



webDEALER 2.0.0

Dealer Release Notes

November 2014



Texas Department of Motor Vehicles

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1 Document Overview

1.1 Purpose

The purpose of this document is to provide release notes for webDEALER 2.0.0.

1.2 Scope

The scope of this document includes updates for webDEALER 2.0.0, including used vehicle transfers for pilot dealers. Functionality not specifically related to used vehicles will be available to all dealers.

1.3 Audience

The intended audience of this document is **dealers**. Specifically, the section about used vehicle transfers is directed toward **pilot dealers**.

2 Used Vehicle Transfers

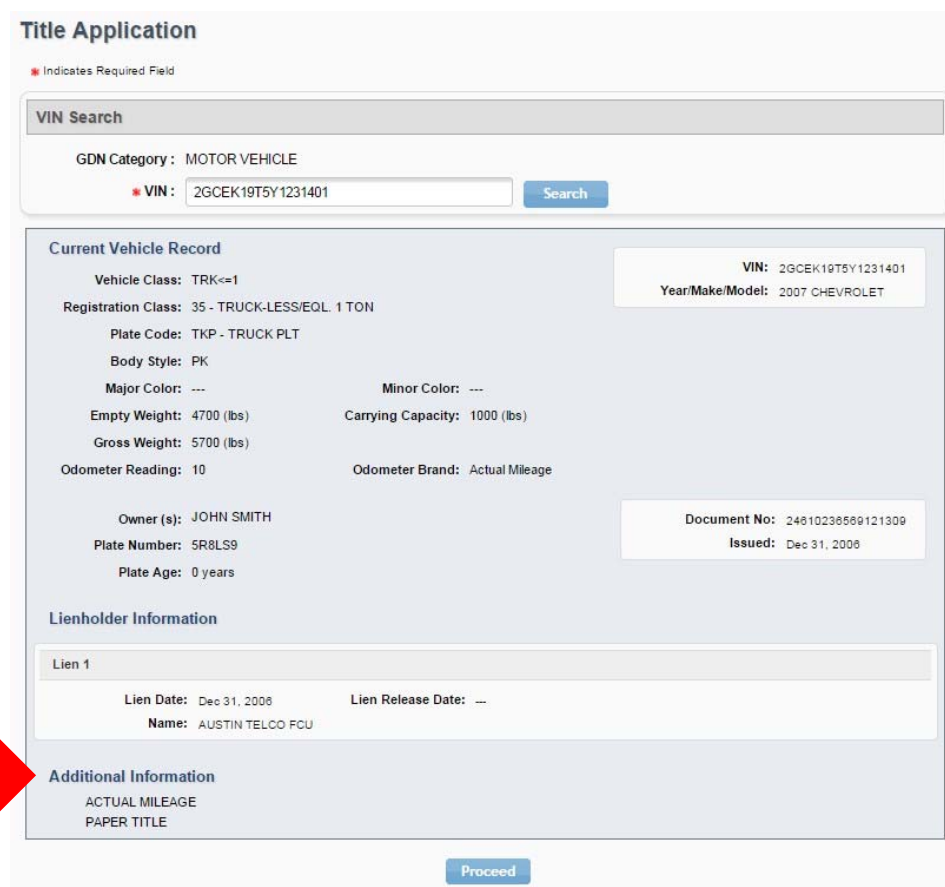
Pilot dealers may transfer used vehicles. In early 2015, used vehicle transfers will be opened to all dealerships.

webDEALER used vehicle transfers include:

- Display of Current Vehicle Record
- Replacement Plate(s) Fee
- Previous Title as Evidence of Ownership
- Supporting Documents for Vehicle Transfer

2.1 View Current Vehicle Record

When transferring used vehicles, pilot dealers will be able to view the current vehicle record after locating an existing title record. See Figure 1 below. *Note: Non-titled trailers and motor vehicle records reflecting E-TITLE in "Additional Information" cannot be processed through webDEALER at this time.*



Title Application

★ Indicates Required Field

VIN Search

GDN Category: MOTOR VEHICLE

★ VIN:

Current Vehicle Record

Vehicle Class: TRK<=1

Registration Class: 35 - TRUCK-LESS/EQL 1 TON

Plate Code: TKP - TRUCK PLT

Body Style: PK

Major Color: --- Minor Color: ---

Empty Weight: 4700 (lbs) Carrying Capacity: 1000 (lbs)

Gross Weight: 5700 (lbs)

Odometer Reading: 10 Odometer Brand: Actual Mileage

Owner (s): JOHN SMITH

Plate Number: 5R8LS9

Plate Age: 0 years

VIN: 2GCEK19T5Y1231401
Year/Make/Model: 2007 CHEVROLET

Document No: 24610236669121309
Issued: Dec 31, 2006

Lienholder Information

Lien 1

Lien Date: Dec 31, 2006 Lien Release Date: ---

Name: AUSTIN TELCO FCU

Additional Information

ACTUAL MILEAGE
PAPER TITLE

Figure 1: Current Vehicle Record



Note: Texas titles with value limiting brands will be carried forward and will display in the “Additional Information” section of the current vehicle record (e.g. Rebuilt Salvage, Flood Damage, etc.).



Note: There are two known exceptions with Salvage Brands:

1. The “Reconstructed” brand is not displaying immediately upon return of the current vehicle record. However, the brand will automatically be added by the TxDMV after retrieving the record and will be carried forward. A deployment fix for this is scheduled for statewide implementation.
2. The “Rebuilt Salvage – Issued by <2-letter state/country abbreviation>” brand is not displaying the “2-letter state/country abbreviation” upon return of the current vehicle record. A deployment fix for this is scheduled for statewide implementation.

Pilot dealers may view the current vehicle record on other pages within the title application by clicking the Current Vehicle Record link located in the top right corner, when available.

See Figure 2 below.

Vehicle Information [Current Vehicle Record](#)

Application Status: IN-PROGRESS VIN: 2GCEK19T5Y1231401

* Indicates Required Field

Vehicle Class: Truck Title Only (No Registration):

Year: 2007 Vehicle Make: CHEVROLET

* Vehicle Model: 5SP * Body Style: PK

* Major Color: Choose one Minor Color: Choose one

Empty Weight: 4700 (lbs) Fixed Weight:

* Carrying Capacity: 1000 (lbs)

Gross Weight: 5700 (lbs) Diesel:

Odometer Reading: 55430 Odometer Brand: Actual Mileage

[Next](#)

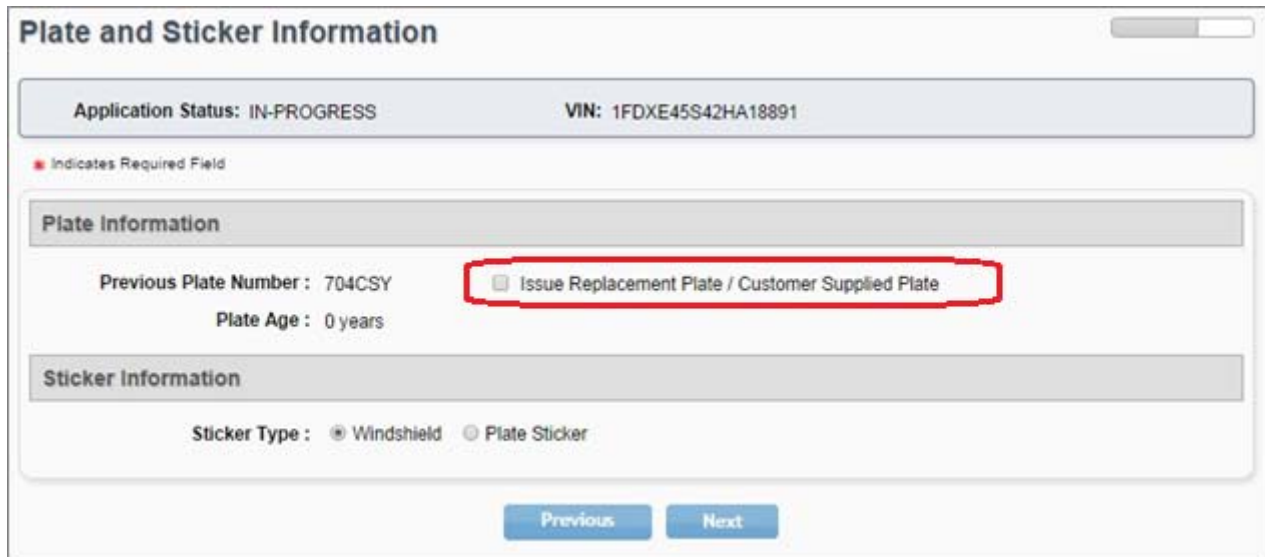
Figure 2: Current Vehicle Record Link

2.2 Replacement Plate(s) Fee

License plates should not be removed from vehicles unless the vehicle is a Passenger Car (6,000 lbs. or less) or a Light Truck (10,000 lbs. or less). If the dealer removes license plates from vehicles other than a Passenger Car (6,000 lbs. or less) or a Light Truck (10,000 lbs. or less), the dealer will be charged a replacement fee.

Follow these steps to replace a plate:

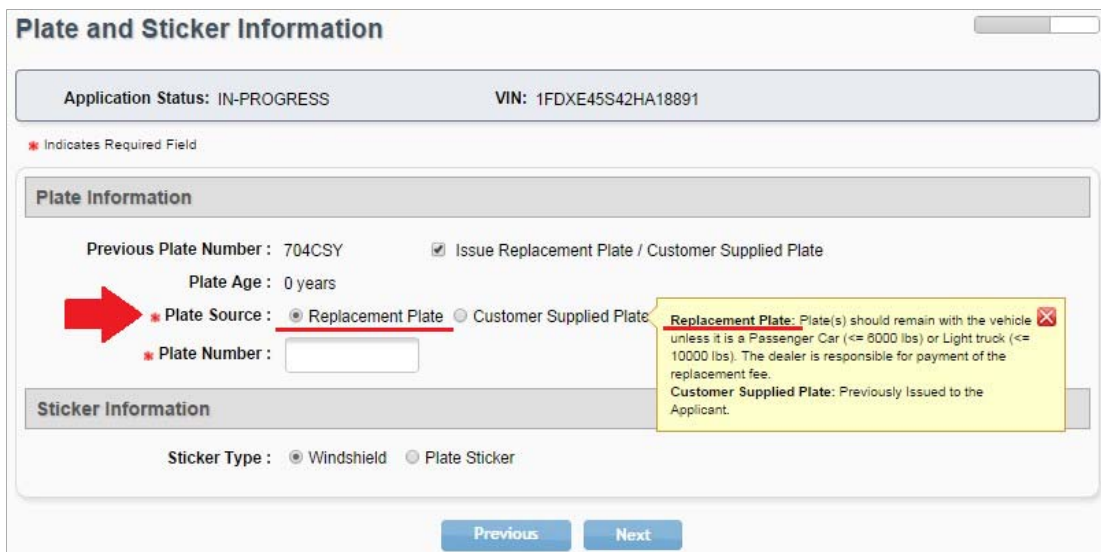
1. Go to the **Plate and Sticker Information** page of the title application.
2. Click on the **Issue Replacement Plate / Customer Supplied Plate** checkbox. See Figure 3 below.



The screenshot shows the 'Plate and Sticker Information' form. At the top, it displays 'Application Status: IN-PROGRESS' and 'VIN: 1FDXE45S42HA18891'. Below this, there is a legend indicating that a red asterisk (*) denotes a required field. The 'Plate Information' section contains 'Previous Plate Number: 704CSY' and 'Plate Age: 0 years'. A red rectangular box highlights the checkbox labeled 'Issue Replacement Plate / Customer Supplied Plate', which is currently unchecked. The 'Sticker Information' section shows 'Sticker Type' with radio buttons for 'Windshield' (selected) and 'Plate Sticker'. At the bottom, there are 'Previous' and 'Next' navigation buttons.

Figure 3: Issue Replacement Plate

3. Select the **Replacement Plate** radio button for **Plate Source**. See Figure 4 below.



This screenshot shows the 'Plate and Sticker Information' form with the 'Issue Replacement Plate / Customer Supplied Plate' checkbox checked. In the 'Plate Information' section, the 'Plate Source' field has two radio buttons: 'Replacement Plate' (selected) and 'Customer Supplied Plate'. A red arrow points to the 'Replacement Plate' radio button. Below it is a 'Plate Number' input field. A yellow tooltip box is visible, containing the following text: 'Replacement Plate: Plate(s) should remain with the vehicle unless it is a Passenger Car (<= 6000 lbs) or Light truck (<= 10000 lbs). The dealer is responsible for payment of the replacement fee. Customer Supplied Plate: Previously Issued to the Applicant.' The 'Sticker Information' section and navigation buttons are also visible.

Figure 4: Replacement Plates

2.3 Previous Title as Evidence of Ownership

Based on the title application, webDEALER will require the upload of the evidence of ownership and certain supporting documents. See Figure 5 below.

The screenshot displays a web application interface titled "Evidence of Ownership and Supporting Documents". At the top right, there is a "Current Vehicle Record" link. Below the title, a status bar shows "Application Status: IN-PROGRESS" and "VIN: 2GCEK19T5Y1231401".

The main content area is divided into two sections: "Evidence of Ownership" and "Supporting Documents". Both sections have a red asterisk icon indicating required fields. The "Evidence of Ownership" section includes a "Document Type" dropdown and a "Document" file upload field. The "Supporting Documents" section also includes a "Document Type" dropdown and a "Document" file upload field.

A modal dialog box titled "Missing Documents" is overlaid on the interface. It contains the following text:

Please upload the following documents to complete the application.

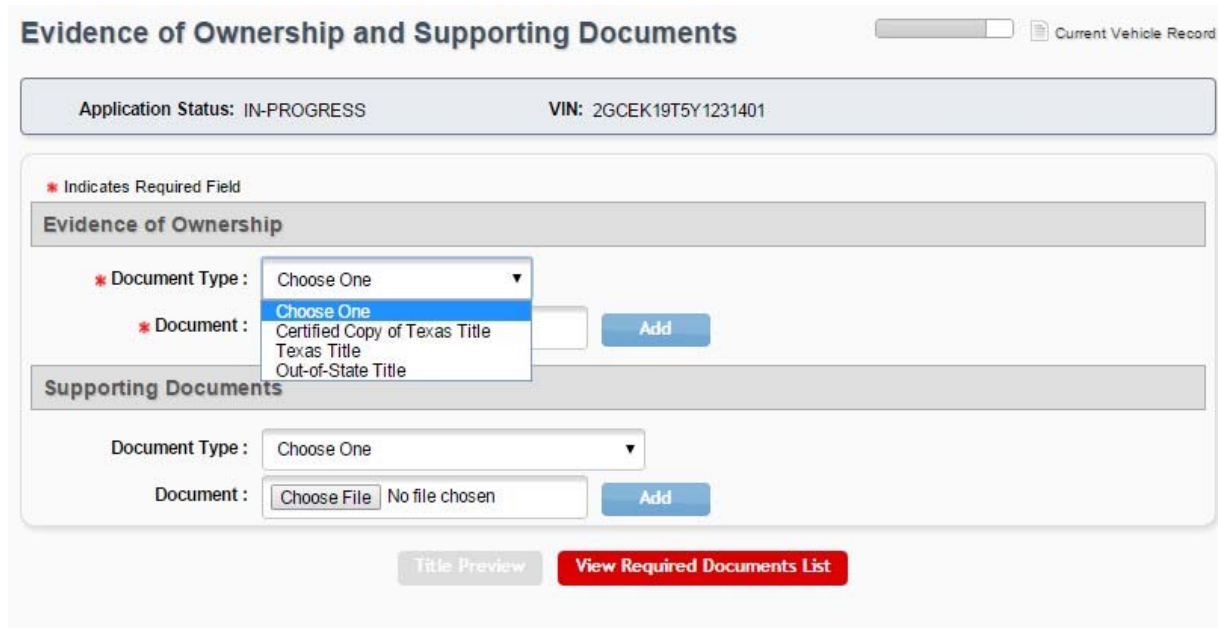
- Evidence of Ownership
- Form 130-U, Application for Texas Title

At the bottom of the interface, there are two buttons: "Title Preview" and "View Required Documents List".

Figure 5: Missing Documents

2.3.1 Certified Copy of Texas Title, Texas Title, or Out-of-State Title

For used vehicle transactions, dealers can select Certified Copy of Texas Title, Texas Title, or Out-of-State title as evidence of ownership. See Figure 6 below.



Evidence of Ownership and Supporting Documents Current Vehicle Record

Application Status: IN-PROGRESS VIN: 2GCEK19T5Y1231401

* Indicates Required Field

Evidence of Ownership

* Document Type : Choose One
* Document : Choose One
Certified Copy of Texas Title
Texas Title
Out-of-State Title

Supporting Documents

Document Type : Choose One
Document : Choose File No file chosen

Title Preview **View Required Documents List**

Figure 6: Evidence of Ownership - Document Type

When the dealer selects Texas Title or Certified Copy of Texas Title as the document type, webDEALER provides a preview of the title information from the department's database. See Figure 7 below.



Evidence of Ownership and Supporting Documents Current Vehicle Record

Application Status: IN-PROGRESS VIN: 2GCEK19T5Y1231401

* Indicates Required Field

Evidence of Ownership

* Document Type : Certified Copy of Texas Title
Title Number: 24610236569121309
Issue Date: Dec 31, 2006
State/Country: TX - Texas
* Document : Choose File No file chosen

Figure 7: Evidence of Ownership - Document Preview

If an Out-of-State title is selected, the dealer will need to complete the required information fields (i.e. Title Number, Issue Date, and State/Country). See Figure 8 below.



Note: Out-of-State titles with value limiting brands (e.g. Rebuilt Salvage, Flood Damage, etc.) must be filed through the county tax office.

Evidence of Ownership and Supporting Documents Current Vehicle Record

Application Status: IN-PROGRESS VIN: 2GCEK19T5Y1231401

* Indicates Required Field

Evidence of Ownership

* Document Type :

* Title Number :

* Issue Date : (mm/dd/yyyy)

* State/Country :

* Document : No file chosen

Supporting Documents

Document Type :

Document : No file chosen

Figure 8: Information for Out of State Titles

2.4 Supporting Documents for Used Vehicle Transfers

Dealers now have the ability to attach more supporting documents to used vehicle title applications.

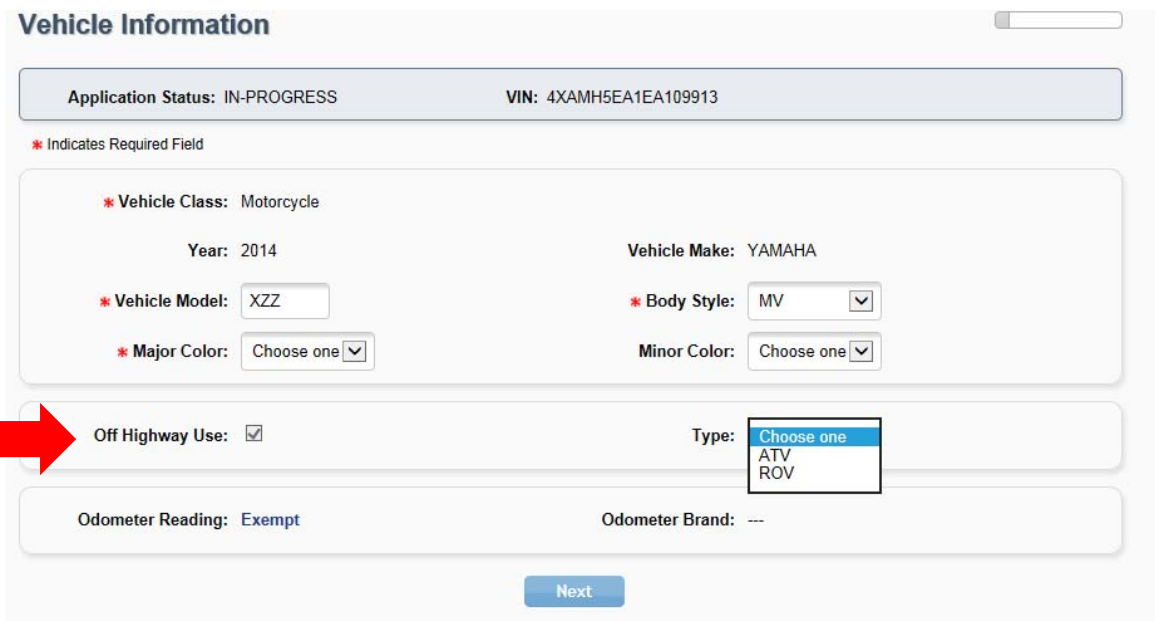
On the **Evidence of Ownership and Supporting Documents** page, options for supporting documents include:

- Form 130-U, Application for Texas Title
- Application for Title Only
- Bill of Sale
- Dealer Reassignment Form
- Odometer Disclosure Statement
- Out of State Identification Certificate (VI-30)
- Power of Attorney
- Repossession Affidavit
- Release of Lien
- Rights of Survivorship Form
- Statement of Fact
- Secure Power of Attorney
- Weight Certificate

3 Off-Highway Vehicles

Dealers will now be able to complete a title application for off-highway vehicles, such as:

- All-Terrain Vehicles (ATVs)
- Recreational Off-Highway Vehicles (ROVs)
- Off-Highway Motorcycles



Vehicle Information

Application Status: IN-PROGRESS VIN: 4XAMH5EA1EA109913

* Indicates Required Field

* Vehicle Class: Motorcycle

Year: 2014 Vehicle Make: YAMAHA

* Vehicle Model: XZZ * Body Style: MV

* Major Color: Choose one Minor Color: Choose one

Off Highway Use: Type: Choose one
ATV
ROV

Odometer Reading: Exempt Odometer Brand: ---

Next

Figure 9: Off-Highway Vehicles

4 Title Only Option

The Vehicle Information page will now have a Title Only option, which will allow dealers to apply for a title without registering the vehicle. See Figure 10 below.




Note: Title Only transactions for Dealer Resale or supported by an Out of State title without a VI-30 must be filed through the county tax office.

Vehicle Information Current Vehicle Record

Application Status: IN-PROGRESS VIN: 2GCEK19T5Y1231401

* Indicates Required Field

Title Only (No Registration): 

Vehicle Class: Truck
Year: 2007
Vehicle Make: CHEVROLET

* Vehicle Model: 5SP
* Body Style: PK
* Major Color: Choose one
Minor Color: Choose one

Empty Weight: 4700 (lbs)
* Carrying Capacity: 1000 (lbs)
Gross Weight: 5700 (lbs)

Fixed Weight:
Diesel:

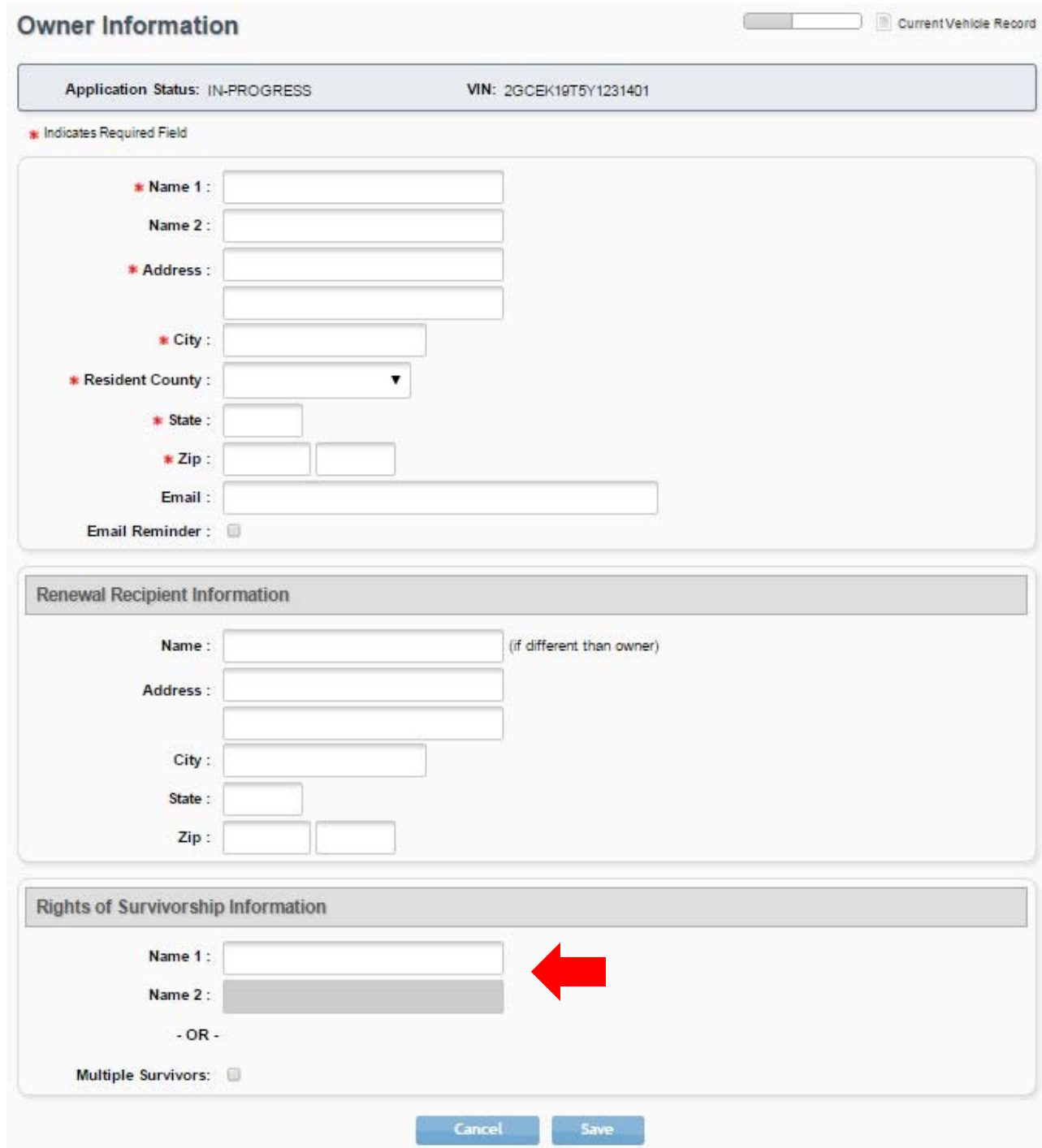
Odometer Reading: 55430 Odometer Brand: Actual Mileage

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Figure 10: Title Only (No Registration)

5 Rights of Survivorship

Dealers can now include up to two names for rights of survivorship or check the “Multiple Survivors” box if there are more than two survivors. See Figure 11 below.



Owner Information Current Vehicle Record

Application Status: IN-PROGRESS VIN: 2GCEK19T5Y1231401

* Indicates Required Field

* Name 1 :

Name 2 :

* Address :

* City :

* Resident County :

* State :

* Zip :

Email :

Email Reminder :

Renewal Recipient Information

Name : (if different than owner)

Address :

City :

State :

Zip :

Rights of Survivorship Information

Name 1 : ←

Name 2 :

- OR -

Multiple Survivors:

Figure 11: Rights of Survivorship Information

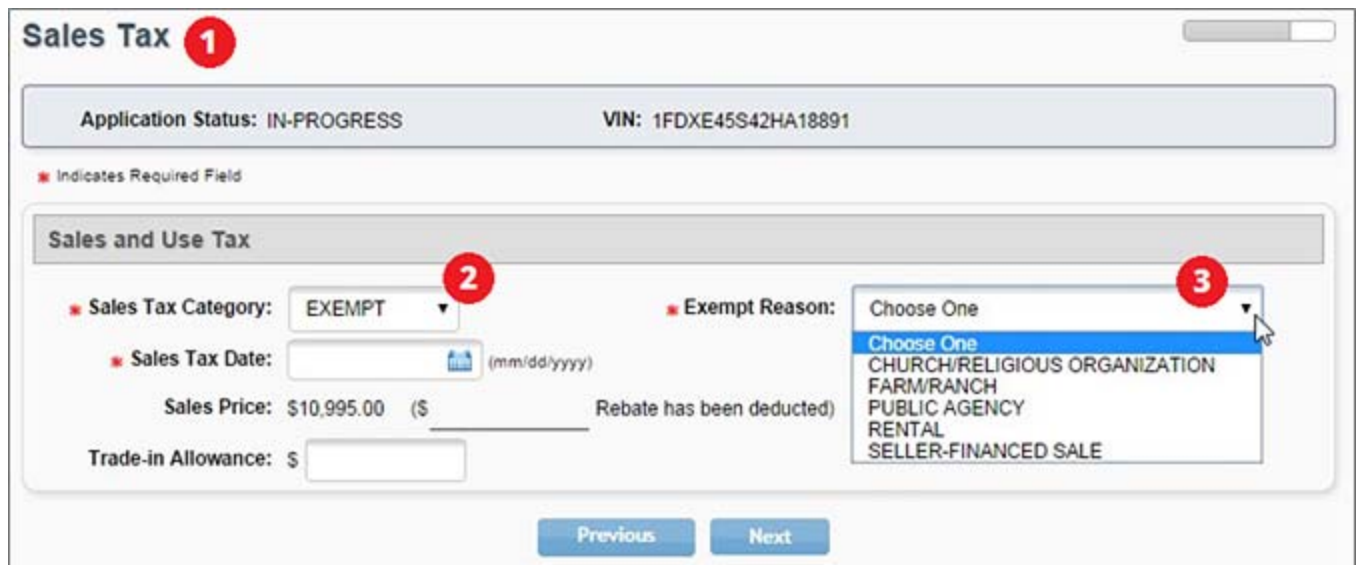
6 Sales Tax Exemptions

Dealers will now be able to select more exemption reasons on the **Sales Tax** screen.

Follow these steps to enter a sales tax exemption:

1. Go to the **Sales Tax** page of the title application. See Figure 12 below.
2. Click on the **Sales Tax Category** drop-down and select **EXEMPT**.
3. Click on the **Exempt Reason** drop-down and select an option.

NOTE: Dealers will be required to enter the “Tax Permit” number when selecting “Farm/Ranch,” “Rental,” or “Seller-Financed Sale” as the Exempt Reason.



The screenshot shows the 'Sales Tax' screen with the following elements:

- Application Status:** IN-PROGRESS
- VIN:** 1FDXE45S42HA18891
- Indicates Required Field** (marked with a red asterisk)
- Sales and Use Tax** section:
 - Sales Tax Category:** EXEMPT (marked with a red circle 2)
 - Exempt Reason:** Choose One (marked with a red circle 3). The dropdown menu is open, showing options: CHURCH/RELIGIOUS ORGANIZATION, FARM/RANCH, PUBLIC AGENCY, RENTAL, and SELLER-FINANCED SALE.
 - Sales Tax Date:** (mm/dd/yyyy)
 - Sales Price:** \$10,995.00 (\$ _____ Rebate has been deducted)
 - Trade-in Allowance:** \$ _____
- Navigation:** Previous and Next buttons.

Figure 12: Sales Tax Exempt Reasons