammatically correct English.

Flexible Part Time Working Conditions Three Month Contract Initially - The position is initially for a period of three months part time. We are very flexible on work hours and on remuneration to help accommodate the correct candidate.

Wage £10 an hour, 20 hours per week (flexible), more hours may be available.

Please reply by e-mail in letter form and a brief CV (please do not send a CV, without a covering letter) to: kenny@smart-tech.co.uk

STOCK ASSISTANT – ALDI If you're hard working, reliable and dedicated to providing excellent customer service then we want to hear from you. We're looking for a Stock Assistant with bags of enthusiasm and a great work ethic who fancies being part of a fast-paced, award-winning team. **To apply, [click here](#). Closes 19/12/2015**

The Working Times 08/12/15 fortnightly edition

VACANCIES

CLAIMS ADVISOR – DIRECT LINE

When an important part of a customer's life has been compromised, it's you they'll speak to. It's you who'll handle their insurance claim, resolve any issues, listen out for all-important details and reassure them. It's also you who'll keep them up-to-date throughout the whole claim. Our training will give you guidance. Our systems will lead you through the process. But it'll be your personality and life experience that makes all the difference. If you have customer service or previous claims experience, so much the better.

<https://jobsearch.direct.gov.uk/GetJob.aspx?JobID=17496776>

AUDIOLOGIST – PROSPECT HEALTH

Prospect Health's Hearcare Division is currently working on behalf of a successful practice that is looking to recruit a high caliber Hearing Aid Dispenser to become a pivotal part of the team. In return you can expect a rewarding role with a fantastic amount of support and a genuinely market-leading career development programme.

NO QUALIFICATIONS NEEDED!

To apply, [click here](#).

Customer Service Assistant - Burger King

We are looking for individuals who enjoy working with people, who like to be busy and work well as part of a great team.

Previous catering or retail experience would be useful, but it's really your friendly and positive attitude that we're interested in, so don't worry if you don't have exactly the right skills, our training will take care of the rest.

A normal day's work may include looking after our customers in a shop or restaurant, handling cash, preparing refreshments and food, keeping the place tidy or restocking shelves and fridges. You will be the face of Moto right there on the front line delivering exceptional customer service with a smile.

[Apply here](#)

Backshift Warehouse Vacancies Warehouse persons required by employer based in M8 Food Park . Duties to include dealing with goods in, replenishing stock on a daily basis, stock rotation, picking customers orders & loading vehicles in the correct manner Must maintain a high standard of Health and Safety, hygiene and security in the workplace at all times. Backshift hours are 5 p.m. to 11.30, but could be as late as 12.00-1.00. Sunday to Thursday. This is a sector based work academy opportunity of 1 week, when you will do some training and work experience, with a guarantee job interview at end of it.

IF EMPLOYED, WAGE WILL BE £7.50 PER HOUR (IF YOUR A DRIVER, YOU WILL BE PAID AN EXTRA 25P PER HOURS, AS YOU'LL BE DRIVING VEHICLES TO LOADING BAY). If you are interested, please contact your Work Coach quoting the following reference:

Quote SPB/18107, if claiming Jobseekers Allowance Quote PRO-052972 If claiming Universal Credit.

The Working Times 08/12/15 fortnightly edition

VACANCIES/OPPORTUNITIES

Community Job Scotland Vacancies

1194	A&M Training Amina - the Muslim Women's	Operations Assistant
1042	Resource Centre	Employability Project Assistant
1524	BEMIS Scotland Blackwood Homes and Care	Support Administrator
1379	trading as Blackwood	Support Assistant
1445	Cassiltoun Housing Association Cassiltoun Stables Nursery	Regeneration Assistant
1504	Limited	Domestic Assistant
318	Cemvo Scotland Coconut Corner Childcare	IT/Database Assistant
1838	Centre Coconut Corner Childcare	Admin Assistant
1839	Centre	Childcare Assistant
1279	Community Central Hall Ltd Community Infosource	Community Kitchen Assistant
1787	Community Interest Company Easthall Park Housing Co-	Administrative assistant
305	Operative Ltd	Estates Assistant
552	Easthall Residents Association Glasgow Council For The	Cafe Support Assistant
1514	Voluntary Sector Glasgow Council For The	Albany Learning Centre Development Assistant
1608	Voluntary Sector Glasgow Council For The	Welfare Reform Admin Assistant
1610	Voluntary Sector	Junior Catering Assistant
1602	Glasgow Print Studio Ltd	Workshop Assistant
1680	Govan Housing Association Ltd	Trainee Clerical Assistant
802	Homes for Good (Scotland) CIC	Renovations Assistant
714	Impact Arts (Projects) Ltd	Admin Assistant/Receptionist
733	Impact Arts (Projects) Ltd	Opportunities Administrator
739	Impact Arts (Projects) Ltd	Creative Assistant - Craft Cafe
2014	Impact Arts (Projects) Ltd	Operations Assistant
884	Jeely Piece Club	Assistant Early Years Development Worker
952	Jeely Piece Club	Assistant Play Worker
1884	LEAP Sports Scotland	Administration and Communication Assistant

The Working Times 08/12/15 fortnightly edition

1842	Move On Limited	Trainee Warehouse Worker
1843	Move On Limited	Trainee Admin Assistant
1418	Quarriers	Support Assistant
960	Rathbone	Admin Assistant
503	Sense Scotland	Support Assistant
316	Starter Packs Glasgow	Admin/General Assistant
870	Stepping Stones For Families The Glasgow Wood Recycling	Childcare Assistant
416	Project	Yard/Warehouse Assistant
1246	The Prince's Trust Scotland	Direct Delivery Support Worker: Trainee
1957	The Prince's Trust Scotland	Programme Support Administrator: Trainee
1960	The Prince's Trust Scotland	Outreach Support Trainee Administrator - Glasgow
826	Unity Enterprise	Support & Development Worker
1788	Who Cares? Scotland	Corporate Parenting Administration Assistant

For More information please visit <http://jobs.scvo.org.uk/>

To apply please speak to your work coach.

VACANCIES –Glasgow Guarantee

Aged 18-29 or 50+?

Register with the Glasgow Guarantee and access their vacancies

Just some of the vacancies on the Glasgow Guarantee Web site

Trainee Solicitor, Trainee Accountant, Analysts, Business Development Executive, Jeweller/Enameller, Tax Assistant, IT Administrator, Accounts Assistant, Marketing Executive, Business Development Executive, Marketing, Media and Brand Management Co-ordinator, Business Development/Office Management, Renewable Energy Consultant, Software Developer, Graduate Supply Chain Co-ordinator, Developer, Graduate Naval Architect, Finance Assistant, Quality & Administration Assistant, Operations Support Administrator, Landscape Supervisor/Assistant, Office Admin/Receptionist, Play Co-ordinator, Dance and Activities Co-ordinator, Cook/Chef, Experienced Florist, Maintenance Manager/Handyman, Trainee Recruiter.

And many more

<http://glasgow.mappit.org.uk>

The Working Times 08/12/15 fortnightly edition

VACANCIES/Apprenticeships

Apprenticeships Premier Inn

The UK's biggest hotel brand offers high-quality apprenticeship programmes and aims to create 2000

Apprenticeships by 2018.



Royal Mail- fleet Apprentice Vehicle Technician-

This is a four-year programme. Training is focused on Light Goods Vehicles but with the potential to work on Heavy Goods Vehicles too.

Leads to an NVQ Level 3 in Light Vehicle Maintenance & Repair and membership of the Institute of the Motor Industry (IMI) within three years

Starting salary of £11,632 - £18,407 (dependent on age and location), rising on completion of the programme

Requires at least three GCSEs (or equivalent), including Maths, English and Science, at grade C or above. Closing Date: 17th December 2015

To Apply: <https://jobs.royalmailgroup.com/job/Glasgow-Royal-Mail-Fleet-Apprentice-Vehicle-Technician-Glasgow-G/56942101/>

The Institute of Motor Industry

The IMI is the authoritative voice of the retail automotive industry.

Their aim is to ensure that the sector has a skilled, competent and professional workforce that is fully equipped to keep pace with the demands of new technology and changing markets, through careers advice, qualifications, accreditations and membership.

Please find more vacancies online at: www.IMIJobs.org.uk

Warehouse Apprenticeship Glasgow £6,870 per annum

52 weeks, Monday- Friday 08:00-17:00

Our client is seeking an apprentice for a Warehouse role within their business. This is a fantastic opportunity to work for one of the top companies in the U.K, whilst gaining excellent prospects and training throughout the apprenticeship programme. The role consists of:

Daily checks on the forklift truck and other mechanical equipment.

Unloading and checking accuracy of all incoming stock supplier deliveries.

Daily and weekly stock checks.

Maintaining general housekeeping duties within the warehouse.

Understanding and complying with company policy regarding damage controls and replacement part ordering.

Participating as an effective and willing team member to achieve individual and team goals.

Assisting with any other reasonable request in order to fulfil the requirements of the role.

Contact: recruitment@therealapprenticeship.com

recruitment@therealapprenticeship.com

Reference: Totaljobs/ANNIESLAND WH

The Working Times 08/12/15 fortnightly edition

GRADUATE & INTERNSHIP OPPORTUNITIES

• **ARE you Aged 18-30**

- | | | |
|-----------------------------|-------------------------------|------------|
| • Policy Officer – | Cassiltoun Housing assoc- | CLK/4872 |
| • Cloud Developer- | Scottish Council Of Deafness- | GLA/134560 |
| • IT Hardware Support- | Govanhill Baths- | LRS/3347 |
| • Website Developer | The Nuehouse assoc | BDG/5144 |
| • Database Developer | | SPB/17736 |
| • Indigo Childcare | Business dev research | CLK/4876 |
| • Website Developer | | BDG/5145 |
| • Database Developer | | GLA/134569 |
| • DIG INT Website Developer | The New Two Furniture | CLK/4868 |

Please ask your work coach for more information.

New opportunities and service through www.adoptanintern.org.uk for graduates looking for:

Real wages, CV skills, increase your own skills and gain valuable work experience.
New opportunities at goodmoves or SCVO intern website

For more Graduate and Internship Opportunities please visit:

<http://glasgow.mappit.org.uk>

Retail Banking:

Lloyds Banking Group, (UK-Wide) Apply by 31st December 2015:

At Lloyds Banking Group, we're looking for people with personal passions, independent ideas and open minds. With a role that matters, you'll help us to be the best bank for customers, and help Britain prosper.

Retail is the face of our Group – on the high street, on the phone and online. With over 25 million customers, we are one of the UK's largest retail banks. We're leading the transformation of the customer experience - from digital innovation to valuable customer advice.

<https://targetjobs.co.uk/employer-hubs/lloyds-banking-group/433595-retail-banking>

Find more graduate positions on [TargetJobs](#), [Prospects](#), [GRB](#), [Graduateland](#), [GradJobs](#) and [Milkround](#).

The Working Times 08/12/15 fortnightly edition

ARMED FORCES VACANCIES:



300 Admin, 300 Part Time reservists. 800 Infantry soldiers

50 individuals to train as Chefs. Aged 16-36 years

<http://www.royalnavy.mod.uk/careers/role-finder/roles/chef>



50+ roles within the Royal Air Force, full and spare time, Air Crew, Air Operations Support, Communications and Intelligence, Force Protection, Logistics, Medical & Medical Support, Personnel Support, Technical & Engineers. Talk to them on 0345607 5555

<http://www.raf.mod.uk/careers/jobs/find-jobs/force-protection/firefighter/>

RAF Apprenticeships - application process -16 to 30 on day of entry.

<https://www.raf.mod.uk/recruitment/how-to-apply/application-process/>

Air Engineering Technicians 16-34 years

<http://www.royalnavy.mod.uk/careers/role-finder/roles/airengineeringtechnician>



ARMY

Army Reserves- Royal Regiment of Scotland – recruiting

50 individuals to be trained as metalsmiths

<https://www.army.mod.uk/rolefinder/role/135/metalsmith> or call 0345600 8080

100 individuals to be trained as members of the Household Cavalry.

<https://www.army.mod.uk/rolefinder/role/74/household-cavalry-soldier>

The Working Times 08/12/15 fortnightly edition

OPPORTUNITIES

Momentum skills' Glasgow

This programme is an early vocational programme, which supports people who are unemployed, with a long term illness/disability as well as those who face economic and social exclusion.

The aim is to move people towards a productive future.

Stages of the programme:

- Referral and engagement activity
- Barrier removal
- Vocational activity
- Employer engagement
- Job matching and In work/after work care

For more information please visit Momentum skills room 203, the White Studios, Templeton Business Centre or call 0141 554 8822

TRAINEE BUS DRIVERS Ask your work coach to refer you GCH/7147 (this is on-going)

These opportunities are available for unemployed Glasgow residents registered with JBG and who go through the dedicated JBG application process. Information Sessions will be held with First Bus where details will be provided regarding the recruitment process, the jobs available and what to expect with regards to PCV training (Passenger Carrying Vehicle).

All candidates must be able to commit to the recruitment process which can last between 4 and 8 weeks.

PCV training is expected to take 4 weeks involving 2 weeks theory and 2 weeks driving. Costs for this will be met.

Candidates will also undergo a medical and drug testing. A driving license is required with a maximum 3 points and clients must be minimum age of 18 years old and be flexible to work shifts.

Applicants who have applied to First Bus directly or through the previous JBG recruitment within the last 6 months cannot re-apply at this time

CV to recruitment@jbg.org.uk quoting Ref OpengateTra15644

The Working Times 08/12/15 fortnightly edition

OPPORTUNITIES

YWCA- Glasgow Centre There is a range of courses available including beginner's internet, esol, reception skills, adult literacy and numeracy and more. The only age restriction class is the Young Women's computing course on a Friday. For this women must be 16-30 only. All other courses are for any age **women over 16**.

For more information please visit Wellpark Kirkhaven Enterprise Centre, 120 Sydney Street Glasgow G31 1JF, or call **Heidi McLean 0141 550 7582**

HSC Training

HSC Training is now taking bookings for the following **SIA courses**. ILA 200 covers the full cost and is accepted for this course or £240 cash. If you are interested in attending any of the above courses please contact **Phil or Samantha** on **(01563) 556130** to book a place

Kelvin College

This is Personal License course

Cost: £75 this is a special discounted rate for local license holders.

You may be eligible for ILA Funding to help with the cost of the course.

For more information please call **0141 630 5020** or email

training@glasgowkelvin.ac.uk

8 weeks Cabin Crew Interview Skills Training Course

The course is eligible for ILA vouchers to be used and costs £149. It is taught by Airline Trainers and has transferable skills that can be used to prepare people for interview. We are currently dialoguing with a major Glasgow Airport operator to make this course a vehicle for feeding into their preferred selection process. Suitable candidates may be referred. Also applicable to those seeking a job in travel, tourism and the Hospitality Industries. If you are interested in applying for the course then contact David Holliday at Glasgow Clyde College on 0141 272 3292

E-mail: DHolliday@glasgowclyde.ac.uk



Royal Voluntary Service ESA IS and JSA claimants can benefit from this. Are you interested in offering a couple of hours of your time each week to help and support older people in our communities?

Volunteering positions available:

customer support volunteer, café volunteer, good neighbours and befriending volunteer, home from hospital volunteer, volunteer trainer, community transport volunteer.

Volunteering and Community Based organisations

(Over 1500) <http://www.infobaseglasgow.org/search.htm>

The Working Times 08/12/15 fortnightly edition

OPPORTUNITIES

Training Course- (for more info speak to your work coach)

Progression to Gas Up-skilling. South Lanarkshire.	GCH/7045: Stage 4 25+
Customised Training Routes to work	GCH/7006 EF
Employability Training	GCH/8335. EF
Intro to cabling	GCH/6945-6946 EF
Driver CPC	GCH/8336
Care Training and work placement	GCH/8268
VocTraining. 18-24 & 25+. South Lanarkshire	GCH/7104. Stage 3.
IT Anniesland Glasgow Clyde College	GCH/8183 PRO-032256
Sports Cardonald Glasgow Clyde College	GCH/8186 PRO-032258
Automotive Anniesland Glasgow Clyde College	GCH/8187 PRO-032262
Hospitality Langside Glasgow Clyde College	GCH/8185-PRO-032264
Admin & IT Cardonald Glasgow Clyde College	GCH/8184-PRO-032266
Travel and Tourism	GCH/8274
Vocational training- Care Sector, moving and handling, personal care, medical Awareness etc.	GCH/8268 PRO-033934
Retail Training	GCH/8366
Trainee Waterway Operative	GCH/8355
Customer Advisor \training	GCH/8337
Microsoft Office Specialist PRO-011529).	GCH/6885. Stage 4.18-24 & 25+.
Product design & Manufacturing 12 wk course	GCH//8181 Stage 3
Pre Employment Training. North Lanarkshire.	GCH/7682 Stage 4 18-24 & 25+
Vocational Training. Glasgow. Rolling starts.	GCH/7331 Stage 3 18-24
South Lanarkshire. Rolling Starts.	GCH/6935 Stage 3 18-24 Vocational
Training	
Entry to Construction - Recruiting Now	GCH/8245 PRO-018639- EF stage
Commis Chef Training – Direct Partners	GCH/8162 or PRO-025660 EF Stage 4 18-24

Training course- 18-24 Commis Chef Training – Direct Partners GCH/8162 or PRO-025660

6 week training and work placement at Ibrox Stadium, Glasgow during which you will begin training as a Commis Chef with Elior Catering. There will be a guaranteed job interview for those completing the course.

Input referral and send completed EF paperwork to Debra Tracy at Direct Partners – see opportunities above for full address

Please speak to your work coach to apply.

Ask your work coach for more details

The Working Times 08/12/15 fortnightly edition

OPPORTUNITIES:

Prince's Trust Opportunities

Young People aged between 16- 25.

The Latest Princes Trust courses are now available!

Get into hotels

Get into Cooking - City of Glasgow College

Get into Hotels - The Marriot Hotel

Get into Retail- Vodafone

Get into Catering

Get into customer service

Get into Health & Social Care

Get Into Engineering

Get Into Media

Get Into Hospitality

Get into courses run between 3 and 6 weeks. These courses are designed to help move you into employment and there will be a job interview guaranteed at the end of each course.

Interested? Email '**GET STARTED**' plus your **NAME, AGE, PHONE NUMBER**, and **WHERE YOU LIVE** to getintoreferral.scotland@princes-trust.org.uk or call 0141 204 4409 to speak to someone.

GTG Training

LGV/PCV Driver Training (10 weeks): GCH/7928

- Work placement included,
- Medical and theory tests,
- Comprehensive practical training,
- DCPC training (GCH/7928)

Warehousing and Storage Training Course (4 weeks): GCH/8165

- RTITB counterbalance forklift training,
- Fire fighting and 1st aid,
- Manual handling and Customer care,
- Introduction to warehousing,
- Work placement included.

1330 South St, G14 0BJ 0141950 5600

Please ask your work coach for more details.

The Working Times 08/12/15 fortnightly edition

OPPORTUNITIES



32 Midland Street, Glasgow G1 4PR, Tel. 0141221 0169

Literacy and Numeracy courses and more.

Some of these courses are specifically for individuals who have experienced barriers to accessing mainstream learning opportunities as result of experiencing homelessness, ex offending, mental health or addiction issues.

Please contact Martin to register for this course.

Tel: 0141 221 0169 (option 2) alternatively email:

MSteel@themarietrust.org.uk



Pegasus House, 137 Shawbridge Street, Pollokshaws, Glasgow, G431QQ

Telephone No: 0141 616 6764 Fax: 0141 632 6835

Security Guarding Training

Places available on a first come first served basis,

Availability is limited to 12 candidates

Accept ILA vouchers.

This course provides the qualification required to gain a SIA Security Guarding Licence which is a legal requirement for anyone wishing to work as a security officer in the private security industry

The Working Times 08/12/15 fortnightly edition

OPPORTUNITIES:

AUTUMN 2015 PROGRAMME

Cranhill Development Trust
109 Bellrock Street, Cranhill
Glasgow G33 3HE

Tel: 0141 774 3344 e: info@cranhilldt.co.uk www.cranhilldt.co.uk

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
9am – 10am IT Drop-in	9am – 10am IT Drop-in	9am – 10am IT Drop-in	9.30am – 12.30 IT Class Flexible Learning	9.30am – 12.30 IT Class Flexible Learning	10am – 2pm Amanda McMillan School Of Dance
9am – 12pm Nearly New Sale	9am – 12pm Lone Parent Advice	10am – 4pm Work club	10am – 4pm Employability Outreach at Ruchazie Parish Church 4 Elibank Street G33 3QN	10am – 11am Employability Information Session for new referrals	
10am – 4pm Work Club	9.30am – 12.30 Health & Wellbeing	10am – 4pm Citizens Advice Bureau Outreach (by appt. only)		12pm – 1pm Art Class for 50+ years	
11am – 1pm Green Fingers Gardening Group	10am – 4pm Work Club	10am – 4pm Urban Green Growing Project for 16 to 24 years	10am – 1pm Green Fingers Gardening Group	1pm – 2pm Young at Heart Lunch Club for over 50+years (£2 fee)	
10am – 4pm Citizens Advice Bureau Outreach (by appt. only)	10am – 4pm Urban Green Growing Project for 16 to 24 years	1pm – 3pm Adult Literacy & Numeracy	10am – 12pm ESOL (basic)	2pm – 3pm Dance Class	
4pm – 5pm IT Drop-in	1pm – 4pm Jobs & Business Glasgow (Information session City Wide Training & Vacancies)	4pm – 5pm IT Drop-in	1pm – 3pm ESOL (advanced) Crèche available	1pm – 3pm Conversational English Crèche available	
7.30pm – 9.30pm Fitness Class hills, fitness, circuits & boxercise	4pm – 5pm IT Drop-in	6.30pm – 8.30 Youth Club F.A.R.E	4pm – 5pm IT Drop-in	4pm – 5pm IT Drop-in	
	Girls Brigade 6.40pm – 7.40pm Explorers P1 to P3 7.15pm – 8.30pm Juniors & Brigaders P4 upwards		5.30pm – 8.30pm Amanda McMillan School Of Dance	Paul Martin MSP Advice Surgeries FIRST FRIDAY EVERY MONTH 11am-12pm	

GIGGLES & NIBBLES CAFE: Open Monday to Thursday 9am – 2pm and Friday 9am – 1pm
Coming up September & October 2015: Let's Get That Job, 3 day employability course by Gary Bedingfield. My World of Work and Careers Advice by Skills Development Scotland. Food Hygiene 1 day course, Customer Care 1 day course, First Aid 1 day course, Health & Safety 1 day course all by Glasgow Kelvin College. Interview Skills ½ day every month. Financial Capability session's from EPIC 360, advice on making the most of your money (budgeting, benefits and debt). Energy Efficiency Advice by Urban Green. Love Food Hate Waste cooking class. Family Matters Play Scheme, 12, 14 and 15 October for children 0-12 and parents/carers!

The Working Times 08/12/15 fortnightly edition

PERSONAL DEVELOPMENT OPPORTUNITIES

Learning Works- Glasgow Kelvin College

A ten week course to help you learn new skills, get out of the house and meet new people.

If you are unemployed, of working age (16+) and are living in the Clyde Gateway area, you are eligible to apply for this course. You don't need to have any qualifications.

The course will NOT affect your benefits as it is on a part-time basis.

The course includes:

- Communication, Community Awareness, Computer Skills (all levels), Employability Skills, First Aid, Food Hygiene, Health and Wellbeing, Literacy and Numeracy, Personal Development

On completion of the course, all students will receive a recognised qualification.

For the next course dates at Calton Heritage and Learning Centre, 423 London Road, Glasgow, G40 1AG

For more information contact Tracy Lennon on 0141 550 9556 or 0141 550 9557

Or email: tracy.lennon@thenuehousing.co.uk

Remploy

If you have a disability or health condition and want to start or return to work, Remploy can help you!

As one of the UK's leading providers of specialist employment services, we offer:

- Confidence building
- Training and skills development
- Confidential, one-to-one advice
- Help to write a great CV
- Access to the latest vacancies with local employers
- Job search advice and help with completing application forms
- Interview practice
- On-going support when you are in work

For more information please visit www.remplo.co.uk

Or speak to your jobcentre plus work coach.

Tennent's Training Academy

Courses supported by ILA They have a wide range of courses available i:e:

- Door steward,
- Personal Licence,
- 1st aid certificate,
- Customer service
- Professional Bartending
- Professional Cookery
- Kitchen Management
- Fire safety
- Food safety in catering
- Health and safety

To book a course or for more details on courses available call: 0845 166 6060

The Working Times 08/12/15 fortnightly edition

TRAINING & JOB INTERVIEW OPPORTUNITIES

Trainee Hairdresser- PTK/28701 PRO-039282

This is an opportunity to train as a hairdresser. Applicants must be genuinely interested in a career in hairdressing. No experience necessary but must be willing to work hard and start from the basics such as, washing hair, keeping salon clean and tidy and making customers feel welcome and comfortable.

This role involves standing all day. The applicants must have good behaviour towards the clients and must be able to talk comfortably with them.

If interested please call employer on 01413395954 or 07534173935

Retail Assistant – PTK/28686, PRO-036942

Position consists of a bit of everything. Successful applicant will be expected to attend to customers, offer help and advice on products, merchandise stock, sort through daily donations, organise fun window displays and help keep our shop tidy and organised. If you like meeting new people and enjoy helping others this is for you! You must have a willingness to meet new people and a desire to help both our customers and service users. **Please ask your work coach for further details and referrals.**

Stock Room Assistant – PTK/28687, PRO-036947.

Position consists of organising and whipping our 2 stock rooms into shape! Successful applicant will be expected to organise our donations in an effective and manageable way, iron selected items, shrink wrap larger items and generally be our Mary Poppins! You must have great organisational skills and have the ability to move larger items such as cots/cribs.

Successful applicants will be required to complete a trial period which will consist of training, work experience and a guaranteed job interview with the employer.

The employer has current vacancies to fill so if the candidates successfully complete the sbwa then they will most likely be offered a position.

Please ask your work coach for further details and referrals.

Work Experience placements for Kitchen/General Assistants – GCH/8309 & PRO-027272

The Royal Scot is offering candidates structured training and experience in the full range of kitchen assistant, kitchen porter and general assistant skills that will be invaluable for seeking employment in this sector. Duties will include kitchen health & safety, cleaning and recording actions. May also include preparation, heating and presenting food. Candidates must have their own work wear (whites including hat) before starting. Jobcentre Advisers may be able to help with the costs of obtaining these items. WC to phone Hospitality Hub on 0141 337 7135 for interview time at employer premises

Diageo Learning for Life Hospitality & Bartender (mixology) sbwa

Unemployed aged 18+, The Diageo Learning for Life programme, runs for 6 weeks You must have drive, determination, personality and the right attitude. The course will include a variety of certificated bar, hospitality and specialist cocktail training and guidance followed by 2 weeks work experience placement. Guaranteed interview
Coming soon

Ask your work coach for more details

The Working Times 08/12/15 fortnightly edition

WORK EXPERIENCE OPPORTUNITIES

PLEASE CALL YOUR WORK COACH TO BE REFERRED

Please note there may be age restrictions on some of these opportunities

Customer Team Member, Co-Op, Sauchiehall St – GCH/8363- **PRO 023164**

Tr Stockroom Assistant, The Officers Club, Argyle St – GCH/8462 **PRO-024774**

Retail Assistant, Quiz Buchanan Galleries GCH/8384 - **PRO-039619**

Retail Assistant – Age Scotland – GCH/8119- **PRO 023080**

Stockroom Assistant, BHF, Union St – GCH/8471 – **PRO 032817**

Retail Assistant, BHF, Sauchiehall St, - GCH/8386 – **PRO 027720**

General Assistant, Savers, Trongate – GCH/8241 - **PRO 024804**

Stockroom Assistant, BHF, Sauchiehall St – GCH/8160 – **PRO 025507**

Tele Sales Person, NV Salon Magazine, West Regent St – GCH/8188 – **PRO 042808**

Sales Assistant, Cancer Research, Queen St – GCH/8192 – **PRO 027804**

Sales Assistant, Barnardo's Boutique, Wilson St – GCH/8389 –
PRO 024281

General Assistant, Savers, Union St – GCH/8209 **PRO 030780**

Savers, Sauchiehall St – GCH/8240 – **PRO 023146**

Cash desk/Stock assist, BHF Trongate GCH/8431 **PRO-042989**

Accessories Assist, BHF, Trongate, GCH/8431 **PRO-042989**

Team Administrator, Brightworks, St Vincent St – GCH/8296 **PRO 023099**

Sales Floor Assistants, BHF, Stockwell St – GCH/8306 **PRO 027316**

Kitchen/General Assistants, The Royal Scot Hotel, Union St – GCH/8309 **PRO 035035**

Customer Service Assistant, RBS, Sauchiehall St – GCH/8362 **PRO 030042**

DWP MTW – Admin/Office Skills GCH/8237 – **PRO 011587**

Sales Assistant Blue INC, Buchanan Galleries GCH/8231 **PRO-031588**

For more information please speak to your work coach

The Working Times 08/12/15 fortnightly edition

CONSTRUCTION COURSE – GLASGOW KELVIN COLLEGE

KEY FACTS:

Course length: 12 weeks, 4 days per week
10 weeks in college
Includes 9 days work placement

COURSE PURPOSE:

This will prepare you for entry level employment within the construction sector. Employers expect you to be well mannered, well presented and have a reasonable level of social skills.

This pre-employment training will ensure Construction employers need only provide site specific induction to your pre placement, as the required underpinning knowledge specific to the Industry setting will already be in place.

COURSE CONTENT:

Units delivered as part of this course are:

- Roof Tiling Int 1 (DM7N 10)
- Plumbing Int 1 (DM7E 10)
- Site Carpentry & Bench Joinery: An Introduction (DM7J10)
- Half Brick walling Int 1 (DM7G 10)
- Decorative Finishes Int 1 (DM7Y10)
- Decorative Painting Int 1 (DM7K 10)
- Construction Crafts: Employability Skills (Nat 4 DM7C 10)
- Plasterwork Int 1 (DM7R10)

This course will provide some generic employability skills including health and safety awareness for the construction industry.

ASK YOUR JOB CENTRE ADVISOR FOR A REFERRAL.

The Working Times 08/12/15 fortnightly edition

WORK EXPERIENCE OPPORTUNITIES

Security Work Experience- the Forge Shopping Centre

Work experience placement for someone with the SIA badge but not on the job experience.
(The Forge shopping Centre)

This is an excellent opportunity as we have a great deal of candidates who have completed the training but never found work due to the lack of experience.

Security Work Experience Placement- Team Contract Services

Must have SIA badge

Will be given on the job experience

Recent up to date reference from an employer.

Front of house and campus work.

No retail or site work

You will be accompanied with an experienced guard at all times with both work experience placements.

To apply for any of these ops please email

parkhead.recruitment@dwp.gsi.gov.uk

The Working Times 08/12/15 fortnightly edition

WORK EXPERIENCE OPPORTUNITIES

Are you interested in Work Experience as a Civil Servant?

Work Experience will give you:

- an up to date reference from an employer,
- Help build your Confidence
- Recent skills and qualities to put on your CV

We have work experience opportunities available in

- Bridgeton Job centre
- Springburn Benefit Centre
- Maryhill Job centre
- Springburn Job centre
- Anniesland Job Centre
- Easterhouse Job Centre

Please ask your Jobcentre work coach for more details

The Working Times 08/12/15 fortnightly edition

Tollcross Advice & Learning Centre

Can we help?

Benefits/Debt Advice, General Advice, Job Search, Help to produce a CV, Email Address, Access to and Assistance to use a Computer, Community Information, Chat with Others

All Welcome - Opening Hours: 9.00am – 12.30pm & 1.30pm – 5.00pm (4.00pm close on Friday)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Computer Class (Registration Required) 10.00am – 12.00pm or 1.30pm – 3.30pm (Drop in Limited spaces) (During term time only)	Computer Use, CV & Job Search Club (Drop In) 9.15am – 12.30pm & 1.30pm – 4.45pm	Computer Use, CV & Job Search Club (Drop In) 9.15am – 12.30pm & 1.30pm – 4.45pm Welcome Club 1.30pm – 3.30pm	Computer Use, CV & Job Search Club (Drop In) 9.15am – 12.30pm & 1.30pm – 4.45pm	Computer Use, CV & Job Search Club (Drop In) 9.15am – 3.45pm Here to Help Give us a Call: 0141 764 1234
Advice Surgery (by Appointment) 11.00am – 12.30pm & 1.30pm – 3.00pm	Advice Surgery (by Appointment) 9.30am – 12.30pm	G Heat (Energy Advice) (by Appointment) 2.00pm – 4.00pm	Advice Surgery (by Appointment) 9.30am – 12.30pm & 1.30pm – 3.30pm	
Credit Union 9.15am – 12.30pm	Credit Union 9.15am – 12.30pm	Credit Union 9.15am – 12.30pm	Credit Union 9.15am – 12.30pm	Credit Union 9.15am – 3.30pm
3 rd Monday of each month – Baillie John McLaughlin – Councillor 3.00pm – 4.00pm (Drop in with any queries, complaints or problems)				
Community Garden & Community Library Available				

All Welcome - Come in, have a chat and we will help as much as we can.

We are at: **1061 Tollcross Road, Glasgow, G32 8UQ**

Telephone: **0141 764 1234**