

# Memorandum



**DATE:** September 23, 2011  
**TO:** The members of the Dallas City Council  
**FROM:** The Honorable Michael S. Rawlings  
**RE:** City Council Meeting on Redistricting

---

In order to run an effective and efficient meeting on Redistricting tomorrow afternoon, the following rules of engagement will be in order for each map presented:

- Each presenter will be given a specific allotted time depending on the final maps presented and this will be determined close to the start of the meeting. If a presenter has two maps, I may ask to bundle them together and time adjustments will be given.
- City Council has approximately 5-10 minutes total to ask questions for clarifications about amendments only. Please no debate at this time.
- The General Public will then be given specific allotted time to discuss the strengths/weakness of the map and each speaker will be asked to limit their comments to two maps only. Speakers have until 2PM on Saturday to sign up to speak.

At the close of the meeting, each Councilmember will be given 5 minutes apiece to express their opinions about the amendments to the maps.

If we keep to this process, we will have an open and productive meeting. Please feel free to contact Paula Blackmon in my office if you should have any questions.

cc: Mary Suhm, City Manager  
Tom Perkins, City Attorney  
A.C. Gonzalez, First Assistant City Manager  
Ryan Evans, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Forest Turner, Assistant City Manager  
Joey Zapata, Interim Assistant City Manager  
Craig Kinton, City Auditor  
C. Victor Lander, Judge  
Jeanne Chipperfield, Chief Financial Officer  
Rosa A. Rios, Interim City Secretary  
Helena Stevens-Thompson, Assistant to the City Manager