



December 11, 2014

**Registration and Title Bulletin # 021-14
Policy and Procedure**

TO: All County Tax Assessor-Collectors

SUBJECT: Notification Requirements for Miscellaneous Lien Foreclosures

PURPOSE

To provide guidance on the notification requirements for miscellaneous lien foreclosures when a new owner or lienholder is recorded on the motor vehicle record during the notification process.

DETAILS

Foreclosure procedures for mechanic, storage, self-service storage facility, vehicle storage facility, and landlord liens all have notification requirements applicable to each circumstance. A statutory lienholder must make the required notifications to the interested parties as specified in statute once they have obtained the required registration and/or title verification for the last known owner(s) and any applicable lienholder(s).

In rare situations, a new owner or lienholder is recorded on the motor vehicle record after a statutory lienholder has obtained the registration and/or title verification. Statutory lienholders are not required to send additional notifications or restart the notification process if they have notified the owner and lienholder on record at the time of obtaining registration and/or title verification. This includes the time between when the statutory lienholder obtains the registration and/or title verification and the title application is filed at the tax office after public sale.

COUNTY ACTION

Do not reject a transaction when all procedures and requirements are met, including proper notification to the owner(s) and lienholder(s) of record at the time the vehicle was taken into possession. If a motor vehicle record reflects a new owner or lienholder at the time the title application is filed at your office, verify the required notifications have been made to interested parties as listed on the registration and/or title verification when the vehicle was taken into possession.

For additional information on statutory lien foreclosures you may refer to Chapter 23 “Foreclosure of Miscellaneous Liens” in the *Motor Vehicle Title Manual*.

CONTACT

If you have any questions, please contact your local Texas Department of Motor Vehicles Regional Service Center.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jeremiah Kuntz'.

Jeremiah Kuntz, Director
Vehicle Titles and Registration Division